

## **Introduction**

The DSWD is a helping agency, it continues to uphold its vision and mission and implements its programs and services attuned to its core values of Maagap at Mapagkalingang Serbisyo Serbisyong Walang Puwang sa Katiwalian Patas na Pagtrato sa Komunidad. It cannot stop to operate even in new normal times hence, the field office remained open for service provision to target clientele.

For the field office, the hope for a COVID free 2021 and a back to normal state was an expectation. This however, was not so, as the occurrence of new variants related to the malady had been exposed. Staff of the agency were not spared, some were tested positive and were hospitalized. Workers tested negative who have mingled with those afflicted with the virus went on quarantine.

Despite this all, and amidst uncertainties, the work at DSWD FO2 went on. Thankfully, we have been blessed and acquainted with technology which enabled our activities to proceed as usual. It may not have produced outcomes expected as when it is done face to face, as there were glitches, connectivity issues and uncertainty if you have the attention of your audience yet, it was of great help in carrying out and implementing activities planned for the year.

Other planned activities have been moved, the large gatherings had still been large virtually but it had moved things forward. Staff participating in pay outs have to go through swabs and antigen tests over and over but work was still usual. Work arrangements like work from home, skeletal duty, pay out for a week then go for isolation another week and on line work were the steps taken by management to continually deliver expectations.

## **Organizational Outcome 1:**

### **Well-Being of Poor Families Improved**

#### **PANTAWID PAMILYANG PILIPINO PROGRAM**

For CY 2021, the Pantawid Pamilyang Pilipino has a cumulative Physical and Financial Target, covering both the Regular and Modified Conditional Cash Transfer, of 106,212 households and ₱2,594,544,430. Notably, the 2021 Physical Target remained unchanged as compared to the 2020 target but the Financial Target increased by 6.63%.

At the end of the 3rd Quarter of 2021, the program holds a caseload of 122,134 households - 94.87% or 115,869 under the Regular Conditional Cash Transfer (RCCT) while the remaining 5.13% or 6,265 HHs are under the Modified Conditional Cash Transfer (MCCT). Of the total caseload of the program, only 102,106 are active households; this is equivalent to 96.13% of the Region's Physical Target under the 2021 General Appropriations Act.

Correspondingly, the program has already disbursed a total amount of ₱1,480,454,375.00 out of the ₱1,526,538,500.00 funded cash grants from Period 6 of 2020 to Period 3 of 2021 (covering the months of January to July 2021); this equates to a 96.98% disbursement rate. Moreover, it is noted that majority of the total disbursed grants is allocated for educational grants of beneficiaries which totals to ₱534,313,550.00 or 36.09% of the funded amount; ₱517,144,125.00 (34.93%) is allocated for health and ₱428,996,700.00 (28.98%) is for the rice subsidy of program beneficiaries.

The program has consistently developed and implemented strategies to ensure that program deliverables are met within the expected timelines. Among the other highlights of accomplishments for the quarter is the SWDI Reassessment and Formulation of Household Intervention Plan for Pantawid Household Beneficiaries under Level III LOWB, Roll-Out of Roadmap to 2026 and Local Transition Planning, completion of KU Roll-Out Trainings for Field Implementers, and the deployment of the Pantawid Pamilya Online Monitoring Dashboard, among others. Institutional Partnership and Development is likewise in the forefront of strategies to ensure the provision of appropriate intervention to program beneficiaries – in the ultimate goal of transitioning all beneficiaries into self-sufficient households.

## A. Status of Program Implementation

### 1. Geographical Coverage

The program started in 2008 covering 3 municipalities from the province of Isabela. As of this reporting year, the program has expanded to 2,258 barangays in 4 cities and 83 municipalities in 4 provinces as shown.

**Table 1. Coverage According to Geographic Level**

Level	Target	Coverage	Percentage of Coverage
Province	5	4	90%
Congressional	10	9	80%
City	4	4	100%
Municipality	89	83	93%
Barangay	2,311	2,258	98%

The Province of Batanes with six municipalities is not covered given the high Human Development Index, it ranked 5th and with the highest NSCB 2000 HDI Report and Low Poverty Incidence (NSCB 2009 Official Poverty Statistics).

### 2. Physical Accomplishment

#### Household Coverage

The Pantawid Pamilyang Pilipino Program caters to households who are eligible, as defined under Section 6 of RA 11310. Specifically, these households are those who are: **(a)** identified as Poor under the National Household Targeting System's (NHTS) Listahanan; provided further that **(b)** the household have members who are aged zero (0) to eighteen (18) years old or have members who are pregnant at the time of registration; and that **(c)** the households are willing to comply with the conditionalities of the program.

As of September 30, 2021, the program is serving a total of 102,106 active households; this accounts to 83.60% of the total registered households in the region. Further, the current number of active households is equivalent to 96.13% of the Region's Physical Target under the 2021 General Appropriations Act.

**Table 2. Cumulative Data of Registered 4Ps Households**  
(As of 30 September 2021)

HOUSEHOLD CLASSIFICATION	REGULAR CCT		MODIFIED CCT		TOTAL	
	HH COUNT	%	HH COUNT	%	HH COUNT	%
<b>TOTAL NUMBER OF REGISTERED HOUSEHOLDS</b>	<b>115,869</b>	<b>94.87%</b>	<b>6,265</b>	<b>5.13%</b>	<b>122,134</b>	<b>100.00%</b>
Active Households: Eligible to Receive Grants	96,710	79.18%	5,397	4.42%	102,106	83.60%
Inactive Households: Still Eligible to Receive Grants but On-Hold Pending Data Updates or Resolution of Grievances	6,143	5.03%	400	0.33%	6,541	5.36%
Delisted Households: No Longer Eligible to Receive Grants	13,016	10.66%	468	0.38%	13,487	11.04%

It can be gleaned from the same table that a total of 13,487 households or 11.04% of the total registered 4Ps in the region have already been delisted from the program. Among the reasons for being delisted from the program are: (i) natural attrition (no eligible 0-18 years old

for CVS monitoring as certified by RPMO), (ii) waived, (iii) fraud, (iv) duplicates, (iv) or GRS misbehavior.

Lastly, 6,514 or 5.36% of the total registered households are currently inactive from the program. These are households who are still eligible to receive grants but are currently on-hold pending data updates or resolution of grievances. The program ensures that inactive households are immediately validated and acted upon.

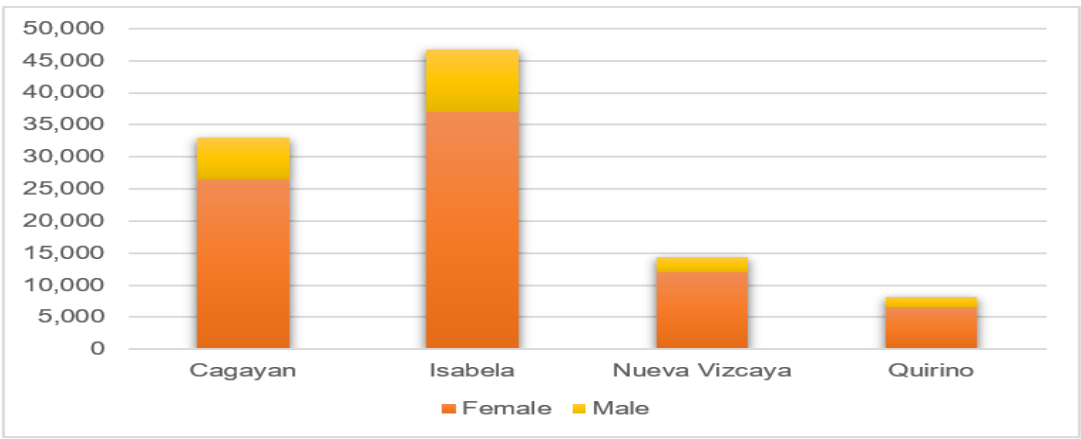
Table 3. Provincial Breakdown of Target and Actual Number of Active 4Ps Household

PROVINCE	BASELINE - 2nd Q 2021	2021 TARGET	RCCT			MCCT			TOTAL HOUSEHOLDS			%
			Female	Male	Total	Female	Male	Total	Female	Male	Total	
Cagayan	34,331	33,911	26,086	6,315	32,401	426	112	538	26,512	6,427	32,939	97.13%
Isabela	48,566	48,613	36,007	9,450	45,457	989	242	1,231	36,996	9,692	46,688	96.04%
Nueva Vizcaya	14,841	15,187	10,243	1,983	12,226	1,750	354	2,104	11,993	2,337	14,330	94.36%
Quirino	8,468	8,501	5,365	1,261	6,626	1,208	316	1,524	6,573	1,577	8,150	95.87%
FIELD OFFICE 02	106,206	106,212	77,701	19,009	96,710	4,373	1,024	5,397	82,074	20,033	102,107	96.14%

As shown, the number of active 4Ps household beneficiaries in the region decreased by 3.86% as compared from the previous quarter. The total served HHs only constitutes 96.14% of the Region's Physical Target of 106,212 HHs. The decrease in the number of active household beneficiaries is rooted from the sudden increase of households under Client Status 15 (No Eligible member of HH for CVS monitoring). The PPPMO immediately downloaded these targets for immediate validation and possible reactivation.

Furthermore, the Province of Isabela still had the most number of active households monitored totaling 46,688 HHs. This is followed by the Province of Cagayan with 32,939 HHs, Province of Nueva Vizcaya with 14,330 HHs and the Province of Quirino with 8,150 HH. Correspondingly, it is gleaned from Table 3 that under the MCCT, the provinces of Nueva Vizcaya and Quirino had the most number of households totaling to 2,104 and 1,524 HHs, respectively. This is attributed to the higher number of indigenous people situated in geographically disadvantaged and isolated areas for the two provinces. This was closely followed by the Province of Isabela with 1,231 HHs, and the Province of Cagayan with 538 HHs. As to the percentage of Physical Accomplishment, the Province of Cagayan recorded the highest accomplishment rate at 97.13%. The Province of Isabela followed with a household coverage rate of 96.04%. The Provinces of Quirino and Nueva Vizcaya recorded a 95.87% and 94.36% household coverage rate, respectively.

Figure 1. Distribution of 4Ps Households per Province and Gender



Majority of the household beneficiaries are represented by female grantees. Grantee refers to the household member who withdraw or receive the grants from the program. As of the end of 3rd Quarter, there are 82,074 female grantees. This constitutes 80.38% of the total 4Ps households in the region. Meanwhile, 19.62% or 20,033 of the households are represented by male grantees.

3. Financial Accomplishment- Cash Grants

Cash Grants Disbursement

The program ensures that the beneficiaries receive their cash grants in a timely manner, so it serves its purposes of providing augmentation for the education and health needs of the family.

For 3<sup>rd</sup> Quarter FY 2021, a total of ₱852,356,650.00 has been disbursed to compliant 4Ps household beneficiaries covering Periods 2 to 3 of FY 2021. The disbursed amount for the quarter is 97.71% of the ₱972,299,300.00 total funded amount covering the same period. Table 5 shows the summary of disbursement per province.



Table 5. Status of Cash Grants Distribution Per Province

PROVINCE	FY 2021 FINANCIAL TARGET	FUNDED AMOUNT			DISBURSED AMOUNT			% OF OBLIGATION	% OF DISBURSEMENT
		PRIOR REPORT (P6 2020* - P1 2021)	THIS QUARTER (P2 2021 - P3 2021)	TOTAL FUNDED AMOUNT	PRIOR REPORT (P6 2020* - P1 2021)	THIS QUARTER (P2 2021 - P3 2021)	TOTAL DISBURSED AMOUNT		
Cagayan	₱841,357,430.00	₱215,513,875.00	₱284,647,700.00	₱500,161,575.00	₱203,922,975.00	₱276,228,650.00	₱480,151,625.00	59.45%	96.00%
Isabela	₱1,179,928,310.00	₱296,166,675.00	₱397,185,200.00	₱693,351,875.00	₱286,136,075.00	₱388,917,800.00	₱675,053,875.00	58.76%	97.36%
Nueva Vizcaya	₱368,185,040.00	₱90,635,375.00	₱120,757,050.00	₱211,392,425.00	₱88,857,700.00	₱119,276,500.00	₱208,134,200.00	57.41%	98.46%
Quirino	₱205,073,650.00	₱51,923,275.00	₱69,709,350.00	₱121,632,625.00	₱49,180,975.00	₱67,933,700.00	₱117,114,675.00	59.31%	96.29%
GRAND TOTAL	₱2,594,544,430.00	₱654,239,200.00	₱872,299,300.00	₱1,526,538,500.00	₱628,097,725.00	₱852,356,650.00	₱1,480,454,375.00	58.84%	96.98%

Overall, in terms of Financial Accomplishment, the Field Office has already disbursed a total amount of ₱1,480,454,375.00 out of the ₱1,526,538,500.00 funded cash grants from Period 6 of 2020 to Period 3 of 2021 (covering the months of January to July 2021); this equates to a 96.98% disbursement rate. The Province of Nueva Vizcaya and Isabela recorded the highest disbursement rates with 98.46% and 97.36%, respectively. The Province of Quirino holds a 96.29% while the Province of Cagayan obtained a 96.00% disbursement rate. The undisbursed grants are attributed to the pending account opening under the LBP.

Moreover, it is noted that majority of the total disbursed grants is allocated for educational grants which totals to ₱534,313,550.00 or 36.09% of the funded amount; ₱517,144,125.00 (34.93%) is allocated for health and ₱428,996,700.00 (28.98%) is for the rice subsidy.

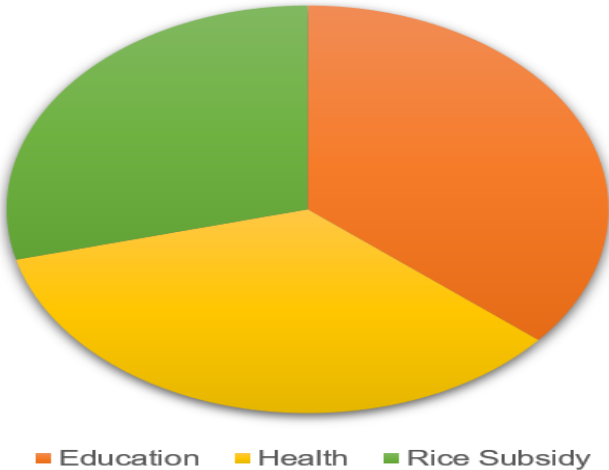


Figure 2. Distribution of Disbursed Grants per Type of Grant

Education	₱534,313,550.00
Health	₱517,144,125.00
Rice Subsidy	₱428,996,700.00
TOTAL GRANTS	₱1,480,454,375.00



### EMV Cash Card Distribution

To ensure the timely distribution of cash grants to its beneficiaries, the digitalization of payment thru LBP EMV is undertaken. As shown in Table 6, a **total of 119,537 accounts have been opened; 94.38% or 112,817 of which have already been claimed by the beneficiaries.**

Table 6. Status of EMV Cash Card Distribution

PROVINCE	TOTAL ACCOUNT OPENED	STATUS OF DISTRIBUTION		
		TOTAL CLAIMED	%	TOTAL UNCLAIMED
Cagayan	38,644	35,812	92.67%	2,832
Isabela	54,451	51,940	95.39%	2,511
Nueva Vizcaya	16,738	15,898	94.98%	840
Quirino	9,704	9,167	94.47%	537
<b>GRAND TOTAL</b>	<b>119,537</b>	<b>112,817</b>	<b>94.38%</b>	<b>6,720</b>

Correspondingly, 6,720 or 5.62% of the total account opened are still unclaimed. The Provinces of Cagayan and Isabela hold the most unclaimed EMV cards with 2,832 and 2,511 accounts, respectively. Combined, these provinces account for 79.51% of the total unclaimed EMV cards.

It has been observed that, of the total number of unclaimed accounts, a total account of **3,752 or 55.83% were already tagged as accomplished.** This includes accounts for Closure and TOF which were already acted or pending in LBP and already endorsed to CO for validation and approval. Meanwhile, **806 accounts or 11.99% were validated and to be endorsed to CO** on or before October 8, 2021 while **2,162 accounts or 32.17% are subject to further validation** (includes change grantee for Updating, HH status for final validation and updating, and for distribution).

Table 7. Breakdown of Reasons for Unclaimed EMV Cash Cards

REASONS FOR NON-DISTRIBUTION OF EMV CASH CARD	NO. OF ACCOUNTS	%
Unclaimed due to HH already delisted (GRS/waived/duplicates/double entry)	362	5.39%
Unclaimed due to Absent (no specific reason)	472	7.02%
Unclaimed due to Absent (perforated) with Claimed replaced card	6	0.09%
Unclaimed due to Absent (perforated), replacement already endorsed to	5	0.07%
Unclaimed due to Absent, HH already inactive (CS 12/14/15/26)	1,103	16.41%
Unclaimed due to Absent, validated for Closure yet HH Active	4	0.06%
Unclaimed due to CG with Claimed new account	2,768	41.19%
Unclaimed due to CG with Unclaimed new account	93	1.38%
Unclaimed due to Change grantee (CG Updated)	114	1.70%
Unclaimed due to Change grantee (For Updating)	79	1.18%
Unclaimed due to Claimed old account	145	2.16%
Unclaimed due to Conflict with Livelihood	17	0.25%
Unclaimed due to HH is not in the area/moved out/unlocated	53	0.79%
Unclaimed due to HH TOR outside region	161	2.40%
Unclaimed due to HH TOR within region	9	0.13%
Unclaimed due to HH under quarantine	5	0.07%
Unclaimed due to HH working outside the area	4	0.06%
Unclaimed due to Illness/Sickness	6	0.09%
Unclaimed due to Lockdown outside the area (Manila)	27	0.40%
Unclaimed due to system related reasons yet ACTIVE	10	0.15%
Unclaimed due to Undelivered card	3	0.04%
Undistributed (new account) due to geographical location (coastal)	1,190	17.71%
Undistributed (old account) due to geographical location (coastal)	84	1.25%
<b>GRAND TOTAL</b>	<b>6,720</b>	<b>100.00%</b>

### Status of Non-Moving Accounts

These accounts are identified by the LBP to be active yet no movement in more than 3 years with NMA balances. Analysis is based on the status of EMV cards opened for the HH beneficiaries with NMA and the validation and recommendation being reported by the POOs, particularly on the system related.

It has been observed that **out of the identified 53,137 NMAs, 52,171 accounts or 98.18% were already acted by LBP** (Transfer of fund and Closure), **666 accounts or 1.25 %**

were pending in LBP for Transfer of Fund and Closure, 235 accounts or 0.44% were already endorsed to CO for validation and approval, 31 accounts or 0.06% were for endorsement to CO on or before October 8, 2021 and 34 accounts or 0.06 % with new EMV card for distribution and subsequently transfer of fund upon receipt of the new card.

Table 8. Status of Non-Moving Accounts

FO REMARKS	NMA RECOMMENDATIONS/ ACTIONS	NO. OF ACCOUNTS	%
Closure already acted by LBP	Closed Account	1,860	3.50%
Closure already acted by LBP, for CO update		6,806	12.81%
TOF and Closure already acted by LBP	Transfer of Fund and Closure already acted	36,216	68.16%
TOF and Closure already acted by LBP		7,289	13.72%
Closure pending in LBP/2	Transfer of Fund and Closure pending	425	0.80%
TOF and Closure pending in LBP		241	0.45%
Closure endorsed to CO, for validation and approval	Transfer of Fund and Closure already endorsed to CO	91	0.17%
TOF endorsed to CO, for validation and approval		144	0.27%
TOR outside region, for endorsement to receiving region	Transfer of Fund and Closure for FO endorsement to CO	4	0.01%
For endorsement of Closure to CO		26	0.05%
For endorsement of TOF to CO		1	0.00%
For TOF upon receipt of the new card	For Distribution of the new EMV card	34	0.06%
GRAND TOTAL		53,137	100.00%

To zero out the remaining unclaimed cash cards and NMA, the PPPMO through its Financial Management System, is undertaking immediate validation and updating of system related reasons for proper tagging and card disposition.

Overall, the following hindering factors were identified in the operation of the Financial Management System in the region: **(a) delayed distribution of cash card due to COVID 19 pandemic and (b) undistributed cash card to coastal municipalities due to inclement weather conditions and strict community quarantine protocols.**

## 4. Core Systems and Updates

### A. Beneficiary Data Management System

The Beneficiary Data Management System has the primary purpose of gathering, validating, reporting, and recording the changes that have occurred on the status of condition of the grantee, children 0-18 years old and pregnant women in the beneficiary household. These changes include information on school enrollment, health center, member information and status, and transfer of residence, among others. Updating information in the database is important as update errors may result in errors in compliance verification and consequently, deduction of grants.



### Client Status (RCCT)

There is a total caseload of 115,938 households as of the end of the 3<sup>rd</sup> quarter of 2021. These can be disaggregated into three: active comprising of 83.42%, inactive 5.30% and delisted with 11.22%. Evidently, the number of households under Active Category decreased

whereas the number of inactive and delisted households significantly increased as compared to the previous quarters.

**Table 9. Distribution of Household According to Client/ Household**

CLIENT STATUS	BASELINE (2nd Quarter, 2021)	3rd QUARTER	+ / -	%
<b>TOTAL RCCT CASELOAD</b>	<b>115,951</b>	<b>115,938</b>	<b>-13</b>	<b>100.00000%</b>
1 - Active	100,779	96,707	-4,072	83.41269%
19 - Grants Temporarily On-Hold	2	3	1	0.00259%
<b>Active Households</b>	<b>100,781</b>	<b>96,710</b>	<b>-4,071</b>	<b>83.41527%</b>
11 - Moved to Non-PP Area through BUS type 3	8	8	0	0.00690%
12 - Moved out of the Area Without Notice	743	842	99	0.72625%
15 - No Eligible member of HH for CVS monitoring	289	4,096	3,807	3.53292%
21 - RPMO Approved Household for NPMO Processing	10	16	6	0.01380%
22 - Unlocated households	747	735	-12	0.63396%
24 - GRS: Suspended grants due to misbehavior of HH	0	5	5	0.00431%
26 - Deferred Exit due to NAC Resolution No. 2 s. 2020	962	441	-521	0.38038%
<b>Inactive Households</b>	<b>2,759</b>	<b>6,143</b>	<b>3,384</b>	<b>5.29852%</b>
5 - GRS delisted due to Misbehavior	92	99	7	0.08539%
6 - Duplicates	127	127	0	0.10954%
8 - Waived	1,741	2,028	287	1.74921%
10 - GRS delisted due to Disqualification	250	257	7	0.22167%
14 - No Eligible (0-18 y/o) for CVS Monitoring (Certified by RPMO)	9,855	10,265	410	8.85387%
17 - GRS (Not Eligible - Regular Income)	240	240	0	0.20701%
<b>Delisted Households</b>	<b>12,305</b>	<b>13,016</b>	<b>711</b>	<b>11.22669%</b>
<b>9 - Not Registered</b>	<b>106</b>	<b>69</b>	<b>-37</b>	<b>0.05951%</b>

As shown in the table there is a decrease on HS 1 from 100,779 to 96,707 HHs. Similarly, HHs under grants temporarily on-hold likewise increased from 2 to 3 HHs. This requires an immediate validation for the lifting of the hold status. Usual case for holding includes HH identified as double entry.

Also, the number of households tagged under CS 15 – No Eligible member of HH for CVS monitoring significantly increased from 289 to 4,096 households. Notably, the number of households tagged under HS – 26 Deferred Exit due to NAC Resolution No. 2 series of 2020 and HS – 22 Unlocated households decreased from 962 to 441 HHs and 747 to 735 HHs, respectively. Meanwhile, the program recorded 16 households under HS 21 – RPMO Approved Household for NPMO Processing and 5 households under HS 24 – GRS Suspended Grants due to misbehavior.

For the 3rd Quarter of CY 2021, the program delisted 711 households which includes those who are permanently removed from the program based on varying reasons. As of the reporting quarter, 99 HHs were delisted under the GRS due to misbehavior. Notably, the number of households waived from the program increased from 1,741 in the 2<sup>nd</sup> Quarter of the current year to 2,028 HHs at the end of this quarter. Moreover, 257 HHs had been proven as ineligible from the beginning (GRS delisted due to disqualification), 240 HHs with regular income, and 127 HHs due to duplication. Finally, the number of households exited due to natural attrition (certified with no eligible children for compliance verification) increased from 9,855 HHs to 10,265 HHs.

Moreover, the program continuously validates potential households for registration to the program. As shown on above table, the total number of HH tagged at HS 9 – Not Registered further decreased from 106 households during the end of last quarter to only 69 households at the end of 3<sup>rd</sup> quarter. For these households, the case managers are required to conduct home visits, and assess whether the HH meets the eligibility requirements of the program. If eligible, the case manager is tasked to process its enrolment to the program, otherwise, recommend the immediate deactivation of the HH.

### **Updating Household Information**

For Period 4 of 2021 (June-July), the Field Office managed to encode and approve a total of 36,604 updates. As shown in Table 5, majority of the updates encoded and approved

are for the updating of education/school facility, covering 93.14% or 34,093 of the total updates. This is followed by updates on child select and basic information with a total of 664 (1.81%) and 640 (1.75%), respectively. Meanwhile, information on IP affiliation, newborn, and deceased recorded the least number of encoded and approved updates with only 3, 4, and 8 updates, respectively.

Table 10. Total Number of Updates per Typology and Province

CATEGORY	NUMBER OF UPDATES					%
	CAGAYAN	ISABELA	NUEVA VIZCAYA	QUIRINO	GRAND TOTAL	
Basic Information	287	224	63	66	640	1.75%
Change Grantee	146	210	69	23	448	1.22%
Child Coming Back	58	78	17	16	169	0.46%
Child Select	192	293	97	82	664	1.81%
Deceased	4	2		2	8	0.02%
Health	6	21	10	2	39	0.11%
Indigenous People (IP) Affiliation	3				3	0.01%
New Address within 4Ps Area	145	265	62	37	509	1.39%
New Born	1			3	4	0.01%
Education (School)	12,062	15,520	4,394	2,117	34,093	93.14%
Succeeding Pregnancy	13	3	3	8	27	0.07%
GRAND TOTAL	12,917	16,616	4,715	2,356	36,604	100.00%
	35.29%	45.39%	12.88%	6.44%	100.00%	

In terms of Provincial Accomplishment, the Province of Isabela recorded the most number of encoded and approved updates with a total of 16,616 or 45.39%. This was closely followed by the Province of Cagayan which covered 35.29% or 12,917. The Province of Nueva Vizcaya and Quirino respectively facilitated a total of 4,715 (12.88%) and 2,356 (6.44%) updates.

B. Compliance Verification System

The Compliance Verification System (CVS) is a unified system that routinely monitors the compliance of the beneficiaries to the various conditionalities set in the program. It is a cash grants tied activity hence, CVS Team ensures quality encoding and cross checking of CVS.



The tables below show the compliance rates in the Regional level data in terms of Education, Health and FDS. Compliance rate covers the months of April-July 2021 based on the available data in the Pantawid Pamilya Information System (PPIS).

Compliance to Education Conditionality

Table 11. Regional Compliance Rate on Education Conditionality (0-18 Years Old) for Period 2- Period 3 2021

Monitoring Months	Regular CCT				Modified CCT				% (Compliant/ Attending)	% (Compliant vs. eligible)
	Eligible	Attending	Under Force Majeure	Compliant	Eligible	Attending	Under Force Majeure	Compliant		
April	189,434	167,775	394	165154	10,805	10,520	0	10,185	97.75%	90.82%
May	189,434	167,775	394	165314	10,805	10,520	0	10,186	97.80%	90.88%
P2 2021 Compliance Rate									97.78%	90.85%
June	190,210	169,077	0	161711	10,805	10,542	0	10,157	95.99%	89.51%
July	190,210	169,077	0	160540	10,805	10,542	0	10,157	95.65%	89.22%
P3 2021 Compliance Rate									95.82%	89.37%
Regional Compliance Rate (P2-P3 2021)									96.80%	90.11%



Table above shows a decrease in compliance rate under compliant over monitored children from an average of 97.78% last P2 2021 to 95.82% in the latest P3 2021 monitoring. In addition, the compliance rate when compared against the total number of eligible children has also decreased from 90.85% last P2 2021 to 89.37% for P3 2021.

In general, the majority of non-compliant beneficiaries are due to not updated school facilities, these system-related reasons are being promptly addressed by the Field Office in order not to compromise the cash grants of these children beneficiaries. Other major reasons for Not Attending School Children are *disinterest to go to school*, *Child is working*, and *could no longer cope with the demands of the school*. These, however, are being case managed by the Field Implementers through the assistance of their Social Welfare Officer IIIs or Provincial Links to encourage the children to at least finish their senior high school level and/or acquire any employable skills recognized by any authority. Moreover, this issue is being raised during Municipal Inter-Agency Committee meetings to gather support from partner agencies and stakeholders. Inclusion of this in the Local Transition Plan is also one of the strategies of field implementers with the MIAC members to address the non-compliance.

### **Compliance to Health Conditionality (Health Center Visits and Family Development Sessions)**

**Table 12. Regional Compliance Rate on Health Conditionality for 0 to 5 Years Old and Pregnant Women, Period 2 2021 – Period 3 2021**

Monitoring Months	Regular CCT				Modified CCT				% (Compliant/Attending)	% (Compliant vs. eligible)
	Eligible	Attending	Under Force Majeure	Compliant	Eligible	Attending	Under Force Majeure	Compliant		
April	9,820	9,747	1	9,669	1,867	1,823	-	1,788	98.94%	97.95%
May	9,820	9,746	1	9,669	1,867	1,823	-	1,790	99.05%	98.05%
<b>P2 2021 Compliance Rate</b>									<b>98.99%</b>	<b>98.00%</b>
June	9,325	9,262	-	9,157	1,867	1,777	-	1,740	98.71%	97.36%
July	9,325	9,262	-	9,157	1,867	1,777	-	1,743	98.74%	97.39%
<b>P3 2021 Compliance Rate</b>									<b>98.73%</b>	<b>97.38%</b>
<b>Regional Compliance Rate (P2-P3 2021)</b>									<b>98.86%</b>	<b>97.69%</b>

As seen in the data presented, the regional compliance rate have decreased by a relatively small number, from 98.99% in P2 2021 it decreased to 98.73% in P3, using the data of compliant beneficiaries against the total number of households eligible for monitoring it also decreased from 98.00% in P2 to 97.38% in P3 2021. Based on the validation of reasons for non-compliance to health conditionalities, the following emerged: No one to accompany the child to visit Health Center, Beneficiary registered under other facility, and Conflict with Livelihood. However, the Field Office still has achieved a high compliance rate for P2-P3 2021 in the health conditionality of the program, with just a small number of households non-compliant.

**Table 13. Regional Compliance Rate on Health Conditionality for Attendance to Family Development Sessions, Period 2 2021 – Period 3 2021**

Monitoring Months	Regular CCT				Modified CCT				% (Compliant/Attending)	% (Compliant vs. eligible)
	Eligible	Attending	Under Force Majeure	Compliant	Eligible	Attending	Under Force Majeure	Compliant		
Apr	100,732	100,732	0	97,186	5,432	5,432	0	5,182	96.42%	96.42%
May	100,732	100,732	0	96,953	5,432	5,432	0	5,154	96.18%	96.18%
<b>P2 2021 Compliance Rate</b>									<b>96.30%</b>	<b>96.30%</b>
June	100,651	100,651	0	96,485	5,436	5,436	0	5,133	95.79%	95.79%
July	100,651	100,651	0	96,386	5,436	5,436	0	5,120	95.68%	95.68%
<b>P3 2021 Compliance Rate</b>									<b>95.73%</b>	<b>95.73%</b>
<b>Regional Compliance Rate (P2-P3 2021)</b>									<b>95.96%</b>	<b>95.96%</b>

As shown in the above table, the regional compliance rate from April to July of the current year is at 95.96%. It can be seen that there has been a decrease in the number of compliant households from 96.30% in Period 2 to 95.73% in Period 3. According to the conducted validation of field staff, the main reasons for non-attendance in Family Development Sessions are: *Conflict with Livelihood, Attend Personal Matters, Informed but did not attend, and Moved-out but no updates filed*. Despite these reasons and the ongoing health crisis, the Field Office still achieved a relatively high compliance rate for Family Development Sessions, and is continuously exploring other modes of FDS delivery to ensure continuity and effectiveness of the FDS. Among the initiatives employed by the program are its partnerships with Local Radio Stations for the implementation of Family Development Session (FDS) – On – Air.

### C. Grievance Redress System

The Grievance Redress System (GRS) is a mechanism to address grievances relative to the implementation of the Program. The system is a venue where both the qualified household beneficiaries and the general public can report their grievances for resolutions.

Field Office II received a total of 734 grievances this 3rd quarter for both RCCT and MCCT, from various modes such as walk-in, phone calls, texts, and social media networks. One hundred twenty-three of these are resolved while 611 are still ongoing cases which gives a resolution rate of 16.76%. The region received the highest number of grievances with 447 cases in July 2021 as this is a pay-out month. The Grievance Officers are still in the process of encoding their September 2021 grievance transactions until October 6, 2021 hence, the increase in the September statistics will be presented in the next reporting period.

**Table 14. Monthly Status of Encoded Grievances**

Month	Ongoing	Resolved	Number of grievances	Resolution Rate
July	404	43	447	9.62
August	98	56	154	36.36
September	109	24	133	18.05
<b>Grand Total</b>	<b>611</b>	<b>123</b>	<b>734</b>	<b>16.76</b>

In reference to the disaggregated data of grievance per province, the Province of Isabela recorded the highest number of grievances this quarter totaling to 270 followed by the Province of Nueva Vizcaya with 222 cases and the province of Quirino with 171. While Cagayan had the least number of grievance recorded and encoded with only a total of 71 cases.

**Table 15. Total Number of Grievance Received per Province**

PROVINCE	JULY			AUGUST			SEPTEMBER			Grand Total
	Ongoing	Resolved	Total	Ongoing	Resolved	Total	Ongoing	Resolved	Total	
Cagayan	2	4	6	28	20	48	5	12	17	71
Isabela	129	26	155	34	22	56	49	10	59	270
Nueva Vizcaya	158	10	168	31	12	43	10	1	11	222
Quirino	115	3	118	5	2	7	45	1	46	171
<b>Grand Total</b>	<b>404</b>	<b>43</b>	<b>447</b>	<b>98</b>	<b>56</b>	<b>154</b>	<b>109</b>	<b>24</b>	<b>133</b>	<b>734</b>

The table below shows the breakdown of grievances per category across the months of July to September, it can be observed that a total of 582 grievances or an equivalent of 95.25% of the ongoing cases this 3rd Quarter are payment issues. While the categories with the least number of cases are Disqualification and Implementer issues, with two grievances each. The reason behind the high number of ongoing cases is the new resolution indicator for payment issues stipulated in the National Advisory Committee (NAC) Resolution number (4) four wherein payment issues are only deemed resolved if the beneficiaries have already received their cash grants subject to DSWD's policies and issuances on retroactive payment. Retroactive payment requests were already processed last July 29, 2021, and September 29, 2021. These indicate that after the Period 3 2021 pay-out, 269 of the ongoing payment issues will be resolved while 169 will be resolved come P4 2021 pay-out. Remarkably, all the 123 grievances are resolved within the prescribed timeline based on the 2015 GRS resolution timeline.

**Table 16. Total Number of Grievances Received by Category**

Category	July			August			September			Grand total
	Ongoing	Resolved	Total	Ongoing	Resolved	Total	Ongoing	Resolved	Total	
Payment Issue	402	29	431	81	29	110	99	3	102	643
Card Issue	2		2	9	9	18	2	3	5	25
Inclusion Request		3	3	2	1	3	5	7	12	18
Misbehavior		11	11	3	16	19	2	9	11	41
Appeal					1	1		2	2	3
Disqualification				2		2				2
Implementer Issue				1		1	1		1	2
<b>Grand Total</b>	<b>404</b>	<b>43</b>	<b>447</b>	<b>98</b>	<b>56</b>	<b>154</b>	<b>109</b>	<b>24</b>	<b>133</b>	<b>734</b>

### A. Case Management and Status of Kilos Unlad Implementation



Case management through the Kilos-Unlad Strategy is a process to guide the shepherding 4Ps households to achieve improved well-being towards stepping up from one self-sufficiency level and out of poverty within a 7-year operational period of the program's transition. The Case Management (CM) process conducted to the Pantawid beneficiaries has always been one of the major advocacies of the Program. The goal is to encourage the beneficiaries to identify issues and barriers that prevent them from complying effectively in the various conditions of the program and coming up with a mutually developed plan based on the gaps identified through the result of the Social Welfare and Development Indicator (SWDI).

The 3rd quarter 2021 focuses on the 4Ps Performance Governance System (PGS) target particularly in sustaining the level of well-being of the self-sufficient households in the Region; the SWDI reassessment and completion of household intervention plan (HIP); roll-out training on Kilos-Unlad (KU) Case Management Process in preparation for its full implementation; exit and graduation procedure for exiting/transition 4Ps households; monitoring of Not-Attending School (NAS) children; and monitoring of beneficiaries in especially difficult circumstances. With the pandemic unceasingly affecting program implementation, the Regional Program Management Office (RPMO) continuously provides online technical sessions with the Provincial and Municipal Operations Offices to ensure that case management pursues its purpose in assisting beneficiaries towards an improved level of well-being.

### 1. 4PS KILOS-UNLAD: A 7-YEAR CASE MANAGEMENT STRATEGY

In Field Office II, case management has been practiced even before the Kilos-Unlad (KU) strategy was developed, but with the varying interpretations and executions of



caseworkers on the case management process, it has been difficult to assess and determine the impact of such in the lives of our 4Ps households.

The development of the KU strategy affirms that an integral part of effective case management is through the client’s participation and competencies of the caseworker to ensure that helping relationships would lead to the empowerment of beneficiaries in advocating their rights, access to social services interventions, and resources in addressing their needs.

### 1.1 KILOS-UNLAD PILOT IMPLEMENTATION

Aligned with the Department’s commitment to the 2020 Performance Governance System (PGS) under the social case management roadmap, Kilos-Unlad has been piloted in 2020 across all regions. It covered 510 household beneficiaries with representations from all levels of well-being (survival, subsistence, self-sufficient) and sectoral groups, including indigenous people (IPs), homeless, fisherfolks, farmers living in urban and rural areas.

Implementation was conducted in Barangay Buenavista, Municipality of Bayombong, Nueva Vizcaya with a total of 130 4Ps beneficiaries in both RCCT and MCCT. Thirty (30) of which were grouped as experimental and thirty (30) for comparison. The experimental group has been facilitated with KU strategy using the KU case management forms/tools while the comparison group shall undergo the regular activity of the program.

The entry phase activity includes orientation to the Local Government Unit together with the Municipal Inter-Agency Committee informing the purpose of the Kilos-Unlad as a strategy of the program which ensures participatory approach and client’s involvement in achieving the goal of the program, to break the intergenerational cycle of poverty by improving the level of well-being of 4Ps households.



Mid-phase or the helping phase of KU process involves planning and implementation of the Household Intervention Plan. The first five (5) years of the beneficiary's program exposure shall be devoted to identifying their needs, strengths and opportunities for behavior and social change. In this phase, household’s participation in the helping process and access to social service delivery are essential through convergent complementation of the social service delivery workforce.





The following social services were accessed by the households/groups/ and the community:

- Fourteen (14) households were provided with Livelihood Assistance Grants and fifteen MCCT households were provided with Support Service Intervention.
- All Sitio Kakilingan residents were given a Bigasan as an income-generating project by the LGU. At present, they roll up the capital until enough income is generated.
- Experimental groups from MCCT beneficiaries were provided with “Pinakbet Farming” and able to organize their association which provides them access for microfinance loans and has total savings amounting to 231,370.81
- Four (4) households were provided with Solar Panels by the LGU; Two (2) beneficiaries were given with Radio Transistors.
- Two (2) members were given Technical Assistance on People’s Organization Capability Building by the DENR
- One (1) provided with Permanent Employment/ Plantilla Position in the Provincial Government
- Two (2) availed with AICS/ Medical Assistance
- Fourteen (14) availed of sanitary toilets
- Sixteen (16) households were provided with a PCSO gift package



On the 6th to 7th-year residency, 4Ps households will be prepared for exit and transition procedures. The exit strategy requires a holistic approach that prepares 4Ps households for their eventual exit from the program. Self-sufficient households that have reached the highest level of well-being, and/or households that are about to exit due to natural transition require standard procedures of work that will ensure they are provided with responsive and continuing support services and livelihood opportunities that would sustain their level of well-being.

## 1.2 GOOD PRACTICES AND COMMENDATION FOR FIELD OFFICE 02 DURING THE KU PILOT IMPLEMENTATION

1. Utilizing the following localized tools in implementing the KU Case Management Strategy:
  - a. SWDI Based Checklist “Buwanang Checklist ng Benepisyaryo”.
  - b. Tagalog version of CM Form 4: Household Intervention Plan
  - c. New tool: “Plano namin Bilang Isang Pamilya”.
2. Creation of PAC-TWG in Addressing SWDI Gaps in the Province of Nueva Vizcaya through the initiative of POO Nueva Vizcaya.
3. Roll-out Training on KU Case Management to all Case Workers in the Regions Enhancement of Case Management tools based on the result of consultation with caseworkers.

## 1.3 KILOS-UNLAD ROLL-OUT TRAINING TO ALL CASEWORKERS

Kilos- Unlad (KU) employs the social case management process to guide the shepherding 4Ps household-beneficiaries to achieve improved well-being toward stepping up and out of poverty employing individual/family cooperation, support group formation, and community building through the convergence of programs and services

The 4Ps KU acknowledges and affirms that the helping relationship between the case manager and the beneficiaries is an integral factor in case management, and part of the empowerment process is advocating for clients' rights to self-determination, confidentiality, access to supportive services and resources, and appropriate inclusion in decision-making affecting their well-being. In essence, KU then aims to advance and establish the practice of social case management as an integral component of 4Ps service delivery systems towards ensuring improved well-being of household beneficiaries and paving the way for their eventual program exit.



### 1.3 HIGHLIGHTS, AGREEMENTS, RECOMMENDATIONS, AND NEXT STEPS:

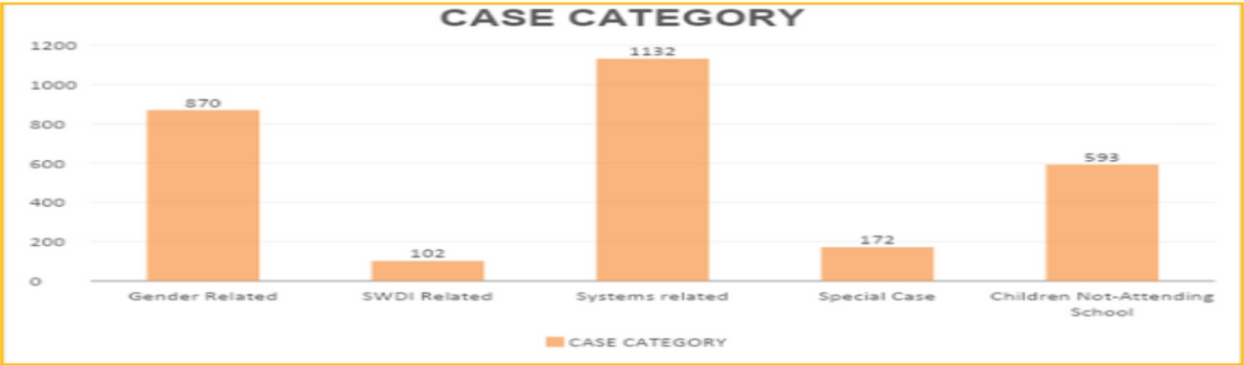
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## 2. ELECTRONIC CASE MANAGEMENT REPORT

The E-CMS fits perfectly in the context of support to field staff, particularly with the City/Municipal Links, Social Welfare Officer IIIs, or case manager. It promotes an increased

quality of care, monitoring, and guidance that may result in improved well- being or quality of life, through continuous monitoring, coaching, coordination, integrating different multi-sectoral supports, and convergence of interventions to help beneficiaries transition from survival to self-sufficiency level.

Figure 3. Categories (Case Typology) reported in the E-CMS



In FO2, the systems-related category has the highest number of cases in ECMS with a total of 1,132 cases. It clearly explains that caseworkers perceived this as one of the pressing issues that caused the delay or absence of cash grants of 4ps beneficiaries. In addressing this issue, caseworkers also addressed the possible effect of such on the family’s daily situations that causes financial difficulties. The intervention plan for the household also impelled the system assigned focal persons to facilitate the needed action necessary for the resolution of the case.

Gender-Related cases registered the second-highest to include the 172 special cases. The data shows that gender-related issues and special cases are attributed to different forms of abuse such as financial, physical, and sexual abuse. The present pandemic also promotes the vulnerability of household’s exposure to difficult circumstances and economic difficulties which left most households without a source of income leading to more complex gender-based violence.

Another most numbered case is the Children Not-Attending School. The Regional data on Not Attending School Children marked a significant impact on Pantawid Pamilya Implementation. As to the series of validations conducted by the Municipal Operations Office, reasons such as teenage pregnancy, child work, and lack of interest are still apparent. The Agency through GAD encourages MATs to monitor these children which are likely to experience greater impact in this time of crisis. The Pantawid program continuously strengthens its partnership with DepEd, LGU through PESO, MHO, and MSWDO to address the issue of NAS in the Region.

3. SOCIAL WELFARE AND DEVELOPMENT INDICATOR RE-ASSESSMENT

Table 17. Status of SWDI Reassessment for Level 3 HHs

PROVINCE	TARGET	ACCOMPLISHMENT	% (target vs. variance)	VARIANCE
CAGAYAN	7363 HHs	8603 <i>(based from KRA 1 total target)</i>	94.53%	403 HHs <i>(based from L3 target)</i>
ISABELA	8974 HHs	7933 HHs	88.399%	1041 HHs
NUEVA VIZCAYA	1830 HHs	2255 <i>HHS (based from KRA 1 total target)</i>	98.743%	23 HHs <i>(based from L3 target)</i>
QUIRINO	2063 HHs	2416 <i>(based from KRA 1 total target)</i>	96.46%	73 HHs <i>(based from L3 target)</i>
TOTAL	20,230 <i>(L3 HHs under CS 1, 14, 26, 19)</i>	21,207 <i>(based from KRA 1 total target)</i> 18,690 <i>(based from L3 target)</i>	94.533%	1,540 HHs



The FO has a total number of 18,690 level 3 households or 94.53% of the total target were reassessed and for encoding to Enhanced SWDI IS. The advance information and continuous reminder to POO and MOO promptly facilitated the administration of such to target households. For the remaining variance, the increasing COVID-19 cases; uncontrolled/unavoidable declarations of MECQ/ECQ/GCQ as required resulted in non-administration of SWDI to other target households, thus catch up plans were submitted indicating the set timeline in which the variance will be zeroed.

#### 4. EXITING AND GRADUATION OF 4Ps HHs WITH IMPROVED LEVEL OF WELL-BEING

Transition and exit of 4Ps households have been increasingly evident especially after the passage of RA11310. These procedures identify follow-through activities and interventions for the household beneficiary’s eventual exit from the program while ensuring that the gains made in the program are sustained. This entail the implementation of interventions with the end goal of ensuring household’s effective community engagement and sustainability that fosters progressive realization of improved levels of well-being with minimal risk of backsliding into lower levels of well-being.

Table 18. Total number of Households for Exit from the Program

REGION	Total HHs for Exit	Natural Attrition RCCT HHs (2020) CS26					Natural Attrition RCCT HHs as of September 2021					CS 8					Total Count of HHs who joined Graduation Ceremony/Proper Turnover Ceremony				
		Total CS 26 HHs	L3	L2	L1	No SWDI Results	Natural Attrition	L3	L2	L1	No SWDI Results	Total CS 8	L3	L2	L1	No SWDI Results	Total Count of HHs	L3	L2	L1	No SWDI
II	2,880	680	198	450	0	12	1866	374	1214	22		354	184	170	0	0	48	48	0	0	0

#### 5. NOT ATTENDING SCHOOL (NAS) CHILDREN

The Regional data on Not Attending School Children has a total of 10,470. Of the total target, 6,040 or 57.68% are validated and this calls for action and exhaustive case management for appropriate intervention.

Table 19. Status of Not-Attending-School Children

MUNICIPALITY	VALIDATED WITH REASON For case management/ For action	FOR UPDATING IN THE SYSTEM	HIGH SCHOOL GRADUATE	NO UPDATE/ NOT YET VALIDATED (for action)	SYSTEMS ACCOMPLISHED	TURNED ATTENDING (with updated school facility)	Grand Total
CAGAYAN	2044	3	1	12	212	450	2722
ISABELA	2587	79	1	989	354	1324	5334
NUEVA VIZCAYA	982	23		125	97	535	1762
QUIRINO	427	4	1	31	59	130	652
Grand Total	6040	109	3	1157	722	2439	10470

From the series of validation, consultation, and technical assistance, the Pantawid program set different interventions in addressing the issue such as but not limited to referral to partner agencies particularly with DepEd and LGU; conduct of youth camps and youth forum; referral to Commission on Population for teenage parents; provision of livelihood assistance to the family of identified child labor cases; and conduct of focus group discussions.

#### B. Gender and Development

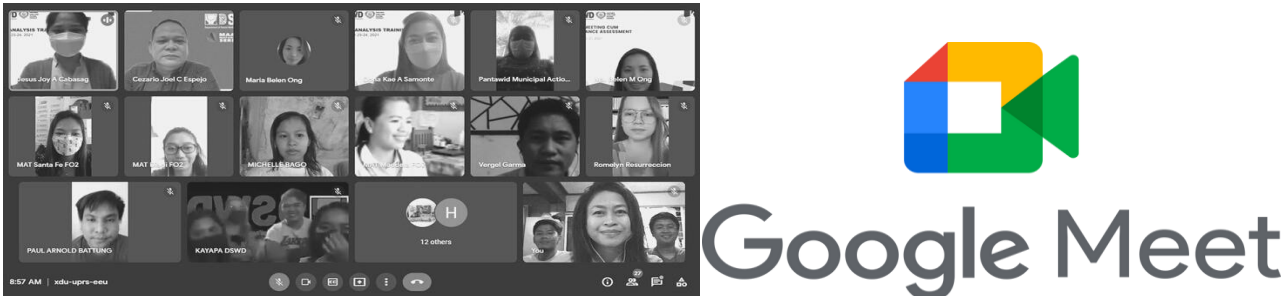
Gender issues are still evident during this COVID-19 pandemic, among such are the higher risk of exposure of women, especially in medical and social services. The juggling of work and household puts an extra burden on women undertaking economic activities from their homes. The result of the reduction of economic empowerment among women increases their vulnerability to domestic abuse. Further, the implementations of quarantine measures have trapped Filipino women and children with abusive partners and family members in their homes.



The lockdown measures serve as a breeding ground for situations that discourage victims from reporting domestic abuse. The economic shutdown has also left the majority of Filipinos without a source of income and has led to an increase in more complex gender-based violence. It has also led to decrease access to mental, sexual, and reproductive health services for women such as psychological support, women’s health counseling, contraceptives, and pre and postnatal care.

This quarter still focuses on the continuous monitoring and reporting of Not Attending School children beneficiaries in close coordination with the case management focal; monitoring of child protection and gender-based violence cases; continuous provision of technical assistance to Pantawid Pamilya staff especially to C/MAT on handling special and difficult cases; and continuous provision of gender-related training that could help the staff in handling gender-related cases.

Implementing GAD Plan and Budget CY 2021 conduct of Gender-Related Training



The Pantawid Pamilyang Pilipino Program Management Office conducted the Gender Analysis Training and GAD Mapping Orientation (September 23-24, 2021). The participants identified are those who were not yet trained in Gender Analysis Training from the Provinces of Quirino and Nueva Vizcaya.

The training provided the participants with knowledge on problem identification and root cause analysis using the gender lens perspective. It has encouraged them to develop gender-sensitive and gender-responsive strategies to address barriers and constraints being experienced by beneficiaries. They have also realized the importance of analyzing gender-related data in planning, implementing, and monitoring a program/ activity/project.

C. Indigenous People

The program through its Indigenous Peoples component ensures to uphold IPs’ identity, rights, and cultural uniqueness and for the program to remain a prime advocate of Indigenous People’s Rights.

Region II has diverse Indigenous Cultural Communities (ICCs) and unique Indigenous Peoples (IPs). Out of the total number of Pantawid beneficiaries in the region, there are 34.55% active IP Household beneficiaries, this number is significantly higher than the previous percentage last quarter which is 26.47%, this is due to the constant updating of IP households in the region. For the percentage of IP HHS vs Total HHs beneficiaries per Province, Nueva Vizcaya has the highest with a 55.53%; followed by Quirino with 44.06%; 20.78% from Isabela, and the least number comes from Cagayan with 17.83%.

Table 20. Provincial Breakdown on Number of IP Households

Province	Total HHs		Total	IP HHs beneficiaries		Total	Percentage of IP HHs Vs Total HHs beneficiaries
	RCCT	MCCT		RCCT	MCCT		
CAGAYAN	32,401	538	32,939	5,335	538	5,873	17.83%
ISABELA	45,457	1,231	46,688	8,471	1,231	9,702	20.78%
NUEVA VIZCAYA	12,228	2,104	14,330	5,854	2,104	7,958	55.53%
QUIRINO	6,626	1,524	8,150	2,067	1,524	3,591	44.06%
Grand Total	96,710	5,397	102,107	21,727	5,397	27,124	34.55%

Moreover, out of 27,124 IP beneficiaries, RCCT has the most number served with 80.10% or 21,727, and 19.90% or 5,397 this is so because RCCT is implemented in the 83 municipalities and 4 cities while MCCT is implemented only in 15 municipalities. Further, under MCCT-IP, the provinces of Nueva Vizcaya and Quirino have the most number totaling 2,104 and 1,524 HHs, respectively. This is attributed to the higher number of indigenous people situated in geographically disadvantaged and isolated areas for the two provinces.

In the 87 municipalities implementing the program, there are existing Indigenous Peoples and/or Indigenous Cultural Communities, either originally found in one region or migrants from other regions. As can be seen in Table 21, out of the total IP household beneficiaries in the region, majority of IP beneficiaries are located in San Mariano, Isabela with 8.94%, followed by the municipalities of Kasibu with 7.92% and Kayapa with 7.03% in the province of Nueva Vizcaya. These three (3) mentioned municipalities also have MCCT-IP in GIDAs which contributed to the number of Indigenous Peoples in their areas.

Table 21. Top 3 IP Affiliations with the Most Number of Beneficiaries Across Region II

IP Affiliation	# of IP Beneficiaries
1. Ibanag	54,434
2. Kalanguya	21,055
3. Itawes	19,303

Most of the land area in the region is situated on the valley between the mountain ranges of Cordillera and Sierra Madre, and inside is the largest and longest river in the country, the Cagayan River. Due to its superabundant resources, many diverse ethnic minorities are found in the region. Whether Pantawid beneficiary or not, the most dominant IP Affiliation or Tribe in the region belongs to the Ibanags which also is one of the original tribes found in Region 2. As gleaned above, Ibanag Pantawid beneficiaries total to 54,434 grantees plus its members found mostly in the province of Isabela. Moreover, the name Ibanag comes from the prefix “I” which means “people of” and “bannag”, meaning river. Kalanguya tribe is second with 21,055 from the province of Nueva Vizcaya. Additionally, Kalanguya is one of the great farmers, preserving the Forest of Caraballo Mountains. The third most number is from Itawes tribe with 19,303 in the provinces of Cagayan. Just like Ibanag, the name Itawes comes from the prefix “I” meaning “peoples of” and the word “tawid” or “across the river”, means the people from across the river level.

Lastly, this quarter, there are 742 beneficiaries under RCCT that had their IP Affiliation updated in the system. The Province of Nueva Vizcaya shares the most with 83.56% followed by the province of Quirino with 8.36%, and Cagayan Province with 8.09%. This is due to the constant efforts of assessment and updating of the field implementers and technical assistance from provincial operations offices and regional program management office.

Table 23. Number Of Households with Recently Updated IP Affiliation

Province	Tagged IP Affiliation	Total
CAGAYAN		60
	Agta	58
	Kalinga	2
NUEVA VIZCAYA		620
	Ayangan	82
	Gaddang	288
	Ibaloy	36
	Ibanag	13
	Isinai	7
	Kalanguya	127
	Kankana-ey	10
	Tuwali	57
QUIRINO		62
	Ayangan	29
	Bago	4
	Ibaloy	7
	Kankana-ey	1
	Tuwali	21
Grand Total		742

## D. Institutional Partnership and Development

In the midst of the pandemic, the Pantawid Pamilya Pilipino Program Management Office (PPPPMO) through the Institutional Partnership Development Officers managed to initiate a series of activities in line with the FO2's Partnership Strategic Plan to ensure smooth functioning of partnership goals in the region.



This 3rd quarter, partnership activities focused on partnership with the Local Government Units and other stakeholders in the planning, crafting, and finalization of the Local Transition Plans for the implementation of Pantawid Pamilya in adherence to the 7-year maximum period of staying of the Pantawid Pamilya beneficiaries in the program, Kilos Unlad Framework and attaining the 4Ps Act mandate. The LTP has a comprehensive set of interventions directed towards the Pantawid households and the community, moving out from survival to self-sufficiency. This quarter, the IPDOs served as resource persons during the conduct of Roll-out training of Kilos Unlad to field workers focusing more on the roles of the Local Government and other partners and stakeholders in the program implementation.

Likewise, engagement with the Local Government Units was strengthened through the signing of the Specific Implementation Agreement (SIA) integrating the provisions of the 4Ps Act, its IRR, and the Kilos-Unlad strategy of the program. Alongside the above-mentioned activities, the IPDOs continue to support all the other program components in their operation and serve as a bridge whenever the call for partnership is needed.

## ENGAGEMENT WITH NATIONAL GOVERNMENT AGENCIES



### a. The 4Ps Regional Advisory Council (RAC)

Due to the increasing number of COVID-19 cases the Field Office was not able to conduct its 2nd Quarter Regional Advisory Meeting hence, continuous coordination and consultation meetings with the different National Government Agencies have been conducted in this quarter instead. The initially postponed RAC meeting will be scheduled for the last week of October 2021.

One of the priority topics that will be discussed in the meeting would be the creation of a resolution for the RAC members to create a Technical Working Group (RAC TWG) among implementing agencies and members of the RAC in order to address the identified 2019 SWDI gaps. This was rationalized to realize the goals of the region as per the Regional Roadmap.

The Regional Roadmap to 2026 will be the vision/ plan for the next years in identifying possible forms of interventions to be provided to the Pantawid Pamilya beneficiaries in order for

them to uplift their level of well-being. This has been consulted and presented to all stakeholders in the program implementation (NGAs, LGUs, and CSOs)

#### **b. The Cagayan Valley Bamboo Industry Development: A Convergence Project of Region 2**

The mass flooding in the Cagayan Valley Region last year created political uprightness towards environmental concerns in the whole region. One of the identified solutions was to plant more bamboo, for not only does it serve its purpose for climate change adaptation and mitigation (CCAM) but also has a socio-economic impact as well.

The Cagayan Valley Bamboo Industry Development Council (CVBID) was restructured and reorganized from a private-led council to a government-led mirroring the National Bamboo Council. The CVBID Project is still ongoing and beneficiaries of CCAM were prioritized in the program in which Pantawid Pamilya beneficiaries were included. Around 200-240 CCAM beneficiaries were allotted for each Municipality.

FO2 DRRM is validating the profile of beneficiaries. Moreover, the RPMO shall conduct continuous consultation with the Department of Trade and Industry Region 2 regarding this matter. IPDs shall continuously coordinate with partner agencies on the development and progress update of the project as well as to routinely provide feedback & guidance to POOs and MOOs. The IPDOs also attended the virtual opening ceremony for the Cagayan Valley's World Bamboo Day and celebration of the Philippine Bamboo Month.

#### **c. Department of Education**

##### **ENDORSEMENT OF TEACHER APPLICANTS TO DEPED**

As per DepEd Memorandum DM-PFO-2017-0581 dated March 18, 2017, DepEd must prioritize 4Ps beneficiaries in the hiring process of public-school teachers. The RPMO continuously endorses 4Ps college graduates to the DepEd to undergo the usual process and prioritize them.

As of September 2021, there are a total number of 145 Pantawid Pamilya teachers who were employed in the Department of Education while 358 LET Passers were endorsed to DepEd for possible employment facilitation. This concern is for follow through with the DepEd, and the RPMO shall provide feedback on this once the DepEd has responded to the list of beneficiaries submitted. The MLS, with the Information Officer's assistance, will be responsible for capturing and featuring the stories of these beneficiaries.

##### **CONCERN OVER NOT ATTENDING SCHOOL CHILDREN**

The concern on Not Attending School (NAS) was discussed during the conduct of the Regional Advisory Council Meetings and one of the agreements is for the DSWD to share the list of children beneficiaries for our partners to provide necessary interventions.

The Field Office already sent a communication to the Regional Director of DepEd last August 20, 2020, re: Coordination with the different District / School Coordinators in addressing and providing possible assistance to encourage the children to return to school. The letter aims to conduct coordination and collaboration between and among the DSWD and DepEd. This shall be discussed during the next Regional/Provincial and Municipal Advisory Council meetings.

#### **d. Department of Environment and Natural Resources**

Part of its commitment with the RAC, DENR has submitted a comprehensive report on the projects provided to the beneficiaries. The organization of People's Organizations (POs) for National Greening Projects in which the 4Ps beneficiaries has also joined, directly benefiting them regarding their involvement in POs (social adequacy) and on their sustainable livelihood relative to environmental protection (socio-economic).



#### e. NTF- ELCAC

The National Government, in addressing local communism, tapped the 4Ps households to be one of the movers or advocate groups. FO2 has been coordinating with the PNP Offices regarding requests on data sharing and has been assisting the PNP on handling the 4Ps households. DSAs have yet to be agreed upon.

#### f. Department of Agriculture

The PPPPMO coordinated with the DA for the use of its DZDA Radio network as a means to conduct FDS-On-Air. The PPPPMO has a time slot every Friday 4-5 PM as well as an FB live coverage of the FDS-on-air that can be repeatedly played via the DSWD Region II Facebook page. FDS and RIO need to realize the agreement by doing actual radio programs at DZDA. Forging MoU shall follow.

#### g. PhilHealth and DOH

The Field Offices has maintained coordination with DOH and PhilHealth this quarter as COVID-19 cases continue to rise which has caused prolonged lockdowns and various quarantine restrictions.

As of this quarter, there are still about 23,133 household beneficiaries who are subject to manual enrollment in PhilHealth vis-a-vis the 102,107 total active HHs in Region 2. This is pursuant to the automatic provision of PhilHealth benefits to the 4Ps beneficiaries. With the decentralization of issuance of certification for PhilHealth to the MOO and POO level, ease of doing business resulted. The issuance of Certification to our Pantawid Pamilya beneficiaries for PhilHealth information updating has become easier, the decentralization has already taken effect this year and all PhilHealth concerns of the beneficiaries are captured through the Grievance Redress System and are addressed through the coordination with PHIC.

### ENGAGEMENT WITH LOCAL GOVERNMENT UNITS

#### a. Signing of the Enhanced Specific Implementation Agreements (eSIA)



In order to help our beneficiaries transition out of poverty, Field Office II thru the Pantawid Pamilyang Pilipino Program shall conduct the signing of the enhanced supplementary agreement to the Unified Memorandum of Agreement signed between the Department of Social Welfare and Development (DSWD) and the City/Municipal Local Government. The Specific Implementation Agreement (SIA) covers the roles and functions of both parties in the implementation of Pantawid Pamilyang Pilipino Program in the city or municipality anchored on Republic Act 11310.

The ceremonial signing was conducted in the Province of Nueva Vizcaya and consultation meetings with partner LGUs paved the way to the region-wide administration of the signing of the enhanced SIA partner LGUs.

Table 24. Number of LGUs that signed the Enhanced Specific Implementation Agreement

Province	Target	Number of eSIA signed	%	Variance
Cagayan	29	10	34.48%	19
Isabela	37	22	59.45%	15
Quirino	6	0	0%	6
Nueva Vizcaya	15	9	60%	6
Total	87	41	51.31%	46

As of September 30, 2021, 41 Local Government Units (LGUs) in Cagayan Valley have signed the Specific Implementation Agreement for the Pantawid Pamilyang Pilipino Program (4Ps) of the Department of Social Welfare and Development Field Office 2 (DSWD FO 2).

The SIA details the specific roles and responsibilities of the Department as well as the LGU to ensure the efficient and effective implementation of the program emphasizing the significant role of the LGU in effectively transitioning 4 Ps families out of the program.

“


As a public servant, I have seen how the Pantawid Pamilyang Pilipino Program (4Ps) has changed the lives of our people over the years. That even in the midst of poverty, there is hope. And being poor can still be a blessing sometimes.


The 4Ps gives them a chance to improve their lives and reach their dreams.




Thus, we are committed to support this program to attain its mission in providing quality social services to our constituents.

”

Hon. Edward D. Juan  
Mayor of Quirino, Isabela  
on the signing of the Specific Implementation Agreement for 4Ps



 **MAAGAP sa PANGALANG SERBISYO!**

 @dswdfo2  DSWD Region II  fo2.dswd.gov.ph

Through the converged efforts of the Department of Social Welfare and Development Field Office 02 (DSWD FO 2) and the Local Government Unit of Quirino, Isabela there are 1972 4 Ps families who are assessed as level 3 or self- sufficient in 2019 out of a total of 8,622 active households in the municipality. This is what Mayor Edward D. Juan of Quirino, Isabela had to say about the LGU’ s support to the Pantawid Pamilyang Pilipino Program through the signing of the Specific Implementation Agreement (SIA) with the Department.

With the current situation that we are facing, some Local Government Units were not able to facilitate the signing of the enhanced SIA. IPDOs will continuously conduct close monitoring of the submission of the enhanced SIA on the remaining municipalities in the next quarter.

b. Strengthening the Structure of the Local Advisory Councils

As of September 30, 2021, a total number 71 municipalities region- wide have already submitted their updated EO in the creation of C/MIAC with the inclusion of additional functions as members of the FDS team.

Table 25. Status of Executive Order for the Creation of MIAC and Establishing Grievance Machinery and Family Development Session Team for the implementation of Pantawid Pamilya.

Province	Target	Number of EOs	%	Variance
Cagayan	29	21	72.41%	8
Isabela	37	31	83.78%	6
Quirino	6	6	100%	0
Nueva Vizcaya	15	13	86.66%	2
Total	87	71	85.71%	16

With the current new normal context, the Local Government Units were not able to facilitate the signing of the new executive order. This concern shall be discussed in the next MIAC

meetings. IPDOs will monitor the submission of the amended and updated EO for the remaining municipalities.

### c. Assessing Functionality of Provincial / City / Municipal Advisory Committee

The Advisory Committees at the regional, provincial, and municipal levels were established to monitor the implementation of the program and to ensure the availability of the supply side on health, nutrition, and education. One of the objectives of the committees is to solicit interventions and services of the different stakeholders to help the beneficiaries meet the conditionalities of the program.

#### Provincial Advisory Committee

**Table 26. Status of the conduct of 3rd Quarter Provincial Advisory Committee Meetings**

Province	Target	Actual	%	Variance
Cagayan	1	1	100%	0
Isabela	1	1	100%	0
Quirino	1	1	100%	0
Nueva Vizcaya	1	1	100%	0
<b>Total</b>	<b>4</b>	<b>4</b>	<b>100%</b>	<b>0</b>

One of the functions of the Provincial Advisory Committee is to hold regular quarterly committee meetings or as the need may arise. This is to facilitate the resolution of grievances and complaints and to address the supply-side needs and SWDI gaps. In the 3rd quarter, all the four provinces have successfully conducted their Quarterly Provincial Advisory Council meetings. Their discussions were focused on the updates of the program implementation, the Kilos-Unlad strategy and the planning for the Local Transition Plans.

#### City/Municipal Advisory Committee

Due to the various health and travel restrictions brought about by the pandemic, aside from the usual conduct of face-to-face C/MIAC meetings, the Municipal Action Teams were instructed to provide updates with regards to program implementation through an Executive Summary or conduct one-on-one discussion with the LCE and MIAC members.

The MATs were instructed to observe proper health standard/ protocol during the conduct of one-on-one discussion with the MIAC members.

**Table 27. Status of the City / Municipal Advisory Councils Meetings**

Province	Target	Actual	%	Variance
Cagayan	29	9	31.03%	20
Isabela	37	21	56.75%	16
Nueva Vizcaya	15	15	100%	0
Quirino	6	2	33.33%	4
<b>TOTAL</b>	<b>87</b>	<b>47</b>	<b>55.28%</b>	<b>40</b>

Based on the given data and as reflected on the MIAC Functionality for the 3rd Quarter CY 2021, from the total target of 87 municipalities, 47 cities and municipalities have already conducted their City/ Municipal Inter-agency committee meetings. The focus of discussion is on the planning of activities for crafting the 6-year Local Transition Plan and the discussion on the Enhanced Specific Implementation Agreements.

In adherence to the 7-year maximum period of stay of the Pantawid Pamilya beneficiaries in the program, Kilos-Unlad Framework was established as the 7-year social case management approach of the Pantawid Program in attaining the 4Ps Act mandate. One of its features is the creation of the Local Transition Plan (LTP) which has a comprehensive set of

interventions directed towards the Pantawid households and the community, moving out from survival to self-sufficiency. The LTP includes projects, programs, services and activities of the department and those that are committed by the partner stakeholders in the municipality for the benefit of Pantawid Pamilya beneficiaries. The plan is based on the updated results of the situation and needs analysis of the 2019 Social Welfare and Development Indicators (SWDI).

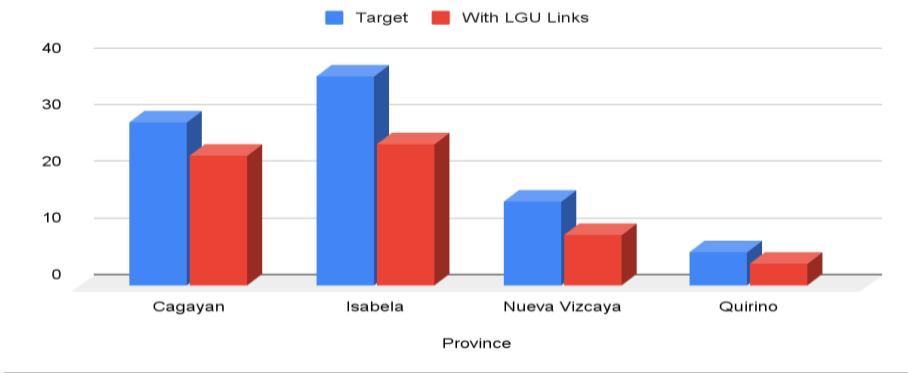
Table 28. Status of the Crafted and Signed Local Transition Plans per Province

Province	Target	Actual	%	Variance
Cagayan	29	8	27.59%	21
Isabela	37	16	43.24%	21
Nueva Vizcaya	15	0	0%	15
Quirino	6	0	0%	6
TOTAL	87	24	35.41%	63

As of September 30, 2021, a total of 24 out of 87 or an equivalent of 35.41% of the target Local Transition Plans were already crafted. Almost all the municipalities are still in the process of consultation and planning on the Local Transition Plan. Due to the pandemic and increasing number of COVID-19 cases in the region, the crafting of the LTP was temporarily put on hold by some LGUs. The IPDOs will continuously provide possible technical assistance to C/MATs.

Inventory of LGU Links

Figure 4. Status of Designation of LGU Links in the Region



At present, the Municipal Operations Offices have created Memorandum of Agreements (MOA) and Executive Orders with the Local Government Units in the implementation of the program. One indicator present in the MOA and EO is for the City/ Municipal Inter-Agency Committee (CMIAC) to facilitate the designation of counterpart LGU Links who will assist the DSWD hired Municipal Link in the implementation of all Pantawid Pamilya activities in the city/municipality. On the chart above, the Region has a total number of 87 Municipalities: 29 in Cagayan, 37 in Isabela, 15 in Nueva Vizcaya and 6 in Quirino. At present, e a total number of **53 municipalities** have LGU links (21 for Cagayan, 23 for Isabela, 8 for Nueva Vizcaya and 4 in Quirino). The region has a total variance of 34 municipalities without LGU designate. The hiring of the LGU link is continuously being lobbied during field visits and discussed in the previous MIAC meetings, but are not yet filled up to present.

ENGAGEMENT WITH CIVIL SOCIETY ORGANIZATIONS

a. Signing of Memorandum of Agreements with CSOs



**Table 29. Inventory and Statistics of CSOs with MOA and Status on the Four Areas of Engagement**

No.	Name of CSO	Specific Activity	Type of Engagement	Date of MOA
1	St. Paul University Philippines Community Development Center Foundation, Inc.	Provision of Livelihood Programs and skills training	Bantay, Gabay, Tulay and Kaagapay	March 26, 2021
2	Rural Action for People's Integrated Development Foundation, Inc.	Provision of livelihood programs, skills training and employment facilitation FDS	Gabay, Tulay and Kaagapay	December 12, 2019
3	Fortune Life Insurance Company, Inc.	Provision of Life Insurance FDS	Gabay and Kaagapay	December 12, 2019
4	Pacific Star International Employment Agency Corp	Employment facilitation	Gabay and Kaagapay	December 12, 2019
5	Philippine Tuberculosis Society, Inc. Society, Inc	Medical Assistance	Gabay, Tulay, Bantay and Kaagapay	April 27, 2018
6	Angelite Bible Baptist Church	FDS	Gabay, Tulay, Bantay and Kaagapay	June 30, 2017
7	San Guillermo Ministers Association	FDS	Gabay, Tulay, Bantay and Kaagapay	June 30, 2017
8	Mallig Values Formation Council	FDS	Gabay and Bantay	June 30, 2017
9	Life in Jesus Christ Christian Church Incorporated	FDS	Gabay, Tulay, Bantay and Kaagapay	June 30, 2017
10	SM Foundation, Inc.	Provision of School Supplies & Clothes	Kaagapay	
11	Concerned Citizens of Abra for Good Government, Inc. (CCAGG)	FDS	Gabay and Bantay	November 10, 2014
12	Immanuel Cagayan Valley Family Fellowship Inc.	FDS	Gabay, Tulay, Bantay and Kaagapay	November 23, 2015
13	Bayombong Bible Baptist Church Inc.	FDs	Gabay, Tulay, Bantay and Kaagapay	November 23, 2015
14	Universal Peace Federation	FDS	Gabay, Tulay, Bantay and Kaagapay	November 23, 2015
15	Northern Luzon Values Education Program, Inc.	FDS	Gabay, Bantay, Kaagapay and Tulay	December 29, 2015
16	Moral Recovery Formation Philippines, Inc.	FDS	Gabay, Bantay, Kaagapay and Tulay	December 29, 2015
17	Local Council for Women	FDS	Gabay	December 29, 2015
18	Word International Ministry	FDS	Gabay	December 23, 2015

19	Quirino Ministers Fellowship	FDS	Bantay and Gabay	November 12, 2013
20	International Holistic Engagement for Life and Progress, Inc (IHELP)	FDS	Bantay, Kaagapay, Tulay and Gabay	October 11, 2011
21	Geodetic Engineers of the Philippines Inc. Cagayan Chapter	Supplemental Feeding	Kaagapay	November 12, 2013
22	Family Planning Organization of the Philippines	FDS	Gabay	November 12, 2013
23	Agape Rural Program	Bayanihan Savings Program, Community Development	Gabay, Kaagapay and Tulay	November 12, 2013
24	Cauayan City Green Ladies Organization	Livelihood, Skills Training & Resource Generation	Kaagapay and Tulay	November 12, 2013
25	National Auxiliary Chaplaincy of the Philippines	FDS	Gabay, Bantay and Kaagapay	November 12, 2013
26	Pangkaunlaran Development Association, Inc	MCCT - FNSP	Gabay	November 27, 2013
27	Alalay sa Kaularan Inc. (ASKI)	Financial Assistance & Skills Training	Kaagapay	August 24, 2012
28	Concerned Lalloqueños Against Illegal Mining (CLAIM)	FDS	Gabay	November 18, 2013
29	Philippine Chamber of Commerce Inc.	Skills Training	Tulay and Kaagapay	November 23, 2012
30	Green Meadow Development Foundation, Inc. (GMDFI)	FDS	Gabay, Tulay and Kaagapay	November 01, 2012
31	Lasam Interfaith Fellowship Association	FDS	Gabay	For MOA Signing
32	Jesus the Anchor of the Life Ministries, Inc.	FDS	Gabay, Tulay, Bantay and Kaagapay	For MOA Signing
33	Ilagan Ministry Association	FDS	Gabay, Tulay, Bantay and Kaagapay	For MOA Signing
34	Missionary Families of Christ	FDS	Gabay, Tulay, Bantay and Kaagapay	For MOA Signing
35	Values Formation Council of Santiago City	FDS	Gabay, Tulay, Bantay and Kaagapay	For MOA Signing
36	Sta. Ana Ministers Association	FDS	Gabay, Tulay, Bantay and Kaagapay	For MOA Signing
37	KALIPI	FDS	Gabay, Tulay, Bantay and Kaagapay	For MOA Signing
38	Saint Joseph Parish	FDS and Sustainable Livelihood Program and Employment	Gabay, Tulay, Bantay and Kaagapay	For MOA Signing
39	Roxas Church of Ministry	FDS	Gabay, Tulay, Bantay and Kaagapay	For MOA Signing

As shown above, there are 30 CSOs with active MOAs as volunteers under the convergence framework of Gabay, Bantay, Tulay and Kaagapay. This quarter, IPDs are facilitating the MOA signing with 5 (five) identified Radio Stations for the facilitation of FDS on Air and other program advocacy.

**b. CSO Activities Conducted**

The following table shows the CSO Activities conducted for the 3<sup>rd</sup> Quarter as well as the results and impacts to the beneficiaries as well as the program:

**Table 30. Inventory of CSO Related Activities**

Activities Undertaken	Results/ Impact
<p><b>Forging of Memorandum of Agreement (MOA) with Radio Stations</b></p> <p><b>Coordination with Radio Stations</b></p> <p>The RPMO provided technical assistance to MATs in facilitating the MOA with radio stations in the facilitation of electronic Family Development Session (eFDS) or Modular FDS amidst COVID-19 Pandemic. This is in lieu of the face-to-face conduct of FDS to ensure that learning still prospers amidst the pandemic.</p> <p>The partnership with Radio Stations will serve as an avenue to ensure the compliance of household beneficiaries to the program conditions amidst the pandemic.</p> <p>The MOA is an affirmation of formal engagement with radio stations and this is to ensure collective understanding of commitments, processes and responsibilities of both parties.</p>	<p>To date these are the radio stations which have agreed to the initiative:</p> <p><b>RADYO Santa Ana 106.3 FM</b></p> <ul style="list-style-type: none"> <li>- Free air time every first Friday of the month 10:00 - 11:00 am in Santa Ana, Cagayan</li> </ul> <p><b>Timek ti Sta. Teresita DWQP 92.1 FM</b></p> <ul style="list-style-type: none"> <li>- Free air time every first Monday of the month from 8:00 - 9:00 Am in Santa Teresita, Cagayan</li> </ul> <p><b>I LOVE QUIRINO RADIO 99.5 FM</b></p> <ul style="list-style-type: none"> <li>- Free air time every first and second Tuesday of the month 10:00 - 11:00 AM in the province of Quirino</li> </ul> <p><b>DWRL 95.1 FM</b></p> <ul style="list-style-type: none"> <li>- Free air time every second Tuesday of the month from 8:30 - 10:00 AM in Lallo,Cagayan</li> </ul>
<p>Forging of Memorandum of Agreement (MOA) with Saint Paul University Philippines - Community Development Center Foundation</p> <p>The RPMO facilitated the door-to-door strategy for the MOA signing with SPUP's community extension program. The following are specific areas of engagement:</p> <p><b>Kaagapay</b></p> <ul style="list-style-type: none"> <li>- Provision of Livelihood Programs and Entrepreneurial Training which include skills and resource inventory, market study, product development, market access and management of enterprises</li> <li>- Develop Referral System for Employment Opportunities</li> </ul> <p><b>Gabay</b> Mechanism for Extending Technical Assistance such as:</p> <ul style="list-style-type: none"> <li>- Serve as resource person and facilitators during the Family Development Sessions;</li> <li>- Coach/Mentor the Parent Leaders through capacity building activities;</li> <li>- Gender and Development Trainings</li> <li>- Help Improve the Teaching and Training Materials through recommendations during the CSO and Partners' meetings</li> </ul>	<p>In preparation for the implementation of the agreements stated in the MOA, IPDs will prepare endorsement of SPUP to POO Cagayan and/or IPD will set coordination meeting with SPUP.</p>

<p><b>Coordination with Universal Peace Federation</b></p> <p>In coordination with UPF, the organization has come up with a module entitled “Four Family Loves” which consists of 12 topics focused on the importance of marriage and family. The highlight of the topics was based on children’s love, sibling love, conjugal love and parental love.</p> <p>The RPMO, through the FDS Focal, had reviewed the shared module and provided inputs and recommendations in accordance to the FDS module standard pattern which includes Activities, Discussions, Insight, Deepening and Synthesis (ADIDS).</p>	<p>Continuous coordination with the UPF for the modification of the module and FDS Focal to provide feedback to POOs for the adaption / implementation of said module.</p>
<p><b>Conduct Semestral Consultation Meeting with CSOs in the implementation of Pantawid Pamilya</b></p> <p><b>Updating of Resources such as Programs, Activities, Projects and Services (PAPS) of partner CSOs</b></p> <p><b>SPUP (Cagayan)</b> Distribution of Family food packs, PPEs, school supplies, construction of WASH Facility, rehabilitation of Aeta community learning center and cash assistance for the resilient livelihood restoration and recovery project</p> <p><b>National Chaplains of the Philippines (Isabela)</b> Moral Recovery Program for OSY, counselling session to Batang Ina &amp; Batang Ama, Spiritual retreat to ISY, Annual Youth Congress, FDS &amp; Parents Counselling, and MRP to Drug Surrenderers</p> <p><b>Ikay’s Farm (Lasam, Cagayan)</b> The organization is accredited by TESDA as Farm School and they provide Livelihood projects to Pantawid beneficiaries in Lasam, Cagayan. i.e Duck Production &amp; Processing, Organic Vegetables production, Organic hog raising, propagation of trees, coconut &amp; flowering plants, processing of virgin coconut oil and coconut balls, dispersal of rabbit and ducks and scholarship for youth ages 20-25 yrs old under the Agricultural Training Institute</p> <p><b>UPF (Isabela)</b> Youth leadership conference, Family Values Seminar, International Scholarship, FB Broadcasting to combat mental depressions/issues among youth (teenage pregnancy), HIV awareness campaigns, livelihood programs (production &amp; marketing of kakanin &amp; boneless bangus), Backyard Gardening, and distribution of food packs</p>	<p>The programs, activities, projects and services of the CSOs are readily available at the community and will be of great help to the LTP. The RPMO shall provide the field workers the list of programs and services to the municipalities in order for them to identify potential partners in addressing the identified gaps.</p>
<p><b>Church of Christ Ministry (Roxas)</b> Counselling to GBV Cases and FDS</p> <p><b>Fortune Life Insurance</b> Life Insurance Plan, Cancer Care Plan and many other plans</p> <p><b>RAPID</b> Employment Facilitation (TOKTOK Rider)</p>	



The Modified Conditional Cash Transfer Program in the region continuously serves its Indigenous People in the Geographically Isolated and Disadvantaged Areas (IPGIDA), the Homeless Street Families (HSF), and the Families in Need of Special Protection (FNSP) Beneficiaries.

The program continuously provided assistance to respond to the economic needs of beneficiaries especially this period of pandemic through Support Services and Intervention Projects (SSI) given to all MCCT Beneficiaries. The program strengthened the monitoring of Livelihood Assistance using the SSI Monitoring and Evaluation Tool (SMET) and ensure its sustainability and enhancement even without any external funding thru the active involvement of beneficiaries in the development process, forging more partnerships within and outside the community and other appropriate strategies. Based on the SMET Analysis Report of the program, 74.75% of the SSI Livelihood Projects given to all MCCT Families were sustained. For this quarter, the program focused more on the preparations that must be done to ensure a smooth implementation of their 2022 ESSI such as consultation meetings, technical sessions, policy enhancements, and finalization of templates to be used.

The program continuously initiates various activities to ensure that issues on the Modified Conditional Cash Transfer Information System are being address such as validation of inactive MCCT Families, Not Attending School Children, and updating the target of the program periodically; these are some of the data cleansing activities done to ensure that the social services provided to all MCCT Beneficiaries are not compromised.

Modified Conditional Cash Transfer Program prepares for the conduct of 2021 IPaMaNa and the involvement of Provincial Local Government Units are expected for the successful implementation of the regional search. It is also preparing for the Write shop for the volume 2 of IPinaghain to be conducted to all MCCT and RCCT Beneficiaries. The participation, supervision, and assistance of the Provincial Operation Offices particularly their Social Welfare Officers and Provincial Links are visible and appreciated especially in handling gender related cases, assisting the field implementers in lobbying the needs of the beneficiaries to Local Government Units, and monitoring and ensuring the sustainability of the beneficiaries' Support Services and Intervention (SSI) projects.

#### a. Support Services Intervention

**Table 31. Status of 2020 Support Services Intervention**

Provinces	Total # of IP beneficiaries provided with Support Services and Intervention (SSI)	Total number of SSI projects implemented	Total Amount Funded	Status of Implementation
Cagayan	571	3	4,451,400.00	<ul style="list-style-type: none"> <li>– 100% implementation</li> <li>– 100% utilization of funds</li> <li>– 100% liquidated</li> </ul>
Isabela	956	22	7,551,650.00	<ul style="list-style-type: none"> <li>– 100% implementation</li> <li>– 100% utilization of funds</li> <li>– 100% liquidated</li> </ul>
Nueva Vizcaya	680	13	13,514,184.00	<ul style="list-style-type: none"> <li>– 100% implemented</li> <li>– 100% utilization of funds</li> <li>– <i>Not yet liquidated</i></li> </ul>
Quirino	1,082	31	16,367,550.00	<ul style="list-style-type: none"> <li>– 100% implemented</li> <li>– 100% utilization of funds</li> <li>– <i>75% liquidated</i></li> </ul>
RPMO	5,600	2	1,175,516.00	<ul style="list-style-type: none"> <li>– 100% implemented</li> <li>– 100% utilization of funds</li> <li>– 100% liquidated</li> </ul>
<b>Total</b>	<b>8,889</b>	<b>71</b>	<b>43,060,300.00</b>	

To date, Pantawid Pamilyang Pilipino Program already liquidated and submitted all the necessary reports on the 74.65% of the 2020 Support Services Intervention projects implemented during the first semester of 2021. The funds for projects initiated or implemented by the Provinces of Cagayan and Isabela as well the Regional Program Management Office were already fully utilized with liquidation reports submitted since 1<sup>st</sup> semester 2021. However, the Province of Quirino has 25% of their initiated activities still for liquidation. Meanwhile, the province of Nueva Vizcaya was not able to submit their liquidation reports due to the increasing number of CoViD-19 cases in the province and considerable number of program and field implementers undergoing quarantine for at least two (2) weeks. Nonetheless, the program will immediately facilitate the submission and approval of the reports for the first month of the fourth (4<sup>th</sup>) quarter once the Program and Field Implementers report back to their own areas of assignment.

All of the sixteen (16) not yet liquidated 2020 Support Services Intervention (SSI) projects from the provinces of Quirino and Nueva Vizcaya are engaged more on agricultural activities such as corn and vegetable production.

### SMET ANALYSIS REPORT OF 2015 – 2020 SSI IMPLEMENTED PROJECTS AS OF JUNE 2021

One of the good practices of the region in ensuring the good implementation and sustainability of their Support Services and Intervention Projects is through the use of SSI Monitoring and Evaluation Tool.

**Table 32. Summary of MCCT SMET**

PROVINCE	MUNICIPALITY	FUNDS PROVIDED	# OF MCCT BENEFICIARIES PROVIDED WITH SSI	#OF MCCT BENEFICIARIES PROVIDED WITH SUSTAINED SSI	SUSTAINABILITY RATE (PERCENTAGE)	TOTAL SAVINGS
CAGAYAN	BAGGAO	3,200,000.00	175	172	98.29%	0.00
CAGAYAN	GATTARAN	2,580,000.00	167	102	61.08%	256,239.00
CAGAYAN	GONZAGA	1,300,000.00	93	72	77.42%	208,844.96
ISABELA	SAN MARIANO	16,800,000.00	882	472	53.51%	405,910.00
NUEVA VIZCAYA	BAYOMBONG	8,717,200.00	667	630	94.45%	1,932,503.70
NUEVA VIZCAYA	DIADI	4,650,000.00	310	292	94.19%	588,772.00
NUEVA VIZCAYA	KASIBU	13,400,000.00	670	670	100.00%	434,780.50
NUEVA VIZCAYA	KAYAPA	10,432,000.00	630	574	91.11%	825,625.02
QUIRINO	AGLIPAY	3,627,100.00	210	59	28.10%	151,500.00
QUIRINO	CABARROGUIS	9,960,518.00	570	427	74.91%	1,016,908.00
QUIRINO	DIFFUN	3,476,585.00	216	187	86.57%	304,500.00
QUIRINO	NAGTIPUNAN	12,434,600.00	1,211	679	56.07%	130,000.00
TOTAL		90,578,003.00	5,801	4,336	74.75%	6,255,583.18

The table above connotes that the program already provided 90,578,003.00 to all the Modified Conditional Cash Transfer Areas in Region II for the livelihood assistance of the Indigenous People Beneficiaries since 2015. 74.75% of the MCCT beneficiaries were able to sustain their SSI Livelihood Projects in which the program exceeded the expected or target of MCCT Beneficiaries with sustained SSI Livelihood Projects (60%). Province of Nueva Vizcaya have the highest sustainability rate with a percentage of 94.91%. Isabela has the least sustainability rate with a percentage of 53.51%. Continuous monitoring by the field implementers, provision of technical assistance to Field Implementers by the Regional and Provincial Technical Staffs, and presentation to partner agencies and stakeholders during inter agency committee meetings are being done in order to ensure that hindering factors or concerns are being addressed immediately and properly. There were three (3) municipalities who were not able to reach the desired sustainability rate which is 60% of SSI Livelihood Projects. In partnership with the Local Government Units and other National Government Agencies, the beneficiaries through the assistance of their Field Implementers, the beneficiaries were able to address some of the issues encountered during the implementation of their ESSI Livelihood projects in order to sustain and/or enhance all projects even without any external funding available.

Only the municipalities of Baggao, San Mariano, and Kasibu have MCCT – SSI accredited associations. Through the assistance and guidance of the Department of Labor and Employment (DOLE) and facilitation of MCCT Field Implementers, the MCCT Beneficiaries voluntarily submitted their group to be accredited in order to provide more opportunities to enhance their livelihood projects. This is one of the strategies of the program to empower associations. Submitting the MCCT-SSI Associations for accreditation will be the focus of the program for the fourth quarter of 2021. Provision of technical assistance and guidance to all POOs and Field Implementers will be one of the activities in organizing and preparing groups for accreditation especially those that have been working together for years and ready for a higher level of commitment and responsibilities.

To date, the MCCT-SSI Associations of Region II already have a total of 6,255,583.18 savings, 60.45% (3,781,681.22) of the savings belong to the province of Nueva Vizcaya.

Lastly, there is an increasing number of success stories submitted to Regional Program Management Office through the Pantawid Information Officer. Monitoring of submission of success stories for SSI shall be one of the focuses of the program for this 4<sup>th</sup> quarter. Continuous coordination to the Pantawid Information Officer shall be done for the packaging of SSI success stories.

## 2021 SUPPORT SERVICES AND INTERVENTION

Table 33. Status of 2021 Support Services Intervention

Provinces	Total # of IP beneficiaries provided with Support Services and Intervention (SSI)	Total number of SSI projects implemented	Total Amount Funded	Status of Implementation
Isabela	121	2	907,500.00	<ul style="list-style-type: none"> <li>– 100% implementation</li> <li>– 100% utilization of funds</li> <li>– <i>Not yet liquidated</i></li> </ul>
RPMO	5,300	3	2,348,000.00	<ul style="list-style-type: none"> <li>– For implementation (4<sup>th</sup> quarter of 2021)</li> </ul>
<b>Total</b>	<b>5,421</b>	<b>5</b>	<b>3,255,500.00</b>	

To date, the Province of Isabela already implemented and utilized the funds for their 2021 Support Services Intervention. The project that they were able to implement is the Cash for Work for their Modified Conditional Cash Transfer (MCCT) beneficiaries of Divilacan and Palanan. The Program constantly reminds all Field Implementers of the said municipalities to facilitate the liquidation reports and submit it to Regional Program Management Office before the start of 4<sup>th</sup> quarter of 2021.

Moreover, the Regional Program Management Office is preparing for the implementation of their proposed activities such as the 2021 IPaMaNa and Writeshop for IPinaghain volume 2. The Pantawid Pamilyang Pilipino Program Management Office is communicating and coordinating to other National Government Agencies, Local Government Units and Civil Society Organizations in preparation for the implementation of their initiated SSI activities for 2021.

## PREPARATIONS FOR 2022 ENHANCED SUPPORT SERVICES INTERVENTION

This quarter, the RPMO instructed all POOs and concerned Municipal Action Teams to submit the proposed projects and projected budget through a regional memorandum (PPPPMO-MCCT-MEMO2021-44) on or before August 23, 2021 in preparation for the National Pantawid Pamilyang Pilipino Program Work and Financial Plan, in order to ensure that the proposed budget for 2022 ESSI will be included in the said plan. All of the Provincial Operations Offices submitted their project titles with projected budget and target beneficiaries after initiating consultation with their IP communities. Below are the details:

Table 34. Summary of Proposed 2022 SSI Projects

AREAS	# OF SSI PROJECT	# OF TARGET BENEFICIARIES	PROJECTED BUDET
<b>CAGAYAN</b>	<b>12</b>	<b>610</b>	<b>87,27,100</b>
Baggao	8	308	4,197,100
Gattaran	2	197	2,955,000
Gonzaga	2	105	1,575,000
<b>ISABELA</b>	<b>37</b>	<b>1,303</b>	<b>20,090,000</b>
Divilacan	1	18	450,000
Palanan	1	137	3,425,000
San Mariano	21	866	12,990,000
San Pablo	14	282	3,225,000
<b>NUEVA VIZCAYA</b>	<b>117</b>	<b>3,445</b>	<b>51,098,980</b>
Bayombong	46	715	8,292,110
Diadi	13	318	7,120,000
Kasibu	30	1804	26,611,870
Kayapa	28	608	9,075,000
<b>QUIRINO</b>	<b>114</b>	<b>3,940</b>	<b>78,671,300</b>
Aglipay	14	428	9,929,600
Cabarroguis	5	241	6,025,000
Diffun	27	939	22,619,000
Nagtipunan	68	2332	40,097,700
<b>RPMO</b>	<b>3</b>	<b>490</b>	<b>3,205,500</b>
<b>Grand Total</b>	<b>283</b>	<b>9,788</b>	<b>161,792,880</b>

The table connotes that majority of the proposed 2022 Enhanced Support Services Intervention Projects are from the province of Quirino with a percentage of 40.28%. Moreover, 74.91% of the projects are more focused on Competency Development for Livelihood Grant (CDLG) and Capital Assistance Grant (CAG). Some of the proposed projects are Cash for Work (13.34%) and Small Scale Community Project with a percentage of 10.60%.

The RPMO initiated various activities in order to facilitate the preparation and completion of necessary documents needed for the approval and funding of the proposed projects such as consultation meetings, technical sessions and regional memorandums.

- ❑ *DSWD-FOII-MEMO-2021-06-390: SHARING OF MEMORANDUM CIRCULAR 06 SERIES OF 2021: ENHANCED SUPPORT SERVICES INTERVENTION (ESSI) GUIDELINES FOR PANTAWID PAMILYANG PILIPINO PROGRAM BENEFICIARIES. Through this guidelines and the expansion of Support Services Intervention (SSI), the MCCT Beneficiaries will be able to achieve the objectives of the program despite of their existing disadvantages and vulnerabilities. The guidelines also discussed the general processes of the Enhanced SSI as well as the available SSI Project menus that the MCCT Beneficiaries and/or communities can avail. The program also further reminded the field implementers and all Provincial Operations Office that they should be guided by the Guidance Notes of Region II on Modified Conditional Cash Transfer Support Services Intervention (MCCT-SSI) Project Development and Management also known as the IPEES Framework which is related to the ESSI guidelines. The IPEES Framework aims to create and share a clear understanding on the basic elements of project development and management.*

- *PPPPMO-MCCT-MEMO2021-41: REQUIRED TEMPLATES FOR ENHANCED SUPPORT SERVICES INTERVENTION (ESSI) PROJECTS.*
- *Project Proposal Template*
- *Livelihood Assistance Form (For Target Recipient of the Capital Assistant Grant)*
- *Individual Grant Proposal (Provision of Capital Assistance Grant)*
- *Kasunduan sa Pagtanggap ng Capital Assistance Grant*
- *Grant for Pre-Employment Assistance (GPEA) Individual Assessment*
- *Kasunduan para sa Pagtanggap ng Grant for Pre-Employment Assistance*
- *Cash for Work Voucher*

- ❑ *ONLINE CONSULTATION MEETING AND WORKSHOP WITH MCCT FIELD IMPLEMENTERS AND PROVINCIAL OPERATIONS OFFICE STAFFS: PPPPMO-MCCT-MEMO2021-4. The RPMO shared the summary of agreements of the online consultation meeting and workshop in order for Provincial Operations Offices and field*



implementers be guided on what have transpired during the said activity, and for their ready reference in initiating and preparing for the 2022 ESSI project development and management.

- ❑ *SPECIAL CONSULTATION MEETING ON ENHANCED SUPPORT SERVICES INTERVENTION PROJECTS FOR CALENDAR YEAR 2022:* The RPMO shared the summary of agreements during the special consultation meeting it initiated with POOs and selected MATs last August 31 – September 1, 2021. The focus of the meeting was the status of preparation for the 2022 Enhanced Support Services Intervention (ESSI) proposed projects in which each invited (MAT) was given the chance to present their accomplishments and plans. The Pantawid RPMO also provided technical assistance in order to guide the field implementers during the preparation and completion of necessary documents. They also provided immediate and appropriate responses to the other concerns of the Field Implementers.
- ❑ *PPPPMO-MCCT-MEMO2021-049: TEMPLATE OF ESSI MEMORANDUM OF UNDERSTANDING (MOU) AND INSPECTION AND ACCEPTANCE REPORT FOR SUPPLIERS.* In response to the recommendations done during the consultation meeting with MCCT Field Implementers and Provincial Operations Offices, the Regional Program Management Office was able to present the template for the Memorandum of Understanding (MOU) and Inspection and Acceptance Report (IAR) for Suppliers that the Field Implementers with their Pantawid Beneficiaries shall be using to ensure that the starter kit or materials that will be for Income Generating Projects and/or Small Scale Community Projects were able to pass the quality assurance checking. This is to further remind all suppliers that they will be legally held accountable once quality of supplies or materials for Enhanced Support Services Intervention (ESSI) is compromised.
- ❑ *PPPPMO-MCCT-MEMO2021-051: TEMPLATE FOR MODIFIED CONDITIONAL CASH TRANSFER ENHANCED SUPPORT SERVICES INTERVENTION (MCCT – SSI) FEASIBILITY STUDY.* All MCCT and involved RCCT Field Implementers are instructed to use the desired template developed by the Regional Program Management Office for the Modified Conditional Cash Transfer Enhanced Support Services Intervention's (MCCT-ESSI's) Feasibility Study. This is a simplified feasibility study template in order to facilitate the preparation and finalization of project proposals and other necessary documents for the program's 2022 ESSI. The Provincial Operations Offices were further instructed to monitor the preparations of the MCCT and RCCT Field Implementers and provide more technical assistance especially on Project Development and Management processes to ensure great start, smooth implementation and ensured sustainability of ESSI projects.
- ❑ *MODIFIED CONDITIONAL CASH TRANSFER ENHANCED SUPPORT SERVICES INTERVENTION OFFICIAL LOGO.* The RPMO was able to design a logo for MCCT Enhanced Support Services Intervention which will be used for all transactions and activities related to ESSI. This kind of initiative is being done in order to give ESSI its own identity.



#### b. OTHER ACTIVITIES CONDUCTED

- ❑ *PREPARATION FOR THE CONDUCT OF 2021 IPAMANA (IP ANG YAMAN NG NASYON): SEARCH FOR MODEL IP COMMUNITY.* The RPMO shared the enhanced and approved guidelines (DSWD-FOII-MEMO-2021-09-287) on the implementation of 2021 IPaMaNa (IP ang yaMan ng Nasyon: Search for Model IP Community), for the municipal and provincial screening and selection of community entries. The enhancement was done based on the technical assistance from the Social Welfare Institutional Development Bureau (SWIDB) of DSWD Central Office as well as other

National Government Agencies during the desk validation of 2020 IPaMaNa. The guidelines gave emphasis on the evaluation criteria that will be used during the regional field and desk validation.

CRITERIA	KEY INDICATOR	%	RUBRICS SCORING GUIDE		
<b>Management Effectiveness:</b>		<b>50%</b>			
<b>Management Interventions to address IP issues and concerns (25%)</b>	Ensuring IP involvements and activities in Planning and Budgeting ( <i>Sinisigurado ang partisipasyon ng mga katutubo sa mga aktibidad katulad nang pagpapaplano at pagbabadyet</i> )	5%	IP Representatives, Tribal Leaders (Pantawid Beneficiaries) are included in all Planning and Budgeting activities at the Barangay and Municipal Level <b>(5 points)</b>	IP Representatives, Tribal Leaders are included in some of the Planning and Budgeting activities at the Barangay and Municipal Level <b>(3 points)</b>	IP Representatives, Tribal Leaders are not included in any Planning and Budgeting activities at the Barangay and Municipal Level <b>(1 point)</b>
	Promoting IP rights through worthwhile activities ( <i>Isinusulong ang karapatan ng mga katutubo sa pamamagitan ng makabuluhang aktibidad</i> )	5%	Initiate two or more activities that would promote the rights of IPs such as but not limited to IP Month Celebrations <b>(5 points)</b>	Initiate only one activity that would promote the IP rights specifically the IP Month Celebrations <b>(3 points)</b>	No initiated activities that would promote the IP rights <b>(1 point)</b>
	Establishment and Functionality of Local Committee or other groups headed by their elders or tribal leaders ( <i>Pagtatag at Pag-andar ng Local na Komite o ibang grupo na pinamumunuan ng pinuno ng kanilang tribo</i> )	5%	Two or more elders or tribal leaders (Pantawid Beneficiaries) leading an established and functional local committees <b>(5 points)</b>	An elder or tribal leaders leading an established and functional local committees <b>(3 points)</b>	No elders or tribal leaders leading an established and functional local committees <b>(1 point)</b>
	Participation and Involvement of other members in activities of the community ( <i>Partisipasyon at Pagkakasali ng ibang miyembro sa mga aktibidad ng pamayanan</i> )	5%	All Pantawid Beneficiaries and members of the community are involved in all community activities such as planning, assemblies and others <b>(5 points)</b>	Pantawid Beneficiaries and other members of the community are involved in some of the community activities such as planning, assemblies and others <b>(3 points)</b>	Pantawid Beneficiaries and other members of the community are not involved in any community activities <b>(1 point)</b>
	Established at least one IP Representative in Barangay and/or Municipal Level ( <i>Pagkakasali ng kahit na isang kinatawan ng mga katutubo sa lebel ng Barangay at/o sa Munisipalidad</i> )	5%	Two or more Permanent IP Representatives (Some are Pantawid Beneficiaries) in Barangay/ Municipal Committees or Technical Working Groups <b>(5 points)</b>	Two or more Permanent IP Representatives in Barangay/ Municipal Committees or Technical Working Groups <b>(3 points)</b>	One Permanent IP Representative in Barangay/ Municipal Committees or Technical Working Groups <b>(1 point)</b>
<b>Enforcement and Compliance (25%)</b>	85% of the RCCT and/or MCCT beneficiaries of the community are compliant to the	10%	98%-100% of the RCCT and MCCT Beneficiaries are compliant	85 %-97.99% of the RCCT and MCCT Beneficiaries are compliant to the	80 %-84.99% of the RCCT and MCCT Beneficiaries

	program conditionality (85% Benepisyaryo ng RCCT at/o MCCT ng pamayanan ay sumusunod sa kondisyon ng programa)		to the program conditionality (10 points)	program conditionality (5 points)	are compliant to the program conditionality (3 points)
	Active participation in the enforcement and reinforcement of National and Local Ordinances (Aktibong pakikilahok sa pagpapatupad at pagpapalakas ng Nasyonal at Lokal na Ordinansa)	10%	All Pantawid Beneficiaries and members of the community initiate various activities in support to Local and National Ordinances such as but not limited to RA 9003 (10 points)	Other members of the community initiate activity in support to Local and National Ordinances such as but not limited to RA 9003 (5 points)	Only the Barangay Officials initiate various activities in support to Local and National Ordinances such as but not limited to RA 9003, No Visible participation of community members (3 points)
	The Community is free from any forms of gender-based violence and safer for children, women and for everyone (Ang Komunidad ay Malaya sa anumang uri ng karahasan at ligtas para sa lahat lalo na sa mga kabataan, kababaihan)	5%	No cases of any forms of Gender-based violence, LGU ensures the establishment and functionality of VAWC Desk and BCPC in the Barangay (5 points)	Only one (1) case Gender- based violence. Nevertheless, the BLGU assist the victim immediately and appropriately (3 points)	With considerable number of cases of Gender- based violence. However, the BLGU does not provide immediate and appropriate action for the victims and perpetrator (1 point)
<b>Social Impact:</b>		<b>50%</b>			
<b>Improved Economic Sufficiency (15%)</b>	At least 50% of the RCCT and MCCT Beneficiaries of the Community are in Subsistence Level (Kahit na 50% Benepisyaryo ng RCCT at MCCT ay nasa ikalawang antas ng Pamumuhay o Sustainable Level)	10%	80%-100% of the RCCT and MCCT Beneficiaries are already in subsistence level. Already provided with various services in response to their identified needs (10 points)	50%-79.99% of the RCCT and MCCT Beneficiaries are already in subsistence level. Already provided with various services in response to their identified needs (5 points)	50%-79.99% of the RCCT and MCCT Beneficiaries are already in subsistence level. However, they were nor yet provided with various services in response to their identified needs (3 points)
	The community have their own existing income generating project (Ang komyunidad ay nagmamay-ari ng proyektong nagbibigay sa kanila ng karagdagang kita)	5%	The community have their own income generating project provided by the LGU aside from the	The Pantawid Beneficiaries were able to sustain the Livelihood Assistance given by the Program (3 points)	The Pantawid Beneficiaries were not able to sustain the Livelihood Assistance given by the

			Livelihood Assistance given by the Program to Pantawid Beneficiaries. The project is sustainable (5 points)		Program (1 point)
Improved Social Adequacy (15%)	No or Low incidence of Malnourished Children aged 3 – 5 years old (Wala or mababang insidente ng mga batang may malnutrisyon, edad tatlo hanggang limang taong gulang)	3%	No cases of malnutrition in the community and LGU still initiates various activities such as but not limited to Supplemental Feeding (3 points)	Low incidence of malnutrition in the community but the LGU initiates various activities such as but not limited to Supplemental Feeding (2 points)	High incidence of malnutrition in the community but the LGU initiate a certain activity specifically Supplemental Feeding (1 point)
	No or Low incidence of Children not going to school or Out of School Youth (Wala o mababang insidente ng mga batang hindi nakakapag-aral)	3%	No cases of children not attending school or out of school youths in the community and the LGU still initiates various activities such as but not limited to Youth Camp (3 points)	Low cases of children not attending school or out of school youths in the community but the LGU initiates various activities such as but not limited to Youth Camp (2 points)	High cases of children not attending school or out of school youths in the community but the LGU tries to respond to the issues with minimal positive outcome (1 point)
	The Community practices Solid Waste Management (Gawi ng Komunidad ang tama at maayos na pamamahala ng kanilang basura)	2%	All the members of the community practice proper waste disposal such as waste segregation in accordance to RA 9003, The LGU has various ordinances in order to oblige all community members to practice proper waste management (2 points)		Some of the community members practices proper waste disposal such as waste segregation. Some of the members of the community do not follow the ordinances on proper waste disposal. LGU is not being strict on the ordinances that they implement (1 point)
	The Community has a good and clean source of potable water (Ang komunidad ay may maayos at malinis na pinagmulang ng kanilang inuming tubig)	2%	The community has a good and clean source of potable water such as NAWASA, Chlorinated Water Source and others and		The community has untreated source of potable water such as spring and others and with low/high



			with low cases of water-borne diseases <b>(2 points)</b>		cases of water-borne diseases <b>(1 point)</b>
	High level of awareness on Gender Based Violence, Children's Rights and other gender related topics (Mataas na kamalayan sa karahasan laban sa anumang uri ng kasarian, karapatan ng mga kabataan at iba pang topiko)	3%	All Pantawid Families and members of the community has high level of understanding on various laws protecting the rights of women and children because of their Family Development Sessions (FDS) <b>(3 points)</b>	Some of the Pantawid Beneficiaries and other members of the community has little knowledge on various laws protecting the rights of women and children because of their Family Development Sessions (FDS) <b>(2 points)</b>	Almost all the Pantawid Beneficiaries and other members of the community do have enough knowledge on various laws protecting the rights of women and children despite of their Family Development Sessions (FDS) <b>(1 point)</b>
	Participation of Family in any Community and other religious activities (Partisipasyon ng pamilya sa kahit na anong uri ng aktibidad ng pamayanan at ibang aktibidad pang-ispiritwal)	2%	Majority of the Pantawid Families are actively participating in any community and religious initiated activities such as but not limited to going to church together, community assemblies and other <b>(2 points)</b>		Majority of the Pantawid Families do not actively participate in any community and religious initiated activities <b>(1 point)</b>
<b>Relationship and Empowerment (20%)</b>	Members of the Community are working together and helping each other towards a better, peaceful and productive community (Ang miyembro ay sama-sama at nagtututungan tungo sa mas mabuti, mapayapa at produktibong pamayanan)	5%	All members of the community are actively participating in the planning, implementation and monitoring of policies, projects or activities to ensure a better, peaceful and productive community <b>(5 points)</b>	Members of the community are being obedient and cooperative of all the policies, projects or activities to ensure a better, peaceful and productive community <b>(3 points)</b>	The full participation of the community members is not evident <b>(1 point)</b>
	Preservation and active exercise to Indigenous Knowledge, System and Practices (Nangangalaga at aktibo sa paggamit ng mga katutubong kaalaman, sistema at gawi)	10%	The whole community still practices their IKSP in their everyday living and passes these practices to younger generations by initiating various	Some of their IKSP are still being practiced in their everyday living. Younger generation learn their IKSP through observations and experiences. No formal teachings	Almost all their IKSP are not being practiced anymore. Children are more on gadgets and other modern activities rather than

			<i>activities such as but not limited to summer classes on IKSP (10 points)</i>	<i>were done by the elders or tribal leaders (5 points)</i>	<i>learning their IKSP. (3 points)</i>
	The community embraces the changes in their environment but still upholds their beliefs and traditions as Indigenous People (Ang Komyunidad ay niyayakap ang mga pagbabago sa kanilang kapaligiran ngunit hindi kinakalimutan ang kanilang paniniwala, tradisyon bilang katutubo)	5%	<i>The Community especially the Pantawid Beneficiaries are proud of their identity as Indigenous Peoples; fight for their rights, being advocate of others and resist discrimination but welcomes any changes brought by the new era (5 points)</i>	<i>The Community especially the Pantawid Families are adopting to changes brought by the new era but somehow tend to forget their identity as Indigenous Peoples and being neutral to any discriminations thrown to their Tribes or Affiliations (3 points)</i>	<i>The Community especially the Pantawid Families are well adopting to changes brought by the new era and totally forget their identity as Indigenous Peoples (1 point)</i>

All of the Provincial Operations Offices were also reminded of the timeline for the implementation of the Regional Search with details below.

Date	Activity	Materials Needed	Responsible Office
September 15 – 17, 2021	Dissemination of the Guidelines to Provincial and Municipal Operations Offices	Letter to PLGU and Guidelines of the 2020 Search for Model IP Community, Memorandum to all Provincial Operations Offices	Regional Program Management Office
September 20 – 30, 2021	Conduct of the Search at the Municipal Level	Nomination Form, Guidelines of the completion, Endorsement Letter Nominee’s Profile/Portfolio Newspapers/ Community Articles Video Presentation Others: Certificates	Municipal Operations Offices
October 1, 2021	Submission of Nomination Forms to Provincial Level	Nomination Form, Endorsement Letter Nominee’s Profile/Portfolio Newspapers/ Community Articles Video Presentation Others: Certificates	Municipal Operations Offices
October 4 – 8, 2021	Validation and selection of Provincial Winners	Nomination Form, Endorsement Letter Nominee’s Profile/Portfolio Newspapers/ Community Articles Video Presentation Others: Certificates	Provincial Operations Office
October 8, 2021	Submission of Provincial Winners’ Nomination Forms to Regional Program Management Office	Nomination Form, Endorsement Letter Nominee’s Profile/Portfolio Newspapers/ Community Articles Video Presentation Others: Certificates	Provincial Operations Offices
October 11 – 22, 2021	Selection of Provincial entries for Regional winner through field validation and table validation		Regional Program Management Office
October 25 – 29, 2021	Regional awarding ceremony		Regional Program Management Office

- ☐ PREPARATION FOR THE CONDUCT OF WRITE SHOP FOR IPinaghain VOLUME 2.
- The RPMO also instructed all POOs and concerned MOO to submit the list of recipes

and success stories that the IP communities have prepared during the *IPinaghain* cook fest that was done during the field validation of 2020 *IPaMaNa*.

c. Challenges And Gaps

GREY AREAS	NATURE OF THE PROBLEM	IMPLICATION TO PROGRAM IMPLEMENTATION	ACTIONS TAKEN	RECOMMENDATION
Unclear Guidelines on the implementation of Small Scale Community Projects of Modified Conditional Cash Transfer for their Enhanced Support Services Intervention	Enhanced Support Services Intervention	The Modified Conditional Cash Transfer program will be preparing for the implementation of ESSI for 2022 especially on the Small Scale Community Projects. However, they do not have clear guidelines on how they will begin their projects such as on the process of project proposal making; what will be the components or things that must be seen in the project? Do still need to consult or hire an Engineer for the implementation? Do we need to have MOA with the Local Government Unit? What will be the participation of the LGU? These are the things that really need further clarifications.	The Regional Program Management Office was able to ask for the assistance of KALAHI by providing summary of their guidelines in order for the program may be able to adopt some of their guidelines which are appropriate and application to Modified Conditional Cash Transfer.	The National Program Management Office must also provide a further technical assistance to Field Office on the implementation of Small Scale Community Projects of MCCT.
Insufficient on the Child Replacement Process of Modified Conditional Cash Transfer	System Related Concern	The Field Office already started the orientation of the National Guidelines on Child Replacement in which all Field Implementers (MCCT and RCCT) are included. However, the focus of the orientation is in the update and use of Pantawid Pamilya Information System (PPIS) and MCCT Information System was not included.	The Regional Program Management Office ask for the assistance of National Program Management Office to provide a clear direction of Modified Conditional Cash Transfer in the process of child replacement ensuring that the program's information system has the capability to facilitate the said process.	The National Program Management Office must provide immediate and appropriate action to all Field Offices in order for them to assist and guide their Provincial Operations Offices and Field Implementers in terms of Child Replacement Process of MCCT

d. Next Steps for Fourth Quarter of 2021

- i. Conduct of 2<sup>nd</sup> Consultation meeting and workshop with MCCT Field Implementers, Provincial Links, and Provincial Systems Focal Persons;
- ii. Launching of *IPinaghain* cookbook in coordination to Pantawid Information Officer and in partnership with other National Government Agencies and Civil Society Organizations.
- iii. Conduct of Field and Desk Validation of 2021 *IPaMaNa* (IP ang yaMan ng Nasyon): Search for Model IP Community.
- iv. Write shop on *IPinaghain* volume 2;
- v. Facilitate approval of 2022 ESSI Project Proposals
- vi. Forwarding of Approved 2022 ESSI Project Proposals with Monthly Cash Program and other necessary documents to facilitate downloading of funds to Field Office
- vii. Full liquidation of all 2020 Support Services Intervention Projects
- viii. Continuous data cleansing of the program's information system;
- ix. Continuous preparation for 2022 Enhanced Support Services Intervention guided by the IPEES Framework;

- x. Continuous monitoring and evaluation of implemented SSI projects using the SSI Monitoring and Evaluation Tool (SMET);
- xi. Continuous provision of technical assistance to Provincial Operations Offices and MCC Field Implementers pertaining to Modified Conditional Cash Transfer Program.

The Pantawid Capability Building team of Field Office 2, takes the lead role in capacitating internal staff, beneficiaries, and stakeholders in relation to Pantawid programs and services.

### Conduct of the Capability Building Activities

#### 1. Kilos Unlad (KU) Roll-out Training in 6 batches



The KU training is an NPMO-initiated activity aligned with the Department’s commitment to the 2021 Performance Governance System (PGS) under the social case management roadmap across all regions. The KU Team was trained in a nine-day webinar in 2020 and had designed a three-day face-to-face training that was conducted in six (6) batches. The undertaking was participated by 29 (20.13%) males and 115 (79.86%) females, composed of City/Municipal Links and Community Facilitators in the region. These were held in five separate locations: Bayombong in Nueva Vizcaya, Cauayan City and Ilagan City in Isabela, Sta. Ana in Cagayan, and Diffun in Quirino. The KU-Dos Team, the training team is composed of the focals of the Regional Program Management Office (RPMO).

The roll-out training aimed to:

1. Provide the case workers with an appropriate knowledge and skills necessary in the full-scale implementation of KU;
2. Guide the field implementers/caseworkers in the implementation of prescribed KU processes utilizing the enhanced KU/ Case Management Tools;
3. Assist the case workers in coming up with a transition assessment and plan which will be the final output for transitioning and exiting households;
4. Apply the Pantawid standard case management protocols from SWDI to exit/graduation of the beneficiaries to the program.

The training output included the localized guideline and action plan per City/Municipal Operations Office (C/MOOs) on the KU implementation. Below is the consolidated result of the evaluation:

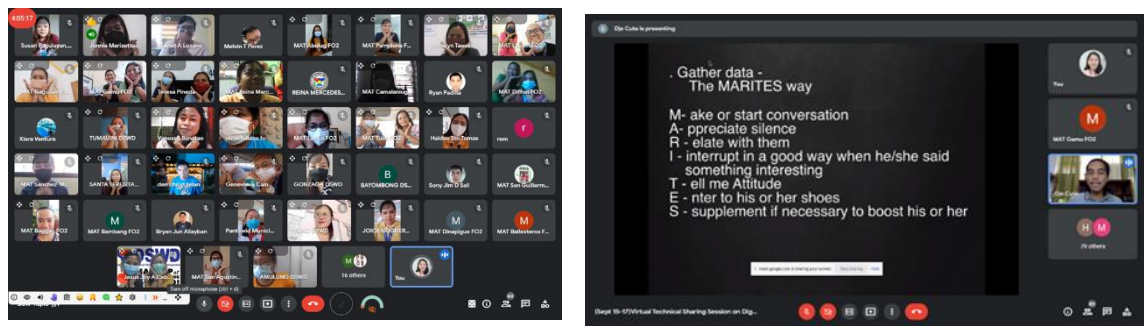
**Table 35. Evaluation Result on the Conduct of KU Roll-out Training**

Adjectival Rating	Male		Female		Total	Percentage
	No. Pax	Percent age	No. Pax	Percent age		
Satisfactory	1	0.69%	1	0.69%	2	1.39%
Very Satisfactory	12	8.33%	60	41.67%	72	50.00%
Excellent	16	3.47%	54	37.50%	70	48.61%
<b>Total</b>	<b>29</b>	<b>12.49%</b>	<b>115</b>	<b>79.86%</b>	<b>144</b>	<b>100.00%</b>

Overall, the training evaluation is very satisfactory. This implies that the training has fulfilled the expectations of the participants.



2. Technical Sharing Session on Digital Storytelling with Mobile Photography



The activity was conducted via Google Meet on September 15-17, 2021. There was a total of 19 (17%) males and 90 (83%) females who participated in the activity. The resource persons were Mark Djeron Tumabao, Information Officer of the Philippine Information Agency Region 2, Mr. Michael Gaspar, Tuguegarao CDRMO Staff and freelance videographer, Brendan Jansen I. Tangan, Information Officer 2 and Social Marketing Section Head; and Jeanet A. Lozano, Pantawid Information Officer.

The conduct of this three-day activity enabled the participants to enhance their knowledge and acquire skills on digital storytelling, basic news writing, mobile photography and basic videography. This also aided them in advocating the triumphs of family beneficiaries as well the public’s understanding and support for the program. In addition, this training aimed to help the field staff in fulfilling their individual performance contracts (IPC) targets, especially on submitting quality success stories.

The output for the workshop were success stories for each City/Municipal Operations Office. Then, the resource persons had to choose quality success stories, with the purpose of showcasing and awarding these during the Pantawid Children’s Congress. Below is the result of the reaction level evaluation:

Table 36. Evaluation Result on the Conduct of Technical Sharing Session on Digital Storytelling with Mobile Photography

Adjectival Rating	Male		Female		Total	Percentage
	No. Pax	Percentage	No. Pax	Percentage		
Satisfactory	1	0.92%	1	0.92%	2	1.83%
Very Satisfactory	7	6.42%	40	36.70%	47	43.12%
Excellent	4	3.67%	56	51.38%	60	55.05%
Total	12	11.01%	97	88.99%	109	100.00%

Overall training result gained an excellent rating. This implies that the training has fulfilled the expectations of the participants despite the activity being held online.

The Social Marketing Unit of the program aims to highlight the accomplishments and triumphs as well as challenges encountered through the publication of success stories and encourage program support through the conduct of advocacy events.

a. Success/News Stories Published

16 articles for the Pantawid Pamilyang Pilipino Program was published through the DSWD website and shared through social media sites on Facebook and Twitter. Out of the articles, 6 news/press releases were published; and 10 featured the admirable feats of Pantawid Pamilya beneficiaries in overcoming poverty as well as the threat of the COVID-19. The breakdown are as follows:

## News/Press Releases

1. 19 MCCT-IP Receive Covid-19 Vaccine
2. 4Ps beneficiaries in Cagayan receive training on meat processing
3. Ilang miyembro ng 4Ps TokTok Rider na
4. DSWD FO2 reaffirms institutional partnerships with LGUs
5. Families affected by TY Kiko receive financial aid
6. 44 IPs receive training on livelihood and entrepreneurship



## Success Stories/Feature stories

1. Ang pag-abot ng pangarap ni Emely
2. Malihis man ang landas
3. Katuwang
4. May pera sa straw
5. Lipat-kasanayan: Ang pag-usbong ng kwentong pera sa straw
6. Salaysay ng Buhay ng pamilya Atal
7. Salaysay ng Buhay ng Pamilya Discaya
8. Salaysay ng Buhay ng Pamilya Sibal
9. Ang Pangarap kong Keyk
10. Barya

### Salaysay ni Inay (Julie Atal):

Abala man kaming mag-asawa sa paghahanap-buhay, [ako bilang manikurista at ang asawa ko naman bilang construction worker at magsasaka.] hindi pa rin [namin] pinapabayaang ang aming sampung anak.. Napakahirap itaguyod ang malaking pamilya ngunit ang kapalit naman ay kagalakan ng masiglang mga anak.. [Kaya naman] labis na lamang ang aking pagpapasalamat sa pamahalaan sa pagbuo ng programang katulad ng Pantawid Pamilyang Pilipino Program (4Ps) ng Department of Social Welfare and Development. Malaki ang naitutulong ng mga cash grants upang madagdagan ang aming panggastos sa pagkain at pag-aaral ng mga bata. Mayroon pa kaming dinadaluhang Family Development Sessions (FDS) na nagtuturo sa aming mga magulang ng mga praktikal na kaalaman sa pang-araw araw naming gawain. Nagustuhan ko ang tinalakay nilang financial management lalo na't madalas ay nahihirapan akong magbadyet sa laki ng aming pamilya.. Hindi ako nagdalawang-isip na isabuhay ang aking natutunan sa FDS. Naging mas masinop ako sa paggamit ng aming kita hanggang sa makapagsimula ako ng maliit na talipapa. Ang mga anak ko naman ay responsible at matulungin sa akin lalo na kapag wala silang pasokn at ako naman ay may kailangang serbisyuhan ng paglilinis.

#DSWDMayMalasakit
pantawid.dswd.gov.ph
@DSWDPantawidPamilya

The stories were developed from submitted stories of the city/municipal links. Due to the threat of the Covid-19 pandemic, some of the feature stories showcased the extraordinary feats of 4Ps members like the 4Ps parent leader in Luna, Isabela who singlehandedly conducted skills training for fellow 4Ps members on making *banig* out of straw. This quarter also advocated for the covid-19 vaccination program of the government for 4Ps members.

In the months between August to September, the signing of the Specific Implementation Agreement (SIA) by the Local Government Units in the region was highlighted. This is in collaboration with the Institutional Partnerships and Development team.

During the family week (September 20-30, 2021) celebration, three *Salaysay ng Buhay ng Pamilyang Pantawid* stories were published in the regional website. The same families attended the virtual Family Day Celebration organized by 4Ps NPMO.

The Press Releases were shared through the official website and e-mailed to various broadcast media partners that led to interviews which will be discussed further.



## b. Production of Information Education Campaign (IEC) Materials



Five IEC materials were produced and disseminated through social media and e-mail are as follows:

Two Quote cards were published on the reception of Covid-19 vaccine by City Link Mylene Nevado and 4Ps Parent Leader Benilda Suyu.

One Quote card was produced, excerpt from Marinel Calimag’s valedictory address during her virtual graduation ceremony.

One infographic on the accomplishment of the RPMO on the signing of SIA by LGUs.

One Quote card of Mayor Edward Juan of Quezon, Isabela on the LGUs support to the implementation of 4Ps in their municipality.

The IEC materials were posted on social media sites with the advisory on C/MATs on the sharing of said information materials on their Facebook accounts/pages.

## c. Other Information Campaigns

July through September, the Pantawid Program has been involved in various advocacy activities and capacity building activities to strengthen and advocate the program.

1. The Digital Storytelling with Mobile Photography and Videography was conducted from August 25-27, 2021.
2. A virtual family day celebration was conducted by the National Program Management Office for Pantawid households. 3 families from the region were invited to participate in the event, the Atal family from Enrile, Cagayan; Sibal family from City of Ilagan, Isabela; and Discaya family from Dupax Del Norte, Nueva Vizcaya.

## d. Social Media Posts and Tweets

A total of 25 tweets and/or Facebook posts were uploaded online. These are the extraordinary feats of Pantawid beneficiaries, updates and information about the program, and other topics that boost the department’s mandate and image to the general public.

**Table 37. Summary of Social Media Posts**

No.	Description	Quantity
1.	Shared from Pantawid NPMO (e-FDS, press releases, IECs, national advisories)	4
2.	Local stories and press releases	16
3.	Regional updates (activities, events, local advisories)	2
4.	Others (non-4Ps related)	3

## e. Information Dissemination through news media

Eight (8) media broadcast/information campaigns were conducted which include broadcast and TV media. Seven (7) of the activities were radio interviews from the Press Releases that were shared through the DSWD Facebook page as well as e-mailed directly to media partners.

**Table 38. Inventory of Media Engagements**

DATE	MEDIA OUTLET	TOPIC
July 6	DWPE: Radyo Pilipinas	Facilitated the radio guesting of DSWD Staff for the topic on Devolution brought about by the Mandanas Ruling and its effects on the implementation of the Pantawid Program.

July 13	Bombo Radyo Cauayan	Discussed the Covid-19 vaccination advocacy for 4Ps and how the program will encourage the beneficiaries to make informed decisions on whether or not they would avail of the vaccine.
August 3	Broadstream Communicators Network	Responded on the query on the delay of the distribution of grants for 4Ps in Calayan, Cagayan. Explained that the current wheather condition is affecting the scheduling of pay-out.
August 9	Broadstream Communicators Network	Responded on the query on the delay of the distribution of grants for 4Ps in Calayan, Cagayan. Explained that the current wheather condition is affecting the scheduling of pay-out.
August 31	DWPE: Radyo Pilipinas	Facilitated the radio guesting of DSWD Staff for the topic on Child Abuse prevention and its effects on the implementation of the Panatwid Program especially in the time of the pandemic.
September 3	Bombo Radyo Cauayan	Responded to the radio interview with Bombo on the implementation of the Specific Implementation Agreements of LGU and the accomplishment of the region.

SUSTAINABLE LIVELIHOOD PROGRAM

The Department of Social Welfare and Development (DSWD) thru its Sustainable Livelihood Program (SLP) implements one of the emergency subsidy programs identified as the Livelihood Assistance Grants (LAG).

The SLP-LAG aims to provide recovery interventions to low-income families in the informal sector whose livelihoods or jobs were affected by the imposition of community quarantine or are assessed to be continuously affected. It specifically aims to assist the SLP beneficiaries recovery from economic losses and can be used as seed capital to start-up new or enhance existing feasible and viable microenterprises, purchase inputs or starter kits needed for the identified microenterprise and/or for employment-related activities such as, but not limited to, transportation/fare expenses.

For CY 2021 current appropriation, a total of **₱131,272,640** is allocated to the Field Office purposely for the implementation of LAG with corresponding physical target of **8,752** and **₱21,825,000** intended for **1,455** Office of the President (OP) referrals.

As of this reporting period, the region had fully obligated its LAG allocation with **14,279** eligible families or **163.15%** of the total physical targets while no recorded accomplishment yet to OP referrals because validation and assessment to potential beneficiaries is still on process. Of the eligible families, **13,368** of these received their grants amounting to **₱122,700,590**.

On the implementation of CY 2020 Continuing Fund from the Office of the President tagged as For Later Release (FLR) Fund - Second Tranche, the program was able to fully obligate and disbursed **₱76,570,000** to 7,650 eligible families where 7,375 of these families already received their livelihood assistance.

While for CY 2020 Accounts Payable tagged as *FLR Fund – First Tranche*, the total allocation of **₱18,381,880** were **fully** obligated and disbursed with **1,703** beneficiaries or **138.91%** of the **1,226** target beneficiaries.

Apart from the LAG, the program also implements Specialized Programs like the Executive Order (EO) 70 and Balik Probinsiya Bagong Pag-asa Program (BP2). For the EO 70, the total allocation of **₱1,836,000** for the provision of Livelihood Assistance was already fully obligated and disbursed to six (6) organized SLP Associations in the municipality of Rizal, Piat and Santo Nino, Cagayan. While for BP2, the project proposals of the first **(5)** five dispatched



*DSWD Regional Director Cezarion Joel Espejo awards the Livelihood Assistance Grants to one of the beneficiaries during the pay-out in Kayapa, Nueva Vizcaya.*



families totaling **₱250,000** were already submitted to SLP-RPMO for further review and endorsement for approval.

## I. PHYSICAL ACCOMPLISHMENT VIS-À-VIS TARGETS

### A. CURRENT APPROPRIATION

For the quarter, the program is expected to serve **70%** of the total **8,752** physical LAG targets. With the collaborative efforts of the program implementers, support of the management and the different Local Government Unit (LGU) Focals, the target of the program was successfully accomplished. A total of **14,279** eligible families were funded in which **13,368** were already served. Breakdown for the eligible families are as follows:

**Table 1: Number of Eligible Families based on obligation and disbursement**

PROVINCE	TARGET	NUMBER OF ELIGIBLE FAMILIES	RATE
BATANES	215	275	127.91%
CAGAYAN	3,214	5,282	164.34%
ISABELA	3,798	6,138	161.61%
NUEVA VIZCAYA	1,122	1,878	167.38%
QUIRINO	403	706	175.19%
<b>TOTAL</b>	<b>8,752</b>	<b>14,279</b>	<b>163.15%</b>

Source: 2021 SLP Project Tracker

Table 1 presents that the Province of Quirino recorded the highest rate of accomplishment with **175.19%** as compared to its targets while the Province of Batanes recorded the least with **127.91%**.

The maximum cost parameter on the provision of LAG is **₱15,000** per household. However, based on the actual financial capital needed by the beneficiaries the cost parameter was not maximized hence, exceeding the number of eligible beneficiaries.

**Table 2: Number of Served Families based on Released (Pay-out)**

PROVINCE	TARGET	NUMBER OF SERVED FAMILIES	RATE
BATANES	215	259	120.47%
CAGAYAN	3,214	4,802	149.41%
ISABELA	3,798	5,773	152.00%
NUEVA VIZCAYA	1,122	1,831	163.19%
QUIRINO	403	703	174.44%
<b>TOTAL</b>	<b>8,752</b>	<b>13,368</b>	<b>152.74%</b>

Source: 2021 SLP Project Tracker

The table presents, **13,368** families already served or **152.74%** of the total targets. Notably, the Provinces of Quirino and Nueva Vizcaya recorded the highest rates of accomplishments.

### B. FLR – SECOND TRANCHE FROM THE OFFICE OF THE PRESIDENT

The region successfully funded a total of **7,650** eligible families or **149.85%** of the total targets from the OP Funds. Details per province are presented below.

**Table 3: Number of Eligible Families based on Obligation and Disbursements**

PROVINCE	TARGET	NUMBER OF ELIGIBLE FAMILIES	RATE
CAGAYAN	1,725	2,675	155.07%
ISABELA	2,206	3,225	146.19%
NUEVA VIZCAYA	805	1,173	145.71%
QUIRINO	369	577	156.37%
<b>TOTAL</b>	<b>5,105</b>	<b>7,650</b>	<b>149.85%</b>

Source: 2020 FLR Second Tranche Project Tracker

The table presents that the Province of Quirino has recorded the highest rate of accomplishment as compared to the other provinces with **156.37%**.

Table 4: Number of Served Families based on Released (Pay-out)

PROVINCE	TARGET	NUMBER OF SERVED FAMILIES	RATE
CAGAYAN	1,725	2,586	149.91%
ISABELA	2,206	3,094	140.25%
NUEVA VIZCAYA	805	1,120	139.13%
QUIRINO	369	575	155.83%
<b>TOTAL</b>	<b>5,105</b>	<b>7,375</b>	<b>144.47%</b>

The table presents the number of served families, the Province of Quirino consistently has been recorded to have the highest rate of accomplishments.

## FLR – FIRST TRANCHE FROM THE HOUSE OF REPRESENTATIVES AND SENATE

The additional funds for the implementation of LAG for CY 2020 tagged as FLR- First Tranche has a corresponding physical target of 1,226. These were only allocated to select Districts in the Provinces of Cagayan and Isabela which were successfully obligated the previous year with a total of 1,703 eligible families. To date, the program has successfully served all the beneficiaries through the collaborative effort of the program implementers and support from management.

Table 5: Number of Served Families based on Released (Pay-out)

PROVINCE	TARGET	NUMBER OF SERVED FAMILIES	RATE
CAGAYAN	667	944	143.93%
ISABELA	559	743	132.92%
<b>TOTAL</b>	<b>1,226</b>	<b>1,703</b>	<b>138.91%</b>

Source: 2020 FLR First Tranche Project Tracker

## II. FINANCIAL ACCOMPLISHMENTS VIS-À-VIS TARGETS

### A. CURRENT APPROPRIATION

From the current appropriation, a total of **₱5,000,000** is allocated for the Municipality of Claveria in which the program has already started the validation and assessment to target beneficiaries.

For the quarter, the program fully utilized its LAG allocation of **₱131,272,640**. Breakdown is presented below.

Table 6: Fund Utilization based on Obligation and Disbursements

PROVINCE	TARGET	ACCOMPLISHMENTS	RATE
BATANES	2,917,000	2,917,000	100.00%
CAGAYAN	48,209,450	48,209,450	100.00%
ISABELA	56,601,000	56,601,000	100.00%
NUEVA VIZCAYA	16,830,000	16,830,000	100.00%
QUIRINO	6,715,190	6,715,190	100.00%
<b>TOTAL</b>	<b>₱131,272,640</b>	<b>₱131,272,640</b>	<b>100.00%</b>

Source: 2021 SLP Project Tracker

From the total obligated funds, **₱122,700,590 or 93.47%** were successfully released to the beneficiaries as presented in Table 7. The Province of Cagayan recorded the lowest rate of accomplishment due to the cancellation of the scheduled pay-out in the Municipality of Calayan because of the increasing number of Covid-19 positive cases.

Table 8: Fund Utilization based on Releases (Pay-out)

PROVINCE	TARGET	ACCOMPLISHMENTS	RATE
BATANES	2,917,000	2,742,000	94.00%
CAGAYAN	48,209,450	43,681,900	90.61%
ISABELA	56,601,000	53,180,500	93.96%

NUEVA VIZCAYA	16,830,000	16,403,000	97.46%
QUIRINO	6,715,190	6,693,190	99.67%
TOTAL	₱131,272,640	₱122,700,590	93.47%

Source: 2021 SLP Project Tracker

C. FLR – SECOND TRANCHE FROM THE OFFICE OF THE PRESIDENT

The program was able to obligate and disbursed **100%** of its financial allocation under the FLR Second Tranche. As to the status of release, **₱73,907,800** or **96.52%** of the total allocation were already provided to the beneficiaries, the remaining amount will be fully released until end of October 2021.



Nancy Alitan, 59, a resident of Abinganan, Bambang Nueva Vizcaya received her Livelihood Assistance Grant on July 8, 2021 amounting to P7,000.

Table 9: Fund Utilization based on Releases (Payout)

PROVINCE	TARGET	ACCOMPLISHMENTS	RATE
CAGAYAN	25,870,000	26,061,200	96.99%
ISABELA	33,090,000	30,872,400	95.96%
NUEVA VIZCAYA	12,075,000	11,541,800	95.58%
QUIRINO	5,535,000	5,432,400	99.65%
TOTAL	₱76,570,000	₱73,907,800	96.52%

Source: 2020 FLR Second Tranche Project Tracker

D. FLR – FIRST TRANCHE FROM THE HOUSE OF REPRESENTATIVES AND SENATE

From the prior year allocation tagged as **FLR - First Tranche**, the amount of **₱18,381,880** was already **fully** released to the beneficiaries as presented in table below.

Table 10: Financial Utilization based on Releases (Pay-out)

PROVINCE	TARGET	FUND UTILIZATION	RATE
CAGAYAN	10,000,000	10,000,000	100%
ISABELA	8,381,880	8,381,880	100%
TOTAL	₱18,381,880	₱9,832,000	100%

Source: 2020 FLR First Tranche Project Tracker

III. OTHER MAJOR ACCOMPLISHMENTS

A. IMPLEMENTATION OF EXECUTIVE ORDER 70

The Sustainable Livelihood Program of the Promotive Division takes part in providing social services and assistance by conducting trainings to Formers Rebels (FR), families and individuals living in communities tagged as Conflict Vulnerable Areas (CVA) and Social preparations and skills training to target beneficiaries in the Municipalities of Rizal, Piat and Sto. Nino, Cagayan.

For CY 2021, six (6) Conflict and Vulnerable Areas (CVAs) were targeted with expected 180 households to be catered. As of this quarter, the total allocation of ₱1,836,000 is fully obligated and disbursed. Breakdown are as follows:

Table 11: Summary of Accomplishments per CVAs

CVAS	NUMBER OF HOUSEHOLDS	AMOUNT PER CVAS
Apayao, Piat, Cagayan	18	306,000
Villa Reyno, Piat, Cagayan	23	306,000
Anurturu, Rizal, Cagayan	22	306,000
Liuan, Rizal, Cagayan	31	306,000

Minanga, Rizal, Cagayan	21	306,000
Balanni, Sto. Nino, Cagayan	30	306,000
<b>TOTAL</b>	<b>145</b>	<b>₱1,836,000</b>

*Note: Amount per CVAs includes the Community Mobilization Funds*

On the other hand, Livelihood Settlement Grant provided to **111** Former Rebels in the region for CY 2020 are currently monitored by Project Development Officers (PDOs). A total of **103** FRs were successfully monitored and validated to be gaining income from their established micro-enterprises while the **(8)** eight remaining FRs are scheduled to be monitored in October 2021.

**B. BALIK PROBINSIYA, BAGONG PAG-ASA PROGRAM**

For this quarter, project proposals of the five (5) initially dispatched families totaling ₱250,000 were already submitted to SLP- RPMO for further review and endorsement for approval. The implementing PDOs are already conducting field validation and assessment thru the administration of the Livelihood Settlement Grants (LSG) Assessment Tool for the additional 204 families endorsed for livelihood intervention.

**C. IMPLEMENTATION OF WALK-IN CLIENTS AND/OR REFERRALS**

This quarter, nine **(9)** referred beneficiaries from the municipalities of Enrile, San Mariano, Alcala, Tuguegarao, Cabarroguis and Penablanca were provided with livelihood assistance amounting to **₱120,000**.



*Ana L. Owayet, a Person with Disability and resident of Enrile, Cagayan received her Seed Capital Fund Check amounting to P15,000.*

**IV.      WAYS FORWARD**

Despite various challenges encountered in implementation due to the adverse effects of the health pandemic and the impending implementation of the Devolution under the Mandanas Ruling, the program is still determined to fully deliver its commitments. For the remaining unreleased Livelihood Assistance Grants from all fund sources, the program targets to fully release these until the end of October 202. For the implementation of programs under Special Concerns specifically on the EO 70 and Balik Probinsya Bagong Pag-Asa Program, SLP aims to fully serve its target beneficiaries until the end of November 2021.

**KAPIT BISIG LABAN SA KAHIRAPAN COMPREHENSIVE AND INTEGRATED DELIVERY OF SOCIAL SERVICES (KALAHI CIDSS)**

The 3<sup>rd</sup> Quarter marks the 4<sup>th</sup> month of implementation of the KALAHI program in the Region. In its four months of implementation, the program has encountered changes that affected its processes and timelines. Chief amongst these changes were the updating of Sub-Manuals for the program, the amendment of the Rapid Disaster and Needs Assessment Tool, and the amended targets for the Kapangyarihan at Kaunlaran sa Barangay Balik Probinsiya, Balik Pag-asa Program (KKB BP2).

The enumerated changes, added to the effects of the Pandemic and vice-versa, caused significant delays in problem implementation. While the Regional Program Management Office has employed countermeasures and catch-up plans to try to close the gap between the target timelines and the actual accomplishment, the effects of the changes have yet been fully addressed.

**HIGHLIGHTS OF ACCOMPLISHMENTS**

1. KALAHI CIDSS NCDDP (Additional funding or “AF”):



- i. Except for the Municipality of Itbayat, Batanes, all LGUs have already conducted their Municipal Orientation and Site Validation;
  - ii. While there are 64 barangays under the Batch 1 or Group 1, there are 76 sub-projects proposed by the different communities;
  - iii. Of the 76 sub-projects, only 39 have complete technical documents; and
  - iv. The Municipality of Itbayat, Batanes has only recently conducted its municipal orientation due to strict quarantine protocols which have prevented the travel and movement of the staff to be deployed in the LGU.
2. Payapa at Masaganang Pamayanan (PAMANA):
  - i. Municipal orientation and site validation for the LGU of Santo Niño, Cagayan have been completed;
  - ii. All Barangays under the LGU of Santo Niño, Cagayan have already prepared and submitted their Sub-project proposals and corresponding technical documents to the RPMO; and
  - iii. Request for Fund Release is currently on process.
3. Kapangyarihan at kaunlaran sa Barangay Balik Probinsiya, Balik Pag-asa Program (KKB BP2):
  - i. The program has amended targets that has reduced the number of LGUs to be served with community grants from 30 to 5 LGUs;
  - ii. The amended targets for the program was cascaded only this August 2021 resulting to the tight timeline for implementation of the program; and
  - iii. Only the Municipal Orientation has been conducted for all LGUs.

## II. OTHER SIGNIFICANT ACTIVITIES:

1. Conduct of training and Orientation for ACTs;
2. Conduct of poster making contest for the communities implementing KALAHI as a form of marketing to promote program in the community;
3. Conduct of NPMO visit to assess program implementation in the Region; and
4. Conduct of Needs based technical assistance session by the RPMO to ACTs through virtual or face-to-face meetings.

## III. GOOD PRACTICE/INNOVATION:

- A. Issuance of a matrix summarizing forms to be used in the program to ensure forms are used when expected and providing guidance to the ACTs and other stakeholders as to their deadlines for accomplishing the forms and uploading the same in the system (PIMS or GTWA); and
- B. Additional Monitoring Form for the installation of Grievance Redress System and tracking of Grievances.

## IV. ISSUES AND CONCERN:

Issues and Challenges	Recommendations
1. Delayed implementation of the NCDDP-AF – at the moment, the region is already delayed in the implementation of the program for all four LGUs implementing the NCDDP – AF. Three LGUs (Santa Maria, Isabela; Santo Tomas, Isabela; and Calayan, Cagayan) are still on the process of preparing the documents needed for the Request For Fund Release. This should have been finished last August but was delayed due to changes mentioned in the introduction of this report. LGU of Itbayat, Batanes has only begun its municipal orientation due to the stringent health protocols imposed	<p>To cope-up with the implementation of the program per timelines, the sub-projects recommended to be pursued by the community concentrates on those easily procured and implemented without compromising the needs assessed in the community through the RDANA.</p> <p>For the LGU of Itbayat, Batanes, an</p>

upon the staff. Hence, the LGU is already delayed for four months.	additional recommendation of coordinating with the LGU to shorten quarantine period is needed.
<p>2. Delayed implementation for the PAMANA – the implementation of the PAMANA program is also affected due to the following concerns:</p> <ul style="list-style-type: none"> <li>a. Restricted movements due to the Pandemic;</li> <li>b. Technical concerns on procurement; and</li> <li>c. Technical concerns on program implementation (e.g., inclusion of the NCIP in the memorandum, etc.)</li> </ul>	The same recommendation is as identified in the NCDDP-AF is adopted for the PAMANA.
<p>3. Timeline for implementation of the KKB BP2P community Grants – considering that the targets was just downloaded this August, the LGU-partners of the program (particularly LGU Cabagan, Isabela) have aired their concerns on the timeline to implement the project for community grants. They feel that 3 months is too short to implement the program.</p>	To fast-track implementation and conduct of necessary activities pursuant to the timeline of the program and to recommend sub-projects that are easily procured and implemented without compromise as to quality and needs assessed in the RDANA.

### ENHANCED PARTNERSHIP AGAINST HUNGER AND POVERTY (EPAHP)

The Enhanced Partnership Against Hunger and Poverty (EPAHP) is where government institutions converge to support the poor people in both the urban and rural areas. It is aligned to the government’s efforts to reduce the incidence of hunger and poverty in the country. It aims to provide credit assistance and marketing linkages to qualified community-based organizations as well as encourage community participation in government’s contracts to ensure zero hunger, food and nutrition security, and poverty reduction.

The covid-19 pandemic and the declaration of series of community quarantines led a devastating effect on the socio-economic condition of every Filipino families. Micro-enterprises are facing an existential threat while the nationwide workforce is at risk of losing their jobs. Relative to this, the informal sectors are the most vulnerable because of the lack of social protection and access to more productive assets. Mitigating these effects, the government have pooled out different response strategy measures to address hunger and poverty.

### HIGHLIGHTS OF ACCOMPLISHMENTS

#### PHYSICAL AND FINANCIAL TARGETS

EPAHP does not have grants to beneficiaries. For the 3<sup>rd</sup> quarter of 2021, the Program focused on organizational meetings, trainings and workshops with EPAHP partners.

JULY	ACCOMPLISHMENTS
1.	Drafted the 2021 Project Procurement Management Plan (PPMP) and Work and Financial Plan (WFP).
2.	Collaborated with National Irrigation Administration (NIA - MARIIS) to discuss the next steps for convergence coordination.
3.	Prepared a letter of request to NPMO for the conduct of orientation for the RPMO staff.
AUGUST	
1.	Regional Program Coordinator (RPC) attended the NPMO-RPMO Training Orientation on August 10, 2021
2.	RPMO staff attended the two (2) days Orientation for the newly hired employees conducted by DSWD-HRMDD.
3.	RPMO staff attended the two (2) days Orientation for the newly hired employees conducted by DSWD-HRMDD.
4.	RPMO staff attended the NPMO-RPMO EPAHP Regional Workshop design on PCB on Aug 19 and Aug 27, 2021. Highlights include the Midyear Planning Workshop and Community Participation Procurement Manual.
5.	EPAHP RPMO staff conducted the 1 <sup>st</sup> Virtual Organizational Meeting with EPAHP partners on August 23, 2021, with eight (8) participating agencies - NIA, NIA-MARIIS, DepEd, DA, DTI, DOST, TESDA, LBP.

SEPTEMBER	
1.	Conducted 2nd Virtual Organizational Meeting with Partners on Sept 6, 2021. Highlights include the presentation of Regional MOU, creation of Regional Convergence Team and RCT Directory, submission of SO for permanent and alternate representative/s, and duties and responsibilities of partners as per JMC Annex A. It was attended and participated by 13 EPAHP partners - NDA, ATI, ATI-RTC 02, BFAR, NNC, BJMP, DAR, DILG, DBM, DOH-CVCHD, PCIC, POPCOM and NAPC.
2.	Conducted EPAHP Internal Convergence Partners Meeting and Orientation with DSWD SFP, SLP, DRM, CRCF, 4Ps and ASD representatives on Sept 10, 2021, to present and discuss the overview of the EPAHP Program, the two (2) Program Convergence Budgeting (PCB) Projects and their roles and responsibilities in the implementation of EPAHP.
3.	EPAHP RPMO has completed the Contract of Service (COS) requirement of the Program with 1 RPC, 3 PDOs, and 1 AA. PDO for Planning and Finance was hired on Sept. 10, 2021 beating the deadline for hiring contract of services pursuant to the memo dated February 23, 2021 on Request for Approval of Creation of Contract of Service Positions (COS).
4.	RPMO staff augmented on Sept. 11, 12 and 13 for repacking of family food packs and relief goods for typhoon victims and covid-19 related incidents.
5.	Conducted Virtual Organizational Meeting with LGUs on Sept 15, 2021 to discuss the EPAHP Program, the roles of LGUs in the implementation of the Program and the two (2) PCB Projects. It was emphasized during the meeting that LGUs have to submit SO for their permanent & alternate representative/s in the Regional Convergence Team (RCT). Copy of the RMOU was sent to all participants for their inputs. It was attended and participated by four (4) provincial LGUs, except Batanes and nine (9) Municipal LGUs.
6.	RPMO through the HRMDD issued Special Order on Sept 22, 2021 for the members of DSWD RCT such as SLP, 4Ps, SFP, DRM, CRCF and Procurement Services of the Admin Service Division. The DSWD RCT members play a vital role in the implementation of PCB Projects for FY 2022.
7.	Midyear Planning Assessment Workshop Part I was conducted on Sept. 23, 2021 to determine the targets and commitments of partners to the EPAHP Program. The 2022 PCB targets were also discussed and coordinated with concerned agencies. The huge commitment of partners for PCB Projects will lead to a successful implementation of EPAHP Program for FY 2022. It was attended and participated by 28 partners - PGO Cagayan, PGO Isabela, PGO Nueva Vizcaya, PGO Quirino, LGU Iguig, LGU Rizal, LGU Luna, LGU San Isidro, LGU Ambaguio, LGU Saguday, ATI, BFAR, BJMP, CDA, DA, DAR, DILG, DOH, DOST, DTI, LBP, NAPC, NDA, NIA - MARIIS, NIA Reg 02, NNC, PCIC and TESDA.
8.	Conducted the First Regional Convergence Team (RCT) meeting cum Midyear Planning Assessment Workshop Part II on Sept 28, 2021. To determine the Demand and Supply situation of the basic supplementary feeding programs of concerned agencies. Agreements reached were also presented and the RMOU Section 14, 14.2. Option 2 in the Regional MOU Section 14.2 was discussed and decided to be adopted by EPAHP partners. It was attended and participated by 27 partners - PGO Cagayan, PGO Isabela, PGO Nueva Vizcaya, LGU Iguig, LGU Rizal, LGU Alicia, LGU Luna, ATI, BJMP, CDA, CVMC, DA, DAR, DepEd, DILG, DTI, NAPC, DOST, NDA, NIA-MARIIS, NIA Reg 02, NNC, PCIC, POPCOM, TESDA and BJMP
9.	Meeting and Feedbacking session on Sept 28, 2021 with RD Cezario Joel C. Espejo, ARDO Franco G. Lopez, DC Lucia S. Alan, RPC Bene F. Cristobal and PDO II Alpheia T. Pagalaran relative to the recently concluded Midyear Planning Assessment Workshop and the day-to-day operations of the EPAHP Program. RD's directives and ARDO's inputs were taken. It was indeed a fruitful and meaningful session with our Mancom.

#### SUMMARY OF ACCOMPLISHMENT AND REPORTS SUBMITTED ON TIME

1. Midyear Planning Assessment Workshop Report
2. 3<sup>rd</sup> Quarter Narrative Report
3. FY 2022 Annual Performance Measure Report
4. FY 2023-2025 Forward Estimates Report

EPAHP RPMO starts drafting the Community Based Organizations (CBOs) Operationalization Flow as a basis in monitoring the operations of EPAHP CBOs as service providers of the institutional feeding programs of concerned agencies such as DSWD, DepEd, DOH, NNC, NFA and BJMP. Results Monitoring Framework was also drafted to be used in monitoring the implementation, strategic measures and accomplishments of EPAHP Program. Both Framework and Flow are EPAHP RPMO initiatives.

Scheduled orientations and meetings with EPAHP partners, State Universities and Colleges (SUCs), Civil Society Organizations (CSOs) and other private sectors relative to the implementation of EPAHP program were planned.

A strong management support and huge commitment of EPAHP partners are needed to achieve our 2022 goals, objectives and strategic measures.

BALIK PROBINSYA, BAGONG PAG-ASA PROGRAM (BP2) PROGRAM

Balik Probinsya, Bagong Pag-Asa Program (BP2P) is one of the support measures which is geared towards the decongestion of urban poor communities. The program shall provide comprehensive services to families who will return to their provinces and funding support to assist the Local Government Units to improve access to basic services.

The BP2 Program will benefit low-income families who opt to move out of Metro Manila or other highly urbanized cities and return to or relocate to other provinces due to but not limited to the following circumstances: (i) the family decided to resettle to the identified rural provinces, (ii) loss of a job or other source of income, (iii) unsafe dwelling places; or (iv) exposure to health and safety risks and environment hazards in their current area of residence.

I. ACCOMPLISHMENT

For this quarter, the Field Office continuously provides assistance to BP2 beneficiaries. There were seven (7) BP2 families provided with Transitory Family Support Package. Below are the details:

INDICATORS	TARGETS	ACCOMPLISHMENT	VARIANCE
Number of families	35	7	28

A. FAMILIES:

- A. The BP2P Conducted payouts to two (2) BP2 beneficiaries on September 16, 2021. The following are the breakdown:

LGU	Number of Family	Amount
Tumauini	1	41, 750
City of Ilagan	1	44, 750
TOTAL	5	₱ 86,500



B. COMMUNITIES:

1. BP2P – COMMUNITY DRIVEN AND DEVELOPMENT (CDD) IMPLEMENTATION
2. There are Five (5) LGUs with a total of 215 BP2 beneficiaries involved in the implementation of the community grants of the Kapit Bisig Laban sa Kahirapan Comprehensive Integrated Delivery of Social Service (KALAH! CIDDS) – CDD. Below are the LGUs and their corresponding BP2 assessed beneficiaries:

LGU	No. BP2 Beneficiaries
Iguig, Cagayan	52
Reina Mercedes, Isabela	41
Aurora, Isabela	32



Cabagan, Isabela	25
Sta. Maria, isabela	65
<b>TOTAL</b>	<b>215</b>

### 3. OTHER RELATED ACCOMPLISHMENT

- The DSWD F02 Regional Director Cezario Joel C. Espejo together with Mayor Ferdinand B. Trinidad of the Local Government Unit of Iguig, Cagayan signed a Memorandum of Agreement under the KALAHI CIDDS-BP2 Program on September 17, 2021 as shown in the pictures below:



- Municipal Orientations on the implementation of family and community grants of the BP2 Program were conducted to Five (5) target (LGUs) of the program namely: Iguig, Cagayan, Reina Mercedes, Aurora, Cabagan, and Sta Maria, Isabela last September 17, 24, 27, and 28, 2021. Below are pictures of the conduct of the said orientations:



## II. BP2P RELATED ACTIVITIES AT FIELD OFFICE LEVEL

### A. TURN - OVER AND ACCEPTANCE CEREMONY

#### Arrival of the Second Batch of Balik Probinsya, Bagong Pag-Asa Program (BP2) beneficiaries

The BP2 beneficiaries arrived at the drop-off point at the Provincial Social Welfare and Development (PSWDO) Building, Alibagu, City of Ilagan, Isabela on July 9, 2021 at 4:00 in



the afternoon.



The nine (9) beneficiaries composed of three (3) principal beneficiaries and six (6) family members, namely: (1) Corazon Toraja with her husband and their two children bound to Brgy. San Antonio, City of Ilagan; (2) Edwin Pahilaga with his wife, daughter and grandchild bound to Brgy. 4, Tumauni; and (3) Marivic Madrid (lone beneficiary) bound to San Mariano.

### Health Assessment and Validation of Qualification Documents

Health assessment of BP2 beneficiaries was conducted by the Department of Health while the documents evidencing the qualification of the beneficiaries were cross- validated by the staff from PSWDO. The assessment and validation happened right after the arrival of the beneficiaries.



### Ceremonial Handing of Assistance Packages

The DSWD Field Office 02 through the Balik Probinsya, Bagong Pag-asa (BP2) Program provided two (2) Family Food Packs each family to the three (3) returning families from Metro Manila.

### Provision of assistance package (from the Provincial Government)

The provincial government provided financial assistance amounting to Php 5,000 each principal beneficiary and additional Php 1,000 each family member, rice subsidy of 10 kilos for the principal beneficiary and 5 kilos for each family member, grocery packs, a box of bottled water, and anti-COVID 19 essentials.





### Provision of seedlings

The DA R02 led by the team of Dr. Rickson T. Baldugo provided 900 pieces of assorted vegetable seedlings, 36 seedlings trays, and 30 packs of 7-in-1 assorted vegetable seeds.



### Provision of school supplies

The Department of Education provided school bags containing school supplies consisting of pad paper, crayons, notebooks, pencils and ballpens to the learner-beneficiaries of San Mariano and Tumauni. In addition, a wi-fi modem for distance/home learning was also provided as part of the agency’s educational package CSDO Ilagan led by the Schools Governance and Operations Division Chief Ms. Juliet V. Gumpal provided school bags containing school supplies, umbrella, raincoat, flashlight, and PPEs to their learner-beneficiaries.





Provision of hygiene kits

The DOH provided health package consisting of hygiene kits, vitamins, box of facemasks, face shield, and alcohol.



Send-Off to Receiving Local Government Units

Representatives from the local government units of City of Ilagan, San Mariano, and Tumauni fetched their respective returning BP2 beneficiaries. Upon arrival to their respective barangays, the beneficiaries will be subjected to protocols to ensure that all health and safety measures are followed.



III. FINANCIAL STATUS

BP2P SUB-COMPONENT	ALLOCATED BUDGET	OBLIGATIONS	DISBURSEMENT	UTILIZATION RATE (%)	
				OBLIGATION	DISBURSEMENT
Component 1	784,450	265,500	237,250	33.85%	30.24%

Note:

- 1. The Allocated Budget is based on the downloaded SARO issued by the NPMO to the Region;
- 2. No SARO has been issued yet for the community grants of the program

IV. NEXT STEPS

Activity/ies	Expected Output	Expected Outcome	Timeline
1. Maintain and update Regional Master list	Regional Masterlist properly maintained and updated	Regional Masterlist with progress of intervention implemented to the family beneficiaries	October 2021
2. Coordination and orientation to concerned LGUs on the BP2 Program for the eleven (11) returning families.	Concerned LGUs will be informed and oriented on the BP2 Program	Improved coordination and provision of assistance for returning families	October 2021
3. Conduct Quarterly Meeting with the beneficiaries	Monitoring and updating of their case	Updated records of the beneficiaries	November 2021



	folios.		
4. Attend Quarterly Meeting	Quarterly Meeting with Regional Development Council (RDC)	Homecoming arrangements and turn-over/acceptance ceremony discussed and finalized	2-3 days prior to the conduct of RDC
5. Start-up for community grants (e.g., municipal enrolment, municipal profiling, etc.)	Municipal enrolment forms and profile	Preparatory activities for the social preparation can now be conducted	October 2021

Organizational Outcome 2:

Rights of the poor and vulnerable sectors promoted and protected

A. Residential and Non-Residential Facilities

A.1 CAGAYAN VALLEY REGIONAL REHABILITATION CENTER FOR YOUTH (CVRRCY)

The Cagayan Valley - Regional Rehabilitation Center for Youth (CV-RRCY) is mandated to serve the Children in Conflict with the Law through constructive training and rehabilitation to help them regain normal social functioning and become productive member of the community. This has continuously been delivered efficiently and effectively.

For the quarter, CV-RRCY has significant accomplishments that are worth sharing as follows:

I. Highlights of Accomplishments:

A. Programs and Services

A. 1. Homelife and Spiritual Services



There are ten (10) house parents attending to the needs of the residents. For this quarter, the daily structured schedule of activities of the residents was enhanced tailored fit their needs. It was implemented and found to be better, organized and systematic. The residents, house parents and other Helping Team members were properly guided with lessened overlapping of activities.

The house parents did not stop providing sessions on housekeeping like fixing beds and personal belongings, orderliness and cleanliness of their cottages and caring the equipment and properties of the center. Through daily tasking, the residents acquired sense of industry, positive work habit, responsibility and discipline.

Spiritual enrichment through morning and evening devotions had been accorded to the residents daily facilitated by the house parents. During this spiritual activity, residents are given the chance to share their thoughts on the bible verses of the day. Aside from morning and evening devotions, Sunday worship is also one of the major spiritual activities for the residents.

They were taught on how to read the Bible and recite a prayer. In fact, all of them, except the newly admitted residents, could now recite personal prayers during devotions and even when there are activities in the Center. These spiritual activities helped a lot in strengthening faith and residents became closer to God which really facilitates their rehabilitation process.

#### A. 2. Social Services

The three (3) Social Workers and one (1) designated Supervising Social Worker are exerting efforts to strengthen the case management of the Center. For the quarter, 31 residents were served and provided with rehabilitative activities aligned to their intervention plan such as group work session every Thursday, regular conduct of case conferences and other personality development activities. Individual and group counseling were also conducted every Wednesday or as needed to follow-up and monitor the residents' behavior and to attend to referrals from the staff concerning the residents' behavior. Through this, the residents were properly guided to address their problems.



Case management is in place through the concerted effort of the Helping Team who meets every 2<sup>nd</sup> Thursday of the month to review and evaluate the performance and progress of each resident.

All cases have initial and follow-up case conferences attended by concerned LGU Social Workers, parents and Helping Team to determine and evaluate the rehabilitation plans of residents. In compliance to health protocols, seven (7) residents case conferences were done through video conferencing/ with their respective LGUs and families.

### A.3. Health and Nutrition Services

#### Health and Nutrition Services

For the quarter, most of the health complaints of residents were (12) Acute Upper Respiratory Infection, (6) toothache, (4) musculoskeletal disease, (2) skin problem, (1) hypertension, (1) blurring of vision, (1) cyst on the left foot, (1) lateral neck mass, (1) malunion of right radius hand, (1) contact dermatitis (1) keloid right shoulder, (1) musculoskeletal disease, (1) urinary tract infection, (1) abdominal pain, (1) sleep disorder and (1) infected wound. All health concerns were properly managed and treated.

A total of (43) antigen tests conducted for the residents, also (38) antigen test for the staff, (5) antigen test for the utility workers and (12) antigen test for the security guards. This is aside from the massive antigen testing conducted to all staff last September 6, 2021.

Unfortunately, four (4) staff tested positive. Immediately, they were isolated and conducted RT-PCR test in coordination with DOH. They were referred immediately for quarantine in their respective LGUs: two (2) staffs in Tuguegarao City, one (1) staff in Solana and one (1) staff in Enrile in the province of Cagayan for quarantine and proper management. It is good to note that there was no resident or additional staff infected of COVID19 up to this report. However, fifteen (15) residents who had colds and cough were quarantined to prevent infection of COVID-19 and other infectious diseases.

Part of the previous accomplishment which has not been included in the previous quarterly report was the conduct of chest x-ray and sputum test to twenty five (25) residents and twenty seven (27) staff in partnership with the DOH RO2 on June 23, 2021. This medical service is a proactive action to determine presence of PTB among the recipients fortunately, all is well with negative result. Likewise, one (1) resident underwent diagnostic procedure (x-ray) and one (1) for laboratory test (urinalysis) for further medical evaluation.

Another significant accomplishment of Medical Services was the surgical operation of one of our residents who suffered malunion or bone deformity due to healed fracture prior to his admission at the Center. With our aim to provide a complete package of services, the resident

was accorded with major surgical operation (**repair of malunion, ORIF (Plate) radius right, corrective osteotomy radius**) on August 25 to 31, 2020 at St. Paul Hospital. Post-operative care management was conducted for the fast recovery of the resident at the Center.

Also, one (1) resident was referred to the ophthalmologist for further medical evaluation due to blurring of vision and was given corrective eye glasses for his treatment. On the dental service, three (3) residents were brought to the dentist for teeth extraction while other referral for dental consultation were rescheduled due to ECQ status in Tuguegarao City.



Still part of the activities of the health and nutrition service is the conduct of health sessions every Monday, 2 o'clock in the afternoon. Sessions like strict implementation of minimum health protocols to prevent transmission of the infection; smoking cessation program wherein sixteen (16) residents joined in the program. Also, the roving doctor conducted sessions on sleep disorders during our monthly meeting on June 20, 2021 and subcutaneous penile modification on July 6, 2021.

Moreover, the nutrition service spearheaded the conduct of monthly themed activity on July 29, 2021 through cook fest showdown with a theme: Malnutrisyon patuloy na labanan, First 1000 days tutukan. There was a lecture done by the Medical Officer about the importance of the first 1000 days. Both staff and residents acquired knowledge about the theme. Individual health session was conducted to attain normal BMI. Wherein, two (2) residents were assessed to be overweight and one (1) resident was underweight.

Due to pandemic, the Center Cook mode of purchasing food is through online to prevent acquiring any infectious diseases. The cook is the one preparing and cooking food for the residents during lunch and dinner. Wearing of complete PPEs was strictly implemented, he also maintains food sanitation to prevent incidence of food poisoning.

To date, the fifteen (15) day straight duty of house parents is sustained to lessen the risk of possible infection of COVID19 among staffs and residents. Also prior to reporting, house parents are required to undergo antigen testing. House parent with positive results or shows signs and symptoms of COVID19 is no longer advised to report to duty to avoid spread of infection.

#### A.4. Educational Services

There are nineteen (19) residents officially enrolled in Alternative Learning System (ALS) and formal schooling. Out of the 19, seven (7) residents are enrolled in elementary, six (6) in secondary, and six (6) in formal schooling through modular. The MAS Worker coordinates with the ALS teacher every two weeks for the retrieval and submission of modules. As part of ALS session, the residents are involved in vegetable gardening in their ALS garden which they planted cucumber, silk squash and snow cabbage and was able to earn from their sales.

#### A.5. Psychological Services

##### COUNSELING SESSIONS

Sixty-eight (68) individual and thirteen (13) group counseling sessions were conducted to follow-up/monitor the behavior of the residents. Referrals due to behavioral, emotional and other concerns from the different rehabilitative services were addressed.





### INDIVIDUAL THERAPY

Nine (9) residents have undergone individual psychotherapeutic intervention. As a result, most of them gained healthier insights on their emotional predicaments. All of them continuously acquire positive coping skills and viewpoint.

### GROUP THERAPY

All residents attend the structured character building session conducted every Monday right after the flag ceremony. Concepts for the quarter are as follows:

**July- Maasahan (Dependability vs. Inconsistency)**

**August- Naibabagay ang sarili sa mga pangyayari (Flexibility vs. Resistance)**

**September- Pagpipigil sa Sarili (Self-control vs. Self-indulgence)**

Residents were able to share their personal experiences and get to realize the importance of their care takers who impart different values as they grow up and how their choices made them astray. They were also able to express their realization that they need to choose better friends as they go on with their lives.

### FAMILY INTERVENTION

Twelve (12) family units were given psychological intervention for this quarter. Psychologists accompany the case managers during court hearings to conduct psychological counseling or psychotherapy to the residents and his respective family representatives. Primary caretaker of the residents were able to gain new perspective on how to deal better with the predicaments of the client, cope with the behaviors caused by changes within the family as client is under the custody of DSWD-CVRRCY, regain their hope and learned the importance of continuously being emotionally present for the client.

### PSYCHOLOGICAL TESTING AND REPORT

One (1) resident had undergone initial psychological assessment within seventy-two (72) hours after his commitment at the Center. Five (5) residents underwent comprehensive psychological assessment and another five (5) residents had undergone semestral psychological assessment. These reports were given to their respective social workers as basis for updating the residents' intervention plan.



### THERAPEUTIC COMMUNITY MEETING (TCM)

Every Monday after the flag ceremony, all of the residents are gathered to reflect on concepts regarding the importance of their rehabilitation and why discipline is indispensable in their rehabilitative process. They were able to engage in eight (8) Monday therapeutic community meeting. Residents were given the opportunity to share their insights, reflections and this serves as a venue to share their affirmations and pull-ups about their co-residents likewise to raise their issues and concerns for resolution. Reports of this activity are being prepared by the Psychological Services in coordination with the unit in-charge of the TCM for the month.

### PSYCHIATRIC SESSION

One (1) resident showing symptoms of sleep disorder was assisted by the Psychologist to undergo psychiatric session/evaluation at the CVMC Behavioral medicine via online consultation.

### SPECIALIZED GROUP THERAPIES

Psychological Services were able to conduct the following in-house trainings and group therapies for residents and staff:

July 07, 2021- *Handling Compassion Fatigue and Setting Professional Boundaries; Third series of the stress management for the staff*

July 21, 2021- *Conflict Resolution and Enhancing Goal Setting Capability for the residents*





August 24, 2021- *Personality Development Session for the residents focusing on enhancing their Interpersonal and Intrapersonal Communication Skills.*

#### A.6. Economic Productivity/ Livelihood and Vocational Services



Rice Farming, Vegetable Gardening, Propagation of Fruit-Bearing Trees and Native Chicken Raising were conducted. The Livelihood Committee spearheaded by the Manpower Development Officer conducts session regarding the computation of their shares on these livelihood activities. After harvest, residents starts the cycle of their Vegetable Garden which is the preparation of their respective plot. Distribution of seeds for the third quarter was facilitated by the Manpower Development Officer who also provides technical assistance to the residents.

Three (3) residents are involved in animal raising such as goats, carabaos and horse. Residents maintain the needs of the animals as well as cleaning their habitat with the supervision of the Manpower Development Officer.

#### A. 7. Recreational Services

Volleyball tournament of the residents was launched last July 2021 and it is conducted every Friday there after. During the Monthly Themed Activity on August 26, 2021, the championship game transpired. The residents learned the value of sportsmanship and improved their social and interpersonal skills.



The residents also have music session every Monday in which they play musical instrument such as piano, guitar and drums with the supervision of Music/Arts/Sports Worker. The residents gained skills in music in and they learned to express their emotions through music.

#### A.8. Developmental Services

Residents are involved in different developmental activities which can develop and enhance their skills such as landscaping and making of organic fertilizer. Residents are involved in these activities to develop positive character and their sense of social responsibility and community belongingness.

#### A.10. Legal Services

Dialogue with legal counsels of residents whose cases are on-trial were done by the Social Welfare Officers II before and after their scheduled hearing. Residents were prepared emotionally and physically to face the trial. They are assisted during their hearing by their respective SWOs. Likewise, they were determined to face the case filed against them and waiting for the resolution of their cases.

Seven (7) Progress Reports, two (2) Final Reports and (2) status reports were submitted to respective courts to update on the performance of residents at the Center.

#### A.11. Other Events

Monthly Themed Activities

Monthly themed activities were conducted to unleash the residents’ potentials. It is also a way to educate the residents on the importance of the themes being presented to them. Nutrition Month “**Malnutrisyon patuloy na labanan, First 1000 days tutukan!**” was conducted last July 29, 2021 in which the residents had their cook fest and enlightened about the healthy lifestyle. Buwan ng Wika “**Laro ng Lahi**” was conducted on August 26, 2021 patriotism was inculcated to the residents, they learned the importance of the Filipino Culture and played the traditional Filipino games.



Men Opposed Violence Everywhere (MOVE) Organization

Part of the residents’ advocacy for women empowerment, the CV-RRCY has existing organization or the MOVE organization which advocates protection of the women’s rights. The residents had their session on August 5, 2021 where they practiced their MOVE theme song and em the purpose of MOVE organization and their roles as advocates were reiterated.



Monthly Staff Meeting

On July 15, 2021, August 18, 2021 and September 20, 2021, monthly staff meeting were conducted and attended both by program and administrative staff. Issues and concerns for each service were discussed and resolved. The meeting is a venue to strengthen the working relationship of among staff, plan and to provide direction and guidance on what to be done for the succeeding months or quarter.

Monitoring of the Regional Director

Director Cezario Joel C. Espejo regularly visits the center even during night time to know the needs and ensures the smooth operation of the center. He meets the staff and comprehensively provides guidance and directions. He also makes sure that he talks with the residents to directly know their needs and concerns. He ensures the safety of everyone especially this time of pandemic.

Number of Cases Served

Carry Over Cases	New Cases	Total Served
28	3	31

Table shows total served residents from June 16, 2021 to the preparation of this report.

Legal Status of Cases

Status of Cases	No. of CICL
Suspended Sentence	10
Case on Trial	18
Inquest	0
On Diversion Program	1
Awaiting Discharge	2
On Custody Supervision	0
Involuntary Commitment	0
Others	0

Total	31
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On legal status, of the thirty (31) residents, 67.74% are on trial followed by suspended sentence with eight cases with 25.80% and (1) resident is under diversion program while one (1) awaits discharge.

Types of Crime/Offenses Committed

Types of Crime	No. of CICL
<b>Crimes Against Persons</b>	
Murder	3
Homicide	1
Frustrated Homicide	1
Total	5
<b>Crimes Against Property</b>	
Robbery	2
Theft	2
Total	4
<b>Crimes Against Chastity</b>	
Rape	11
Acts of Lasciviousness	1
Anti-Photo and Video Voyeurism Act	1
Total	13
<b>Special Laws</b>	
Violation of RA 9165	8
Total	8
<b>Multiple Case</b>	1
Total	1
<b>Grand Total</b>	31

Of the thirty (31) residents served, crimes against chastity got the highest incident with thirteen 41.93%, followed by violation of special laws with 25.80% then, crime against property and crime against person with 16.13% and one (1) resident or .03% with multiple case.

Age of Residents

Age of Residents	Upon Commission of the Offense	Upon Admission to the Center	As of Reporting Period
Below 10 years old	0	0	0
10-14 years old	1	0	0
15-17 yrs. Old	30	28	17
18 yrs. Old and above	0	3	14

Educational Attainment 5- elementary 10- secondary

Educational Level	Upon Commission of the Offense	Upon Admission to the Center	As of Reporting Period
Kinder-Elementary	7	7	0
Elementary Graduate	2	0	0
Grade 7-10 (Junior High)	17	17	5
Grade 11-12 (Senior High)	5	5	8
College Undergraduate	0	0	1
Have attended ALS/Alternative Delivery Modes	0	0	15
ALS Passer (Highschool)	0	2	2
Others			

Nature of Discharge

Nature of Discharge	No. of CICL
Case Dismissed by Court	4
Case Dismissed by Court (provisionally)	1
Transferred to Other Facilities	2
Others Leave the Center Without Permission on September 21, 2021	2
<b>Total</b>	9

The four (4) residents whose cases were dismissed and one (1) provisionally dismissed by the court are now reintegrated to their respective families and undergoing aftercare services through the supervision of their respective Local Social Welfare and Development Offices (LSWDO). While two (2) residents were transferred to DOH-TRC in Ilagan City for further treatment and management due to severe substance use and two (2) residents left the center without permission.



#### H. Left without Permission

On August 3, 2021, one (1) resident left the Center without permission, he was recommitted by the court and readmitted on August 23, 2021. However, on September 21, 2021 the said resident repeated the act together with one (1) resident. They are now in the custody of ther respective LGUs. Status report of these two (2) residents had been submitted to the court for disposition of their cases. With the incident, the Helping Team conducted reorientation with the residents and explained about the consequences of leaving the center without permission and its effect to their legal cases. They were encouraged to do well at the Center and cooperate in the rehabilitation process.

#### Data on Reoffending

There is no data on reoffending for the quarter. It is a good indication that the Local Government Units are strictly monitoring the aftercare plan of the discharged residents in their family and community. This is facilitated by the Center Social Worker's continuous coordination to LGUs for the proper implementation of aftercare plan and follow-up submission of progress report to respective LGUs.

#### Skills Enhancement/Capability Building for Staff

Webinar session sponsored by the different government agencies, private organizations are being conducted. Webinars conducted were the following:

- July 07, 2021- Handling Compassion Fatigue and Setting Professional Boundaries; Third series of the stress management for the staff
- August 27, 2021- Stress-Management Session focusing on Smart Tactics for dealing with Difficult Persons for the CV-RRCY staff

#### Report on Client-Worker Ratio

No. of Clients Served for the Quarter	Client-Worker Ratio					
	Social Worker		Houseparent		Psychologist	
	Standard	Existing	Standard	Existing	Standard	Existing
31	1:15	1:7:8	1:20	1:15:16	1:25	1:16:22

The data on client-worker ratio implies that the Center met more than the set standards by the Standards Bureau however, for the month of September Psychologist -Client ration would be 1:22 due to the resignation of one (1) Psychologist.

#### Summary of Fund Allocation and Utilization

Fund Allocation	Annual Allocation	Fund for the Quarter	Utilized Amount for the Quarter as of Sept 23,2021	Balance	Percentage of Utilization as of Sept. 23, 2021
Direct Release (MOOE)	Php13, 495, 499.79	Php 2,031,747.51	Php 10, 780,752.98	Php 2,713,768.01	79.89%

Table shows that a total of Php **10, 780,752.98** or 79.89% was obligated as of September 23, 2021 from the fund allocation of of Php13, 495, 499.79 for the year. The Center has unobligated balance of Php 2,713,768.01 which is within the utilization rate as of this report.

#### LGU Cost of Care

This quarter, CV-RRCY accumulated a cost of care from the LGUs as of August 31, 2021 Eight Million Eight Hundred Fifty Two Thousand One Hundred Fifty Nine and Eighty Four Pesos (P8,852,159.84) only. This will help sustain the growing need and number of CICLs.

#### Summary of Problems Encountered/Issues and Concerns, Actions Taken and Recommendations

Issues & Concerns	Actions Taken	Recommendations
Slow disposition of cases due to frequent postponement resulting to longer stay of two (3) residents in the center.	Submitted progress reports to the committing courts. Conducted dialogue with respective legal counsels for filing of motion for a speedy trial of cases.	To have a continuous dialogue with the counsels and courts of three (3) residents whose cases are on-trial.



### Innovative Strategies and Good Practices

**Welcome Ceremony-** Newly admitted residents are required to undergo quarantine period for 14 days as part of the precautionary measures against covid19. After the temporary stay at the quarantine facility, the resident is welcomed by the representative of each service in an open space area. The ceremony is instituted on January of 2021 in coordination with other services, this practice created a good jump start for the CICL client to feel the warmth of his welcome in his temporary home. The highlight of this activity are the welcome messages of all the helping team members, the symbolic burning of the old self (bad habits) of the resident, the response (commitment) of the resident to facilitate his rehabilitation and the singing of the theme song of the activity entitled "Welcome to the Family" and the symbolic handling of the resident's guide to the resident.

**Friday Kamustahan-** before the flag retreat at 4:30pm of Friday, all staff and residents enjoy the *Kamustahan* session to address left-out concerns before the staffs go home for the weekend. This strategy minimizes the occurrence of incident during weekends and/or holidays. It lessened the burden of the houseparents left at the Center to take care for the residents.

**Paalala at Pamamaalam: Discharge Conference:** This newly instituted practice also started on the in January 2021. Discharge conference in CV-RRCY is spiced up with a touch of uniqueness. We bid farewell to rehabilitated clients with a "Paalala" or reminder personally written by all staff put it in a frame given to resident as "Token" to remind him of his home in CV-RRCY.

**Read-a-loud Corner at the ALS classroom:** Residents who have difficulty in reading are given an extra 15-minute-time by the staff in-charge of the educational services every Tuesday and Thursday after their scheduled time for educational services. This minute effort as it may seem produces effects in the lives of our clients; an additional ability will be tantamount to additional opportunity for them to grow. Some residents gained confidence and were able to build their self-esteem as they go about reading loudly in a corner of the ALS building.

**Reward Systems and Recognition:** To reinforce the good behavior of residents, the Psychological Services of the CV-RRCY conducts a bi-weekly performance report of all the residents. A rating sheet is given to all members of the Helping Team for them to fill out. Each resident is rated according to his performance per services. The rating sheet will then be submitted to the Psychological Services for consolidation. In order to cope with the current situation due to the pandemic, the CV-RRCY came up with the idea and set the guidelines for the residents to use their reward points to avail of extra call to their family members. This show significant change in the residents as they became more motivated and engaged in their rehabilitation process.

**Antigen testing before the duty-** Houseparents already adapted their duty to the pandemic on February, 2021. Instead of their regular schedule, they have to stay in the center for 15 days to lessen the possibility of contracting the virus from the outside. When the surge of cases is high within the neighboring communities, all staff including utilities and guards stay at the center for 15 days. Antigen testing before duty of all staff is conducted by the Center nurse. For the record, there is no infected client as to date; a good sign that management within the center is effective, ensuring that the clients are safe, healthy and covid free.

**Profit-Sharing with the residents:** Part of their livelihood training, residents are enjoined to participate in rice farming activities, vegetable gardening and goat and chicken raising to help them gain income and as part of their rehabilitation dubbed as "May Kaalaman Kana, May Kita Kapa! strategy. The income they earn while at the Center will financially help them upon discharge.

**Plant a Tree Project:** A strategy developed to instill in the minds of residents that there is always HOPE and they can always begin a NEW LIFE despite being challenged by circumstance/s. This strategy also contributes to the care of Mother Earth. Tree of Hope: is being planted by a newly admitted resident upon his release from the quarantine facility as a symbol of new beginning that starts in the soils of CV-RRCY. Tree of New Life is planted by a rehabilitated resident ready for discharge as an epitome of his willingness to plant and grow his new life in his family and community.

### VIII. Plans for the Next Quarter

Programs / Project / Activity	Objective/s	Target Date	Responsible Person

Continuous implementation of the monthly themed activities. October – Mental Health November – Children’s Month December – Yuletide Celebration	To engage the residents in a meaningful activity for them to gain knowledge and develop their potentials	October – December 2021	Helping Team
Continuous implementation of bi-monthly sportfest and other development activities for residents	To develop individual and collective abilities, improving their cognitive potential and increasing their personal self-esteem and self-awareness.	October – November 2021	Music / Arts / Sports Worker
Conduct of Earthquake Drill	To gain knowledge and skills on disaster preparedness and management.	October 2021	Center Nurse / Medical Officer/ CVRRCY Staff / Residents

### A2. RECEPTION AND STUDY CENTER FOR CHILDREN (RSCC)

It has been a challenging time for everyone but the staff of the Reception and Study Center for Children (RSCC) remained steadfast to ensure that the clients’ welfare is protected. Confronted with COVID 19, the resilience of the staff and its residents was tested. The infection started with one houseparent who showed symptoms of COVID-19 during her duty and was sent home immediately per agency’s health protocol.

In response to the presence of an active infection, all center staff and residents exhibiting symptoms have been tested using the COVID-19 test kits donated by the Office of Civil Defense, while the rest residents were quarantined. A total of three (3) residents and five (5) center staff have been affected by the outbreak which spanned for about three weeks.

In order to manage the situation, the center has adopted an alternative work arrangement effective September until the government declares that the quarantine has been lifted. RSCC will maintain a 15 day straight duty for its workforce regardless of positions instead of the usual working hours from 8:00 am-5:00pm, Monday to Friday. All RSCC employees including utility workers and guards are to render a 15 day straight duty to minimize their outside transactions so as to lessen the chance of getting infected.

II.

**HIGHLIGHTS OF ACCOMPLISHMENT:**

A.

**SOCIAL SERVICES**

- Pre-Admission/Admission Conference

There were four admissions during the quarter, two from the province of Nueva while two from the province of Isabela. These children were victims of neglect and attempted child trafficking.



- Conduct of Virtual Case Conferences

Conduct of Case Conference to eight (8) residents to discuss progress based on Child Specific Plan and other concerns for intervention.





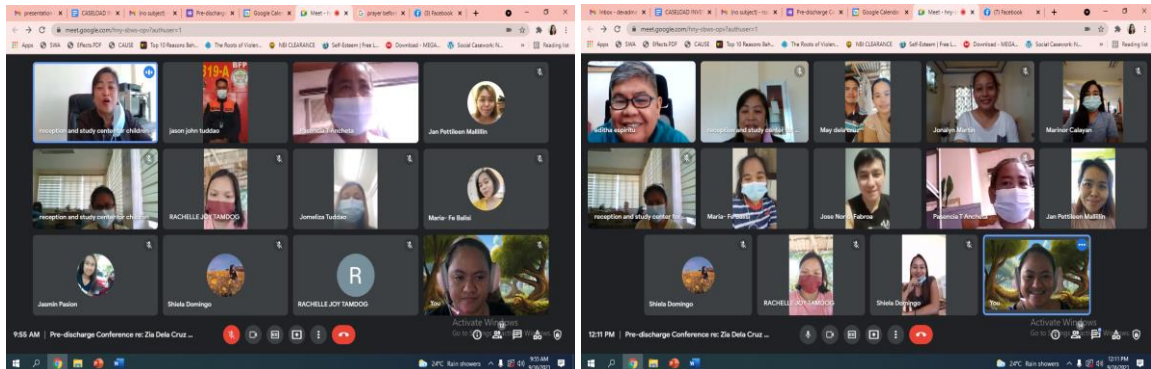
• **Local Matching Conference**

Social Welfare Officers II attending virtual local matching conference to residents recommended for foster care placement, local adoption and for inter-regional matching.

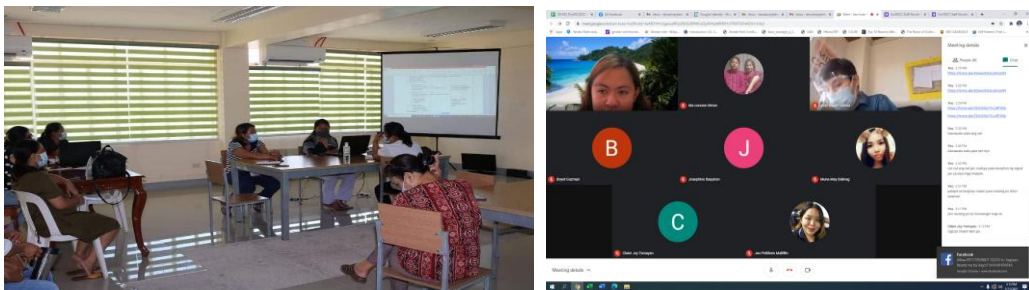


• **Pre-Discharged Conferences**

Conduct of Virtual Pre-Discharge Conference to two (2) residents who are ready to be reintegrated to their adoptive family/relatives, participated by LGU/MSWD Burgos, Isabela, Helping team, the Regional Center Coordinator and the prospective adoptive parents and custodians.




• **Conduct of Staff Monthly Meeting Cum Caseload Inventory & Case Conferences**



**B. PSYCHOLOGICAL SERVICES**








**OCCUPATIONAL & SPEECH THERAPY**  
Speech therapy is offered to two (2) residents who are 4 and 6 years to help cope with their speech delays, strengthen their receptive and expressive language and improve their speech usage.  
  
On the other hand, Occupational therapy has been given to six (6) residents with special needs ages ranges from 4-13 years old to aid in their academic delays, emotion-regulation, impulse control and execution of expected daily living activities

Comprehensive Psychological evaluation had been administered to five (5) residents this quarter to know their current cognitive, emotional, social and behavioral functioning



### C. MEDICAL SERVICES

Health needs of the residents are provided under the direct supervision of the Medical Officer IV and the centers’ Pediatrician. Twenty-two (22) residents were subjected for regular monthly check- ups. The center nurse monitors the daily health needs of the residents and brings the residents for laboratory examinations as the need arises.



Monthly regular check-up of residents by the center’s Pediatrician Dr. Maria Soccoro Cabinta, assisted the by the center Nurse, Ms. Maria Fe. A. Balisi



Deworming of residents is done every after six (6) months

For this quarter three (3) residents were referred for consultation due to cough and fever, two (2) were subjected for chest x-ray and repeat CBC. Four residents were subjected to RT-PCR and three (3) tested positive for COVID-19. All houseparents on duty and residents were isolated in their respective rooms to contain the possible spread of the virus while residents tested positive and those exposed to COVID-19 patients have been isolated. Necessary infection prevention and control measures are strictly being followed. Emphasis is on taking extensive precautions such as hygiene protocol (e.g., regularly washing of hands, avoidance of face-to-face interaction, social distancing, and wearing of masks, etc.) As of September 11,



2021 three residents infected with COVID-19 virus were tagged as clinically recovered. Likewise staff who tested positive with COVID-19 were all declared clinically recovered and have resumed duty.

**D. EDUCATIONAL SERVICES:**

Education is one of the most essential need a child must have. Amidst the pandemic, resident’s education is one of the top priority. The teaching staff are of great help so in-school residents can cope up with the demand of online learning especially to children with special needs. The teaching staff started with an assessment of the in-school residents to address the gap, problems and areas to focus. This is also to rediscover the multiple intelligences of the residents. Based on result, most of the toddlers are visual learners, they are fond of colors and drawing. They learn best when images, computers and other media are used. Older children have different unique multiple intelligences. Some are visual learners who understand the lesson when something is being projected or shown. Some are kinesthetic learners who love to do things physically. Most of them are logical who use logic to learn affectively and fond of doing simple math problems.



**E. HOMELIFE SERVICES:**

The homelife services sustained the regular conduct of sessions/activities to the residents to make the best out of their time. Value inculcation, character building activities, inculcating table manners, devotions, good grooming practices, arts and craft activity are some of the activities undertaken. Below are photo documentations of the activities:









F. CABILITY BUILDING

Attendance of staff to the following virtual capability building activities:



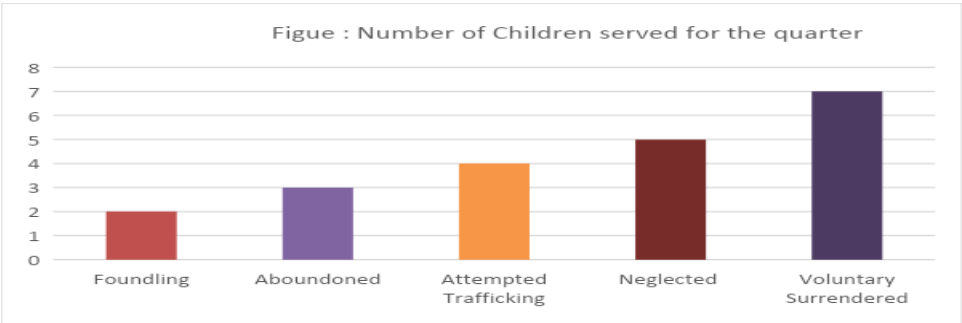
1) Basic Occupational Safety and Health Training for the Public Sector

2) Attendance of RSCC social workers and center head to the 16<sup>th</sup> Global Conference on Child Welfare Services



III. PRESENTATION AND ANALYSIS OF PERFORMANCE

RSCC has served a total of 28 clients from January to September 2021. Seven (7) were already discharged and twenty-one (21) are still at the center. Of the 21 clients served who are still at the center, 17 are carry-over cases while 4 were accounted as new admissions. Distribution of cases served per category is shown in Figure 1.



Based on graphical presentation above, it could be noted that majority of the cases served are Voluntary Surrendered children composed of 7 or 33.34% followed by Neglected children composed of 5 or 23.80%, Trafficking 4 or 19.05% and the least clients served are Abandoned 3 or 14.29% and Foundling, 2 or 9.52%.



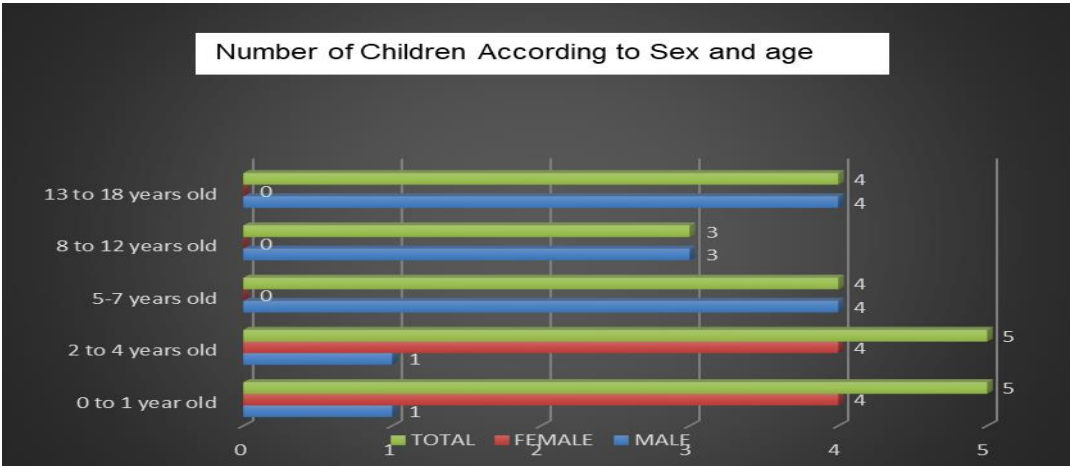


Figure 2: Shows that there are more male residents comprising of thirteen (13) or 62% than female which is eight (8) or 38%. As to the age, majority or 62% of the residents belong to ages 5 to 18 years old while 48% includes of age bracket 0-4 years of age.

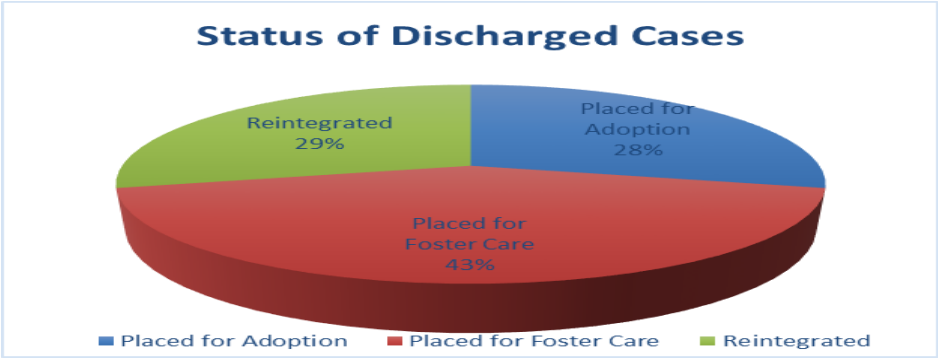


Figure 3: As to status of discharged cases, two (2) are placed for Adoption (1 Local & 1 Inter-country) Three (3) are placed under Foster Care (1 Regular & 2 Kinship foster care) and two (2) were Reintegrated (1-Family, 1-Relative).

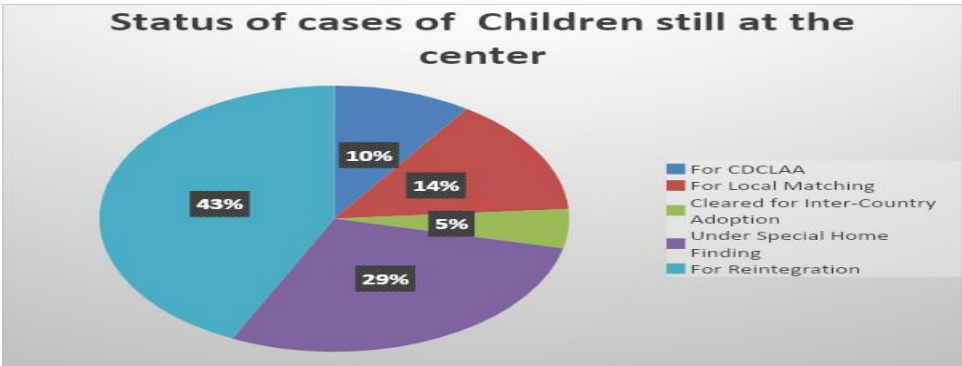


Figure 4: As to status of cases still at the center, two (2) are for CDCLAA, three (3) are for local matching, one (1) or 5% is cleared for Inter-Country adoption, six (6) are Under Special Home Finding of ICAB and nine (9) are for reintegration.

The cases for issuance of a Certification Declaring a Child Legally Available for Adoption (CDCLAA), dossier of one (1) resident is already endorsed to PMB awaiting issuance of the Certification while one (1) is for submission for review, approval and endorsement to PMB for issuance of CDCLAA.

As to the three cases for local matching, updating of documents of one (1) resident with CDCLAA e.g. CSR, registration of child’s founding certificate is ongoing while the two (2) are cleared for Inter-regional matching. Documents of these children are already endorsed to the PMB awaiting schedule of the inter-regional matching.

As to the status of the six (6) residents who are under Home Special Finding of ICAB, two (2) are already closed at ICAB due to their age and unavailability in the roster of foreign adoptive applicants, while four (4) are still waiting for suitable prospective adoptive family that

could respond to their special needs. Nevertheless, continuous case management is being undertaken coupled with the services being afforded to them at the center. Foster placement or transfer to other institution which caters more to their developmental needs is considered for their placement.

With regards to the nine (9) children for reintegration, continuous coordination with partner LGU's is undertaken such as request for assessment of parenting capability of families or relatives, provision of intervention/assistance to help capacitate the family/relatives to assume parenting obligations. As of this report, center is in receipt of three (3) Parenting Capability Assessment Report and currently coordinating with concerned LGU's regarding discharge/reintegration plans of the residents.

#### IV. Report on Fund Utilization:

The RSCC has a total allotment of Ten Million Six Hundred SeventyThousand Sixty-four Pesos and forty five Centavos (10,670,064.45). As of September 29, 2021, the Center has a total financial accomplishment of 7,507,927.43, or 70.36% utilization. The total unobligated Balance of allotment is 3,162,137.02.

#### V. Report on Resource Generation:

A total of **Ninety-Eight Thousand & Three Hundred Eighty Pesos (P98,380.00)** monetized amount in kind was generated, covering the period July 1 to September 25, 2021. Benevolent donors from private groups shared their blessings with food treats which were directly distributed to the children, medicines, facemask, vegetables, milk, diapers, toiletries and Antigen kits. Donations are properly documented, with acknowledgment receipt of the donors and a report on Resource Generation activities is being prepared and submitted to the Field Office every quarter.

#### VI. Facilitating Factors:

- Review and regular monthly monitoring of caseload inventory and one-on-one regular consultation with the Regional Center Coordinator and Chief of the Protective Services Division with regard to the operation of the Center, and with the support of the top management in all administrative concerns and undertakings, as well as on case management
- Review of case folders with the social worker and regular or monthly one- on-one supervisory sessions and; review of houseparents' home-life documentations/activities and anecdotal records & other recordings once a week. Conferencing with the medical team related to the health status of every client, likewise with other staff involved in the rehabilitation of clients.
- Application of multidisciplinary approach to discuss issues and concerns on children rehabilitation goals, interventions and services available and plans for the children's welfare.
- Conduct of virtual Monthly staff meetings and case conferences to thresh out issues and concerns regarding Center operation & management of financial as well as human resources; and intensified case management processes on difficult cases for resolution to include those hard –to-place clients, and those for CDCLAA.
- Motivating and assigning task to each staff, Houseparent, Utility workers and other support staff to maintain cleanliness/ orderliness of Center premises and compound. Likewise encouraging staff to initiate and come up with productive outputs for beautification of Center surroundings.
- Facilitate the clients Psychological Intervention through psychotherapy and counseling sessions. There are clients given single session while other clients needed follow-up sessions. Apart from individual counseling, other interventions provided are art therapy, play therapy, narrative therapy, and adaptive skills training. All the sessions are properly documented
- Close coordination on the results of evaluation and recommendations by therapists is undertaken with the rehabilitation team.
- Tap field office personnel expertise on administrative, technical, program concerns to improve center operation.
- Strengthened networking and coordination with partner agencies.
- Continuous monitoring of the growth and health status of residents to ensure healthy nutritional status and prevent further deterioration of health condition of children.

- Provide assistance and one –on- one tutorial sessions to in school children by the center’s teaching staff.
- Conduct of play therapy, counseling, arts & dance therapy, and character -building session for children.
- Implementation of activities such as Dancing (Zumba exercise) and singing therapy on the Socialization/Stress–Reduction.
- Facilitation of praise and worship by the houseparent on Spiritual Enhancements, Sharing of Biblical passages and stories to older residents/ Spiritual enrichment sessions.

**VIII. PLANS/ACTIVITIES FOR THE NEXT QUARTER:**

- Conduct of Pre-Discharge and Discharge Conferences
- Operationalization of RSCC Learning Facility
- Conduct of virtual family week celebration/Baptism of residents
- Conduct of Stress Management/Staff Development
- Preparation for the forthcoming PMB Virtual Monitoring of RSCC
- Maintenance of facility and Physical Improvement of RSCC premises
- Regular monthly staff meeting, caseload inventory review, case conferences with the rehabilitation team
- Conduct of individual/supervisory sessions with social workers, houseparents and other Center staff
- Conduct of virtual celebration of Children’s month
- MOA signing with Dr. Cambri for the dental services of the resident.
- Monitoring of the center’s Infra project in coordination with the center’s Engineer
- Conduct of World Environmental Health Day
- Conduct of National Health Emergency preparedness day
- Celebration of Christmas Day

**A3. REGIONAL HAVEN FOR WOMEN AND GIRLS**

The Regional Haven for Women and Girls is a 24-hour residential care facility that caters to the need and provides temporary shelter, care and protection to girls 7 years old to below 18 years old and women 18-59 years of age who are abused, maltreated, exploited & abandoned.

The faith and camaraderie of the center staff and its residents was again challenged as the second wave of COVID-19 uncontrollably infected the center despite the firm adherence to health protocols. Sacrifices, flexibility and dedication were demonstrated by both staff and residents as they need to stay strong and be intact as a helping team in combatting this unyielding virus. Residents need to adapt, it is no longer a new normal but a normal part of their day to day journey as it has been almost two years since the pandemic has made its way to the world. Also, the residents need to maintain their restructured daily activities and limited interaction with their co-residents especially to the staff. The House Parents also need to render 1 month straight duty and 1 month day off while the administrative staff need to render 15-day straight duty and 15-day off with antigen testing prior to start of duty to avoid possible COVID-19 infection and outbreak.

Despite the ongoing containment and implementation of stricter protocols in the center and the frequent implementation of MECQ and ECQ in the province which hinders the face-to-face conduct of center activities, the Regional Haven for Women and Girls continued with the planned activities with strict observance of health protocols and embracing the online platform in the conduct of activities such as monthly staff meeting, case conferences, and attendance to Webinars. Face to face activities were strongly forbade, all activities were conducted in a virtual manner to include provision of needed services by the residents.

**I. STATISTICAL ACCOMPLISHMENT DURING THE QUARTER**

**A. Summary of Clients Served and Discharged**

**1. WOMEN**

Category of Cases	Served			Discharged		
	Old	New	Total	Old	New	Total
<b>Sexually Abused</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
• Rape	1	0	1	0	0	0
• Incest	1	0	1	0	0	0



Physically Abused and Maltreated	1	0	1	0	0	0
Others						
Victims of Human Trafficking	1	0	1	0	0	0
OTHERS:						
• Neglected	1	0	1	0	0	0
• WEDC	0	1	1	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2. GIRLS

Category of Cases	Served			Discharged		
	Old	New	Total	Old	New	Total
<b>Sexually Abused</b>	<b>9</b>	<b>2</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>
• Rape	8	2	10	0	0	0
• Incest	1	0	1	0	0	0
• Act of Lasciviousness	0	0	0	0	0	0
Others						
<b>Victims of Trafficking</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
• Sex Trafficking	3	0	3	0	0	0
OTHERS:						
• Neglected	1	0	1	1	0	1
• Others Abandoned w/CDCLAA	1	1	2	0	0	0
• Dependents	0	4	4	0	0	0
<b>TOTAL</b>	<b>14</b>	<b>7</b>	<b>21</b>	<b>1</b>	<b>0</b>	<b>1</b>

### Analysis of Data:

- For this quarter, sexually abused-rape cases are the highest served with 40.74%, followed by victims of trafficking, and dependents of one resident with 14.81% each; then by incest cases, neglected, and abandoned (CDCLAA) with 7.41% each, followed by physically abused case, and WEDC with 3.70%.
- Of the twenty seven (27) residents served for the quarter, six (6) or 22.22% are women while twenty one (21) or 77.78% are minor.
- One (1) resident was discharged to her relative and referred to the CSWDO for the provision of aftercare services.

### B. Nature of Discharge

Category of Cases	Reunited with Family	Reunited with Relatives	Independent Living	Job-Placed	Transferred to Other Residential Facility	Endorsed to C/MSWDO	Others Pls. Specify Foster Family
Neglected		1					
<b>TOTAL</b>		<b>1</b>					

### Analysis of Data:

- One (1) resident or 3.70% was discharged to her relative.

### C. Summary of Calculations of Occupancy Rate and ALOS (Based from PIC Report)

Client Days of Care	Bed Capacity	Client/Bed Days Available	Total No. of Clients Served	Total No. of Discharged Clients	Total Discharge Days	Total No. of Rehabilitated Clients	Total Rehabilitation Days	Total Admissions	Occupancy Rate	Average Length of Stay		
										Discharge Based	Rehabilitation Based	Admission Based
(1)	(2)	(3)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(15)	(16)	(17)
2,259	50	4,600	27	1	202	14	3,216	8	49.11%	202	230	282

### D. Breakdown of Rehabilitated Clients

Case category	No. of Rehabilitated Clients	Percentage of Rehabilitation
A. Women	1	14 or 51.85%
B. Girls	13	

### E. Number of Clients with Court Cases Status

Status of Filed Cases in Court	Cases Filed in Court		Remarks
	No. of Clients with Filed Cases	Specific Case Filed in Court	
1. Conduct of preliminary investigation	4	3 rape, 1 WEDC	

2. Arraignment of Accused in Court	1	1 rape	
3. Pre- Trial Conference	6	3 rape, 3 human trafficking	
a. Presentation of Evidence by the Prosecution	4	3 rape, 1 human trafficking	Prepared the residents and consulted with their counsel before their presentation to the witness stand
4. Promulgation of Judgment	1	1 incest	
<b>TOTAL</b>	<b>16</b>		

#### A. Activities Conducted for Clients

Title of Activity	Date Conducted	No. of Participants	Person Responsible	Result of Activity
Virtual Flag Ceremony, Therapeutic Community Activity, Character of the Month, and Zumba	Every Monday	26 residents and 9 staff	Helping Team	This is to observe the importance of patriotism through the conduct of flag ceremony as well as the observance and application of the discussed character of the month. Also issues and concerns of the residents were raised and properly addressed. The activity was done in an open area with strict observance of health protocols against COVID-19 especially after the recent second outbreak.
Nutrition Month Celebration	July 2021	23 residents, 20 staff, and 5 visitors	Health and Nutrition Services	The Health and Nutrition Services initiated the conduct of Nutrition Month celebration to bring awareness to the residents and staff informed food choices and developing good eating and physical activity habits. The activity was conducted at PSCB hall with cook fest and nutria-jingle as highlight of the activity still with strict observance to health protocols.
Stress Management and Team Building Activity	July 2021	20 staff and 1 resource person	Psychological Services	The Psychological Services facilitated the Stress Management and Team Building Activities for the center staff which aims to reduce workplace stress and to practice skills in developing tailored methodologies to address their unique styles of reacting to stress. Further, it intends to help the participants become self-aware so they can become more productive in doing their roles and functions and be equipped with the essential skills in handling the residents.
Human Trafficking In Person	July 2021	23 residents and 20 staff	Social Services	The Social Services facilitated the conduct of orientation on human trafficking which aims to have the residents and staff well-informed on factors related to human trafficking and to empower them against it.
Buwan ng Wikang Pambansa	August 2021	25 residents 21 Center staff 2 FO staff	Social Services	To promote awareness on the importance of multilingualism in building unity, the Social Services facilitated the activity to encourage the residents and staff to be part of the programs related to Buwan ng Wikang Pambansa to ensure further development, enrichment, propagation, and preservation of Filipino and other languages.
Virtual Monitoring and Technical Assistance from the PMB-Central Office	August 2021	21 Staff	Helping Team	The Program Management Bureau conducted a virtual monitoring and technical assistance to the center staff particularly on case management and facility management to improve the movement of cases as well as physical structure of the center, in preparation for its Level III Accreditation.
Virtual Stress Management and Team Building Activity for Center Staff	September 2021	23 staff 1 resource person 1 facilitator	Psychological Services	The RHWG staffs were not exempted from the stress brought by the pandemic, work related, and other energy-draining problems. Hence, the Psychological Services conducted a stress management and team building activity to at

				least help the staff combat those stress that could potentially degrade their ability to render the best service to the clients.
Disaster Preparedness Training	September 2021	25 residents 21 staff 2 resource persons	Social Services	The Social Services invited two (2) internal staff as resource persons namely Eng. Omar A. Sta Maria, Project Development Officer III and Ms. Minaflor B. Mansibang, Social Welfare Officer III who were experts in delivering Disaster Preparedness Training to staff and residents. The training aims to provide opportunity to the participants to acquire practical skills in making their home, neighborhood and community prepared for any natural and man-made disaster and calamity brought about by the drastic climate change and environment likewise preparations and leadership skills in a pandemic.

#### Provision of Regular Program and Services to Clients:

Program/Service	Number of Residents	Date Conducted	Responsible Person	OUTCOME
Social Services	27 residents	July-September 2021	Helping Team	<p>A total of twenty seven (27) residents served and the center was able to discharge one (1) resident, thirteen (13) out of fourteen (14) rehabilitated cases are still at the Center awaiting for their final placement/reintegration.</p> <p>One (1) resident was discharged to her relative in Tuguegarao City and one (1) re-admission was recorded for the quarter.</p> <p>Virtual pre-admission, regular case conference, pre-discharge and discharge conferences were conducted and agreements and recommendations were noted. Moreover, individual sessions with strict observance to COVID-19 health protocols were conducted especially to residents with scheduled court hearings to prepare them emotionally and be ready with their testimonies likewise, residents with emotional concerns were provided therapy and hand out activity to residents subjected for quarantine.</p> <p>Social Workers assisted one resident in attending virtual court hearing, also in the preparation of monthly progress reports, updating social case study reports and closing summary reports of residents ready for discharge from the center and reintegration to their families.</p> <p>The social welfare officers and center head also attended virtual technical assistance and monitoring with Ms. Mary Joy Ancheta, Social Welfare Officer III and Ms. Mitzie Morada, Project Development Officer III of PMB focusing on case management and facility management.</p>
Home life, Spiritual and Recreational Services	26 residents	Daily	Houseparents	<p>Ensured provision of nutritious foods, awareness in good grooming, hygiene and proper taking care of the body and the surroundings for protection, security and have healthy lifestyle.</p> <p>The residents were able to develop a sense of responsibility and were trained on skills on numerous tasks assigned to them such as cooking, housekeeping, and gardening.</p> <p>Residents had developed their spiritual and reformation enrichment thus, minimizing fights and heated arguments among them.</p> <p>Residents developed sportsmanship and camaraderie through recreational activities such as zumba dancing, and celebration of residents' birthdays.</p> <p>The obedience and patience of the residents were also developed as they have to strictly follow the health protocols as COVID-19 continuously put threat despite strict observance to health protocols.</p>
Psychological Services	23 residents	Twice a week or as the need arises	Psychologists and Social Workers	Twenty two (22) residents were counseled individually considering their behavioral and psychosocial aspects. Individual counseling also includes cognitive



				<p>behavioral therapy.</p> <p>Counseling sessions especially when conducted as a group helped the residents acquire new learning and better perspectives from their co-residents through sharing of inspiring experiences. Group therapy includes, character building sessions and dance therapy. A total of 21 residents participated during group sessions.</p> <p>Residents were able to express themselves through group sessions and activities. These activities aimed to assist residents in identifying their values and how these values help in setting their life goals; to practice situations where consequences of decisions made and to be made were identified; and to develop assertive skills and strategies in combating changing situations.</p> <p>Two (2) residents with mental disorders were assisted for a regular psychiatric check-up and were provided their maintenance medications.</p>
Health and Nutrition Services	25 residents	Once a month or as the need arises	Medical Officer/ Nurse	<p>The medical officer examined 25 residents. Dra. Maria Socorro Cabinta, partner pediatrician also examined 17 residents.</p> <p>Five (5) residents with health concerns were given medical treatment appropriate to their health concerns to prevent complications and facilitate fast recovery.</p> <p>The residents were given multivitamins and ascorbic acid to boost their immune system.</p> <p>The center nurse assisted 5 residents for dental check-up and tooth extraction.</p> <p>Dr. Luz Babaran, partner general practitioner also examined 3 women residents for further evaluation and management. Maintenance medicines were given to the 3 residents to prevent further complications of current disease.</p> <p>Measured height and weight of 25 residents and calculated their body mass index to determine their nutritional status.</p> <p>Underweight residents were given multivitamins and advised high protein, high carbohydrate diet and included 2 eggs per day in their meal. On the other hand, daily exercise routine and low carbohydrates diet was advised for those who are overweight and obese. High fiber diet was advised for one resident constipating. Hypoallergenic diet and low purine diet was advised to one resident.</p> <p>The center nurse referred 1 resident for further evaluation and management to obstetric and gynecologist specialist.</p> <p>The center nurse referred 2 residents for further evaluation and management of primary koch's infection and pulmonary tuberculosis at TB DOTS Solana Municipal Health Office.</p> <p>The center nurse assisted 7 residents for laboratory examination.</p> <p>The center nurse facilitated testing of SARS-COV-2 antigen test to in-coming house parents prior to reporting at the Center.</p> <p>Admitted 7 residents who completed their 14-day quarantine without manifestation of Covid 19 symptoms.</p> <p>Facilitated antigen testing of 15 RHWG staff and 20 residents during the COVID-19 outbreak in the center. Coordinated RT-PCR test of 2 staff and 16 residents to Solana Municipal Health Office.</p> <p>The medical team together with the member of helping team facilitated the isolation of 18 residents to contain the spread of COVID-19.</p> <p>The center nurse and houseparents continuously monitored the vital signs specifically the body temperature and oxygen saturation of 18 residents.</p> <p>Eighteen (18) residents with signs and symptoms were given medicines to boost their immune system, alleviate symptoms, prevent further complications and facilitate recovery.</p>

				<p>The medical team facilitated admission of 1 COVID-19 positive resident to a higher facility at CVMC COVID ward.</p> <p>The medical team coordinated with the other staff for the total disinfection of the center.</p> <p>Moreover, the staff and residents continuously conduct and observe health and safety precautions during this COVID-19 pandemic. General cleaning and disinfection of the center facilities are maintained. Health sessions were conducted to fully inform the residents and staff about the virus and how to prevent it. Visitors are still not allowed at the center; social distancing and proper hand washing are observed. Monitoring checklist is also submitted every day. For new admissions, they need to submit the result of their health clearance and rapid test and undergo 14-day quarantine at the designated quarantine area. Health protocols are also observed during the conduct of monthly themed activities.</p>
Educational Service	<p>19 residents are enrolled for school year 2020-2021</p> <p>Daycare-1</p> <p>ALS-1</p> <p>Elementary-8</p> <p>Secondary-9</p>			
Legal Service	<p>16 residents filed their complaint in the different courts/ RTC Branches of Region 02</p>	<p>As per schedule by the Court</p>	<p>Social Workers</p>	<p>12 residents have on-going court hearings in the different branches of the Regional Trial Courts and Family Courts in the Region while 4 residents are still under preliminary investigation. With the networking and collaboration with the Department of Justice Region 02, the cases of residents are on speedy trial as imposed to the prosecutors by the DOJ Director. However, due to the present pandemic, most of the scheduled court hearings were postponed and rescheduled.</p> <p>Virtual court hearing is now being used by the court to minimize personal appearance in court and to prevent COVID-19 infection.</p>

- B. ATTENDANCE OF STAFF TO TRAININGS AND SEMINARS:
- Attendance to Stress Management Training focusing on self-care and behavioral management of residents
  - Webinar on Human Trafficking In Person
  - Virtual Monitoring and Technical Assistance from the PMB-Central Office
  - Virtual Stress Management and Team Building Activity for Center Staff
  - Attendance of one Social Welfare Officer on Citizen’s Charter Workshop in preparation for ISO

II. SUMMARY OF FUND ALLOCATION AND UTILIZATION

Expenditure	Allocation CY 2021	Utilized as of September 23, 2021	Balance as of September 23, 2021	Percentage (%) of Utilization
A. Direct Release (MOOE)	P9,566,074.38	P6,974,798.49	P2,591,275.89	72.91%
Grand Total	P9,566,074.38	P6,974,798.49	P2,591,275.89	72.91%

- III. INNOVATIVE STRATEGIES/GOOD PRACTICES:
- Packaging and documentation of structured learning activities by members of the helping team;
  - Digitization of individual folder of residents as a back-up file for the center to sustain the case folders of admitted residents at the center;
  - Administrative staff have their own room assignment to monitor first hour in the morning before they start their routine office work and the residents are competing for the best room every quarter, the winner is recognized during special events at the center;
  - Residents are encouraged to act and functions of house parents as one of their therapeutic activities and training;
  - Residents are trained to maintain the beautification, greening and landscaping of the center’s ground with the assistance of the center staff;

- Institutionalization and discussion of character of the month during weekly/regular meeting;
- Strengthened partnership with LGUs and community-based/local social workers by involving them during case conferences and meetings;
- Maximizd house parents in the implementation of therapeutic activities, the conduct of skills enhancement trainings to residents, and ground beautification in coordination and collaboration with non-government institution;
- Virtual monthly staff meetings, case conferences and family conferencing is being observed to thresh out issues and concerns and intensify case management and center's operation;
- Conduct of monthly themed activities with strict observance of COVID-19 health protocols.

#### IV. FACILITATING FACTORS:

- The support and technical assistance provided by the management specially the Regional Director/OIC-ARDA/Concurrent OIC-ARDO/PSD Chief likewise the technical assistance from the Program Management Bureau;
- Support of LGU partners and LGU social workers in the movement of resident's cases;
- Support of the Department of Justice and other members of the civil society and private individuals to augment the center's resources;
- Maintained and institutionalized what are now installed during the 1<sup>st</sup> and 2<sup>nd</sup> level assessment;
- Cooperation and unity among the center staff;
- Dedicated and committed center staff;
- The conduct of family conferencing which is effective in terms of resolving family dispute and disagreements and to solicit support for the achievement of intervention plans;
- Regular conduct of virtual case conferences among the members of the helping team; and
- Conduct of virtual pre- admission/admission and pre- discharge and discharge conferences.

#### VII. PROBLEMS ENCOUNTERED:

Issues/Concerns	Action Taken	Recommendations
Unfilled position of 1 AA VI/Utility Driver	Requested HRMDD to expedite the filling-up of said vacant position	

#### VII. PLANS FOR THE FOURTH QUARTER OF CY 2021:

- Continue and strengthen case management with the active involvement of the helping team, to increase percentage of rehabilitation and discharges;
- For the social workers and psychologists to immediately come up with minutes or documentation of the counseling session with the residents;
- For the center to prepare for level 3 accreditation;
- Continue coordinating with LGU and community-based social workers for the identification/assessment of residents' placement;
- Conduct monthly and quarterly activities to celebrate special national events to serve as a venue to recognize good performances of staff and residents that contributed to the improvement of center's operation and case management;
- Continue advocacy efforts to increase volunteers and donors through virtual meetings and conferences;
- Intensify livelihood skills development of residents;
- Ground beautification and improvement of facilities;
- Implementation of approved projects and procurement of supplies for the upgrading of the operation and management of the Regional Haven for Women and Girls;
- Intensify group session activities with the residents and regular supervisory conference with the center staff.



COMMUNITY BASED

A. PERSONS WITH DISABILITIES SECTOR

Physical Accomplishment

For the 3<sup>rd</sup> Quarter, at total of 11 PWD clients were served wherein 5 are female and 6 are male with a total of Php. 45,000.00 disbursement.

Type of Assistance	Male	Female	Total
Financial Assistance	3	2	45,000.00
Assistive Device	3	3	

Provision of Assistive Device

Five (5) clients were provided with children’s wheelchair and one (1) client was provided with adult wheelchair.



B. PERSON LIVING WITH HIV SECTOR

Physical Accomplishment

A total of **53 PLHIV** clients were served with Php 280,000.00 disbursement for their continuous medication.

Breakdown per Age	Male	Female	Total
18 to 30	30	1	31
31 to 60	22	2	24
61 to 71	1	0	1
TOTAL	53	3	56

Breakdown per Province	Male	Female	Total
Cagayan	23	1	24
Isabela	22	2	24
Quirino	3	0	3
Nueva Vizcaya	4	0	4
Batanes	0	0	0
Other Region	1	0	1
TOTAL	53	3	56

Services Provided



In coordination with the Department of Health, a 2-day free HIV Screening was conducted last July 8, 2021. The activity aims to advocate getting tested and treated and also to end the stigma on HIV and AIDS.

C. FAMILY AND COMMUNITY SECTOR

Nine (9) solo Parents assisted, 8 females and 1 male with a total financial assistance of Php 45,000.00.

Age Range	Male	Female	Amount Provided
18-28		2	10,000.00
29-38		3	15,000.00
39-49	1	3	20,000.00
Total	1	8	45,000.00

Activities Conducted

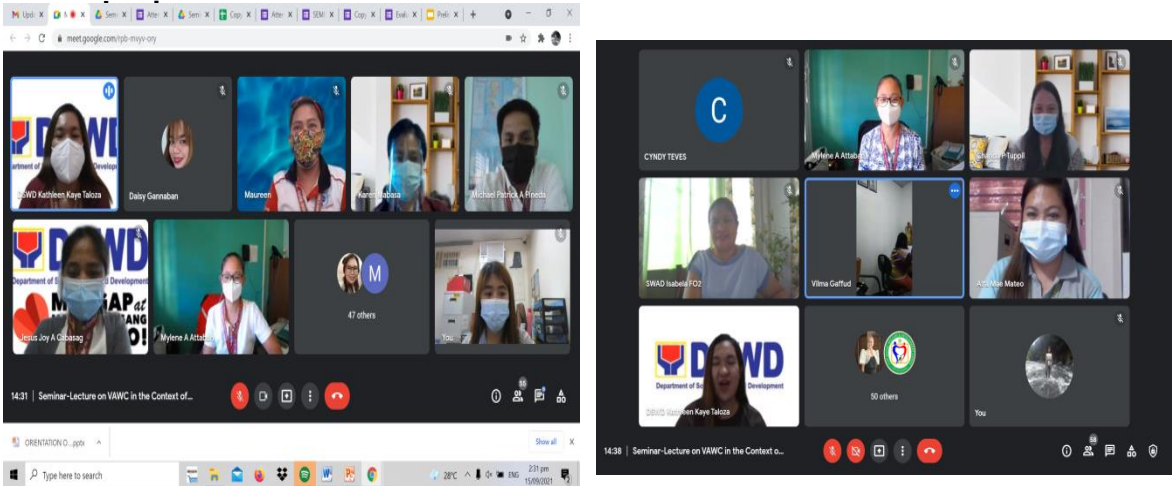


The 2<sup>nd</sup> Quarter Regional Inter-Agency Committee on Filipino Family (RIAC-FF) Virtual Meeting held on July 30, 2021. The agenda was focused on the presentation of accomplishments of the partner agencies.

D. WOMEN SECTOR

Activities Conducted

1. Seminar-Lecture on Violence against Women and Children in the Context of Covid-19



As part of the advocacy campaign on Violence Against Women and their Children, Seminar-Lecture on Violence Against Women and Children in the Context of Covid-19 pandemic was conducted on September 15-17, 2021 to gain additional knowledge on the said topic.A total of 169 participants both from the DSWD FO2 employees and the Local Social Welfare and Development Offices of the region.

2. Conduct of 2<sup>nd</sup> Quarter Online RIAC-VAWC Meeting via Google meet



The Regional Inter-agency Council on Violence against Women and their Children (RIACVAWC) Meeting was attended by our partner agencies on July 23, 2021. The said meeting was conducted through Google meet. The meeting was presided by Dir. Cezario Joel C. Espejo. The highlight of the meeting was the presentation of accomplishment report by the partner agencies and incoming activities to be undertaken. Further, the PNP shared their accomplishment emphasizing on Status of VAWC Cases in Region 2.

E. RECOVERY AND REINTEGRATION PROGRAM FOR TRAFFICKED PERSON

For the 3<sup>rd</sup> Quarter, **five (5) clients** were served with a totald financial assistance of Php 45,000.00.

Breakdown per Age	Male	Female	Total
15 to 30	0	2	2
31 to 60	0	3	3
<b>TOTAL</b>	<b>0</b>	<b>5</b>	<b>5</b>

Breakdown per Province	Male	Female	Total
Isabela	0	2	2
Nueva Vizcaya	0	2	2
Other Region	0	1	1
<b>TOTAL</b>	<b>0</b>	<b>5</b>	<b>5</b>

Breakdown per Nature of Case	Male	Female	Total
Involuntary Servitude	0	4	4
Prostitution	0	1	1
<b>TOTAL</b>	<b>0</b>	<b>5</b>	<b>5</b>

F. INTERNATIONAL SOCIAL SERVICES OFFICE

For the 3<sup>rd</sup> Quarter, **87 Distressed and Repatriated Overseas Filipinos** were provided with support interventions such as counseling, referral and financial assistance. The highest number of clients served were from Isabela with 57 or 65% clients served; followed by Cagayan and Quirino with both 12 or 14% clients served; and then Nueva Vizcaya with 6 or 7% clients served.

Province	Served Clients	
	NO. OF CLIENT	AMOUNT PROVIDED
CAGAYAN	10	60,000
ISABELA	51	260,000
NUEVA VIZCAYA	2	10,000
QUIRINO	11	55,000
<b>TOTAL</b>	<b>74</b>	<b>385,000</b>



## G. LED SECRETARIAT

### 1. WORLD DAY AGAINST TRAFFICKING CELEBRATION

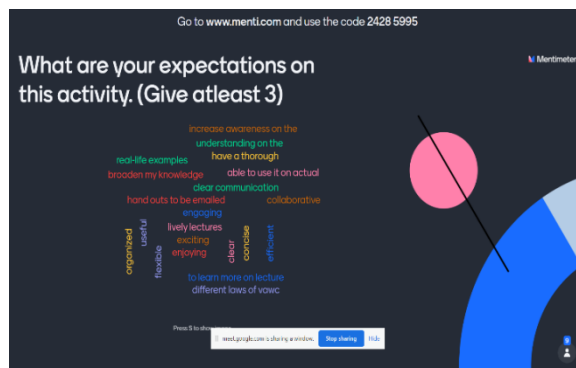
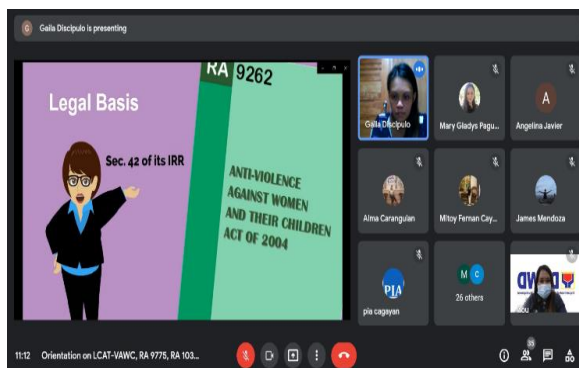
The Led Secretariat spearheaded the conduct of different activities in line with the celebration with the theme “Isang Bayan, Isang Paninindigan. Laban sa Trafficking ng Mamamayan”. The activities that were proposed will be for the period of July to December 2021 to ensure the continuity and sustainability of people’s interest and awareness on campaigns against trafficking.



*Hanging of tarpaulin carrying the Theme of the 2021 WDAT celebration at the Field Office and centers*

### 2. Conduct orientation on LCAT-VAWC about JMCs, RA 9775, RA 10364 and RA 9296

The activity was conducted through Video Teleconferencing to thirty member agencies of the Inter-Agency Council on Violence Against Women and their Children and Anti-Trafficking in the Region last August 18-20, 2021. The activity was able to capacitate thirty-eight participants on LCAT-VAWC JMCs, RA 9775, RA 10363, RA 9262, Regional Mechanism on Trafficking and VAWC, Referral Pathway and Grievance Mechanism on VAWC during disasters with the hopes that they will cascade the same in their respective areas and communities.



### 3. SAFER INTERNET DAY CELEBRATION AND NATIONAL AWARENESS WEEK FOR PREVENTION OF CHILD SEXUAL ABUSE AND EXPLOITATION



One of the activities of this celebration is the posting of question and answer in the official Facebook page to continuously remind the people of the importance of safety when using the web considering the current trend of use of the internet. The undersigned tapped the Social Marketing Unit for the posting of questions.

#### 4. CONDUCT OF REGULAR MEETING FOR THE SECTROAL TECHNICAL WORKING GROUP

**For the Month of July** – the Led Secretariat convened the members of the sectoral technical working group last July 27, 2021 via google meet being newly installed in the position. The Led Secretariat focused the agenda of the meeting on the accomplishments of each sector for the month of July as their jump-off point in improving the performance of each sector or continue the good practice and answer issues and concerns encountered. Likewise, the undersigned observed that some of the activities of each sector comes as needs arises, hence she proposed calendar of activities for harmonization of activities and reference for daily activities.

**For the Month of August** – Sectoral TWG met for the 8<sup>th</sup> monthly meeting last August 27, 2021 via google meet. One of the highlights of the meeting was the presentation of activities for the Family Week Celebration for the month of September. Moreover, the use of calendar of activities which will be submitted to the division chief was agreed upon.

**For the Month of September** – The sectoral TWG gathered last September 24, 2021 with following agenda:

Status of preparation for the activities of each sector for the month of October – The undersigned checked the preparatory activities of each sector and provided inputs and technical assistance.

Checkpoint of the agreements from the previous meeting – the undersigned reviewed the status of the agreements last meeting and found out that the agreements were followed / implemented. Presentation of activities to be conducted for the 18-day to end VAW – the women sector presented for the said celebration.

#### H. RECOVERED PERSONS WHO USED DRUGS (RPWUD)

REHABILITATION AND REINTEGRATION PROGRAMS	NUMBER OF PERSONS WHO USE DRUGS ( PWUDs)		
	Enrolled	Completed	Discharged
Community Based Treatment and Rehabilitation	13 clients are undergoing outpatient rehabilitation program	5 clients had already completed their outpatient rehabilitation program at the Treatment and Rehabilitation Center ( TRC)	
In Patient Treatment	8 clients were enrolled at Treatment and Rehabilitation Center (TRC). There were no Child/Children in Conflict with the Law (CICL) admitted at the Cagayan Valley Regional Rehabilitation Center for Youth ( CV-RRCY)	22 clients completed treatment at the Treatment and Rehabilitation Center	
After Care	19 clients were enrolled in the aftercare Program after their discharged from the Treatment and Rehabilitation Center	6 clients completed aftercare program	1 client was discharged after completing the after program
<b>Total</b>	<b>40 clients</b>	<b>33 clients</b>	<b>1 client</b>

DATE	NAME OF ACTIVITY / PROGRAM	NO. OF PARTICIPANTS/ RECIPIENTS
JULY- SEPTEMBER 2021	<ul style="list-style-type: none"> <li>Counseling sessions and other therapeutic activities were undertaken by the clients while undergoing rehabilitation in the center</li> <li>Continuous monitoring and follow-</li> </ul>	<b>74 lients</b>

	<p>up by the Case Managers in preparation for eventual reintegration in the community once clients are discharged from the center</p> <ul style="list-style-type: none"> <li>Conducted regular Case Conferences to the clients with the MSWDOs to ensure their smooth reintegration in their respective family and community</li> </ul>	
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### I. CHILDREN SECTOR

**Travel Clearance on Minor’s Traveling Abroad-** A total of 80 children applicants were served. There were 68 children issued travel clearance and 12 issued with certificate of travel exemption. The total fees collected and generated is Php 20,400.00. There is still limited number of applicants for this period due to travel restrictions brought about by COVID 19.

**Support Services to victims on Violence against children** - Strategic Helpdesk for Information, Education, Livelihood and other Developmental Intervention (SHIELD) Program for child laborers.

While the hiring of Project Development Officer II to implement the Program is still ongoing, the children focal, have done the following pre- implementation activities:

1. **The Regional Sub-Committee for the Welfare of Children (RSCWC)** - Inter-agency technical working group for child labor concerns which was created during the 1st Quarter meeting has conducted their 1st meeting on August 10, 2021. During the meeting, the Department of Labor and Employment Region 02, has discussed the overview of child labor and presented the data on child laborers in the region. Likewise, the children focal discussed with them the Strategic Helpdesk for Information, Education, Livelihood and other Developmental Intervention (SHIELD) Program and its implementing procedures. The Children focal also solicited their suggestions on what municipalities will the SHIELD Program be piloted. The Technical Working Group members identified (4) four municipalities with high incidence of child laborers. These are municipalities of Solana, Cagayan, Kasibu Nueva Vizcaya, Benito Soliven and Cordon of Isabela Province.

With RSCWC-TWG, the children focal conducted orientation on the SHIELD program on August 25, 2021 to the four identified municipalities. The template of the Memorandum of Agreement between (MOA) the DSWD and the Local Government Unit was presented to them.

The Sanguniang Bayan (SB) of Kasibu Nueva Vizcaya has already passed a Resolution authorizing the Local Chief Executive to enter into a MOA with the DSWD and was forwarded to Field Office last September 14, 2021. The Local Social Welfare Officers of Solana, Cagayan, Benito Soliven and Cordon of Isabela Province are on the process of advocating to their Sanguniang Bayan the passage of same resolution.

- There were 72 wheelchairs purchased by FO2 for children needing the assistive device. Fourteen (14) have already received the assistive devices of which 4 are Pantawid beneficiaries.
- Nineteen children who are victims-survivors of violence were given financial assistance amounting to Nine Five Thousand Pesos (Php95,000.00) under Community-based funds to augment their medical expenses and transportation in attending Court hearings and other needs

### Continuing Compliance of Social Welfare and Development Agencies to Standards in the Delivery of Social Welfare Services –

The 2nd Quarterly Meeting of the Regional Federation of Child Development Workers was conducted last August 3, 2021. The meeting was in partnership with Standards Section Head, who is the co-alternate adviser of the federation. The members have reviewed their Constitution and by- laws. They were also updated on Supplemental Feeding program for the 11th cycle and were informed on the schedules of accreditation of Child Development Workers and Child Development Centers. It was agreed that the draft Manual of Operation for the Child



Development Center will be presented during their 3rd Quarter Meeting which is scheduled on September 30, 2021.

Since the data gathering on SWD report has been hampered by the present pandemic, the PDPS in partnership with the sectoral focal persons conducted virtual cascading session on the online monitoring of social welfare and development laws with the Planning Bureau of the Central Office as resource person. The cascading session was conducted in two batches August 23-24, 2021 attended by 46 Local Social Welfare and Development Officers in region 02.

Likewise, during the technical session conducted to all LSWDOs in the region on September 9-10, 2021, the children focal presented the IEC-Referral System for cases of violence against children. This IEC would greatly help community people be aware of cases on violence, whom to report and what type of assistance the victim-survivor could receive from various agencies. The children focal also presented the Standard Operating Procedure of Minors Traveling Abroad during the Public Consultation attended by DSWD external partners conducted last September 14, 2021. The children focal likewise responded to the call and text of LSWDOs requesting for technical assistance in the management of cases of children who are neglected, abused and exploited.

## J. MINOR TRAVELLING ABROAD

### STATISTICAL APPLICATION (No. Of Minors Issued with Travel Clearance)

#### APPLICATION RECEIVED

TRAVEL APPLICATION	July		August		September		TOTAL
	M	F	M	F	M	F	
I. Approved/Issued	13	8	13	15	11	8	68
II. Disapproved	0	0	0	0	0	0	0
III. Exempted	2	2	0	3	1	4	12
<b>Total</b>	<b>25</b>		<b>31</b>		<b>24</b>		<b>80</b>

For the 3<sup>rd</sup> Quarter, 80 applicants were served. Of the 80 applicants, 68 were issued travel clearance, 12 with certificate of exemption, and there were no disapprovals.

#### APPROVED APPLICATION BY AGE, SEX and LEGAL STATUS FOR ISSUED TRAVEL CERTIFICATES (TC)

Age	Male			Female			Total		
	Leg	Illigetimate	Adopted	Leg	Illeg	Adopted	Leg	Illeg	Adopted
1-4	1	3	0	5	0	0	6	3	0
5-9	9	5	0	3	2	0	12	7	0
10-13	8	2	0	3	7	0	11	9	0
14-17	8	1	0	8	3	0	16	4	0
<b>Total</b>	<b>26</b>	<b>11</b>	<b>0</b>	<b>19</b>	<b>12</b>	<b>0</b>	<b>45</b>	<b>23</b>	<b>0</b>

Of the 68 minor applicants who were issued travel clearance, 37 are males and 31 are females. There were 45 minors with legitimate status while 23 are with illegitimate status.

## ORIGIN

#### NUMBER OF CLIENTS ISSUED TRAVEL CLEARANCE

Province / Country	Travel Clearance	TOTAL
Cagayan	32	32
Isabela	29	29
Nueva Vizcaya	7	7
<b>TOTAL</b>	<b>68</b>	<b>68</b>

The minor applicants served for the 3<sup>rd</sup> Quarter came from the Provinces of Cagayan, with the highest number of applicants served followed by Isabela Province while Nueva Vizcaya has the least number of applicants served.

#### FEES GENERATED FROM TRAVEL CLEARANCE

Month	1 Year Validity	2 Years Validity	Total
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	No. of TC Issued	Amount	No. of TC Issued	Amount	TC Issued	Amount Collected
July	21	P 6,300	0	P 0	21	P 6,300
August	28	P 8,400	0	P 0	28	P 8,400
September	19	P 5,700	0	P 0	19	P 5,700
<b>Total</b>	<b>68</b>	<b>P 20,400</b>	<b>0</b>	<b>P 0</b>	<b>68</b>	<b>P 20,400</b>

All 68 issued travel clearances are with one year validity. The total fees collected and generated for this quarter is Twenty Thousand Four Hundred Pesos only (**Php 20,400.00**).

Reasons for Travel

Reasons	Issued Travel Clearance
1. Immigrant	1
2. Join Parents	2
3. Vacation / Tourist	0
4. Return Home	0
5. Study	1
6. Visit Parent/ Relatives	62
7. Others	2
<b>TOTAL</b>	<b>68</b>

Most of the applicants are traveling abroad to visit their relatives or parent/s, to study, attend father’s funeral while some are joining their parents and as immigrant.

Destination

Country of Destination	Issued Travel Clearance
Canada	11
Denmark	1
Hong Kong	1
Ireland	1
New Zealand	1
Pakistan	1
Qatar	3
Saudi Arabia	1
United Arab Emirates	43
United States of America	5
<b>TOTAL</b>	<b>68</b>

Most of the applicants will be traveling to United Arab Emirates while the other minors will be travelling to Canada, Denmark, Hong Kong, Ireland, New Zealand, Pakistan, Qatar, Saudi Arabia and United States of America. The minors will be travelling abroad anytime this year or once the travel restrictions are lifted. They will be accompanied by their biological father, brother, sister, maternal aunt, uncle, cousin, grandparent/s, paternal aunt, cousin, grandparent/s, family friend and some minors will be travelling alone.

ADOPTION RESOURCE AND REFERRAL SECTION

One of the significant accomplishments of the unit is the review of the dossier of children for issuance of Certificate Declaring a Child Legally Available for Adoption (CDCLAA) resulting eight children issued with CDCLAA, three of which were issued this quarter.

ARRS conducted three regional matching conferences on adoption during the 3rd Quarter dated July 28, 2021, August 27, 2021, and September 16, 2021. As a result, one child was matched to Prospective Adoptive Parents (PAPs) through Regular Placement, and four regular PAPs developed. To date, ARRS has developed six regular PAPs.

For Foster Care, ARRS also conducted three regional matching conferences dated July 30, 2021, August 27, 2021, and September 16, 2021. The matching conferences resulted in developing two regular Foster Parents (FP) and placing five eligible children under foster care through Independent Placement, provided with subsidy. Collectively, 12 eligible children were placed under foster care for CY 2021, ten of which are provided with foster care subsidies.

ARRS Social Workers facilitated the renewal of the Family Foster Care License and Foster Placement Authority. Moreover, ARRS staff facilitated regular monitoring of children under foster care through home visits. Due to the imposed community quarantines in the 3rd Quarter, phone call, video call, or chat is conducted to monitor children in municipalities where transportation is limited, and visitors are restricted. MSWDO concerned were also requested to

provide monitoring reports. There is also a continuous monthly provision of foster care subsidies to foster care children.

As for the implementation of RA 11222, ARRS conducted a re-orientation with Cagayan District 1 Local Social Welfare and Development Offices (LSWDO) and Municipal Social Welfare and Development Offices (MSWDOs) on August 10, 2021. The event was held at Nassim Hotel and Beach Resort, Sta. Ana, Cagayan. Eighteen participants from District 1 of Cagayan attended the re-orientation. The orientation aims to educate LSWDOs on the processes and their responsibilities in implementing the said law. The remaining batches for the re-orientation will be conducted virtually in October 2021.

ARRS also conducted Capability Building for Foster Parents, which aims to enhance the foster parents' skills, mindset, and understanding in managing the behavior of their foster children. The capability building also seeks to increase the level and quality of support between and among the foster parents, improving the retention of foster families and decreasing placement disruption of children in their care. The event was held at Taj Hotel, Tuguegarao City, on August 10-11, 2021. Thirteen foster parents from Cagayan attended the first batch of the Capability Building. The first batch of the Capability Building for Foster Parents resulted in a foster parent's support group in Cagayan. Aside from having an overall chair and vice-chair, the foster parents also identified three committees: Committee on Alliance and Membership who will be in-charge in recruiting prospective foster parents, Committee on Advocacy and Information Exchange, and Committee on Capability and Technical Assistance. Each committee has a chair, vice-chair, and members. The remaining batches for the Capability Building will be conducted in October 2021.

#### A. 2021 Office Performance Contract TARGETS VS. ACCOMPLISHMENTS

##### A.1 Development of Regular Prospective Adoptive Parents (PAPs)

Name of PAP/s	Date/s Presented to Regional Matching
Restie and Kathleen Grace Ramones	April 29, 2021
Arnold and Ethel Angoluan	June 28, 2021
Leonard and Maria Elizabeth Bernardez	July 28, 2021
Bernardo and Annaliza Estocapio	July 28, 2021
Eduardo Jr. and Vanessa Joy Calderon	August 27, 2021
Florentino Jr. and Maura Lucero	September 16, 2021

No. of Accomplishment vs. Target for CY 2021: 6/6      No. of Variance: 0

To date, ARRS FO2 has already developed six regular PAPs.

##### A.2 Development of Regular Foster Parents (FPs)

Name of Active FP/s	Date of Issuance of Foster Care License	Date/s Presented to Regional Matching
Francisco and Marina Amor	April 29, 2021	April 29, 2021
Sonia Manalang	July 30, 2021	July 30, 2021
Laylani Martin	September 16, 2021	September 16, 2021

No. of Accomplishment vs. Target for CY 2021: 3/4      No. of Variance: -1

As of the reporting date, ARRS has developed three regular FPs. The number of developed regular FPs will increase as the ARRS continues to conduct Regional Matching Conferences on Foster Care monthly.

##### A.3 Children Issued with CDCLAA

Name of Child Issued with CDCLAA	Name of Child Presented to the Regional Matching	Date/s Presented to Regional Matching	Date of Issuance of PAPA/ ACA
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John Gabriel Baconga Cabrera	John Gabriel Baconga Cabrera	March 26, 2021	PAPA: April 6, 2021 ACA: June 7, 2021
Angel Kate Miguel Bartolome	Angel Kate Miguel Bartolome	May 28, 2021	PAPA: June 15, 2021 ACA: August 20, 2021
Christine Joy Balanay	Christine Joy Balanay	April 29, 2021	*for ICA
Trixie Tuscano	Trixie Tuscano	June 28, 2021	PAPA: July 29, 2021
Reah Morales	Reah Morales	May 28, 2021	PAPA: June 14, 2021
George Junick Bayang	George Junick Bayang	August 27, 2021	
Terry Donna Salvador			
Jensen Lewis Tito			

No. of Accomplishment vs. Target for CY 2021: 8/25 No. of Variance: -17

Out of the OPC target of 25 dossiers issued with Certificate Declaring a Child Legally Available for Adoption (CDCLAA), the ARRS has accomplished eight as of the reporting date.

#### A.4 Children in Foster Care receiving Subsidy

Name of Child	Health Condition	Date of Issuance of Foster Placement Authority	Date/s of Monitoring Visit/s	Month/s provided with Subsidy	Mode of Assistance (e.g., ATM, cheque, with MOA in banks/digital payment centers)
Adie Napa	Without Special Needs	10/24/2020	03/24/2021	January - August 2021	ATM-Landbank
Jona Umingli	Without Special Needs	01/21/2021	01/21/2021; 05/17/2021; 06/17/2021	January - August 2021	ATM-Landbank
Jeck Umingli	Without Special Needs	04/26/2020	01/21/2021;05/17/2021	January - August 2021	ATM-Landbank
Dona Umingli	Without Special Needs	06/30/2021	01/21/2021; 05/17/2021; 08/26/2021	January - August 2021	ATM-Landbank
Angel Wing Velasco	Without Special Needs	07/20/2020	01/21/2021; 05/17/2021; 08/26/2021	January - August 2021	ATM-Landbank
Vicmar Rigueros	Without Special Needs	06/30/2021	01/21/2021; 05/17/2021; 09/01/2021	January - August 2021	ATM-Landbank
Vincent Rigueros	Without Special Needs	06/30/2021	01/21/2021; 05/17/2021; 09/01/2021	January - August 2021	ATM-Landbank
Marivic Rigueros	Without Special Needs	06/30/2021	01/21/2021; 05/17/2021; 09/01/2021	January - August 2021	ATM-Landbank
Jaril Camiguing	Without Special Needs	09/23/2020	08/12/2021	January - July 2021	Cheque
Roxsanne Estavillo	Without Special Needs	09/23/2020	01/29/2021; 08/17/2021	January - August 2021	ATM-Landbank
Angelo Oriente	Global Developmental Delay	09/24/2020	05/11/2021	January - August 2021	ATM-Landbank
Leslie Cariño	Without Special Needs	12/21/2020	02/03/2021; 05/28/2021; 08/18/2021	January - August 2021	ATM-Landbank
Shana Mae Gomez	Without Special Needs	08/11/2020	03/10/2021	January - August 2021	ATM-Landbank
Paloma Alvarez	Without Special Needs	04/16/2021	3/31/2021; 08/12/2021	January - August 2021	ATM-Landbank

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Angel Real	Without Special Needs	06/30/2021	06/17/2021	January - August 2021	ATM-Landbank
Queenie Soriano	Without Special Needs	11/16/2020	08/11/2021	January - June 2021	ATM-Landbank
Isaac Mar Artizuela	Without Special Needs	01/01/2020	03/17/2021; 06/22/2021; 08/03/2021	January - August 2021	ATM-Landbank
Hero Caleon	Without Special Needs	09/02/2020	05/31/2021	January - July 2021	ATM-Landbank
Marissa De Leña	Without Special Needs	10/14/2020	02/03/2021; 05/25/2021	January - August 2021	ATM-Landbank
Aries De Leña	Without Special Needs	10/14/2020	02/03/2021; 05/25/2021	January - August 2021	ATM-Landbank
Jeyann Mae Martin	Without Special Needs	08/13/2020	03/09/2021; 04/03/2021; 09/09/2021	January - August 2021	ATM-Landbank
Michael Roldan Dumawat	Without Special Needs	08/21/2020	03/09/2021; 06/30/2021	January - August 2021	ATM-Landbank
Anthony Antonio Jr.	Without Special Needs	08/21/2020	03/09/2021; 06/30/2021	January - August 2021	ATM-Landbank
Vance Xyrylle Dulawan	Without Special Needs	03/28/2020	02/03/2021; 05/25/2021	January - May 2021	ATM-Landbank
Francheska Loiz Domingo	Without Special Needs	11/20/2020	03/11/2021; 05/17/2021;08/09/2021	January - August 2021	ATM-Landbank
Samantha Secreto	Without Special Needs	10/29/2020	03/12/2021; 06/04/2021; 09/10/2021	January - August 2021	ATM-Landbank
Bea Vengado	Without Special Needs	06/02/2020	01/22/2021; 07/12/2021	January - June 2021	ATM-Landbank
April Joy Campos	Without Special Needs	08/26/2020	03/12/2021; 04/23/2021	January - March 2021	ATM-Landbank
Edison Real	ADHD	06/02/2020	01/22/2021; 08/03/2021	January - August 2021	ATM-Landbank
Edwin King Dunzo	Without Special Needs	09/11/2020	02/03/2021; 06/11/2021	January - August 2021	ATM-Landbank
Bernadette Anadon	Chronic Leukemia	12/09/2020	01/24/2021; 06/30/2021	January - August 2021	ATM-Landbank
Elizabeth Anadon	Without Special Needs	12/09/2020	01/24/2021; 06/30/2021	January - August 2021	ATM-Landbank
Ronald James Anadon	Without Special Needs	12/09/2020	01/24/2021; 06/30/2021	January - August 2021	ATM-Landbank
Fatima Cabe	Without Special Needs	10/15/2020	02/01/2021; 06/29/2021	January - April 2021	ATM-Landbank
Merry Chris Real	Without Special Needs	10/07/2020	01/22/2021; 05/17/2021	January - August 2021	ATM-Landbank
Kim Aira Martin	Without Special Needs	08/13/2020	03/09/2021; 04/03/2021; 09/09/2021	January - August 2021	ATM-Landbank
John Chollo Domingo	Without Special Needs	11/20/2020	03/11/2021; 05/17/2021;08/09/2021	January - August 2021	ATM-Landbank
Maria Cecilia Agtang	Without Special Needs	09/24/2020	01/22/2021; 06/15/2021	January - August 2021	ATM-Landbank

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Marhiane Yzabelle Calumpit	Without Special Needs	11/25/2020;	3/21/2021; 08/17/2021	January - May 2021	ATM-Landbank
Sri Philip Nallawarige	Without Special Needs	10/08/2020	05/12/2021; 08/24/2021	January - August 2021	ATM-Landbank
Stiphanie Secreto	Without Special Needs	10/29/2020	03/12/2021; 06/04/2021; 09/10/2021	January - August 2021	ATM-Landbank
Princess Julyan Callo	Without Special Needs	09/21/2020	06/09/2021; 08/04/2021	January - August 2021	ATM-Landbank
Roberto Anadon Jr.	Without Special Needs	12/09/2020	01/24/2021; 08/07/2021	January - August 2021	ATM-Landbank
Joana Vidal	Without Special Needs	12/09/2020	01/25/2021; 03/08/2021	January - August 2021	ATM-Landbank
Chriszel Kit Prida	Without Special Needs	12/17/2020	01/27/2021; 02/10/2021; 03/23/2021	January - August 2021	ATM-Landbank
Ricalene Dillatan	Without Special Needs	12/17/2020	01/26/2021; 02/02/2021; 06/25/2021	January - June 2021, August 2021	ATM-Landbank
*Rovick Hans Yaon	Without Special Needs	03/04/2021	04/29/2021; 05/26/2021; 07/29/2021	March-August 2021	ATM-Landbank
*Mcgregor James Du	Without Special Needs	03/26/2021	04/30/2021	April-August 2021	ATM-Landbank
*Patrick Duldulao	Without Special Needs	03/26/2021	05/03/2021	April-August 2021	ATM-Landbank
Sandro Gonzales	Without Special Needs	12/15/2020	03/10/2021; 06/29/2021	May-August 2021	ATM-Landbank
*Ma. Isabel Casauay	Without Special Needs	06/04/2021	06/17/2021	June-August 2021	ATM-Landbank
*Sabina Jane Lasiques	Without Special Needs	06/28/2021	05/03/2021; 08/27/2021	July - August 2021	ATM-Landbank
*Carmelita Gascon	Without Special Needs	04/29/2021	05/27/2021; 08/20/2021	July - August 2021	ATM-Landbank
*Mariel Setelo Bullozo	Without Special Needs	07/30/2021	08/31/2021	August 2021	ATM-Landbank
*Mariane Sotelo Bullozo	Without Special Needs	07/30/2021	08/31/2021	August 2021	ATM-Landbank
*Haven Clare Durango	Without Special Needs	07/30/2021	08/20/2021	August 2021	ATM-Landbank

No. of Accomplishment vs. Target for CY 2021: 56/37 No. of Variance: +12

. For the 3rd quarter, 50 were provided with subsidies amounting to a total of ₱764,000 for July to August 2021. Majority of the clients receive subsidies through Advice Debit Account (ADA), while two receive through cheques. The preparation of subsidies for September is still in process.

## A.5 Eligible Children Placed under Foster Care

Name of Child	Health Condition	Date of Issuance of Foster Placement Authority	Date/s of Monitoring Visit/s
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Rovick Hans Yaon	Healthy	03/04/2021	04/29/2021; 05/26/2021; 07/29/2021
Mcgregor James Du	Healthy	03/26/2021	04/30/2021
Patrick Duldulao	Healthy	03/26/2021	05/03/2021; 08/27/2021
Carmelita Gascon	Healthy	04/29/2021	05/27/2021; 08/20/2021
Charlie Lucas Ara	Healthy	05/11/2021	06/09/2021; 07/16/2021
Juvielyn Lucas Ara	Healthy	05/11/2021	06/09/2021; 07/16/2021
Ma. Isabel Casauay	Healthy	06/04/2021	06/17/2021
Sabina Jane Lasigues	Healthy	06/28/2021	07/29/2021
Mariel Setelo Bullozo	Healthy	07/30/2021	08/31/2021
Mariane Setelo Bullozo	Healthy	07/30/2021	08/31/2021
Haven Clare Durango	Healthy	07/30/2021	08/20/2021
Cherry Ann dela Cruz	Healthy	08/27/2021	For Home Visit

No. of Accomplishment vs. Target for CY 2021: 12/20 No. of Variance: -8

To date, 12 eligible children have been placed under foster care for CY 2021.

A.6 Children Cleared for Inter-Country Adoption

Name of Child	Date/s of Regional Clearance	Date/s Endorsed to PMB for Interregional Matching	Date Cleared for ICA
Alexandra Mabalot Delfin	February 26, 2021	October 2, 2020	March 22, 2021
Christine Joy Balanay	April 30, 2021	June 15, 2021	
Baste Gelacio	August 3, 2021	(for endorsement to PMB)	

No. of Accomplishment vs. Target for CY 2021: 3/5 No. of Variance: -2

Out of the OPC target of five eligible children issued with Regional Adoption Clearance, the ARRS has accomplished three as of today.

B. Inventory of Cases Received under Simulated Birth Rectification Act within the Quarter.

Before the COVID-19 pandemic, few adoptive families inquired through the MSWDOs about adoption of children with simulated birth certificates. As of the 2nd Quarter of 2021, there is one confirmed case of birth simulation received. ARRS FO2 requested a Parental Capability Assessment Report (PCAR) on the minor’s mother to determine the child’s appropriate placement. The PCAR being prepared as of the reporting date, and ARRS is waiting for the copy.

As of September 2021, there are 13 reported cases of birth simulation in Divilacan, while three in Gamu, Isabela. The RA 11222 Social Workers of ARRS are facilitating the initial interview for these reported cases.

C. Activities Conducted / Attended During the Quarter

Regional Matching Conferences



REGIONAL RE-ORIENTATION ON RA 11222



CAPABILITY BUILDING FOR FOSTER PARENTS



Name of Activity	Date Conducted/Attended	Participants	Relevance to Program
62 <sup>nd</sup> – 63 <sup>rd</sup> Regional Matching Conference on Adoption	July 28, 2021 August 27, 2021 September 16, 2021	4 Members of Regional Child Welfare Specialist Group, LGU/Center Social Workers, and ARRS Social Workers	Finding families capable of parenting a child.
64 <sup>th</sup> – 66 <sup>th</sup> Regional Matching Conference on Foster Care	July 30, 2021 August 27, 2021 September 16, 2021	4 Members of Regional Child Welfare Specialist Group, LGU/Center Social Workers, and ARRS Social Workers	Finding families capable of parenting a child.
Regional Re-orientation on RA 11222 or the “Simulated Birth Rectification Act of 2019” – Cagayan District 1 Batch	August 10, 2021	18 LSWDOs and MSWDOs of Cagayan District 1 and three ARRS Staff	Education of LSWDOs of each municipality on the processes and their responsibilities in implementing the RA 11222
Capability Building for Foster Parents – Cagayan Foster Parents	August 10-11, 2021	13 Foster Parents from Cagayan, three ARRS Staff, one Psychologist, and one facilitator from DSWD FO2	Enhancement of foster parents’ skills, mindset, and understanding in managing the behavior of their foster children

### D. Activities to Strengthen / Sustain the Adoption and Foster Care Support Group

1. Regional Matching Conferences on Adoption and Foster Care
2. Social media advocacies on ARRS programs
3. Capability Building on Foster Care Program
4. Re-Orientation on the Implementation of RA 11222
5. Case Management Training
6. Program Implementation Review with Local Partners
7. Regional Consultation Dialogue on RA 11222
8. ARRS Bimonthly Meeting and Focus Group Discussion

### E. Fund Utilization Report

#### 1. Continuing Fund as of 3rd Quarter CY 2021

Item/Activity	Allotment	Utilized	% Utilization
Other Professional Services	8,061.90	8,061.90	100.00%
Travelling Expenses	81,503.81	81,503.81	100.00%
Subsidies - Others	519,800.00	519,800.00	100.00%
Training Expense	121,677.4	121,677.4	100.00%
Representation Expense	13,824.5	13,824.50	100.00%
Other MOOE	36,400.00	36,400.00	100.00%
<b>Total</b>	<b>781,267.61</b>	<b>781,267.61</b>	<b>100.00%</b>

#### 2. Current Fund as of 3rd Quarter CY 2021

Item/Activity	Allotment	Utilized	% Utilization
Orientation/Capacity Building/Training	1,333,450.00	262,914.60	19.72%
Matching Conference	180,000.00	92,743.14	51.52%
Other MOOE	649,950.00	408,100.00	62.79%
Advertising Expense	55,000.00	42,420.00	77.13%
Foster Care Subsidy	4,288,300.00	2,528,200.00	58.96%
Cost of Service	3,774,134.40	3,183,435.75	84.35%
Office Supplies	50,000.00	50,000.00	100.00%
Technical Assistance and Monitoring Visit	233,500.00	87,075.00	37.29%
Telephone Expense-Mobile	34,800.00	34,800.00	100.00%
SE-Furniture & Fixtures	33,000.00	32,100.00	97.27%
Rent-Motor Vehicle	40,000.00	0.00	0.00%
Security Services	130,000.00	0.00	0.00%
<b>TOTAL</b>	<b>10,802,134.40</b>	<b>6,721,788.49</b>	<b>62.23%</b>

### CRISIS INTERVENTION SECTION

A total of 110,717 eligible clients served at the Crisis Intervention Unit and SWAD Satellite Offices from June 26 to September 15, 2021.

Type of Assistance	No. of Clients Served		Total
	Male	Female	
Medical	4,115	9,305	13,420
Educational	4,559	9,730	14,289
Transportation	20	44	64
Burial	941	1,975	2,916
Food	162	274	436
Other Support Services	41,696	37,896	79,592
<b>TOTAL</b>	<b>51,493</b>	<b>59,224</b>	<b>110,717</b>

Clientele Category	No. of Clients Served		Total
	Male	Female	
CNSP	61	96	157
YNSP	6,519	8,554	15,073



MEDC/FHONA	36,704		<b>36,704</b>
WEDC		39,328	<b>39,328</b>
PWD	59	64	<b>123</b>
SC	8,099	11,181	<b>19,280</b>
Persons Living with HIV-AIDS	51	1	<b>52</b>
<b>Total</b>	<b>51,493</b>	<b>59,224</b>	<b>110,717</b>

A total of 110,717 clients served broken down as follows: the Women in Especially Difficult Circumstances (WEDC) has the highest number of clients served with 39,328 or 35.52% and were provided with both financial and psychosocial services.

Senior citizens needing assistance served is 19,280 or 17.41% under the other cash assistance category. Other senior citizens served are those in need of medical assistance. A total of 15,073 or 13.61% YNSP were given assistance received by their parents to ensure that assistance provided by the office will be used for its purpose. Financial assistance was also extended to 157 or 0.14% Children in Need of Special Protection for their educational, psychological testing and transportation in attending court hearing needs. The office also catered to Persons with Disabilities (PWDs) a total of 123 or 0.11%. The assistance provided is for their continuous medication, purchase of prosthesis and basic needs.

For Persons Living with HIV, the CIS served 52 or 0.05%. These clients were continuously provided thorough counselling and to regularly attend to their medication at the Cagayan Valley Medical Center and other Hub/Centers in the Region.

No. of Clients Assisted Per Province	No. Client Served
Cagayan	57,383
Isabela	42,128
Nueva Vizcaya	3115
Quirino	6853
Batanes	1217
Other Regions	21
<b>TOTAL</b>	<b>110,717</b>

The Crisis Intervention Section and SWAD Satellite Offices served a total of 110,717 clients. More than half of the clients served come from the Province of Cagayan with a total of 57,383 or 51.83%. These clients were provided assistance at the CIU and during the off site pay outs conducted by SWAD Cagayan in the different municipalities.

The Province of Isabela served 42,128 clients or 38.05% followed by the Province of Quirino with 6,853 clients or 6.19%. The Province of Nueva Vizcaya has a total of 3,115 clients or 2.81%, Batanes with 1,217 clients served or 1.10% and 21 clients or 0.02% served come from Regions CAR, III, NCR, IV-B, and VI.



### SUPPLEMENTARY FEEDING PROGRAM

#### HIGHLIGHTS OF ACCOMPLISHMENTS

- Forging of 11<sup>th</sup> cycle MOA and facilitation of fund transfer to LGUs for the implementation of 11<sup>th</sup> Cycle SFP.
- Eighty Eight (88) LGUs submitted their MOA (as of September 28, 2021) signed by both parties and Notarized.
- MOA of the remaining 5 LGUs are for retrieval (Basco, Claveria, Buguey, Bambang and Diadi)
- Eighty-One (81) LGUs already with Fund Transfer, Seventy Six (76) already downloaded to the LGUs (as of September 29, 2021.)

- Forging of MOA wiith PCC and CSU was also undertaken for the implementation of Milk Feeding for CY 2021. Fund for Milk Feeding was downloaded to the PCC amounting to Php 10,488,000.00
- The actual conduct of feeding for the 11<sup>th</sup> cycle SFP is expected start by October 2021 considering the 76 LGUs were already downloaded with funds before end of September 2021.

### Physical and Financial Status

Province	TARGET		ACCOMPLISHMENT					
	Physical	Financial	Physical	%	FINANCIAL			
					Obligated		Disbursed	
					Amonut	%	Amount	%
Batanes	367	660,600.00			660,600.00	100	333,000.00	50.40
Cagayan	29,882	53,537,400.00			53,537,400.00	100	44,532,000.00	83.17
sabela	43,332	78,247,800.00			78,247,800.00	100	77,013,000.00	98.42
N. Vizcaya	12.144	21,859,200.00			21,859,200.00	100	17,139,600.00	78.40
Quirino	5,987	10,776,600.00			10,776,600.00	100	10,776,600.00	100
TOTAL		165,081,600.00			165,081,600.00	100	149,794,200.00	90.73%

### Status of OPC Commitment:

OPC Indicator	Target	Accomplishment	Remarks
Malnourished children in CDCs and SNPs with improved nutritional status (REFERENCE DATA IS 10 <sup>TH</sup> CYCLE )			
% of children with improved weight from severely underweight to underweight	0% of identified severely underweight improved to underweight ( reference is 8 <sup>th</sup> cycle )	19 or 77% of identified 804 severely underweight children improved weight to underweight after 120 feeding days	Terminal report on the NS for 10 <sup>TH</sup> cycle submitted to SFP CO August 25,2021
% of children with improved weight from underweight to normal weight	0% of identified underweight improved to normal ( reference is 8 <sup>th</sup> cycle )	843 or 78.32% of identified 4,268 underweight children improved weight to normal after 120 feeding days	Terminal report on the NS for 10 <sup>TH</sup> cycle submitted to SFP CO August 25,2021
Number of children in CDCs and SNPs provided with supplementary feeding program as per timeline	91,712		Actual feeding will start by October 2021

### Other significant Activities undertaken:

- Facilitated the retrieval of MOA and prepared voucher for the transfer of Fund to the LGUs, as well as the downloading of funds.
- Provision of technical assistance to LGUs on the implementation of the 11<sup>th</sup> cycle program thru text messages, phone call, email or messenger
- Some SFP Staff augmented in the pay out of Social Pension within the region



### SOCIAL PENSION FOR INDIGENT SENIOR CITIZENS

### HIGHLIGHTS OF ACCOMPLISHMENT

**Core Functions # 26: Number of indigent senior citizens provided with social pension by EO December 2021**

This Quarter, the Field Office received additional fund allocation for new **11, 072** social pension beneficiaries amounting to P66,432,000.00 to be paid at P6,000.00 per beneficiary. For FY 2021 there is a total target of **229,731** social pension beneficiaries with **P1,378,386,000.00** fund allocation.

The Field Office delivered for the 2<sup>nd</sup> semester FY 2021 to include despite the pandemic, this includes the new additional beneficiaries. As of this report, a total of **104, 259** served out of **229,731 beneficiaries amounting to P312,777,000.00** or **45.38%** for the **56** municipalities across the region.

**Statistical Accomplishment**

**SOCIAL PENSION HIGHLIGHTS OF ACCOMPLISHMENT**

First Semester 2021-Cash Pay-out						
Target		Served			Variance	
Beneficiaries	Amount	Beneficiaries	Amount Disbursed	Percentage	Beneficiaries	Amount
229,731	689,193,000.00	220,375	661,125,000.00	95.92	9,356	28,068,000.00

Second Semester 2021-Cash Pay-out						
Target		Served			Variance	
Beneficiaries	Amount	Beneficiaries	Amount Disbursed	Percentage	Beneficiaries	Amount
229,731	689,193,000.00	104, 259	312,627,000.00	45.38%	125,472	376,416,000.00

**Analysis:**

The 2<sup>nd</sup> semester accomplishment is **104, 259** beneficiaries with **Php 312,627,000.00** disbursement with **45.38%** rating for the concluded cash payout to 56 municipalities. The remaining variance and unpaid beneficiaries will be paid for the succeeding quarter to **reach** the 100% target fund utilization as indicated in the core functions.

**Steering Measures:**

1. Utilize the remaining continuing fund of the previous year, the Field Office hired additional 20 staff thru Job Order employment status to augment in the implementation of the program from July- December 2021.
2. The RSSPMO sought the approval of the management and tapped for augmentation support other programs and divisions to complement the staff needed during the conduct of cash-payout. The partner LGUs were also consulted to strategize the clustering of barangays to shorten the duration of cash pay-out.
3. With the aid of RICTMU, the preparation of Certificate of Eligibility and payroll has been done thru the Regional Data Base system developed by Mr. Bernard Juan following the Social Pension Information System. The Assistant Regional Director for Administration also provided augmentation of staff as paymaster during the cash-pay-out.
4. Strategic Geographical location and barangay cash pay-out distribution contributed to the higher turn out of served beneficiaries compared to the previous year of the same month.
5. Harmonious relationship with partner LGUs and updated data base contributed to fast tract the payment.

**CENTENARIAN**

The total centenarian target for this year is 80, 40 for the first semester and 40 for the second semester, based on the 2019 – 2020 social pension validation. This does not mean that



Social Pension beneficiaries can avail the centenarian incentives, but the data supports that there are senior citizens within the region, who can reach this age.

To date, even in the midst of Covid 19 pandemic, the centenarian staff delivered **68 centenarian checks**. There are 6 more documents for review and validation.

The following pictures were taken during the delivery of the centenarian checks.

- A. Centenarian Luisa Pacion Ramos, 100 years old, with OSCA Head and LGU SocPen Focal Person of LGU Santo Nino, Cagayan.



- B. Centenarian Baldomera Furigay Maddara 100 years old, with CSWDO of Tuguegarao City, Cagayan.



- C. Centenarian Engracio Mariano Blanza, 100 years old, LGU Aurora, Isabela.



- D. Centenarian Cecilia Dalafu Fermo, 100 years old with the OSCA Head and CSWDO Staff of Ilagan City, Isabela.



With the rising cases of Covid-19, the submission of documents were delayed. Upon availability of cheque, the staff is advised to deliver immediately to the beneficiaries for them to enjoy and appreciate the gift of government.

The LGU of Santiago City also extended the same amount upon reaching the age 90 years old with the condition that the senior citizen is a resident of the city for 10 years prior to the application. Other Local Government Units such as Aurora and Lal-lo also give P50,000.00 upon reaching centenarian. To add, LGU Ballesteros also give cash assistance to senior citizens upon reaching the age of 100.

The province of Nueva Vizcaya gives the same amount upon reaching the age of 100 years old. The Province of Isabela also gave centenarian assistance to all eligible senior citizens.

## INTER-AGENCY COMMITTEE ON ANTI- ILLEGAL DRUGS

### HIGHLIGHTS OF ACCOMPLISHMENT

Month: JULY- SEPTEMBER 2021

REHABILITATION AND REINTEGRATION PROGRAMS	NUMBER OF PERSONS WHO USE DRUGS ( PWUDs)		
	Enrolled	Completed	Discharged
General Interventions			
Community Based Treatment and Rehabilitation	13 clients who are undergoing out patient rehabilitation program	5 clients had already completed their out patient rehabilitation program at the Treatment and Rehabilitation Program (TRC)	
In Patient Treatment	8 clients were enrolled at Treatment and Rehabilitation Center (TRC). There were no Child/Children in Conflict with the Law (CICL) who were admitted at the Cagayan Valley Regional Rehabilitation Center for Youth ( CV-RRCY)	22 clients completed with their treatment at the Treatment and Rehabilitation Center	
After Care	19 client were enrolled in the aftercare Program after their discharg from the Treatment and Rehabilitation Center	6 clients completed with their aftercare program	1 client was discharged after completing the after program
<b>Total</b>	<b>40 clients</b>	<b>33 clients</b>	<b>1 client</b>

DATE	NAME OF ACTIVITY / PROGRAM	NO. OF PARTICIPANTS/ RECIPIENTS
JULY- SEPTEMBER 2021	<ul style="list-style-type: none"> <li>Counseling sessions and other therapeutic activities are being conducted to the clients while undergoing rehabitation in the center</li> <li>Continuous monitoring and follow-up by the Case Managers in preparation for their eventual reintegration in the community once discharged from the center</li> <li>Conducted regular Case Conferences to the clients with the MSWDOs to ensure their smooth reintegration in their respective family and community</li> </ul>	<b>74 clients</b>

Further, the Local Government Units are also constrained to conduct the Community Based Rehabilitation Program (CBRP) for the clients due to COVID 19 pandemic.

REGIONAL TASK FORCE ON ENDING LOCAL COMMUNIST ARMED CONFLICT (RTF-ELCAC or EO 70)

- The following activities were accomplished for the quarter.
1. Prepared 3 Monthly Report submitted to Central Office – Office of the Inclusive and sustainable peace;
  2. Prepared documents and reports of the DSWD ELCAC Clusters;
  3. Updated online google sheets as required by the Central Office on a monthly basis;
  4. Attended meetings relative to EO 70;
  5. Distribution of financial assistance and Family Food Packs to former rebels last September 13 and 21, 2021.
  6. Emergency Meeting with the Field Office Regional Task Force on ELCAC last September 24, 2021.

Track 1.Provision of Financial Assistance to Former Rebels / Former Violent Extremists and their Families

Province	Municipality	Number of Former Rebels provided	Total Amount
Cagayan	Rizal	20	100,000.00
	Sto. Nino	24	120,000.00
	Lasam	4	20,000.00
	Gattaran	1	5,000.00
	Grand Total	49	P 245,000.00

Figure 19. Showing the numbers of FRs provided with financial assistance thru Crisis Intervention Unit.

Track 2. Provision of Assistance to Conflict and Vulnerable Areas

FAMILY FOOD PACKS (FFPs)

Province	Municipality	Number of FFPs provided	Monetary equivalent/value of assistance
Cagayan	Rizal	22	10,824.00
	Sto. Nino	24	11,808.00
	Lasam	4	1,968.00
	Gattaran	1	492.00
	Baggao	17	8,364.00
	Total	68	P 33,456.00

Figure 20. Showing the numbers of FRs provided with family



SUMMARY

1. ORIENTATION ON CASE MANAGEMENT IN HANDLING FORMER REBELS TO LOCAL GOVERNMENT UNITS

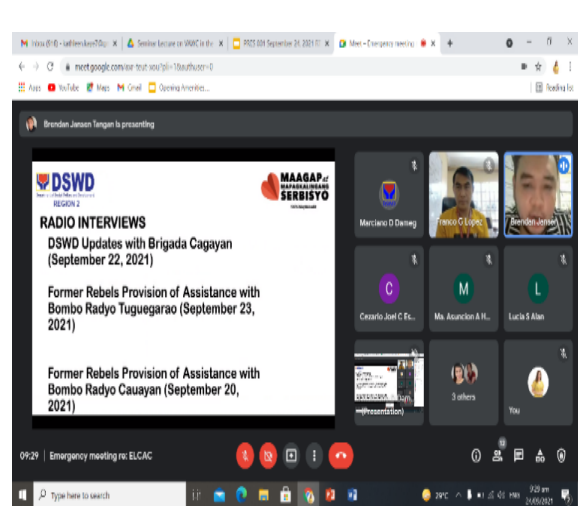
2. SUBMISSION OF REPORTS (VIDEO / CLIPS) TO SMU FOR POSTING ON OFFICIAL FACEBOOK PAGE

3. SUBMISSION OF PROGRESS FROM THE START OF EO 70 IN THE REGION FOR REFERENCE.

4. RE-ORIENTATION ON THE ROLES OF EACH CLUSTER

5. SUBMISSION OF ANNUAL REPORT FOR DOCUMENTATION (FOR BOOKBINDING AS A PRODUCT)

6. COME-UP REPORTING TEMPLATE FOR EO 70 AND SUBMIT TO SECRETARIAT AS PER SET TIMELINE AND SET A REGULAR MEETING.



Organizational Outcome 3:

Immediate Relief and Early Recovery of Disaster Victims/survivors Ensured

The third quarter has been a challenging one. Some of the activities did not go as planned but managed to pursue by making alternatives. The Corona Virus Disease 2019 (CoViD-19) pandemic has not yet relented and it still making its wave with a new variant called, “Delta”. The province was not spared of the new variant that is highly transmissible.



Some of the DRMD staff tested positive of the COVID-19 virus while others were exposed making it difficult for the continuity of scheduled pay-outs. The staff has to undergo mandatory quarantine in order to ensure that the virus is contained. The DRMD strategized to carry on with the scheduled pay-out such as replacing the staff who were supposed to travel.

To date, the country is still implementing stricter health protocols. Tuguegarao City was placed under Enhanced Community Quarantine (ECQ) due to the increasing number of COVID-19 cases. Some municipalities are also implementing localized / zonal lockdown and stricter protocols.

Under these circumstances, the implementation of programs and services was indeed challenging. Despite this, (DRMD) continuously delivered its services such as immediate relief / resource augmentation to LGUs declaring ECQ thru Food and Non-Food Items.

The implementation of Risk Resiliency- Climate Change Adaptation and Mitigation Project (RR-CCAM) thru Cash-for-Work is still continuous to provide temporary employment and income augmentation to families and/or individuals while creating awareness within the participating communities about climate change adaptation and disaster-risk reduction, and the importance of community participation in building resilience and strengthening their adaptive capacities.

A duty was also activated thru an advisory re: Typhoon "KIKO" last September 9, 2021 to monitor its effects in the region. Monitoring and dialogue were continuously done to Local Government Units to ensure the completion of the unfinished Core Shelter Assistance Project (CSAP) downloaded to Neighborhood Association Shelter Assistance (NASA).

Capacitating our partner LGUs and Quick Response Teams (QRTs) of the Field Office was also accomplished thru our Capability Building Activities and this was conducted via virtual platform considering the stricter implementation of health protocols. Lastly, the division sent augmentation of manpower to other programs and services.

## I. Highlights of Accomplishment

### 1. Core Shelter Assistance Project (CSAP)

Of the 10,783 units extended from CY 2009 to 2017, there are already 10,232 units or 94.89% completed (some of the units were considered structurally completed which is lacking of painting and plastering but liveable). There are 551 or 5.10% units on-going construction (some of the units were pending implementation due to political problem). Attached are the details of accomplishment for reference.

The 56 CSAP units amounting to ₱3,920,000.00 in the Municipality of Roxas, Isabela were inaugurated last June 24, 2021 while the 35 units amounting to ₱2,450,000.00 in the Municipality of Mallig, Isabela were inaugurated last August 18, 2021. Meanwhile, the 34 units amounting to ₱2,380,000.00 in the Municipality of Nagtipunan, Quirino were also inaugurated last September 15, 2021.

The Field Office thru the Social Welfare Officers (SWOs) assigned at the different SWAD Offices continuously conduct monitoring visits and closely coordinate with the LGUs/MSWDOs and beneficiaries for the completion of the unfinished units. Moreover, the SWOs also continuously administer KOBO Tool application for data collection for the database and Geographic Information System (GIS) to capture the location of the units or project.

The Disaster Response and Rehabilitation Section (DRRS) also sent letters to provide feedback to LGUs that have been monitored by the SWOs and to follow-up the implementation of CSAP in their municipalities.

### 2. Emergency Shelter Assistance (ESA)- Typhoon Ulysses

The distribution of the Emergency Shelter Assistance (ESA) for the totally damaged houses re: Typhoon Ulysses was already fully implemented benefitting a total of 87 beneficiaries amounting to ₱1,191,900.00. The amount of ₱164,400.00 intended for the 12 families of Tuguegarao City with totally damaged houses was already requested for withdrawal to the FMS-CO as it is unutilized. Said 12 beneficiaries were no longer paid as per guidelines under the Memorandum Circular 32, series of 2020 that, "the validated houses who were a recipient of any shelter assistance from other government agencies, non-government organizations, civil society organizations and other stakeholders will no longer be a recipient of Emergency Shelter Assistance (ESA) from DSWD.

Meanwhile, a virtual consultation meeting for Typhoons Rolly and Ulysses Affected families was conducted last August 27, 2021 was attended by DRRS Head, Mr. Rommel S.

Gamiao. Early Recovery Plan (ERP) for the Implementation of ESA and CFW for the Typhoon Ulysses Partially Affected Households was presented during the said meeting.

Table 1: Summary of Accomplishment on Typhoon Ulysses

Project Areas	Budget Allocation					Released to Beneficiaries (DSWD-FO to Beneficiaries)				
	ESA		CFW		Total Amount	ESA		CFW		Total Amount
Prov.	No.	Amount	No.	Amount		No.	Amount	No.	Amount	
GRAND TOTAL	99	840,000.00	99	321,900.00	1,356,300.00	87	870,000.00	87	321,900.00	1,191,900.00
CAGAYAN	39	390,000.00	39	144,300.00	534,300.00	27	270,000.00	27	99,900.00	369,900.00
ISABELA	35	350,000.00	35	129,500.00	479,500.00	35	350,000.00	35	129,500.00	479,500.00
NUEVA VIZCAYA	23	230,000.00	23	85,100.00	315,100.00	23	230,000.00	23	85,100.00	315,100.00
QUIRINO	2	20,000.00	2	7,400.00	27,400.00	2	20,000.00	2	7,400.00	27,400.00

### 3. Cash-For-Work for Risk Resiliency-Climate Change Adaptation and Mitigation (RR-CCAM)

For this quarter, the CCAM Project Development Officers (PDOs) assigned in the area conducted monitoring of project implementation and determined the exact location of the project site through the use of KOBO Tool application. Continuous pay-out to beneficiaries was also conducted in the different LGUs.

To date, a total of 20,352 beneficiaries benefitted from the program with a total amount of Php 54,950,400.00 or 88.57% of its total target of Php 62,043,300.00. Below is the amount distributed per Province.

Table 2. Distribution of allocation per province for CFW re: RR-CCAM

Programs/ Projects/ Activities	Agency/Province/ City/Municipality	Target Amount	Target Beneficiaries	Amount Extended	Number Served/ Remarks
Cash for Work for Climate Change Adaptation and Mitigation (CCAM)	CAGAYAN	₱ 20,085,300.00	7,439	₱14,261,400.00	5,282
	ISABELA	₱26,406,000.00	9,780	₱25,377,300.00	9,399
	NUEVA VIZCAYA	₱11,448,000.00	4,240	₱11,445,300.00	4,239
	QUIRINO	₱4,104,000.00	1,520	₱3,866,400.00	1,432
<b>TOTAL</b>		<b>₱62,043,300.00</b>	<b>22,979</b>	<b>₱54,950,400.00</b>	<b>20,352</b>

### 4. Disaster Response Operations

Requests from Local Government Units (LGUs) are still continuous due to the on-going pandemic. The DRR Section had requested volunteers from the Philippine National Police Region 02 (PRO2), Bureau of Fire Protection Region 02 (BFP), Philippine Coast Guard (PCG) and the Regional Community Defense Group, ARESCOM to assist in the packing of Family Food Packs (FFPs). The DRMD staff also assisted in the packing to respond to the request of the LGUs and to meet the mandated stockpile of 20,000 FFPs to be available at any given time. The Field Office staffs were also mobilized to assist in the repacking. Food and Non-Food Items (N/FIs) were augmented to the different LGUs who have declared Enhanced Community Quarantine (ECQ) and zonal / calibrated lockdowns. The DRMD staff assigned in the different provinces assisted in the distribution of FNIs to the different municipalities that implemented granular lockdowns.

Moreover, the DRMD staff coordinated with the different Local Government Units during disaster operations. They play a vital role in providing information of the weather situation in their respective area and if there are affected families or damaged houses and if there are concerns that the Field Office need to be address.

Pre- Disaster Risk Assessment (PDRA) was attended by the DRR Head on July 05, 2021 re: Typhoon “Emong”, August 04, 2021 re: Tropical Depression “Gorio” and September 09, 2021 re: Typhoon “Kiko” in relation to the observance of possible effects of the said weather disturbances in the region.

To date the Field Officealready provided a total of **41,971 Family Food Packs** amounting to **₱21,797,716.00** and a total of **1,006** Non-food items with an aggregate amount of **₱1,191,801.24** as augmentation support to the affected families/individuals due to Covid-19 pandemic.

Table 1.1 Family Food Packs (COVID-19)

No.	Province	Quantity	Total Cost
1	Cagayan	28,728	₱14,708,834.00
2	Isabela	2,943	₱1,598,290.00
3	Nueva Vizcaya	1,809	₱915,048.00
4	Quirino	5,000	₱2,699,744.00
5	Batanes	1,575	₱932,400.00
	<b>Total</b>	<b>40,055</b>	<b>₱20,854,316.00</b>

Table 1.2 Non-Food Items

No.	Province	Quantity			Total Cost
		Hygiene Kit	Sleeping Kit	Modular Tent	
1	Cagayan	153	591	50	₱875,019.00
2	Isabela	30	-	30	₱182,700.00
	<b>TOTAL</b>	<b>183</b>	<b>591</b>	<b>80</b>	<b>₱1,057,719.00</b>

To augment the needs of the individuals/ families affected by COVID-19, the Field Office provided 1,000 Family Food Packs amounting to **₱492,000.00** to the municipality of Enrile, Cagayan. It has also provided 908 Family Food Packs amounting to **₱447, 464.00** and 152 Sanitation kits amounting to **₱134,082.24** to the staff who underwent quarantine to include laborerswith 8 Family Food Packs amounting to**₱3,936.00**.

As augmentation support to the Food for Work program for the construction of two (2) units GMA Kapuso Type Classroom Building in the municipality of Santo Niño, Cagayan, the Field Office provided **1,470** Family Food Packs amounting to **₱826,430.00**.

The effects of Typhoon Kiko which struck the region had brought damages to properties and displacement to a great number of families/individuals, hence as an immediate response the Field Office provided **766** Family Food Packs amounting to **₱376,872.00** to the municipality of Baggao; **600** Family Food Packs amounting to **₱307,200.00** to the municipality of Calayan all in the province of Cagayan and **5,640** Family Food Packs amounting to **₱2,807,200.00** to the province of Batanes.

In line with the mandate of the Executive Order No. 70 to End Local Communist Armed Conflict (ELCAC) to provide immediate assistance to Former Rebels (FR), the department provided family food packs to the following municipalities:

Municipality	Number of Family Food Packs	Cost
San Mariano, Isabela	30	₱15,300.00
Lallo, Cagayan	30	₱14,760.00
Rizal, Cagayan	21	₱10,322.00
Sto. Nino, Cagayan	17	₱8,364.00
<b>TOTAL</b>	<b>98</b>	<b>₱48,746.00</b>

Provided **286** Family Food Packs amounting to **₱143,832.00** as augmentation support to target Indigenous People requested by RMFB2 of Police Regional Office 2 Cagayan.

### Augmentation Received



To date the Field Office received augmentation support for the Covid-19 affected families from National Resource and Logistic Management Bureau:

ITEMS	QUANTITY	UNIT	TOTAL AMOUNT
Family Food Packs	20,000	box	₱10,966,830.00
Slotted Carton	30,000	pieces	₱742,500.00
Vacuum Rice Bag	30,000	pieces	₱225,000.00
Camp Management Kit	2	sets	-
<b>GRAND TOTAL</b>	<b>1,333,416</b>		<b>₱11,934,330.00</b>

### 5. Information Management

- a. The DRMD through the DROMIC focal prepared and submitted the DROMIC reports relative to Corona Virus Disease (CoViD)-19; Typhoon Kiko; Typhoon Jolina; Typhoon Tropical Storm Isang; Possible Effect of Tsunami; Southwest Monsoon; Typhoon Fabian; Tropical Depression Emong
- b. Data Cleansing and Cross checking of the list of beneficiaries; for replacement of Risk Resiliency Program - Climate Change Adaptation and Mitigation thru Cash for Work for double entry or duplicate prior payroll generation
- c. Generation of payroll stubs as acknowledgement receipts given to beneficiaries of CCAM during payout.
- d. Maintenance of database of beneficiaries provided with ESA and CFW assistance.
- e. Database of all the eligible beneficiaries that were engaged in risk resiliency services climate change adaptation and mitigation, Core Shelter Assistance Project was maintained and regularly updated for reference at any given time.
- f. Maintenance and continuous updating of database of beneficiaries provided with relief assistance as augmentation support
- g. To ensure that the list of volunteers in the established database is appraised, regular updating is being done and the database maintained for reference at any given time.
- h. To facilitate timely collection of data during disaster operations, a Data Collection Tool thru the KOBO Toolbox was developed using the new DROMIC Reporting template. A virtual orientation to DRMD staff was conducted to familiarize with the details of the data collection tool, this was followed by a Beta testing to identify any bugs or issues with the tool so this can be resolved or ironed out prior its utilization.
- i. Continuous plotting and generation of CSAP map and CCAM beneficiaries and project location/site.
- j. Continuous migration of databases in the SQL server for a centralized database resources
- k. Beta testing of the Evacuation Center Gaps Monitoring Tool for disaster operations in relation to the new DROMIC reporting template using mobile application
- l. Prepared and submitted Office Performance Contract (OPC) rating of the DRMD for 1<sup>st</sup> Semester CY 2021 together with the supporting documents as means of verification (MOV)
- m. Prepared and submitted the DRMD Quarterly Narrative and Statistical Reports, HPMES and RPMES; and other reportorial requirements

### 6. Others

In the exigency of service, the DRMD augmented manpower to different divisions in the distribution of assistance such as Social Pension and Assistance for Individuals in Crisis Situations (AICS) affected by Typhoon Ulysses.

The Division participated in the “Tree Planting” activity in line with the Tuguegarao One Million Trees Movement last July 21, 2021 and was able to plant 100 bamboo propagules and last August 7, 2021, additional 200 propagules were planted.

The DRMD thru DRRS also facilitated the conduct of orientation on “Memorandum Circular No. 11 Series of 2021, “Guidelines on the Provision of Family Food Packs in Support to Affected Families Due to the Declaration of Granular Lockdowns” thru Google.Meet on September 23, 2021 to the 96 municipalities of the region. This aims to provide clarity on the

procedures, scope and institutional arrangements in the provision of FFPs to LGUs during granular lockdowns.

DSWD FO2 joined the CVDRRMC through the DRR Section in observance of the 2021 National Disaster Resilience Month with the theme:, “Tamang Pamamahala’t Kahandaan, Kaalaman at Pagtutulungan sa Sakuna at Pandemya’y Kalasag Ng Bayan by hanging of tarpaulin at the Field Office, CV-RRCY and RSCC.

Conducted inspection of satellite warehouses for the replacement of near to expire items and retrieval of rice for reconditioning. Reconditioning of rice at NFA Office was done for the production of family food packs. The Division thru RRO Section also continuously providing personal protective equipment, (e.g. *Face mask, Alcohol, Face shield, vitamins*) as protection against Covid-19 to the staff who conducted distributions, field work and staff with risk exposure.

## II. Capacity Building and Institutional Development

- a. For the 3rd quarter, the division was able to accomplish the Training on the Establishment of Women Friendly Space conducted last July 28-30, 2021 with the participation of 71 female from the 33 LGUs of the region. Moreover, the Training on Mental Health and Psychosocial Support was conducted last August 23-25, 2021 which was participated by 8 males and 28 females Internal Staff 8 males and 28 females.
- b. Joined the webinar on Logistics and Warehouse Management training as Resource Speaker conducted by PSWDO Cagayan.
- c. Joined the webinar on Logistics Support and Warehouse Management training as Resource Speakers conducted by Disaster Response Management Division.
- d. Joined the webinar on Training on Child Friendly Space (CFS) Management conducted by DSWD Central Office.
- e. To address the growing need for accurate and timely data as the primary reference of policy makers in the context of disaster response management, there is a need to ensure that the DROMIC Reports are prepared correctly and efficiently. With this, the Field Office conducted Online Training on DROMIC Reporting System to the P/C/MSWDOs and LDRRMO's of the provinces of Cagayan (39 LGUs), Nueva Vizcaya (13 LGUs) and Quirino (6 LGUs) of which 124 were female participants while 92 were male participants. This endeavor is to further ensure that reports are generated, prepared and submitted with minimal corrections are data consistent and have a common frame of reference on how to properly report disaster occurrences.
- f. Served as Resource Person on the Training on the Establishment of Women Friendly Spaces, Seminar Workshop on Camp Coordination and Camp Management and IDP Protection; Seminar Workshop on Early Childhood Care and Development (ECCD) in Emergencies for the LGU partners; Logistics and Warehouse Management Training and the Orientation on LCAT-VAWC re: Establishment of Women Friendly Spaces.

## III. Facilitating Factors

- a. Full support of SWAD Teams, City / Municipal Action Teams, Field Office technical and administrative staff and the LGUs in the implementation of the Emergency Shelter Assistance and Cash for Work.
- b. Technical Assistance of Central Office staff in the implementation of Programs and Services of DRMD, particularly on Response and Rehabilitation.
- c. Availability of funds downloaded by Central Office for Rehabilitation Projects affected areas/families and for capacity building of staff and administrative support funds.
- d. Augmentation support of Cost of Service (MOA) and Job Order workers funded by Central Office in the implementation of DRMD projects and activities, particularly in the processing and reviewing of voluminous documents submitted by LGUs, preparation of liquidation reports and distribution of financial assistance.
- e. Augmentation support of the Philippine National Police (PRO2), 201st Community Defense Center Philippine Army (PA), Bureau of Fire Protection, Armed Forces of the Philippines, Philippine Coast Guard and other volunteers in repacking, loading/unloading Family Food Packs (FFPs) in the Field Office and other cities/municipalities/ provinces.
- f. Logistics support provided by Office of Civil Defense (OCD) and Philippine Air Force (PAF) in transporting family food packs to Batanes as augmentation support to families affected by Typhoon Kiko.

- g. Close supervision and technical assistance of the Division Chief and Top Management.
- h. The Division thru RROS also facilitated and coordinated Vehicle for distributions and field work thru Van Rental to other programs and divisions.

## Hindering Factors

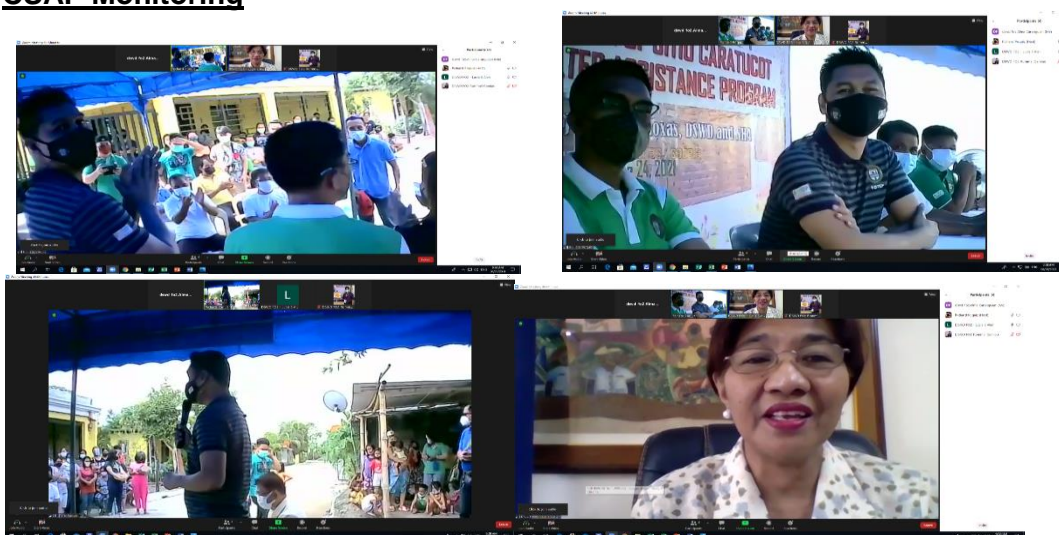
- a. Difficulty of transporting Food and Non-Food Items to Island or Coastal towns.

## IV. Plans for the Fourth Quarter of CY 2021

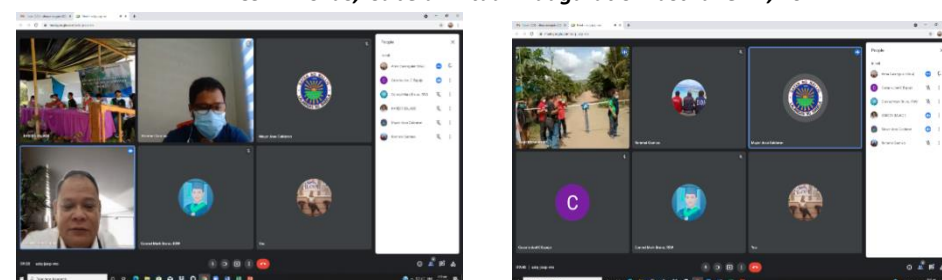
- a. Finalization of schedule of pay-out to CCAM cash-for-work beneficiaries;
- b. Continuous provision of Technical Assistance on DRMD programs and services to all partners from the Regional, Provincial, Municipal and Barangay Levels;
- c. Continuous conduct of rigid monitoring and dialogue with LGUs and NASA in the implementation of the unfinished CSAP through coordination;
- d. Continuous collaboration with the DRRMC in times of Response and Rehabilitation;
- e. Implementation of the remaining activities based on the plan or target;
- f. Additional satellite warehouse in Cagayan;
- g. Continuous inspection of satellite warehouse for quality standard;
- h. Conduct regular inventory of available supplies and strict implementation of “first to expire first out” policy; and
- i. Strict implementation of Quality Standard Control before releasing of items.

## PHOTO DOCUMENTATION

### CSAP Monitoring



CSAP Roxas, Isabela Virtual Inauguration last June 24, 2021



CSAP Mallig, Isabela virtual inauguration last August 18, 2021



CSAP Nagtipunan, Quirino inauguration last September 15, 2021





*CSAP Monitoring in Barangay Fely and Aplaya, Maconacon, Isabela last July 23, 2021*



*CSAP Monitoring at Barangay Culasi and Dimasari, Palanan, Isabela last July 27-29, 2021*



*CSAP Monitoring at Barangay Dimapula, Dication, Dimapnat, Bicobian, Dicambangan, Diakit, Divilacan, Isabela last July 24-26, 2021*



*CSAP Monitoring at Barangay Dibulo and Digumased, Dinapigue, Isabela last July 29, 2021*

## ESA – Typhoon Ulysses



*Attendance to virtual orientation on Typhoons Rolly and Ulysses Affected Households*



*Pay-out to 3 totally damaged household beneficiaries at Alfonso Castaneda, Nueva Vizcaya last July 28, 2021*



## **CFW-CCAM (RR-CCAM) Project**



***Conduct of face to face orientation of CCAM Cash for work and pre site monitoring using the KOBO tool last July 15-16, 2021 at San Agustin, Isabela***



***Conduct of face to face orientation of CCAM Cash for work and conduct pre- test evaluation last July 21, 2021 at Angadanan, Isabela***



***Conduct distribution of cash for work Re: CCAM with the total of 340 beneficiaries serve and conduct post -test evaluation last July 22, 2021 at Cauayan City, Isabela***



***Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last July 22, 2021 at San Guillermo, Isabela***



***Conduct face to face orientation of CCAM Cash for work and pre site monitoring using the KOBO tool last July 23, 2021 at Cabarroguis, Quirino.***



***Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last July 23, 2021 at Ramon, Isabela***





**Conduct distribution of cash for work Re: CCAM with the total of 340 beneficiaries serve last July 23, 2021 at Mallig, Isabela**



**Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last July 27, 2021 at Echague, Isabela**



**Conduct distribution of cash for work Re: CCAM with the total of 340 beneficiaries serve and conduct Post – test evaluation last July 28, 2021 at Echague, Isabela**



**Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last July 29-30, 2021 at Dinapigue Isabela**



**Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last July 27-28, 2021 at Alfonso Castañeda, Nueva Vizcaya**





**Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last July 30, 2021 at Sta Teresita, Cagayan**



**Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve and conduct project site monitoring last July 30, Sta Ana, Cagayan**



**Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last Divilacan, Isabela.**



**Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last July 22, 2021 at Maconacon Isabela**



**Conduct distribution of cash for work Re: CCAM with the total of 200 beneficiaries serve last July Palanan, Isabela.**



Capacity Building and Institutional Development



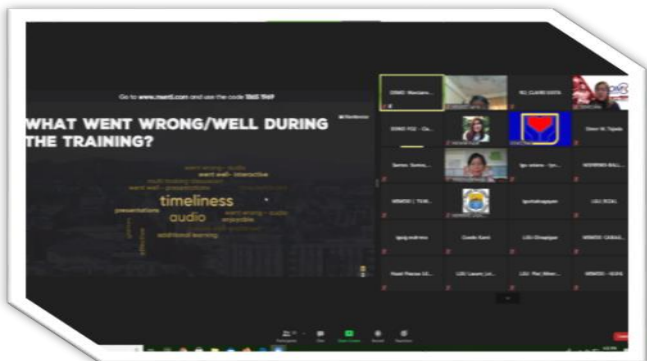
Training on the Women Friendly Space



Training on Logistics and Warehouse Management



Dir. Cezario Joel C. Espejo gives his opening message wherein he emphasized the importance of coordination and having accurate and consistent data during disaster or emergencies.



The Resource Persons and the participants during the DROMIC Reporting System Online Training

Ms. Mia Edsel Carbonell facilitated what went well and what went wrong right after of each day session.



The Resource Persons while discussing their topic



Disaster Operations



DRRS staff at the different SWAD Offices during disaster operations





**DRRS staff in Nueva Vizcaya assisted in the house to house distribution of FFPs to affected families of COVID-19 pandemic at Barangay District IV, N.V. last August 3, 2021**

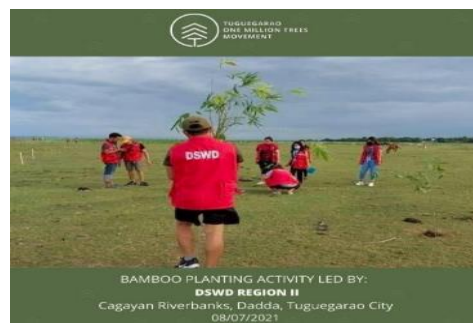


**DRRS staff together with KALAH! staff conducted monitoring and visitation to the barangay that are affected by Typhoon Kiko in Calayan, Cagayan last September 13, 2021**



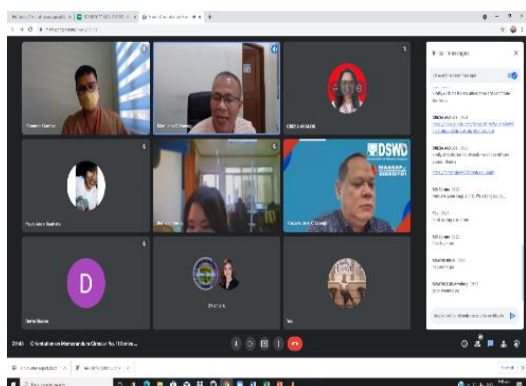
## Others

**DRRS staff together with KALAH! staff assisted in the pay-out of AICS in Calayan, Cagayan last September 15, 2021**



**Tree planting at Dadda, Tuquegarao City last August 7, 2021**





*Virtual orientation last September 23, 2021*



*Hanging of Banner for the 2021 National Disaster Resilience Month*



*Repacking of Family Food Packs*



*Distribution of Family Food Packs at Baggao, Cagayan as augmentation support to affected individuals due to Typhoon "KIKO"*

## Organizational Outcome 4:

### Continuing Compliance of SWD Agencies to Standards in the Delivery of Social Welfare Services Ensured

As the regulatory arm of the DSWD, the Standards Section develops, implements and monitors the quality assurance measures in the management of social welfare and development agencies and facilities and in the implementation of programs and services for the poor, vulnerable and the disadvantaged.

#### **HIGHLIGHTS OF ACCOMPLISHMENTS (As per commitment in the Office Performance Contract)**

##### **A. Monitoring to Social Welfare and Development Agencies.**

The monitoring visit is regularly conducted by the Section together with the ABSNET members to all SWDAs with valid RLA Certificates and operational within the region. Its purpose is to ensure that SWDAs are adhering to regulatory standards. For the quarter, the following SWDAs have been monitored either through face to face or virtual:

1. Senior Citizens Center of Sta Teresita, Cagayan
2. Balikatan Senior Citizens Association of Centro Sta Ana Cagayan
3. Touching People's Heart – The Pillars of Hope Inc. of Aparri, Cagayan
4. Regional Haven for Women and Girls
5. Lyceum of Aparri Scholarship Foundation Inc.
- 6.

As per FY 2021 OPC particularly for KRA item 50, the Section has accomplished 39.46% as against the physical target for the 2<sup>nd</sup> semester.

##### **B. Issuance of Registration Certificate to Social Welfare and Development Agencies.**

For the quarter, the Section has facilitated the renewal of Registration Certificate of **Light and Love Home Philippines Inc.** located at Purok 6, Cenro1, Tuao Cagayan. The Certificate of Registration attests that the aforementioned agency operates within the purview of Social Welfare and Development

As per FY 2021 OPC particularly for KRA item 51.a, the Section has accomplished 100% as against the physical target for the 2<sup>nd</sup> semester.

##### **C. Issuance of Certificate of License to Operate to Social Welfare and Development Agencies.**

For the quarter, the Section has facilitated the renewal of Certificate of License to Operate for the following Social Welfare and Development Agencies (SWDAs):

1. Light and Love Home Philippines Inc., Tuao, Cagayan
2. Nueva Vizcaya Bayombong Action Group Inc.

As per FY 2021 OPC particularly for KRA item 51.b, the Section has accomplished 200% as against the physical target for the 2<sup>nd</sup> semester.

##### **D. Accreditation of Service Providers**

1. **Pre-Marriage Counselors (PMCs).** The Section has committed five (5) PMCs issued of accreditation certificate for the 2<sup>nd</sup> semester. To date, the Section has achieved 180% accomplishment as against its target for the 2<sup>nd</sup> semester. The accredited PMCs were the following:

No.	Name of Service Provider	Name of Agency	Address	Position
1	Bernadette T. Samandre	LGU-Solano, Nueva Vizcaya	Roxas, Solano, Nueva Vizcaya	Registration Officer II
2	Revelida G. Del	LGU-Solano,	Roxas, Solano,	Nutrition Officer-

	Mundo	Nueva Vizcaya	Nueva Vizcaya	I
3	Shirley S. Lumicao	LGU-Solano, Nueva Vizcaya	Roxas, Solano, Nueva Vizcaya	Agriculturist - II
4	Rachelle Ann M. Medrano	LGU-Solano, Nueva Vizcaya	Roxas, Solano, Nueva Vizcaya	Agricultural Technologist
5	Rosemarie G. Bolante	LGU-Solano, Nueva Vizcaya	Roxas, Solano, Nueva Vizcaya	Midwife - II
6	Alma Miguela C. Bacsa	LGU-Solano, Nueva Vizcaya	Curifang, Solano, Nueva Vizcaya	Nurse - II
7	Desiree G. Cena	LGU-Solano, Nueva Vizcaya	Roxas, Solano, Nueva Vizcaya	Midwife - II
8	Jun M. Mingaracal	LGU-Solano, Nueva Vizcaya	Roxas, Solano, Nueva Vizcaya	Agricultural Technologist
9	Riena Faye B. Litawan	LGU-Solano, Nueva Vizcaya	Roxas, Solano, Nueva Vizcaya	Social Welfare Officer - I

## 2. Accreditation of Day Care Centers and Day Care Workers.

The Section has committed four hundred twenty (420) Child Development Centers issued of certificate of recognition/accreditation for the whole year. To date, the Section has accomplished three hundred eighty two (382) accredited CDCs or 90.95% of accomplishment as against the 420 targets for the year.

## 3. Accreditation of Beneficiary CSOs.

The Section has issued accreditation certificate to six (6) Sustainable Livelihood Program Associations (SLPAs) as CSO-Beneficiaries of DSWD program.

## OTHER SIGNIFICANT ACTIVITIES

Other activities conducted/attended by the Section with the participation of some ABSNET Members were the following:

- Conducted virtual orientation on the Pre-Marriage Orientation and Counselling Module 2 with the PMC members per LGU and the Standards Bureau as the Resource Person. The said orientation was conducted in three batches last July 15, July 22 and August 22 respectively;
- Consultation dialogue with the Securities and Exchange Commission (SEC) and Bureau of Internal Revenue (BIR) and the DSWD attended by the CSOs and SWDAs pertaining to the annual reportorial reports required of by the aforementioned national agencies to non-stock and non-profit corporations or entities;
- Attended the “Malayang Talakayan” Year 2 last August 25-27, 2021 with the Standards Bureau and Social Welfare and Development Agencies (SWDAs) with valid level 2 and 3 accreditation certificates;
- Attended the 2-day National Convention of Social Welfare and Development Agencies (SWDAs) last September 29-30, 2021. There were eight (8) identified SWDAs in the region as participants for the said activity;
- Conducted orientation on the new ECCD Guideline for the granting of registration, permit to operate and recognition with the following LGUs attended by the CDWs/CDTs in public and private CDCs:
  - Maddela, Quirino
  - Aglipay, Quirino
  - Diffun, Quirino
  - Cabarroguis, Quirino
  - Saguday, Quirino
  - Jones, Isabela
  - Echague, Isabela
  - San Agustin, Isabela
  - Cordon, Isabela
  - Cabatuan, Isabela
  - Dinapigue, Isabela
  - San Mariano, Isabela
- Conducted the 1<sup>st</sup> Quarter ABSNET Meeting on the following dates:
  - July 21, 2021 for Cluster 1 & 4 and
  - July 26, 2021 for Clusters 2 & 3



7. Standards Section as Resource Person during the PMOC-Module 1 orientation conducted with the PMC members conducted by the Regional PopCom; and
8. Participation of ABSNET during the conduct of virtual monitoring and validation assessment to SWDAs applying for renewal of Registration and License to Operate

#### **PLANS FOR THE 4th QUARTER CY 2021**

1. To conduct the 3<sup>rd</sup> quarter ABSNET virtual meeting with the Regional and Cluster Officers on October 8, 2021
2. To conduct the orientation on the new ECCD guidelines on the issuance of registration and granting of permit to operate and recognition for public and private CDCs
3. Provide technical assistance to SWDAs/LGUs on regulatory programs
4. To conduct recognition assessment to CDCs in Ramon, Isabela, Bayombong, Nueva Vizcaya and Bambang, Nueva Vizcaya
5. To conduct exit conference cum awarding of certificate of recognition to Ilagan City, San Guillermo, Isabela, Maconacon, Isabela and Divilacan, Isabela
6. To conduct monitoring assessment to eight (8) SWDAs

## **Organizational Outcome 5**

### **Delivery of SWD Programs by Local Government Units (LGUs), through LSWDOs improved**

#### **SOCIAL WELFARE AND INSTITUTIONAL DEVELOPMENT SECTION**

For the 3<sup>rd</sup> Quarter, the focus Section was the enrichment and manoeuvre of Knowledge Management (KM) functionality and initiatives to include strengthening of the community of practice, engaging the Core Group of Specialists and Learning Network.

#### **Along OPC**

- Updated the google sheet database of the Consolidated Competency Needs Assessment (CNA) of the Central Office. To date, there were ninety three (93) Local Social Welfare and Development Officers or Local Government Units whose competency needs assessment were updated in the google sheet database.
- As a response to the result of the CNA, the Learning Development Intervention on Facilitating Change and Innovation (LDI on FCI) was conducted in four batches to wit:
  - June 29- July 1, 2021- First Batch;
  - July 13-15, 2021 – Second Batch;
  - July 27-29, 2021- Third Batch; and
  - August 3-5, 2021- Fourth Batch.

All the batches were provided with 23 Continuing Professional Development (CPD) units from the Professional Regulation Commission (PRC). These batches were participated by sixty nine (69) Local Government Units (LGUs) which is higher by nine (9) or 15% of the target number of LGUs to be provided with the LDI for this year. Also, the completion documents needed by the Central Office for submission to PRC were packaged parallel to the documents needed along OPC.

As to the number of activities that SWD LNet members participated or initiated, of the three target activities of at least three functionality indicators for the 2<sup>nd</sup> Semester of CY 2021, more activities were done vis a vis target along five functionality indicators of the LNet as per MC 21 Series of 2020 and DSWD Annual Thrust and Priorities with appropriate means of verifications.

All activities done, were conducted based on the proposed dates as stipulated in the Work and Financial and Strategic Plan of the DSWD FO2 LNet to wit:

- 1. Information and Expertise Exchange (IEE)-** a news write up of the Learning Development Intervention on Facilitating Change and Innovation (LDI on FCI) was

prepared and posted. Interview regarding the LDI on FCI was also aired at the Radyo Pilipinas through the Chair of Information and Expertise Exchange Committee (IEEC) with the LNet Focal.

**2. Research and Development-** a Research and Development Committee Meeting with the Parent Leaders regarding the Survey Tool of the DSWD FO2 SWD LNET Flagship Project entitled: Experiences on the Parental Strategies and Techniques in Adapting to the Distance Learning Modalities Among School Children of the DSWD Clients in Tuguegarao City, Cagayan was conducted on July 21, 2021. Also, the floating and retrieval of the survey tool was progressively undertaken.

**3. Capability Building Standard and Quality Assurance-** a meeting of the DSWD FO2 SWD LNet Capability Building Standards and Quality Assurance Committee was conducted on July 23, 2021.

**4. Capability Building and Service Augmentation-** LNet members served as speakers of the LDI on FCI and became resource person in the Capability Building for Foster Parents. LNet members partnered with the Core Group of Specialist (CGS) as resource persons in the LDI on FCI which was conducted in four batches.

**5. KEC/RLRC Partnership-** LNET enhanced the DSWD FO2 SWD LNET Flagship Project entitled: Experiences on the Parental Strategies and Techniques in Adapting to the Distance Learning Modalities Among School Children of the DSWD Clients through the Research and Development Committee and the critiquing and enhancement of the "I am a Gender Responsive Parent" through the Capability Building Standard and Quality Assurance Committee.

**6. Building Alliance and Formation-** the chair persons of Research and Development Committee and the Capability Building Standard and Quality Assurance Committee presided over their respective solo meetings.

As to knowledge management activities which contributed to DSWD Knowledge Management System, there were 2 knowledge products (KPs) developed and submitted through email and encoded at the TA Portal entitled to wit:

1. **Ipinaghain Cookbook, Cagayan Valley's Iconic Food** (A Published Cookbook, showcasing the iconic recipes of the Indigenous Peoples of the Pantawid Pamilya ng Pilino Program. It emanated from the 2019 IPAMANA Regional Awarding) a user's manual; and
2. **Antolohiya, Pantawid Compendium of Success Stories** (A Published compendium of success stories)

The soft copies of the aforementioned knowledge products are on link: <https://drive.google.com/drive/folders/1gEUIBC6SdZABbODzmTgkVZKcum3pCnqe?usp=sharing>.

As to the number of big Knowledge Sharing Sessions (KSS) conducted, four (4) KSS were conducted:

1. KSS/Orientation on Pre-Marriage Counselling Guidelines and Processes
2. Reorientation on RA 11222
3. Cascading Session on Online Monitoring of Social Welfare and Development Laws
4. Learning Session on Harmonized Gender and Development Guidelines and Gender Tools for Gender Analysis

### III. FACILITATING AND HINDERING FACTORS

The aforementioned activities were facilitated and accomplished through the concerted effort of all the staff in the division. The regular monitoring conducted but not limited to dialogue with concerned staff or section/ center heads, technical working group and division meetings contributed to the immediate identification of issues and concerns confronting the implementation of each programs and provision of recommendations for possible resolution thereat.

Moreover, the strengthened collaboration and networking both with internal and external partners and stakeholders significantly made an impact in the smooth and successful operation and implementation of the social protection and social welfare programs and services to the clientele.

The present covid-29 pandemic continuous to be the hindering factor in the implementation of programs and services as it greatly affected both the manpower and the operation of the programs. Nevertheless, all the division staffs have been resilient in adapting to the new normal thereby making everyone more creative and innovative in exploring strategies in implementing the activities.

## TECHNICAL ASSISTANCE AND RESOURCE AUGMENTATION

The Field Office continuously provides technical assistance to the Local Social Welfare and Development Offices (LSWDOs) of the Local Government Units (LGUs) especially on the implementation and delivery of social protection and social welfare services to beneficiaries like the Children, Youth, Family and Community, Older Persons and Persons with Disability. Technical assistance provision to LGUs/LSWDOs by the different divisions, sections, units of the department are mostly done through virtual platform with some face-to-face but observing and complying with health protocols.

For the quarter an accomplishment of twenty-two (22) LGUs/LSWDOs assessed using the enhanced Service Delivery Capacity Assessment (SDCA) tool. Eighteen (18) LSWDOs exceeded the minimum expected level of service delivery based on set standards or have achieved a result of "Better Service Delivery" while the four (4) LGUs/LSWDOs just met the minimum expected level of service delivery or have a result of "Enhanced Service Delivery".

The Service Delivery Capacity Assessment Tool (SDCA) used has three (3) Work Areas and every work area has indicators, which were used to assess the level of compliance of the Local Social Welfare and Development Office (LSWDOs) in terms of their delivery of the different social welfare and social protection programs and services.

The first work area is Administration and Organization. Most of the LSWDOs only have one social worker who is the head of office and usually also the Social Worker Managing Court Cases (SWMCC) and not accredited. Other LSWDOs have a Social Welfare Assistant who is a registered social worker and performs as SWMCC. A few LSWDOs have specialized room like the counselling room and breastfeeding area. As to Program Management, which is the second work area, almost all LGUs/LSWDOs have their own locally initiated programs and services for the different sectors but have no replicated social technology project of the Department. For the third work area, which is the Institutional Mechanisms, almost all of the LGUs/LSWDOs have established functional Local Council on the Protection of Children (LCPC) and Local Council Against Trafficking - Violence Against Women (LCAT-VAWC) for most of the LGUs are Seal of Good Local Governance (SGLG) Awardees of the Region.

All concerns/issues and recommendations on the assessment conducted by the Regional Monitoring Team (RMT) were presented and given emphasis during the exit conference with the Local Chief Executives or his/her representatives.

## II. HIGHLIGHTS OF ACCOMPLISHMENTS:

1. The Field Office through the TARA Focal Persons as Regional monitoring Team (RMT) secretariat coordinated with the twenty-six (26) LSWDOs on the conduct of Service Delivery Capacity Assessment (SDCA) to them. Likewise, formal communications were sent to the LGUs. Twenty-two (22) out of the twenty-six (26) LSWDOs were assessed for this quarter.
2. Results of the conducted Service Delivery Assessment were presented during the exit conference to LSWDOs and LCEs and the final and approved SDA Feedback Result was given through email to the assessed LGUs/LSWDOs.
3. The Field Office, through the TARA Focal Persons, Budget Officer and Planning Officer participated in the Pre-Work and Financial Planning Workshop on Technical Assistance/Advisory and Other Related Services conducted by SWIDB last August 23-24, 2021. As a result of the Pre-Work, an FO2 TARA Plan and Budget CY 2022 were submitted last September 9, 2021 to SWIDB. Prior to the submission of the said report, the RMT members were consulted on the draft plan before it was finally facilitated for approval and submission.
4. As part of the Learning Management Team, TARA FPs acted as one of the resource persons on the Learning and Development Intervention (LDI) on Facilitating Change and Innovation (FCI) to the sixty-nine (69) LSWDO staff and personnel for the months of July and August. Also, supported the Social Technology Unit in the conduct of KSS/Orientation on Completed Social Technologies to intermediaries and in Managing



Children at Risk (CAR) and Children in Conflict with the Law (CICL) to Cagayan LSWDOs for July, Quirino Province P/LSWDOs last August and Isabela Cluster for September 2021.

5. The FO2, through the TARA Focal, submitted the WFP CY2022, Annual Performance Measures and Forward Estimates for CY2023-2025 on September 30, 2021.
6. The TARA Focal, also shared the Agency Devolution Transition Plan (DSWD DTP) during the Regional Orientation on the Preparation of Local Government Unit (LGU) DTPs last August 12, 2021 through a zoom platform headed by the RO2 DILG. Through the regional orientation, all of the ninety-eight (98) P/LGUs were abreast on the DSWD draft DTP. Moreover, the TARA, SWIDS and PDPS provided continuous technical assistance to P/C/MSWDOs on the drafting and preparation of their office's DTP on the devolved functions/services/facilities of the Department.
7. SWIDS and TARA Focal also attended different virtual meetings on TARA/CBS concern Office Performance Commitment (OPC) and Performance Governance System (PGS) targetted by the SWIDB for all the field offices to be on track and reminded of the target/commitment.
8. Focals participated in the online Writeshop for Citizens Charter. Draft Technical Assistance and Resource Augmentation (TARA) Citizens Charter was presented during the Public Consultation to Internal and External Stakeholders last September 14, 2021.

#### IV. PLANS FOR THE NEXT QUARTER:

1. Conduct of Service Delivery Capacity and Competency Assessment (SDCCA) through face-to-face and virtual assessments to LSWDO Tuao and Sto. Nino, Cagayan, Maconacon, Isabela and Basco, Batanes;
2. Attend the Webinar Series for SWIDB in Preparation of the Devolution Transition. It will be attended by the Regional Monitoring Team members for one (1) month, two (2) weeks for October (October 11-23) and another two (2) weeks for November (Nov. 15-27);
3. Prepare and submit the Regional TARA Report due on October 30, 2021. Results of the conducted Service Delivery Capacity and Competency Assessment will be integrated in the said report.
4. Continue the provision of technical assistance to LSWDOs in preparation for the full devolution of some of the department's functions and services.
5. Prepare and conduct of Knowledge Management – Social Welfare and Development Forum (SWD) in November.
6. Prepare LGU/LSWDO individual TARA Plan given the result of the Service Delivery Assessment.

## **SUPPORT to OPERATIONS**

### **POLICY AND PLANS DEVELOPMENT**

The PDPS report is captured following its key result areas (KRAS) which include the following: KRA 1: Plan Formulation and Development; KRA 2: Plan Monitoring and Evaluation; KRA 3: Policy Development and Monitoring; & KRA 4: Research Development.

#### **HIGHLIGHTS OF ACCOMPLISHMENT**

##### **I. PLANNING AND POLICY FORMULATION**

###### **a. FY 2022 BUDGET PROPOSAL**

PDPS also participated in the series of budget hearings held during the months of August to September 2021.

###### **b. CY 2022 WORK AND FINANCIAL PLAN**

FO, through the Regional Planning Budget Steering Committee, conducted Work and Financial planning Workshop on July 23, 2021.

c. **CY 2022 GAD PLAN AND BUDGET**

This plan outlined the programs, projects, and activities of the FO to obtain our goal for Gender and Development. This plan adopted strategies along Client-focused and Organization-focused.

d. **CY 2022 SECTORAL PLANS AND BUDGET**

Provision of technical assistance along the different sectors

II. **PROJECT MONITORING AND EVALUATION**

a. **CY 2021 HPMES QUARTERLY ACCOMPLISHMENT REPORTS**

This report provided periodic information on the status of implementation of the Department's programs, activities and projects. PDPS submitted reports:

Covered quarter	Date submitted	Remarks
3 <sup>rd</sup> quarter	October 8, 2021	Submitted in advance

PDPS also spearheaded the internal assessment and validation session with divisions, sections, programs, and units to finalize forms 4A (Quarterly Accomplishment Reports) and 5A (Semestral Assessment Reports). Administrative Order No. 8, series of 2019, or the Guidelines for the Harmonized, Planning, Monitoring, and Evaluation Systems (HPMES) required this assessment and validation session. All assessment was carried out:

- July 6, 2021 (2<sup>nd</sup> quarter)

b. **CY 2021 SEMESTRAL ASSESSMENT REPORT**

The Semestral Assessment Report detailed the summary of performance for each level of the Department's committed objectives and presents recommendations or necessary actions to address variances in the Department's accomplishment vis-à-vis plans and targets.

Covered semester	Date submitted	Remarks
1 <sup>st</sup> semester	July 15, 2021	Submitted in advance

c. **NEDA RPMES FORM 2- PHYSICAL AND FINANCIAL ACCOMPLISHMENT REPORT**

This report provided information on the status of implementation of projects in the specific areas on a monthly basis. FO complied with the report in line with the Regional Project Monitoring and Evaluation System (RPMES):

COVERAGE	DATE SUBMITTED	REMARKS
July	August 13, 2021	Ahead of schedule
August	September 13, 2021	Ahead of schedule
September	October 13, 2021	Ahead of schedule

III. **STATUS OF RESEARCH DEVELOPMENT**

Research development outputs of PDPS for CY 2021 are summarized as follows:

Title of Research/ Request for data	Researcher/ Proponent	Status/ Remarks
Impact assessment of programs and services of DSWD in Region 02	Cagayan State University	<ul style="list-style-type: none"><li>• FO is preparing the requirements for 2<sup>nd</sup> tranche downloading of funds;</li><li>• FO received Php 300,000.00 research fund this year;</li><li>• However, research fund would be unavailing next year.</li></ul>
Request to administer	Ysha Rae P. Lugtu	<ul style="list-style-type: none"><li>• Conducted Clarificatory meeting with</li></ul>

questionnaires among houseparents	Saint Lousi University Baguio City	Ms. Lugtu on December 3, 2021;
Request for Data on Solo Parent in the Municipality of Baggao who are Granted by the Benefits Provided by the Provision of RA 8972	Students of Cagayan State University Carig Campus	<ul style="list-style-type: none"> <li>• Informed researchers that FO has no data; &amp;</li> <li>• Advised them to coordinate with the Municipality of Baggao</li> </ul>

#### IV. OTHER ACCOMPLISHMENTS:

##### a. PROVISION OF TECHNICAL ASSISTANCE

PDPS provided technical assistance and support to other sections, programs and units regarding:

1. Planning and Budgeting
  - a. Budget proposal
  - b. Work and Financial Plans
  - c. GAD plan and Budget
  - d. Sectoral Plan and Budget
  - e. Strategic commitments
  - f. PGS related PPAs
2. Monitoring and Evaluation
  - a. HPMES Quarterly Accomplishment Report
  - b. Semestral Reports
  - c. GAD Accomplishments
  - d. Sectoral Accomplishments

##### b. MEETINGS CONDUCTED/FACILITATED

Committee/ Technical Working Group	Monthly/ Quarterly/ Semestral Meeting	Date	Remarks
	5 <sup>th</sup> Monthly	July 6, 2021	Produced After Activity Report and SCIPm
	6 <sup>th</sup> Monthly	August 2, 2021	Produced After Activity Report and SCIPm
	7 <sup>th</sup> Monthly	September 1, 2021	Produced After Activity Report and SCIPm
	11 <sup>th</sup> Monthly	January 7, 2022	Produced After Activity Report and SCIPm
<b>Work and Financial Planning</b>	Before NEP	July 28, 2021	Accomplished Annual Performance Measure
<b>Internal Assessment and Validation Session</b>	1 <sup>st</sup> Quarter	April 8, 2021	Accomplished HPMES Quarterly Accomplishment Report
	2 <sup>nd</sup> Quarter	July 13, 2021	Accomplished HPMES Quarterly Accomplishment Report
	5 <sup>th</sup> bi-monthly	August 10, 2021	Minutes of meeting

##### c. PERFORMANCE GOVERNANCE SYSTEM

This year, the department achieved the level of PGS proficiency as Silver Trailblazer Awardee. For its part, FO contributed to this achievement and



demonstrated ability to monitor and report strategic commitments and accomplishments.

**i. Strategic Commitments for CY 2021**

	Monitoring Indicators	Target Type	Annual (Physical) Target	Annual (Financial) Target
<b>1</b>	Number of client/ beneficiaries provided with protective recovery assistance			
	AICS	Individuals	58,045	1,385,237,338.43
	CRCF	Individuals	165	21,915,000.00
<b>2</b>	Number of client/ beneficiaries provided with promotive recovery assistance			
	BP2P	Households	35	23,100,000.00
	LAG (SLP)	4Ps Households	1,750	33,568,172.00
		Non-4Ps Households	7,002	97,704,468.00
<b>4</b>	Number of individuals, families and households provided with early recovery interventions			
	KALAHI-CIDSS	Households	500	TBD
<b>5</b>	Number of community vulnerable areas (CVAs) provided with disaster response service	Communities	32	83,483,200.00
<b>6</b>	Number of LGUs provided with technical assistance using digital platforms along social protection	LGUs	30	10,000.00
	Province	LGUs	5	10,000.00
	City		4	
	Municipal		21	
<b>7</b>	Number of LGUs assessed in terms of their functionality level along delivery of social protection services	LGUs	41	73,500.00
	Province		-	-
	City		-	
	Municipal	LGUs	41	73,500.00
<b>9</b>	Number of SWDAs assessed for registration, licensing, and accreditation	SWDAs	6	173,000.00
	Assessed for registration and/or licensing (RL)	SWDAs	3	173,000.00
	With RL Certificate	SWDAs	3	173,000.00
<b>18</b>	Number of personnel that attended at least 1 learning and development intervention on:	Individuals		
	a) Digitalization	Individuals	850	74,000.00
	b) Occupational health safety protocols	Individuals	850	0
<b>19</b>	Reduction of COVID-19 cases among personnel based on 2020 baseline	DSWD personnel	30% reduction	0
<b>20</b>	Percentage of COVID-19 infected DSWD personnel regardless of employment	COVID-19 infected DSWD	100%	0

	status provided with support and assistance	personnel		
	Percentage of Bereaved Families of COVID-19 infected DSWD personnel regardless of employment status provided with support and assistance	<u>Bereaved</u> Families of COVID-19 infected DSWD personnel	100%	n/a

**ii. Status of Operational Review Requirements which include the After Activity Report (AAR) and Strategic Contribution Implementation Plan Monitoring Report (SCIPm)**

Review Month (2021)	Date Submitted	Remarks
June	July 9, 2021	Ahead of timeline
July	August 6, 2021	Ahead of timeline
August	September 9, 2021	Ahead of timeline
September	October 5, 2021	Ahead of timeline

**iii. PGS-Related P/A/P/s for CY 2022**

With more on Covid-19 Response and Recovery plan implemented in 2021, a return to recalibrated strategy is anticipated next year. Strategic contributions may include these planned PPAs:

ROADMAPS	P/A/P/s	FUNDING REQUIREMENTS	REMARKS
<b>A. CORE PROCESS</b>			
1. TARA	Provision of Technical Assistance to forty-two (42) LSWDOs to improve level of service delivery along implementation of SWD programs, services	241,500.00	TARA Fund/To be conducted January to December 2022
	Conduct of SDCCA to 98 LGUs/LSWDOs using the enhanced tool	294,000.00	TARA Fund/To be conducted January to December 2022
	Conduct of RMT Quarterly Meeting	36,000.00	TARA Fund / Quarterly
	Conduct of LSWDO TARA PREW	349,000.00	TARA Fund/3rd Qtr CY2022
	Conduct of Re-Orientation Workshop on the use of SP & SPVAM and the Formulation of SPDR	123,000.00	TARA Fund/1st-3rd Qtr CY2022
	Conduct of LDI on Collaboration, Advocacy, Networking and Partnership	574,500.00	TARA Fund/2nd-3rd Qtr CY2022
	Conduct of SWD Forum (2semesters) to LSWDOs	73,200.00	TARA Fund/1st & 3rd Qtr CY2022
	Conduct of SWD LNET Meetings	62,400.00	TARA FUnd/Monthly Meeting
	Conduct of SWD LNET PREW	26,100.00	TARA Fund/4th Qtr
2. POLICY REFORM	Implementation of DSWD Devolution Transition Plan	100,000.00	Recalibrated strategy under AO 18
	Conduct of 2023 WFP	100,000.00	Recalibrated strategy under AO 18
	Monitoring of SWD Laws Compliances (SWD Fora)	60,000.00	Recalibrated strategy under AO 18
	Inter-Agency Committee Meetings	60,000.00	Recalibrated strategy

			under AO 18
	Policy Agenda Dissemination	60,000.00	Recalibrated strategy under AO 18
	CSO Budget Consultation	54,000.00	Recalibrated strategy under AO 18
3. SOCIAL CASE MANAGEMENT	Pantawid Gender and Development (GAD) Mapping	93,000.00	May & October 2022
	Roll out on Integrated Social Case Management for Non-Social Workers	77,900.00	July to December 2022
4. REGULATORY	Registration and Licensing of SWDAs	504,000.00	
	ABSNET Meetings		
<b>B. SUPPORT PROCESS</b>			
1. HUMAN AND ORGANIZATIONAL CAPITAL	Mid Year Assessment on the PRIME - HRM Compliance	500,000.00	Recalibrated strategy under AO 18
	Development and implementation of Welfare related PAPs	300,000.00	Recalibrated strategy under AO 18
2. INFORMATION CAPITAL	Development and deployment of Information System for Support Services	500,000.00	Recalibrated strategy under AO 18
3. MONITORING AND EVALUATION	CONDUCT OF INTERNAL M&E MEETINGS:		Recalibrated strategy under AO 18
	Operations Review	100,000.00	Recalibrated strategy under AO 18
	HPMES Validation and Assessment	100,000.00	Recalibrated strategy under AO 18
	OPC Semestral Checkpoint	90,000.00	Recalibrated strategy under AO 18
	GAD and Sectoral	120,000.00	Recalibrated strategy under AO 18
	Regional Management Development Conference	100,000.00	Recalibrated strategy under AO 18
	RMANCOM	60,000.00	Recalibrated strategy under AO 18
	Integrated PREW	90,000.00	Recalibrated strategy under AO 18
	Project Coffee Break Session	28,000.00	Recalibrated strategy under AO 18
	CONDUCT OF EXTERNAL M&E MEETINGS:		Recalibrated strategy under AO 18
	Human Development and Poverty Reduction Cluster (HDPRC)	60,000.00	Recalibrated strategy under AO 18
	Consultation activities on Strategic Planning (2023-2028)	60,000.00	Recalibrated strategy under AO 18
4. FINANCE AND LOGISTICS	Establish an effective resource management thru efficient planning, programming and budget execution system	0.00	Recalibrated strategy under AO 18

#### d. OFFICE PERFORMANCE CONTRACT (OPC)

In line with the implementation of Administrative Order No. 23 S. 2018 or The DSWD Strategic Performance Management System, plans are translated into office performance commitments. As OPC – TWG secretariat, PDPS:



- i. Prepared the 1st Semester CY 2021 OPCR and Uploaded MOVs to Google Drive
- ii. Prepared the CY 2021 1st Semester OPCR with Supporting Documents uploaded in the Google Drive
- iii. Prepared transmittal Re Submission of CY 2021 1st Semester OPCR Justification and Result of Negotiation with CO OBS on July 14, 2021
- iv. Prepared the materials and Presented the Status of 1st Semester OPCR during the PGS Operations Review Meeting
- v. Prepared the Summary of Ratings for those Indicators below 5 rating from OBS for the 1st Semester OPCR and Submitted the Copy of Appeals to the PMT Secretariat
- vi. Spearheaded the conduct of 1st Semester Office Performance Contract Performance Review and Evaluation of the DSWD Field Office II Virtual Session on August 17, 2021

**e. PROJECT PROPOSALS**

PDPS prepared project proposals as follows:

- i. Orientation on DSWD Strategy & Performance Governance System (PGS) Journey ;
- ii. Project Coffee Break Sessions

**f. EARLY CHILDHOOD CARE DEVELOPMENT-INFORMATION SYSTEM**

PDPS is responsible for monitoring the ECCD-IS utilization of the LGUs.

**g. MONITORING THE COMPLIANCE OF LGUs WITH SWD LAWS**

FO monitored the compliance of LGUs with SWD Laws using KOBO Tool completed on October 30, 2021. Subsequently, FO submitted Assessment Report regarding the compliance of LGUs on November 22, 2021.

**h. EMERGING GOOD PRACTICE DOCUMENTATION**

Name/Title	Context	Area for Good Sharing
Scoreboard using Kanban system	<p>The elements of good practice are innovative, responsive and sustainable and replicable. It will be shown that these elements are present in the establishment of scoreboard, to wit:</p> <p><b>Innovative</b>-FO2 reinvented the use of bulletin boards of division by integrating the Kanban system.</p> <p><b>Responsive</b>- The scoreboard per division ensured that division targets are aligned with regional targets. This ensures focus and unity of purpose; hence responsive.</p> <p><b>Sustainable and Replicable</b>- This is covered by DWSO FOII-MEMO-2021-03-4 dated March 11, 2021 to ensure sustainability attached as <b>ANNEX A</b>. The progress reported in the scoreboard are included as agenda items and wins are celebrated and awarded during operations review meetings.</p>	<p>When FO2 required the establishment of the scoreboard per division using Kanban, employees began to ask questions: “Ano naman ang pakialam ko sa scoreboard?”. “Sa paanong paraan ako kasali?”.</p> <p>The PDPS emphasized individual role in accomplishing strategic commitments. Among others, Centers and Institutions have to deliver 165 individuals in the CRCF provided with protective assistance, Crisis Intervention Section is expected to deliver 58,045 individuals provided with protective recovery assistance thru AICS, KALAHI has to deliver 132,250 Households provided with early recovery assistance thru the KALAHI-CIDDS NCDDP, etc. To be successful, every employee must participate and contribute. Success in not dependent on division chiefs</p>

		<p>and heads alone.</p> <p>Each and every FO2 employee is given a role to perform in accomplishing our targets. The scoreboard is a monitoring and communication tool that tracks progress and serves as a reminder that every employee is given individual role in accomplishing our targets.</p> <p>In the process, the establishment of scoreboards led to clear understanding of one's role, appreciation of one's job, and knowledge that one is contributing and his/her job has an impact on the clientele .</p> <p>To date, FO2 already accomplished 4 of its targets while the others are on track:</p> <ul style="list-style-type: none"> <li>• 176,277 individuals provided with protective recovery assistance thru AICS</li> <li>• 57 LGUs provided with technical assistance along delivery of social protection services</li> <li>• 4 SWDAs issued certificate of registration</li> <li>• 3 SWDAs issued with License to operate</li> </ul>
Collection of Operations Review Inputs thru Google Spreadsheet	<p>The After Activity Report (AAR) and Strategic Contributions Implementation Plan Monitoring Report (SCIPm) which are operations review requirements need to be submitted every 10<sup>th</sup> day of the following month.</p> <p>But due to the current pandemic, there were limitations. Besides, data were collected in the old way—a hard copy of the report is printed, approved, and submitted to the Policy Development and Planning Section (PDPS).</p> <p>With these situations, PDPS experienced problems in data collection needing immediate action and solution.</p> <p><b><u>Novelty or Innovation</u></b></p> <p>There is novelty or innovation if a program, process, or strategy introduces or reinvents tools and techniques so that the office continues to be responsive to achieve the strategic objectives.</p> <p>Learning from the experience, PDPS introduced and used Google spreadsheet</p>	<p>The Field Office (FO) obtained a score of 5 along Strategic Contributions in the CY 2021 1<sup>st</sup> Semester OPC.</p> <p>The practice helped the FO to submit AAR and SCIPm within timeline.</p> <p>The advantages of this online reporting are remarkable:</p> <ol style="list-style-type: none"> <li>1. Editing and sharing data can be done in most convenient time;</li> <li>2. Data are completely transparent;</li> <li>3. No face to face transaction thereby observing health protocols;</li> <li>4. Data can be shared anytime and anywhere; and</li> <li>5. Cost saving mechanism.</li> </ol>

	<p>as solution to the problem in data collection. Google Spreadsheet is a Web-based application that allows users to create, update and modify spreadsheet and share the data live online.</p> <p>Few steps are involved to visualize this practice:</p> <p>Step 1: Create a Google spreadsheet</p> <p>Step 2: Edit and format a spreadsheet</p> <p>Step 3: Share &amp; work with others</p> <p>In effect, PDPS reinvented the old way of collecting data, from printed copies of reports to online format in reporting performance. Also, PDPS resolved the limitations on physical movement due to the imposition of lockdown rules which greatly affected the collection of data required for the operations review meeting.</p> <p><b><u>Responsiveness</u></b></p> <p>There is responsiveness if the practice is contributing to the achievement of strategic targets.</p> <p>This practice led to easier and faster collection of data. The Google spreadsheet served as platform where data are collected, processed and converted to useful reports towards the achievement of strategic targets.</p> <p>With regard to reliability, the inputs are vetted and validated during the operations review meeting.</p> <p><b><u>Sustainability</u></b></p> <p>The manifestations of sustainability are the presence of enabling policies, funding mechanisms, and systematic monitoring and evaluation. PDPS had put in place the enabling policies, funding mechanisms, and systematic monitoring and evaluation.</p> <p><b><u>Replicability</u></b></p> <p>The practice has the potential of being replicated.</p>	
Online HPMES Reporting and Cue Cards	Agency reports are documents of the organization's history and status as a viable institution. In the preparation of these vital documents, the section finds	The implementation started this year's during the 1st Quarter reporting and up to now. This online reporting mechanism using Google



	<p>difficulty in collecting complete and on-time data. Furthermore, accessing historical data to access and complete the needed reports is sometimes unavailable due to the fast turnover of staff and no permanent focal person designated to prepare and do data banking of said reports. With this situation, the section was motivated to develop an initiative to resolve these concerns, especially when those technical staff who prepared these reports are work from home, on leave, on travel. Hence, the section has thought of this initiative.</p>	<p>Suite facilitated easy encoding, recording, and reporting of plans and accomplishments of the agency. Provided an online format in recording and reporting performance of all Office/Divisions/Sections/Units related to the fulfillment of the organizational reportorial requirements and ensures the real-time reporting and data collected are updated regularly.</p> <p>This initiative provided the RPMETT Members, a platform for online reporting and documenting the plans and accomplishments of the agency. This online reporting provided an online format in recording and reporting performance of all Office/Divisions/Sections/Units related to the fulfillment of the organizational reports required on a real-time reporting and data are updated in a timely basis</p>
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#### i. MEETINGS ATTENDED WITH CENTRAL OFFICE AND OTHER AGENCIES

Title of Activity	Date/s	Responsible Office
5th PGS Focal Person Virtual Meeting	July 2, 2021	PDPS
Virtual DSWD Policy Forum	July 7, 2021	PDPS
2nd Quarter Internal Assessment and Validation Session along HPMES Form 4	July 17, 2021	PDPS
Internal Quality Audit Training Course (ISO 19011:2018)	July 22-23, 2021	QMS, IQA
CY 2022 Regional WFP Workshop Via Google Meet	July 28, 2021	PDPS and Budget
RIAC-VAWC / RIAC-FF 2nd Quarter Meeting;	July 30, 2021	PSD Led Sec
6th PGS Operations Review Meeting	August 2, 2021	PDPS
GAD Learning Session on HGDG Tools	August 5, 2021	PDPS
PDPS Team Building Virtual Meeting for the TA in the Preparation of SPDR to LGUs	August 9, 2021	PDPS
4th RRE TWG Virtual Meeting and Virtual meeting with CSU	August 10, 2021	RRE TWG
Online Write shop on Citizens Charter	August 11-12, 2021	HRMDD
Technical Assistance to LGUs in the Preparation of Municipal SPDR	August 13, 2021	PDPS
Team Building Activity with PDPB PEAD Re: Orientation on the SWD Law Online	August 18, 2021	PDPB PEAD
2 <sup>nd</sup> Quarter RMDC	August 19-20, 2021	ORD

Cascading Session on Orientation of SWD Laws Online Monitoring	August 22-23, 2021	PDPS, PDPB PEAD
Organizational Meeting on DTC Sub Committee on Workforce Enhancement	August 25, 2021	DSWD CO
3rd Budget Hearing Dry Run via Zoom Video Conferencing	August 27, 2021	DSWD PBSC
Committee on Appropriations Budget Hearing for DSWD FY 2022	September 1, 2021	DSWD PBSC
7th Operations Review -PGS via Google Meet	September 2-3, 2021	PGS TWG
Orientation on DSWD Strategy and PGS Journey in Preparation for the PGS Proficiency Audit	September 6, 2021	OSM
Online Budget Hearing on the DSWD Proposed Budget for CY 2022	September 6, 2021	DSWD PBSC
DSWD Wide Audit	September 6-10, 2021	IQA
Virtual Orientation on DSWD Strategy and PGS Journey in Preparation	September 7-9, 2021	OSM
Congressional Budget Virtual Hearing	September 10, 2021	DSWD PBSC
Pre- PGS Proficiency Audit Orientation/ Coaching	September 13, 2021	OSM
Virtual Meeting on Finalizing the LSWDO Organizational Structure	September 14, 2021	DSWD CO
Virtual ISO DSWD Wide Mock Audit	September 15-16, 2021	QMS, IQA
6th PGS Focal Person Virtual meeting	September 16, 2021	OSM
Project Coffee Break Technical Sharing Session	September 20-28, 2021	PDPS
Special Management Review Meeting for ISO	September 24, 2021	HRMDD
PGS ISA Spot Audit	September 27, 2021	OSM
Party list Coalition Budget Briefing	September 27, 2021	DSWD PBSC
9th Regional Planners Virtual Convention	September 28, 2021	NEDA RO2
Emergency Meeting of the Sub-committee on FO Reorganization and Workforce Enhancement	September 29, 2021	DSWD CO
Plenary Budget Hearing at the HOR	September 30, 2021	DSWD PBSC

**PLANS FOR NEXT YEAR**

- PDPS will contribute on along these KRAs:
- i. Planning and policy development;
  - ii. Project Monitoring and Evaluation;
  - iii. Research Development; &
  - iv. Provision of technical assistance.

**NATIONAL HOUSEHOLD TARGETING FOR POVERTY REDUCTION (NHTS-PR) – LISTAHANAN**

For the third quarter, Listahanan 3 is completing the Validation and Finalization Phase. NHTS-FO2 is currently conducting data cleansing through deduplication process prior to the implementation of the Proxy Means Test (PMT), a statistical model that estimates income of households. It also conducted scanning of the 2019 Household Assessment Forms (HAF), data sharing of list of poor and statistics on the request of the different programs in the Field Office and other partner stake holders and name matching request of other programs in the department.

**I. HIGHLIGHTS OF ACCOMPLISHMENTS**

### A. DATA CLEANSING FOR THE VALIDATION PHASE

The deduplication process aims to remove duplicate households and individuals in the Listahanan data base. NHTS were able to resolve 6,179 duplicate households and 19,065 duplicate household members for a 100% accomplishment as of September 30, 2021.

**Table 1. Resolved Duplicate Households by Province**

Province	Target	Resolved	% of Accomplishment
BATANES	12	12	100%
CAGAYAN	1,840	1,840	100%
ISABELA	2,810	2,810	100%
NUEVA VIZCAYA	860	860	100%
QUIRINO	657	657	100%
<b>TOTAL</b>	<b>6,179</b>	<b>6,179</b>	<b>100%</b>

**Table 2. Resolved Duplicate Individuals by Province**

Province	Target	Resolved	% of Accomplishment
BATANES	30	30	100%
CAGAYAN	6,497	6,497	100%
ISABELA	9,167	9,167	100%
NUEVA VIZCAYA	2,166	2,166	100%
QUIRINO	1,205	1,205	100%
<b>TOTAL</b>	<b>19,065</b>	<b>19,065</b>	<b>100%</b>

### B. SCANNING OF ASSESSED HAFs

The scanning of HAFs for the digitization of files prior to disposal is being conducted by the NHTS. Of the 728,381 assessed HAFs, 523,340 or 71.85% has been scanned. The NHTS aims to complete the scanning by the end of 2021.

**Table 3. Number of Scanned Households Assessment Forms by Province**

Province	Target	Scanned	Balance	% Accomplished
BATANES	3,213	3,016	197	93.87%
CAGAYAN	250,754	228,812	21,942	91.25%
ISABELA	350,384	207,079	143,305	59.10%
NUEVA VIZCAYA	81,098	45,074	36,024	55.58%
QUIRINO	42,932	39,359	3,573	91.68%
<b>GRAND TOTAL</b>	<b>728,381</b>	<b>523,340</b>	<b>205,041</b>	<b>71.85%</b>

### C. DATA REQUESTS FROM DIFFERENT PROGRAMS AND PARTNERS

The NHTS received two (2) requests on statistics of Listahanan data in the region from KALAH-CIDSS and Pantawid Pamilyang Pilipino Program and one (1) request on the list of poor households from Local Government Unit of Isabela to be used for their vaccination program.

**Table 4. Data Request from Internal Programs and Other Stakeholders**

Type Data Requested	Office	Date Granted
Number of Poor Households and Individuals	DSWD FO2 - KALAH-CIDSS	July 12, 2021
Target and Not assessed 4Ps beneficiaries with corresponding reasons for not being assessed	DSWD FO2 – Pantawid Pamilya Pilipino Program	July 12, 2021



List of Poor Households and Individuals of Municipality of Alicia	Local Government Unit of Alicia, Isabela	August 5, 2021
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D. OTHER SIGNIFICANT ACTIVITIES

1. Name matching request from internal programs.
  - a. MCCT- (Cross Match of MCCT beneficiaries); July 2, 2021
    - 1 Household (4 rosters) – 3 poor, 1 Not in database
    - 1 Household (4 rosters)-4 Not in database
    - 1 Household (7 rosters)-1 poor, 6 Not in database
  - b. MCCT- (Cross Match of MCCT beneficiaries); August 3, 2021
    - 1 Household (5 Poor, 1 not in database)
  - c. MCCT- (Cross Match of MCCT beneficiaries); August 5, 2021
    - 1 Household (3 Non Poor, 2 not in database)
  - d. MCCT- (Cross Match of MCCT beneficiaries); August 10, 2021
    - 3 individuals (2 Poor, 1 Non Poor)
  - e. MCCT- (Cross Match of MCCT beneficiaries); August 31, 2021
    - 1 Household (5 Non Poor)
  - f. MCCT- (Cross Match of MCCT beneficiaries); September 13, 2021
    - 1 household (3 poor, 1 not in database)
    - 1 household (6 not in database)
    - 1 household (6 not in database)
  - g. SLP (Cross Match of SLP beneficiaries); September 1, 2021
    - 8 individuals (2 –Non-Poor, 6 – No record)
2. Posted news article with the title “Listahanan FO2 shares list of Poor Households to LGU Alicia”
3. Submitted the Citizen’s Charter on the seven (7) services of the National Household Targeting Section.

CONCLUSION AND RECOMMENDATION

Close coordination, open communication and team work among NHTS staff are the key factors in the attainment of the successful implementation of the activities. Prudent provision of technical assistance and guidance of the supervisors is also vital in carrying out the deliverables effectively and efficiently.

E. PLANS FOR THE NEXT QUARTER

List of Activities	Objectives/Purpose of the Activity	Place/Venue	Scheduled Date/s
Scanning of Household Assessment Forms	To ensure that all assessed HAFs will be properly digitized and stored.	Field Office	October - December 2021
Crafting of the Regional Profile of the Poor	To be used as one of the advocacy materials for the sharing of the Listahanan 3 results	Field Office	October - November 2021
Conduct of the Regional Launching/ Data stake holders forum	To encourage partners and other stakeholders to use the Listahanan 3 results for their social protection programs	Field Office	December 2021

UNCONDITIONAL CASH TRANSFER (UCT) PROGRAM

The Unconditional Cash Transfer (UCT) Program is one of the biggest measures to mitigate the adverse effects of the TRAIN Law (Tax Reform and Inclusion Law). The program is directed towards a meaningful impact especially in the lives of the identified vulnerable and poor individuals in the country.

This program is bound to end this year. At this point, a number of operational challenges and shortcomings are greatly affecting the program deliverables. However, the team is determined to strategize in the most effective and efficient way possible to address these concerns and still deliver the best results. Among the team’s key priorities include: ensuring smooth transaction and coordination with the concerned agencies, vaccination of UCT-FO2 Staff, augmentation of manpower and ensuring the safe conduct of the program.

## I. HIGHLIGHTS OF ACCOMPLISHMENTS

**Table 1. Validation Phase (Additional Potential Beneficiaries of UCT Listahanan)**

PROVINCE	NUMBER OF TARGET	NUMBER OF VALIDATED BENEFICIARIES	PERCENTAGE
BATANES	219	208	94.98%
CAGAYAN	13,846	12,263	88.57%
ISABELA	16,503	15,287	92.63%
NUEVA VIZCAYA	5,833	4,154	71.22%
QUIRINO	2,670	1,868	69.96%
TOTAL	39,071	33,780	86.46%

Table 1 presents the absolute and percentage value of the accomplishment with the ongoing validation of the additional potential UCT-Listahanan beneficiaries. From the second quarter rate of accomplishment for the provinces of Nueva Vizcaya at 60.11% and Quirino at 49.85%, the updated data has increased the accomplishment rate to 71.22% for Nueva Vizcaya and 69.96% for Quirino, therefore summing up to a total number of validated beneficiaries of 4,154 for Nueva Vizcaya and 1,868 for Quirino. Despite several constraints that greatly affect the delivery of the program like the upcoming rainy/storm season, weather conditions and the massive impact of the pandemic especially with regard to social mobility restrictions, UCT-RPMO FO2 has successfully validated 86.46% of its total target from the 83.43% during the previous quarter. Thus, the validation activity is expected to be finished at the end of December 2021 based on the catch-up plan drafted by the RPMO.

## B. CASH CARD Production (UCT LISTAHANAN and SOCIAL PENSION)

PROVINCE	NUMBER OF TARGET CASH CARD	NUMBER OF CASH CARD PRODUCED	PERCENTAGE
BATANES	69	68	98.55%
CAGAYAN	25,001	24,103	96.41%
ISABELA	28,684	27,650	96.40%
NUEVA VIZCAYA	8,422	7,955	94.45%
QUIRINO	3,381	3,235	95.68%
TOTAL	65,557	63,011	96.12%

**Table 2 – Cash Card Production (UCT-Listahanan)**

PROVINCE	NUMBER OF TARGET CASH CARD	NUMBER OF CASH CARD PRODUCED	PERCENTAGE
BATANES	1,433	1,400	97.69%
CAGAYAN	75,190	67,099	89.23%
ISABELA	97,206	0	0%
NUEVA VIZCAYA	25,512	22,989	90.11%
QUIRINO	12,798	12,783	99.88%
TOTAL	212,139	104,271	49.15%

**Table 3 – Cash Card Production (UCT-Social Pension)**

Tables 2 and 3 show the absolute and percentage value of the cash cards produced by the RPMO through the Land Bank of the Philippines (LBP). From 3,102 or 4.73% variance of the UCT-Listahanan during the Second Quarter, the updated data provided for this quarter has decreased the variance rate into 3.60%, following the total of 556 additional cash cards produced for the Municipality of Aurora, Isabela delivered on July 6, 2021, therefore currently summing up to 63,011 total cash cards produced. For the UCT Social Pension, the total variance has remained at 50.85% with a total production at 104,271 cash cards as of date. The variance is mainly due to the firm criteria used by the LBP in the production of cash cards and pending data cleansing for the remaining cash cards. As of date, the UCT RPMO is working on this variance by closely coordinating with the FO2 Regional Social Pension and conducting data balancing to come up with the remaining data to complete the production of the cash cards and to be distributed once completed.

## C. UCT Social Pension 1st Batch: Cash Card Distribution (Physical & Financial Accomplishment)

**Table 1.1 BATANES**

Municipality	Physical Target	Physical Accomplishment	Financial Target	Financial Accomplishment	Percentage
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BASCO (Capital)	487	351	₱1,753,200	₱1,263,600	72.07%
ITBAYAT	310	27	₱1,116,000	₱97,200	8.71%
IVANA	111	105	₱399,600	₱378,000	94.59%
MAHATAO	175	166	₱630,000	₱597,600	94.86%
SABTANG	191	0	₱687,600	₱0	0.00%
UYUGAN	126	93	₱453,600	₱334,800	73.81%
GRAND TOTAL	1400	742	₱5,040,000	₱2,671,200	53.00%

Table 1.2 CAGAYAN

Municipality	Physical Target	Physical Accomplishment	Financial Target	Financial Accomplishment	Percentage
APARRI	4532	3628	₱16,315,200	₱13,060,800	80.05%
CAMALANIUGAN	2305	1924	₱8,298,000	₱6,926,400	83.47%
IGUIG	1607	964	₱5,785,200	₱3,470,400	59.99%
SANCHEZ-MIRA	2288	1747	₱8,236,800	₱6,289,200	76.35%
SANTA TERESITA	1501	1131	₱5,403,600	₱4,071,600	75.35%
GRAND TOTAL	67,099	9,934	₱241,556,400	₱33,818,400	14.00%

Table 1.3 NUEVA VIZCAYA

Municipality	Physical Target	Physical Accomplishment	Financial Target	Financial Accomplishment	Percentage
AMBAGUIO	848	667	₱3,052,800	₱2,401,200	78.66%
BAMBANG	1197	925	₱4,309,200	₱3,330,000	77.28%
DUPAX DEL NORTE	1872	1547	₱6,739,200	₱5,569,200	82.64%
DUPAX DEL SUR	1025	838	₱3,690,000	₱3,016,800	81.76%
GRAND TOTAL	22,989	3,977	₱82,760,400	₱14,317,200	17.30%

Table 1.4 QUIRINO

Municipality	Physical Target	Physical Accomplishment	Financial Target	Financial Accomplishment	Percentage
AGLIPAY	2106	1835	₱7,581,600	₱6,606,000	87.13%
CABARROGUIS	2647	2053	₱9,529,200	₱7,390,800	77.56%
DIFFUN	2765	2375	₱9,954,000	₱8,550,000	85.90%
MADDELA	2744	2291	₱9,878,400	₱8,247,600	83.49%
NAGTIPUNAN	1192	852	₱4,291,200	₱3,067,200	71.48%
SAGUDAY	1329	1148	₱4,784,400	₱4,132,800	86.38%
GRAND TOTAL	12,783	10,554	₱46,018,800	₱37,994,400	82.56%

D. UCT Listahanan: Cash Card Distribution (Physical & Financial Accomplishment)

Table 1.1 CAGAYAN

Municipality	Physical Target	Physical Accomplishment	Financial Target	Financial Accomplishment	Percentage
APARRI	1,306	1,155	₱4,701,600	₱4,158,000	88.44%
BUGUEY	685	598	₱2,466,000	₱2,152,800	87.30%
CAMALANIUGAN	448	394	₱1,612,800	₱1,418,400	87.95%
IGUIG	377	284	₱1,357,200	₱1,022,400	75.33%
PEÑABLANCA	1,029	909	₱3,704,400	₱3,272,400	88.34%
SANCHEZ-MIRA	293	226	₱1,054,800	₱813,600	77.13%
SANTA ANA	596	505	₱2,145,600	₱1,818,000	84.73%
SANTA TERESITA	308	244	₱1,108,800	₱878,400	79.22%
GRAND TOTAL	23,323	4,315	₱83,962,800	₱15,534,000	18.50%



Table 1.2 ISABELA

Municipality	Physical Target	Physical Accomplishment	Financial Target	Financial Accomplishment	Percentage
ALICIA	989	880	₱3,560,400	₱3,168,000	88.98%
CABATUAN	386	336	₱1,389,600	₱1,209,600	87.05%
CITY OF CAUAYAN	1,621	1,457	₱5,835,600	₱5,245,200	89.88%
MALLIG	414	358	₱1,490,400	₱1,288,800	86.47%
QUIRINO	367	331	₱1,321,200	₱1,191,600	90.19%
RAMON	695	475	₱2,502,000	₱1,710,000	68.35%
REINA MERCEDES	407	376	₱1,465,200	₱1,353,600	92.38%
SANTA MARIA	501	471	₱1,803,600	₱1,695,600	94.01%
GRAND TOTAL	25,349	4,684	₱91,256,400	₱16,862,400	18.48%

Table 1.3 NUEVA VIZCAYA

Municipality	Physical Target	Physical Accomplishment	Financial Target	Financial Accomplishment	Percentage
AMBAGUIO	430	336	₱1,548,000	₱1,209,600	78.14%
BAMBANG	750	624	₱2,700,000	₱2,246,400	83.20%
DUPAX DEL NORTE	603	516	₱2,170,800	₱1,857,600	85.57%
DUPAX DEL SUR	510	457	₱1,836,000	₱1,645,200	89.61%
GRAND TOTAL	7,528	1,933	₱27,100,800	₱6,958,800	25.68%

Table 1.4 QUIRINO

Municipality	Physical Target	Physical Accomplishment	Financial Target	Financial Accomplishment	Percentage
AGLIPAY	389	339	₱1,400,400	₱1,220,400	87.15%
CABARROGUIS	338	233	₱1,216,800	₱838,800	68.93%
DIFFUN	1,001	842	₱3,603,600	₱3,031,200	84.12%
MADDELA	792	675	₱2,851,200	₱2,430,000	85.23%
NAGTIPUNAN	420	257	₱1,512,000	₱925,200	61.19%
SAGUDAY	146	120	₱525,600	₱432,000	82.19%
GRAND TOTAL	3,086	2,466	₱11,109,600	₱8,877,600	79.91%

Tables C 1.1-1.4 and D 1.1-1.4 show the actual physical and financial accomplishment of the cash card distribution activities consolidated per province and municipality for the period July to September 2021. The significant variance is primarily brought by geographical constraints (few beneficiaries are residents of far-flung areas), preferences and availability of Landbank servicing branches, clearance from LGUs to conduct the activity, COVID-related restraints like lockdown and strict quarantine measures, and including the non-payment of the representatives of the beneficiaries who are deceased, out of town, imprisoned, and on quarantine.. Thus, DSWD and LBP and the LGUs concerned are working closely for possible strategic interventions to address these challenges, and to release cash cards through Authorized Representatives by virtue of an approved guideline by the Regional Director.

## II. ISSUES AND CONCERNS

ISSUES AND CONCERNS	RECOMMENDATION FOR ACTION/ACTIONS TO BE UNDERTAKEN
1. Issuance of UCT Cash Cards to Authorized Representatives	<ul style="list-style-type: none"> <li>Course the issue through the Regional Director by virtue of a written communication for his review and approval</li> <li>Come up with more explicit guidelines for reference of LBP Servicing Branches</li> <li>Timeline: Accomplish the guidelines for approval and discussion with the Regional Director within the week (October 4-8, 2021)</li> </ul>
2. Cash Card Production of UCT SocPen Beneficiaries in the whole Isabela Province	<ul style="list-style-type: none"> <li>Follow up with PMB through the Regional SocPen Coordinator FO2</li> <li>Balance checking of cash cards produced versus the target</li> <li>Resending of data balance for production</li> </ul>

and 3 other Municipalities Cagayan	<ul style="list-style-type: none"><li>To be fast tracked within the current week (October 4-8, 2021)</li></ul>
3. Tripartite coordination scheme	<ul style="list-style-type: none"><li>Creativity and flexibility</li><li>100% of cash cards distributed until December 2021 (Target at least 4-5 municipalities per week)</li><li>Strictly observe health and safety protocols on and offsite</li></ul>

III. Documentation



A UCT Social Pension beneficiary receives her cash card during the recently conducted distribution in Ambaguio, Nueva Vizcaya on October 2, 2021.

UCT Staff consolidating and validating the requirements of UCT beneficiaries for the period July to September 2021.



Ambaguio, Nueva Vizcaya



Quirino, Isabela



Sanchez Mira, Cagayan



Dupax Del Norte, Nueva Vizcaya



Saguday, Quirino



Landbank Servicing Branches in Region 2 conducting the cash card distribution to UCT beneficiaries for the period July to September 2021



Buguey, Cagayan



Dupax Del Norte, Nueva Vizcaya



Mallig, Isabela



Iguig, Cagayan



A staff from LBP Sanchez Mira (*right*), together with a UCT Representative (*left*) hands over the cash card of a UCT Social Pension beneficiary in Sanchez Mira on July 10, 2021. A UCT Staff (*left*) assists a UCT Listahanan beneficiary (*right*) from Alicia, Isabela in activating his UCT cash card.



REGIONAL INFORMATION AND COMMUNICATIONS TECHNOLOGY  
MANAGEMENT SECTION (RICTMS)

The Regional Information and Communications Technology Management Section serves as support to the different programs and projects of the Department through the utilization of ICT services and infrastructure. Technical Assistance is regularly provided to the different units or sections in terms of troubleshooting computer hardware and software issues, local area network, internet and virtual private network (IPVPN) including IP-PBX. The ICT infrastructure including information systems are also being managed by the section.

I. Highlights of Accomplishments

SERVICE SUPPORT

- RICTMS provided support to Social Pension in the Deduplication of additional beneficiaries and replacements were also conducted by RICTMS prior to the generation of Certificate of Eligibility and Payroll. Certificate of deduplication was issued by the RICTMS Head. Batch tagging/updating of the beneficiaries in the Social Pension database was also performed by RICTMS to facilitate faster generation of payroll for 2021 instead of individually tagging them using the SocPenIS due to the urgency of the payout. With the assistance provided CE and



Payroll generation and payouts were facilitated immediately with just four LGUs waiting to be deduplicated and for payroll generation once endorsed by Social Pension RPMO.

- RICTMS provided technical assistance to DSWD Staff on the use of videoconferencing applications due to virtual meetings and conferences held due to the pandemic. RICTMS was able to assist or address all request in the conduct of webinars, videoconferences. RICTMS staff provided technical assistance to sections, programs or divisions who conducted virtual meetings, conferences or webinars even when they are on work from home arrangement. They assisted in the creation of google meet link, recording, and management of video and PowerPoint presentation sharing.
- The Information and Communications Technology (ICT) Help Desk or also called as the ICT ticketing system is a tool cascaded by the Central Office intended to keep an eye on the technical assistance requests of end-users from the field office was also customized by the ICT CMT II by developing predefined templates intended for the easy creation of technical assistance request. End-users or the technicians may use these predefined templates to easily create their technical assistance request and avoid extra time consumed on the filling up of the required fields. The following are the benefits of the customized templates:

  - requesters can easily create their tickets following the required fields for the field office as mentioned,
  - the template will largely help the technicians especially in the reports generation since needed fields for the templates are to be placed.
- During the third quarter of 2021, the RICTM Section was able to immediately address 445 out of 448 requests. Based on the generated report using the ICT Help Desk, the third quarter period had a total 448 technical assistance request with resolved and/or closed status. Based on figure 3, 110 (24.55%) out 448 of technical assistance request addressed by the sections fall under incident request while 335 (74.78%) out 448 fall under the service request. Consequently, 3 (0.67%) out of 448 tickets addressed by the section had no specified request type. The unspecified request type was caused by using the old templates which do not provided specification of request type and updating of templates used for those tickets.

Incident and Service Request Distribution

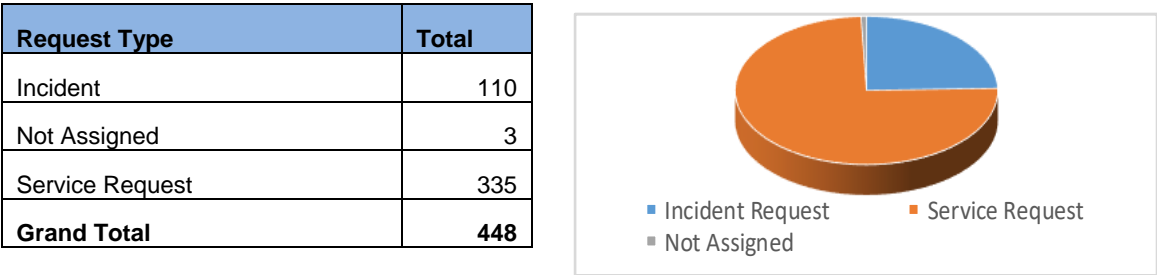


Table 2: Incident and Service Request Breakdown per Category

Request Type	Category	Total
Incident	Account	2
	Active Directory	2
	Email	1
	Hardware	35
	Network	27
	Software	43
<b>Incident Total</b>		<b>110</b>
<b>Not Assigned</b>	Not Assigned	2

	Software	1
Not Assigned Total		3
Service Request	Account	3
	Active Directory	17
	Communications	6
	Cyber Security	28
	DSWD Website	15
	Email	8
	Hardware	72
	Inspection / Certification Report of ICT Equipment	6
	IT Service - Tarpaulin Layout/ Video Editing / Graphics Designs	2
	Network	41
	PPIS	4
	Request for ICT Training / Orientation	2
	Request or ICT Equipment Specifications	3
	Software	128
Service Request Total		335
Grand Total		448

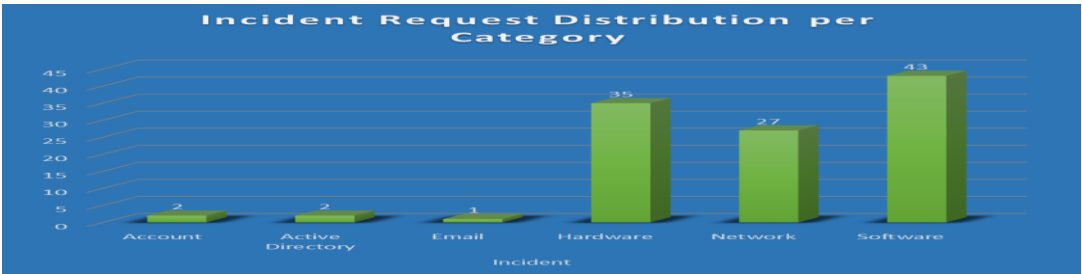


Figure 4. Graph for TA request that fall under Incident Request based on Category

As per report shown in figure 4, 43 (38.74%) out of 110 (please refer to table 2) incident request were software-related concerns. For the breakdown of the Incident request per sub-category as shown in figure 5, most of the software-related concerns were caused by inaccessible information system such as error in MTA system. Hardware-related concerns on the other hand were mostly related to printer repairs, laptop repairs and desktop repairs. Most of the usual printer problems were paper jam error.

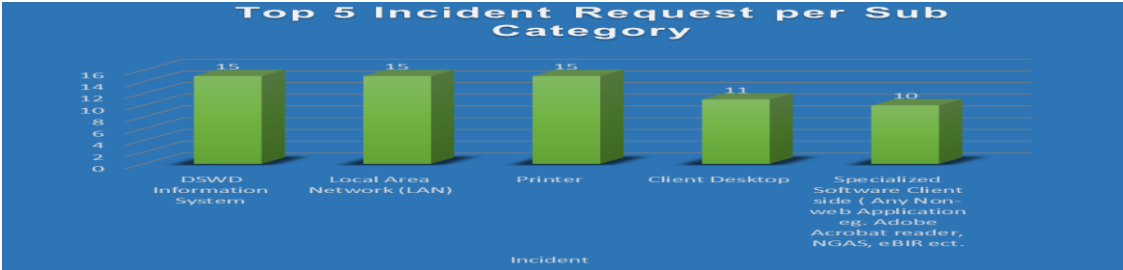


Figure 5. Graph for the 5 most requested Incident Request per Sub Category

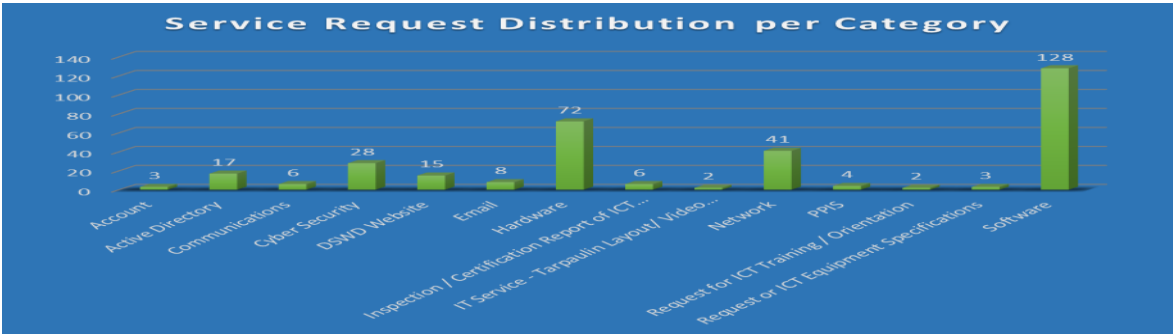


Figure 6. Graph for the distribution of Service Request per Category

For the service request distribution, 128 (38.20%) out of 335 total service request were software-related request. Based on **figure 5**, software-related request was the most frequent technical assistance that falls under service request being thrown by the end-user to the section. The high rate of software-related service request were mainly due to end-user request for printer driver installation and configuration as shown in **figure 7**. Installation of office productivity software and other software needed by the end-user were among top service request as shown in **figure 7** below.

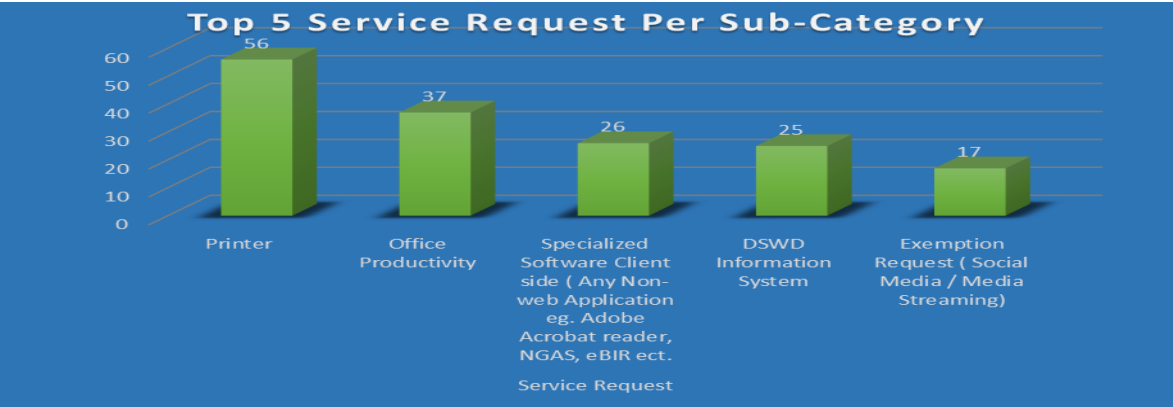


Figure 7. Graph for the 5 most requested Service Request per Sub Category

Figure 8 below shows some of tickets with user feedbacks/comments per technician together with the rating given by the end-users. The section has garnered an overall satisfaction rating of 4.88 (97.6%), very satisfactory, based on the available survey results given by end-users.



Figure 8. Graph for the top 10 Division/Section with most TA request

**Delivery of Purchased ICT Equipment Intended for Repairs and Maintenance**

The section was able to receive ICT Equipment intended for performing repairs and maintenance as well as equipment which will be used to upgrade old computers to improve their performance. Some of the received equipment were Solid State Drives storage to replace old Hard Disk Drive of identified computers, soldering rework station, Digital Multimeter tester, M.2 SSD Case, USB Flash Drives, External Hard Drives, Soldering pump and portable electronic microscopes. The section will plan out the upgrade of the identified computers these coming fourth quarter.

Overall, based on the Client Satisfaction Measurement Survey Form which is integrated in the Ticketing System, the average rating of RICTMS Staff was 4.88 which is very satisfactory in the delivery of ICT related services in the Field Office.

**NETWORK AND INTERNET MANAGEMENT**

1. Activation of the upgraded network infrastructure project of the Central Office-ICTMS was completed during the third quarter of the year. The upgraded infrastructure



provided a more stable, reliable and efficient network connectivity in the field office. The project utilized WLAN or Wireless LAN technology which covers the whole area of the regional office. Due to the activation of the upgraded network infrastructure, there is now a very significant decrease on the problems related to network connectivity as shown even in the technical support provided to end-users.

2. A more organized and structured network scoping was also implemented to avoid bottlenecks of network traffick in each office. This was implemented using a well planned network scoping to also include voice over internet protocol lines in addition to the data network available. The scoping was planned depending on the location of offices in the different building.
3. The VOIP SIP trunk line was also activated during the third quarter and additional VOIP lines were also installed. The VOIP SIP trunk line allowed simultaneous calls in the field office and also outgoing calls outside the field office.
4. With the activation of the CO-ICTMS internet provided to the satellite offices, RICTMS installed wired and wireless network connectivity in the three centers and in POO Cagayan. This is to provide more stable lines for the staff in accessing internet and network resources.
5. Other accomplishments along network and internet management include the following:

a. Setup three (3) new Wi-Fi connections at CVRRCY and two (2) Wi-Fi connections at RSCC. Also, performed reconfiguration of network settings for the aforementioned centers.

b. Removal of unused LAN cables in offices with the maximization of the Wireless Local Area Network Technology.
6. The following Internet related concerns were reported during the third quarter and is being coordinated with the Central Office’s Service Provider:

The following were the internet downtime/uptime summary during the third quarter of this year

Location	Downtime	Remarks
FO 2	No downtime	
RSCC	No downtime	
HAVEN	No downtime	
CVRRCY	No downtime	
SWAD Isabela	No downtime	
SWAD Batanes	Sept 13, 2021 (Typhoon Kiko)	This has been reported to CO-ICTMS and was coordinated to the Service Provider. Constant follow ups were also made
POO 1	Aug 12, 2021	Resolved within the day.
POO 2	No downtime	
POO 3	July 21, 2021	Resolved within the day
POO 4	No downtime	

APPLICATION AND DATA MANAGEMENT

1. On August 06, 2021, the undersigned with the ITO II served as resource persons for the E-DTS virtual refresher session. The session was attended by the OIC Assistant Regional Director for Administration, OIC Chief, Unit Heads and Administrative Assistants of Administrative Services Division.

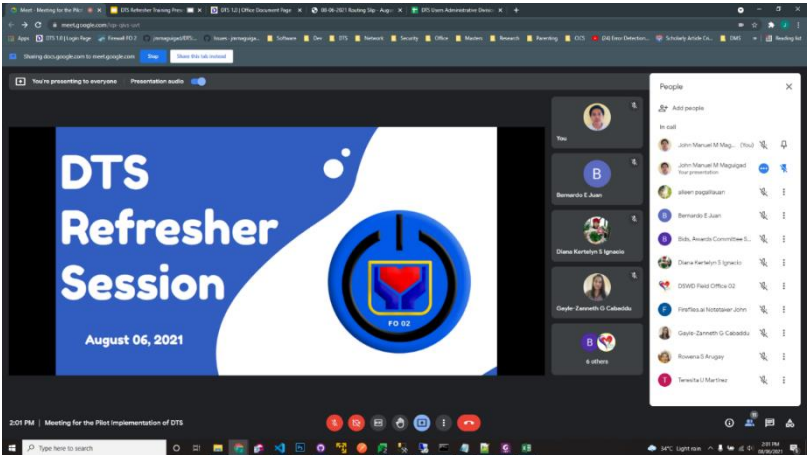


Figure 1.0. Shows the DTS Refresher Session on August 06, 2021

In line with this, on August 11, 2021, the E-DTS was rolled-out for its pilot implementation in the aforesaid Division. The pilot implementation period was set to test the E-DTS and identify issues or bugs that need to be addressed or resolved before its full implementation.

A post-evaluation on the pilot-implementation of the eDTS was also conducted and based on the results, no bugs and problems were encountered and it was highly recommended that the system be fully utilized in the office.

- On July 06, 2021, the undersigned set-up a gitlab account at <https://repo.dswd.gov.ph/> and created needed prerequisites such as Secure Shell (SSH) keys from Gitlab and personal SSH keys from Github to start migration of 2 DSWD FO2 project repositories.
- The undersigned finished the development of the International Social Services Office Information System (ISSO IS) and subject for User Acceptance Testing, yet it was decided not to be used anymore since an online web application of the same purpose was cascaded by the Central Office.
- On September 17, 2021, the Electronic Personal Data Sheet (ePDS) was deployed in the DTS File Server, and it was improved by the addition of Work Experience Sheet generation. In addition with this, a user management was incorporated to monitor the user accounts properly.
- The development of the Client Satisfaction Measurement System (CSMS) also started this quarter. This information system aims to ease the assessment of the client's insight on the services provided by the office and to serve as repository of data. The system is functional and in the active stage of development. To address the urgent need to deployed the CSMF, a google form was also created allowing ISSO focal to input and consolidate the accomplished CSMF.
- The Pantawid RICTMS staff also successfully deployed the KRA 16 Dashboard at Pantawid Pamilya Monitoring Dashboard Tool <https://sites.google.com/dswd.gov.ph/pantawiddashboard/home>.
- The Pantawid ITO I also successfully deployed the Offline Compliance Verification System (OCVS) application at FO network thru <https://172.31.16.175>.
- Deployed the new version of offline system for Offline Beneficiary Tracking Report (OBTR) from 1.9.3 to 2.1.5 at FO network was also facilitated by the Pantawid ITO I.
- Maintained and managed the operationalization of Offline BUS server from uploading SQL files target every period and pushing offline data at Pantawid Pamilya Information System for Period 4 2021.
- Maintain and manage the operationalization of Offline BTR server from upgrading application from version 1.9.3 to version 2.1.5 from to September 27, 2021.
- Established and deploy Offline Compliance Verification Module (OCVS) at 02-PPPP-WPsvr (172.31.16.175 to include test and deployment last August 3-6, 2021.

### **INFRASTRUCTURE MANAGEMENT**

- As part of the continuous strategy to upgrade aging computers in the agency, CO-ICTM downloaded the following computers and were configured by RICTMS:

For the third quarter period, the ICTMS section was able to configure new units that were issued to different Divisions/Offices in the field office. The table below shows the distribution of the new units issued to the end-users.

DIVISION	DESKTOP	LAPTOP	Grand Total
Pantawid	22	8	30
ORD to include SWAD Offices	2	16	18
ADMINISTRATIVE	7	5	12
PROMOTIVE	4	5	9
FMD	2	6	8

Protective	1	7	8
DRMDD	5	1	6
HRMDD	1	3	4
FMD	1	1	2
PPD		2	2
COA Resident Office		1	1
<b>Grand Total</b>	<b>45</b>	<b>55</b>	<b>100</b>

The following ICT equipment were also purchased to support operations in the Field Office:

- a. 15 Ink Jet Printers
- b. 3 Smart TVs with Rolling Stand for the Centers
- c. 3 Videoconferencing Equipment
- d. 3 Interactive Projectors
- e. 1 Video Camera
- f. Led Wall Equipment for the Operations Center
- g. Video streaming Equipment
- h. Led Lights for Video recording and production
- i. Licensed Operating System Upgrade
- j. Licensed MS Office Application
- k. SSD Hard Drives

The following are also under procurement process:

- a. 49 Laptop Computers
  - b. 5 Scanners
  - c. Webcameras and Speakers
  - d. 10 Printers
  - e. 2 Digital Cameras
  - f. 1 Drone Camera
  - g. 1 UPS
  - h. CCTV Cameras for Perimeter Security of Centers
  - i. Barcode Readers and Scanners
2. Regular Backup and maintenance of eBudget and eNGAS system.
  3. Servers were properly monitored, and no server downtime was encountered except during power interruptions.

### **SECURITY MANAGEMENT and WEBSITE MANAGEMENT**

#### **Endpoint Security**

1. The ISA III regularly monitored and initiated updates to six hundred seven (607) endpoints installed with Trend Micro Anti-Virus. The updating of the anti-virus components is necessary to have an up-to-date detection and mitigation of threats. Below is a table showing the mitigated threats dated July 01, 2021 up to September 30, 2021.

Threat	July	August	September	Total
Virus/Malware	854	1176	738	2768
Spyware/Grayware	406	464	333	1203
Website Reputation	0	0	405	405

2. There is a continuous coordination with the Central Office Endpoint Security Focal and with the focal person of the Agdatacom to address endpoint security issues and concerns of the Field Office.

Date	Issues/Concern	Resolution
July 08, 2021	Coordinated with Sir Kurt of	The Agdatacom staff checked the endpoints



	Agdatacom regarding endpoints which are not visible in the console	and saw that the missing endpoints were located in another domain folder.
July 13, 2021	Coordinated with the CO Focal in Perimeter Security regarding VPN access for e-NGAS	The CO Focal checked the VPN user access rule and notified the undersigned for the steps needed to allow access of the e-NGAS application.
July 14 and 15, August 05, 06, 09, 10, 11 and 19 2021	Coordinated with Agdatacom staff regarding issue on the e-NGAS application.	The Agdatacom staff collected needed logs sent to Trend Micro technical team for futher investigation.  Coordinated with the Agdatacom Staff regarding the e-NGAS issue. The Agdatacom staff set for a temporary solution and they was notified by the undersigned that their solution worked and it could be subject for mass testing.
September 07, 2021	Coordinated with CO counterpart regarding Palo Alto Firewall Device's Documents needed by the CSG Head.	The needed documents were sent to the CSG staff.
September 15, 2021	Coordinated with the Agdatacom staff and made a follow-up regarding the implementation of policy which affects the eNGAS application.	The Agdatacom staff notified the undersigned that the Trend Micro server will have necessary upgrade before the policy implementation.

Perimeter Security

3. The Palo Alto Firewall Policies was updated to enable new services and implemented rules to be assigned directly to devices in the Field Office. These rules are as follows:
  - a. DTS-Servers – This rule was created to allow services needed by the DTS Server only.
  - b. Server-NetCon – This rule was updated to set applications that can run and used by the addresses added.
  - c. Allow-Canva – This rule was created to allow canva application.
  - d. Deny Other Social Media – This rule was created to limit other social media applications that traverse the firewall.
4. Unused rules can bloat the policy and later cause slower performance while unused objects can lead to unnecessary access to the Firewall. With this, the undersigned performed continuous update of policies as well as deletion of unused objects in the temporary access group of the Firewall. Also, updating of decryption policy was executed to ensure that applications that require such technology will run properly.
5. The ISA III started crafting the Palo Alto Firewall User Manual which will be later on used by other RICTMS staff for ready reference.
6. On September 20, 2021, the ISA III was contacted by his counterpart in the Cyber Security Group regarding a Vulnerability Info-Leak coming from a Pantawid staff's VPN user account. The issue was promptly responded by coordinating with the Pantawid Information Technology Officer (ITO). Though the vulnerability is being blocked by the Palo Alto Firewall, still cleaning of the client's endpoint was needed to halt the issue. The undersigned created an Incident Management Report which discussed the needed remediation that was later sent to the client, ITO I and ITO II.

Website and Web Application Security

7. The ISA II created four (4) website monitoring report that was given to CMT I for her perusal and reference. During the monitoring, multiple scanning tools were

used which include Kali Linux’s WP Scan and Wordfence. The creation of monitoring report aimed to check vulnerabilities and needed updates of the Field Office website. The table below shows the details of the website monitoring:

Date	Details of the Assessment
July 26, 2021	<ul style="list-style-type: none"> <li>Recommended two (2) plug-ins update and major update of the Wordpress Core files.</li> </ul>
September 03, 2021	<ul style="list-style-type: none"> <li>Recommended two (2) plug-ins update and recommendation for website security and performance update.</li> </ul>
September 09, 2021	<ul style="list-style-type: none"> <li>Recommended two (2) plug-ins update and major update of the Wordpress Core files.</li> </ul>
September 15, 2021	<ul style="list-style-type: none"> <li>Recommended a plug-in update and updating of PHP version of the DSWD Field Office website.</li> </ul>

- The ISA III set up a Secure Socket Layer (SSL) for Pantawid Servers, where multiple web applications used by Pantawid RPMO were lodged. The SSL ensures encryption of all the information stored on the web applications, thus preventing intruders from sniffing transmitted information.

### **ICT STAFF CAPACITY BUILDING/ATTENDANCE TO TRAININGS**

To continuously enhance the skills and knowledge of RICTMS Staff

TRAININGS	STAFF	DURATION
H3C Network Engineer Training	Andres B. Abong (ITO I) Bernardo E. Juan (ITO II)	August 23-27
Cyber Security Awareness	Joseph Anthony Cruz Bernardo E. Juan Jayvie N. Giwo Gayle Cabaddu James Arnel Lingan Ian Guitering Ferdinand Garcia	September 6,13,27
DSWD Strategy and PGS Journey in Preparation for the PGS Proficiency Audit	Jayvie Giwo Joseph Anhtony Cruz	September 7-9, 2021
Data Visualization Training	John Manuel Maguigad Bernardo E. Juan	September 29 – October 01, 2021.
Virtual assistance of NPMO for the enhanced CV-F2 Encoding Module on both RCCT and MCCT	Joseph Anthony Cruz	September 23, 2021
Data Quality Management of Risk Management and Quality Assurance Division at NPMO	Joseph Anthony Cruz	September 16-17, 2021
Virtual technical session on MCCT Information system with NPMO	Joseph Anthony Cruz John Paul Tion	September 10, 2021

## **II. Plans for the Next Quarter**

- Full Implementation of the DTS

- Implementation of the Electronic CSMSF
- Purchase of other ICT Equipment
- Installation of the LED Wall
- Conduct of Digitalization Training
- Deployment of Additional CCTV Cameras in the Centers and in the Regional Office.
- Installation of Internet Subscription for SWAD Isabela Extension at Santiago City, Isabela
- Complete the Documentation of Services Provided.
- Conduct of Preventive Maintenance and Upgrading of Old but Functional Computers
- Migration to Wireless LAN
- Upgrading of Computers
- Development of FDS IR Dashboard of Pantawidamilya
- Expansion of the VOIP System

## SOCIAL TECHNOLOGY

### HIGHLIGHTS OF ACCOMPLISHMENT

#### 1. Narrative Accomplishment

Project	Status	Issues and Concerns	Next Steps
Yakap Bayan Program for Recovering Persons Who Used Drugs	<p>Provided further technical assistance to twenty-eight (28) LGUs of Alicia, Roxas, Ramon, Maddela, San Mateo, Benito Soliven, Sto. Nino, Gonzaga, Pamplona, Gamu, Gattaran, Diffun, Cordon, Cabarroguis, Tumaui, Solano, Aglipay, Kasibu, Iguig, Amulung for YBP, Reina Mercedes (TeamBRE) monitored progress of replication of nine (9) LGUs (Aparri, Camalaniugan, Lal-lo, Buguey, Sta. Teresita, Sta. Ana, Gattaran and Alcala)</p> <p>Provided orientation and technical assistance to 28 LGUs in Cagayan and Isabela</p> <p>Conducted an orientation on the 5 priority social technologies and on all the other completed social technologies in partnership with Regional Juvenile Justice and Welfare Committee (RJJWC) for the different vulnerable sectors on July 14, August 11 and September 30, 2021 through the combination of virtual platforms and face-to-face interaction following the imposed pandemic protocols.</p>	<p>Nine (9) among the thirty-six (36) LGUs invited were not able to attend due to equally important schedule, lack of manpower in the office and due to the pandemic as some of the invited were isolated and/or under quarantine</p> <p>(Solana, Tuao, Cagayan; PSWDO-Isabela, Ilagan City, Gamu, Sta. Maria, San Manuel, Benito Soliven, Gamu, Roxas, Mallig, Quirino and Burgos)</p>	<ul style="list-style-type: none"> <li>- To provide further technical assistance and to follow through with the MSWDO to facilitate submission of SB resolutions and MOA for the replication of their chosen social technologies.</li> <li>- To continue to conduct orientation on the completed social technologies for the last batch</li> <li>- To assist in the conduct of capability building training to LGU project implementers</li> </ul>
Team Balikan Rescue in Emergencies (TeamBRE)			
Home Care Support Services for Senior Citizens (HCSSSC)			
Community Action and Resources for Accessible and Better Living Environment for Persons with Disability (CARE-ABLE)			
Buklod Paglaom Para sa CICAL: Holistic Psychosocial and Economic Interventions for Children in Conflict with the Law			

#### 2. Statistical Accomplishment

Project	Target	No. of	Beneficiaries Served	Remarks/Next Steps
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	Beneficiaries/Outputs	Direct	Indirect	
Yakap Bayan Program	98 LGUs	27 LGUs		<ul style="list-style-type: none"> <li>- To monitor the progress of the implementation of LGUs replicating the projects;</li> <li>- To conduct follow-ups to LGUs who expressed their interest to replicate the projects;</li> <li>- To conduct social marketing/orientation to all the 98 LGUs;</li> <li>- To assist in the conduct of capability building trainings for LGU project implementers</li> </ul>
TeaMBRE		27 LGUs		
HCSSSC		27 LGUs		
Buklod Paglaom para sa CICL		27 LGUs		
CARe-ABLE		27 LGUs		
SALInLAHI		-		
Other Completed Social Technologies		27 LGUs		

### 3. Fund Utilization

Project	Activity	Budget Code	Budget Allocation	Obligation Incurred	Disbursement	Balance	Remarks / Recommendations
Replication of completed social technologies	Launching/MOA signing with LGUs replicating completed social technologies	Representation expense	48,000.00	0	0	48,000.00	To schedule the conduct of MOA signing among three (3) LGUs during the 4th quarter (Roxas, Ramon and Maddela)
	Provision of start-up funds to LGUs replicating completed social technologies	Subsidies – Others	120,000.00	0	0	120,000.00	To follow up LGU's for the submission of their Project Proposal.
	Capability Building of project implementers of intermediaries replicating completed social technology projects	Training Expense	542,000.00	217,700	0	324,300.00	To conduct the training for implementers of Alicia, Isabela in October, 2021
Number of LGUs reached through social marketing activities	Orientation on Completed Social Technologies	Training Expense	198,300.00	198,300.00	198,300.00	0	The amount utilized for the orientation is not yet reflected in the Budget Report as of this report

#### 4. Social Marketing of Completed Projects

Promotion and Institutionalization Activities			Name of LGUs / NGOs	Title of ST	Date of Issuance				Adoption / Replication	
Activity Title	Date / Venue	No. of Pax			EOI	Resolutions	MOA	AIP	Adoption	Replication
Provision of further technical assistance	July to August via Phone call and Social media applications and Field Visits	28 LGUs	Alicia, Roxas, Ramon, Maddela, San Mateo, Benito Soliven, Sto. Nino, Gonzaga, Pamplona, Gamu, Gattaran, Diffun, Cordon, Cabarroguis, Tumauni, Solano, Aglipay, Kasibu, Iguig, Amulung for YBP, Reina Mercedes, Aparri, Camalaniugan, Lal-lo, Buguey, Sta. Teresita, Sta. Ana, Gattaran and Alcala	<i>TeamBRE, Yakap Bayan, HCSSSC</i>	21	2 submitted in 2021	3 submitted in 2021	/		3
KSS/Orientation with Intermediaries on Completed Social Technologies	July 14, August 11 and September 30, 2021	27 LGU; 46 participants	Nagtipunan, Maddela, Cabarroguis, Diffun Aglipay, Saguday, Province of Quirino; Sto. Nino, Enrile, Iguig, Rizal, Tuguegarao City, Penablanca, Piat, Amulung, Province of Cagayan; Ilagan, Palanan, Quirino, GAmu, Mallig, San Manuel, Cabagan, Sta. Maria, Province of Isabela, Benito Soliven, Burgos and Roxas.	<i>TeamBRE, Yakap Bayan, HCSSSC, CARE-ABLE, Buklod Paglaom, Others</i>	/	/	/	/	/	/
Total No. of Activities Conducted:	Total no. of intermediaries reached through promotion and institutionalization activities:	Total No. of LGUs reached:	Total STs promoted / institutionalized		Total No. of EOIs submitted	Total No. of Resolutions submitted		Total No. of MOAs submitted:	Total	
3	27	27	5		21	2		3	27	

### 5. Yakap Bayan Program

Target	Accomplishment	Remarks	Fund Utilization
4 LGUs replicating the YBP	3 LGUs have already submitted their MOA with FO2	MOA is yet to be signed by the Regional Director, STU will schedule the MOA signing in October, 2021	-
1 LGU trained on Yakap Bayan Program	-	LGU of Alicia is scheduled during the 3rd week of October	217,700.00
LGUs reached through social marketing	27	YBP is highlighted as priority social technology among the 5 promoted social technologies during social marketing activities (orientations)	158,700.00

### 6. Summary

For this quarter, the Social Technology Unit continued to exert effort in the social marketing of completed social technologies by providing technical assistance and capacity building activities to LGUs in partnership with other internal staff. A total of 28 LGUs were provided technical assistance and 27 LGUs having a total of 46 participants in the province of Cagayan and Isabela were oriented on the latest completed social technologies as well as a rundown of the other completed projects which they can choose to replicate.

The first two (2) batches for the orientation were done via face-to-face interaction while the last batch was done via the combination of virtual teleconferencing and face-to-face. This is to accommodate participants who were in isolation and/or in quarantine due to the high number of COVID19 cases in their locality.

### 7. Issues/Concern

First, during the third quarter, there was only one staff member in the unit- a Project Development Officer II under Contract of Service status who had only been working for barely four (4) months in the unit. The former Head, a Social Worker II under Casual employment, opted to pursue her career in the Local Government Unit. With this, there were jobs and tasks left undone, the staff was challenged to learn all STU affairs as there were no staff provided to aid the unit's deliverables and tasks.

Second, partnership with other offices in the field office have helped in the conduct of activities in terms of manpower, however it is worthy to mention that it somehow has affected the timeliness of the conduct of scheduled activities. There were at least two (2) batches where the activity had to be rescheduled as the partner office had unprecedented issues due to the pandemic situation.

Lastly, lack of manpower in the field office to provide technical assistance (computer/technology-related concerns) during schedules of activity have in some way hindered quality delivery of services. It is to be noted that the activities conducted were via face-to-face and virtual modalities.

Based on experience, the learning management team needs different people for a facilitator, coordinator and a computer operator other than the Resource Persons (RP). Please be informed that for the past five (5) or so activities, there was only one (1) staff member to act as a facilitator, coordinator and RP, sometimes the staff even acted as the computer operator. Having three (3) additional staff members will secure a good flow of the activity as each will be able to attend to each role's concerns.

### 8. Recommendations

With the first concern mentioned above, it is logical and reasonable to hire an additional staff to focus on clerical works of the unit such as document routing, filing, preparation of PRs and other correspondences, follow-ups, secretarial and other clerical-related work. The Administrative Staff will also be manning the office should the technical staff be out for official business travels. This will help the technical staff focus more on their core functions, especially



that they are working more with external partners and have to conduct field visits often to monitor and provide technical assistance to intermediaries.

It is also suggested that concerned units and/or offices would always be given two (2) slots during capability building activities, to prevent monopoly of knowledge. It is reasonable that there should be a cascading activity after every training, however, based on experience with the limited staff, the requirements to conduct an activity and the amount of deliverables the unit has, it is impractical to consider conducting such.

In relation to the last concern, there should be consistent, committed collaborative work with other units and/or sections in the Field Office to deliver satisfactory activities for the intermediaries and/or partners.

Finally, STU focal persons should also be continuously capacitated on social marketing strategies and on social technology development especially during these times so that they become more effective and efficient in carrying out their functions.

## INTERNAL AUDIT SERVICES

As COVID19 cases continue to rise not only for the country as a whole but also for Region II, the economic movement was deeply affected and assistance to individuals, families, and communities in need are being prioritized by the Department. The existence of this pandemic has left the government finding for ways to address its effects and devastation. This brought us in an extremely unique situation, far from all sorts of disaster DSWD is used to deal with. Anent this, as a support service unit, the Internal Audit Unit represented by the Management Audit Analyst II documents the following accomplishments.

### HIGHLIGHTS OF ACCOMPLISHMENTS

KRA	ACCOMPLISHMENTS
<b>Monitoring of compliance to policies and other regulations</b>	<p>Reviewed, validated, and submitted the C.Y. 2021 2<sup>nd</sup> Quarter Integrity Compliance Report (ICORE) progress monitoring of the following units and sections to the Central Office's Integrity Management Committee within the prescribed timeline:</p> <ul style="list-style-type: none"> <li>Sustainable Livelihood Program</li> <li>Crisis Intervention Unit</li> <li>Human Resource Planning and Performance Management Section</li> <li>Supply and Property Section</li> <li>Social Marketing Unit</li> <li>National Household Targeting Section</li> </ul> <p>Monitored the CY 2021 3<sup>rd</sup> Quarter implementation of activities under the Integrity Management Plan (IMP) of the of the following units and sections:</p> <ul style="list-style-type: none"> <li>Sustainable Livelihood Program</li> <li>Crisis Intervention Unit</li> <li>Human Resource Planning and Performance Management Section</li> <li>Supply and Property Section</li> <li>Social Marketing Unit</li> <li>National Household Targeting Section</li> </ul>
<b>Good Governance</b>	<p>Performed the underlying duties and responsibilities under designated committee memberships such as Human Resource Merit Promotion and Selection Board (HRMPSB), DSWD FO2 Anti-Red Tape Unit (ARTU), Committee on Decorum and Investigation (CODI) and others. These duties and responsibilities includes the checking of examinations, attendance to interviews, and participation on deliberations of the HRMPSB and performance of secretariat duties on the ARTU.</p> <p>Acted as the Secretariat during the Third Quarter Regional Management Development Conference conducted on August 19-20, 2021 at DSWD Field Office 02, Tuguegarao City, Cagayan.</p> <p>As part of the periodic audits being conducted by the CO-Internal Audit Services, the Internal Audit Unit assisted the CO-IAS auditors on the conduct of the Social Pension Program Implementation Audit.</p>
<b>Internal Controls/Policies/Procedures</b>	<p>Conducted reviews on the DTRs of concerned employees and/or officials, reviews on the project proposals of activities of the field office, and other relevant documents such as correspondences, draft MOAs, procurement documents, leave cards and others.</p>
<b>Other Tasks</b>	<p>Pursuant to the Central Office's termination of the ESP-SAP implementation, the MAA, as the FO2 ESP-SAP focal person, augmented on the accomplishment of the SAP Databank in preparation for the budget hearing. This was based on the CO's SAP-SWG guidance and directives. In addition, finalization of ESP-SAP liquidation was also facilitated and the corresponding preparation and submission of ESP-SAP terminal report was accomplished by the Internal Audit Unit. The unit also attended to emergency meetings and concerns of the CO with regard to ESP-SAP implementation.</p> <p>Delivered valid and timely responses to complaints and concerns received coursed through Hotline 8888, CSC-Contact Center ng Bayan, and Presidential Complaint Center.</p>

### Other Significant Activities

Review of manuals, reports, and guidelines (AOs and MCs including Drafts) governing specific areas of operations; Attendance to Field Office activities, meetings, conferences, and similar undertakings; Continuous provision of technical assistance to employees and intermediaries.

### Issues and Concerns:

Due to the declaration of the Community Quarantine by the President, the Field Office staff and personnel encountered some difficulties and constraints in the performance of their regular duties and services. In line with this, the said Community Quarantine posted a challenge for the IAU to conduct some audit procedures and monitoring caused by travel restriction and suspension of transportation.

### Conclusion and Recommendation:

Based on previous reports, the Management Audit Analyst II have recommended the hiring of the vacant positions under the Office of the Regional Director (ORD) in order to assist in the administrative and technical aspect for the ORD as a whole.

## HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT DIVISION

DSWD Administrative Order No. 01 series of 2018 or the Functional Structure of the DSWD Field Offices specifies that Human Resource Management and Development Division (HRMDD) shall address the Field Office staff complement and ensure the well-being of employees productivity and overall organizational effectiveness by leading the development of policies and systems relative to human resource planning, recruitment and selection, performance management, human resource needs assessment, career development and employee welfare and labor relations and personnel administration.

However, for Field Office No. 02, the role of HRMDD expanded to include being the accountability center for the implementation of Ease of Doing Business and ISO Certification.

### Percentage of ISO 9001:2015 requirements complied

The Human Resource Management and Development Division participated in the following ISO – related activities initiated by the Quality Management Team in preparation for the ISO Certification this year.

1. DSWD First Internal Audit conducted by the resident ISO Internal Auditor on September 6 to 10, 2021.
2. DSWD Mock Audit conducted by Quality Plus on September 14 to 17, 2021. This Division was selected to present Means of Verification under the Learning and Intervention.

As part of the ISO Working Team, HRMDD also took part in the First Management Review on September 28, 2021.

### Streamlining and Process Improvement of Agency Services and digitization initiatives Report submitted

Annex 3B – FY 2020 (Form A1-Details of Bureau/Office Performance Report) and Annex 3A-FY 2020 (Form A- Department/Agency Performance Report and List of FY 2020 Digitization Initiatives) as part of the FO2's submission of PBB requirements was submitted on August 17, 2021.

The Enhanced DSWD Field Office 02 Citizen's Charter was initially submitted on September 21, 2021. However, the submission was extended on October 25, 2021.

The Online Writeshop on Citizen's Charter was conducted on August 11-12, 2021 and the Public Consultation or Stakeholder Engagement last September 14, 2021. Compliance to CART on the submission of the FO2 Client Satisfaction Measurement Survey Report and FO2 Citizen's Charter 2021, 2nd Edition were accomplished last July 21, 2021 and September 21, 2021 respectively.

### Percentage of vacant positions filled up

As of September 30, 2021, 932 positions are filled up out of the 1046 authorized positions registering hiring rate of 89.10%. Consequently, 114 vacant positions are still on the process of filling up.

Below is the breakdown per status of employment:

Status of Employment	Authorized	Filled	Unfilled	Variance																
Permanent	104*	95	9	<div>This includes the following positions with corresponding HR actions</div> <table><tr><td>1</td><td>Posting</td></tr><tr><td>3</td><td>For longlisting</td></tr><tr><td>1</td><td>For Written Examination</td></tr><tr><td>1</td><td>For HRMPSB Interview</td></tr><tr><td>2</td><td>Assumption on October</td></tr><tr><td>1</td><td>c/o Central Office</td></tr><tr><td>4</td><td>CT- not for filling up</td></tr></table>	1	Posting	3	For longlisting	1	For Written Examination	1	For HRMPSB Interview	2	Assumption on October	1	c/o Central Office	4	CT- not for filling up		
1	Posting																			
3	For longlisting																			
1	For Written Examination																			
1	For HRMPSB Interview																			
2	Assumption on October																			
1	c/o Central Office																			
4	CT- not for filling up																			
Casual	3	3	0																	
Contractual	463	456	7	<div>This includes the following positions with corresponding HR actions</div> <table><tr><td>2</td><td>For longlisting</td></tr><tr><td>1</td><td>For Written Examination</td></tr><tr><td>1</td><td>For HRMPSB Interview</td></tr><tr><td>1</td><td>Assumption on October</td></tr><tr><td>2</td><td>For HRMPSB Resolution</td></tr></table>	2	For longlisting	1	For Written Examination	1	For HRMPSB Interview	1	Assumption on October	2	For HRMPSB Resolution						
2	For longlisting																			
1	For Written Examination																			
1	For HRMPSB Interview																			
1	Assumption on October																			
2	For HRMPSB Resolution																			
Contract of Service	476**	378	98	<div>This includes the following positions with corresponding HR actions</div> <table><tr><td>4</td><td>For reposting</td></tr><tr><td>2</td><td>For longlisting</td></tr><tr><td>28</td><td>For examination</td></tr><tr><td>4</td><td>For HRMPSB Resolution</td></tr><tr><td>26</td><td>For HRMPSB Interview</td></tr><tr><td>30</td><td>For MOA signing</td></tr><tr><td>3</td><td>For assumption</td></tr><tr><td>1</td><td>Not to be filled up***</td></tr></table>	4	For reposting	2	For longlisting	28	For examination	4	For HRMPSB Resolution	26	For HRMPSB Interview	30	For MOA signing	3	For assumption	1	Not to be filled up***
4	For reposting																			
2	For longlisting																			
28	For examination																			
4	For HRMPSB Resolution																			
26	For HRMPSB Interview																			
30	For MOA signing																			
3	For assumption																			
1	Not to be filled up***																			
Total	1046	932	114																	

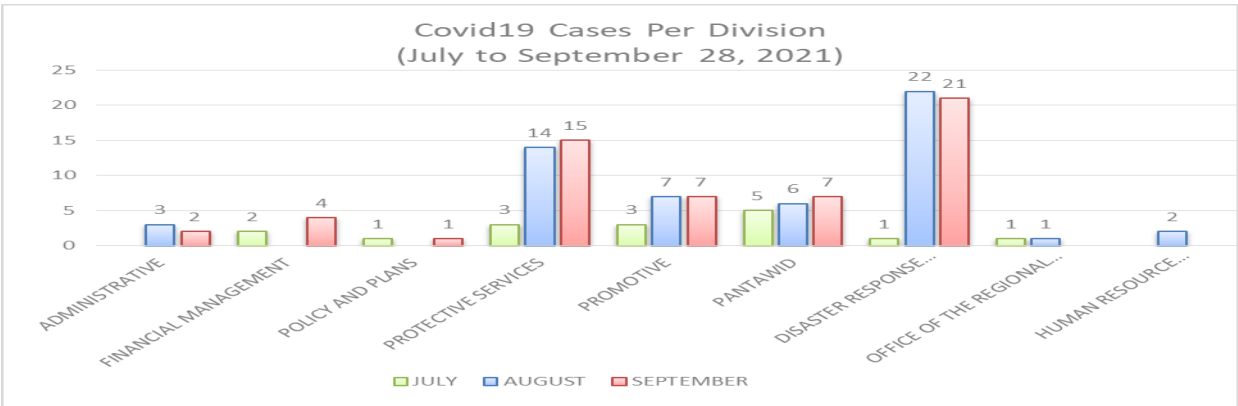
\*Positions coterminous to the Incumbent not included  
 \*\* The data does not include the eleven (11) newly created positions for Malasakit Centers  
 \*\*\* Project Development Officer I vice Sadural under NHTS-RP

The Proposal to convert Contract of Service and Job Order was submitted on September 23, 2021 comprising of 136 positions excluding positions under programs and services affected by the devolution.

Number of COVID-19 cases reported

From July 1, 2021 to September 30, 2021, Field Office No. 02 has one hundred twenty-eight (128) confirmed cases with breakdown as follows.

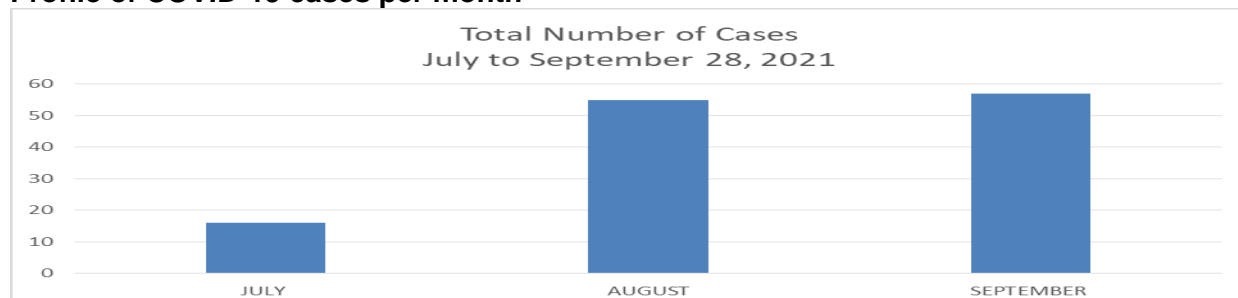
Profile of COVID-19 cases per division:





Above data presents the breakdown of confirmed COVID-19 confirmed cases. From the data, it can be gleaned that Disaster Response Management Division has the highest cases with 44 cases, followed by Protective Services Division with 32 cases and Pantawid with 18 cases.

### Profile of COVID-19 cases per month



There was an increasing trend in the COVID-19 cases from July to September 2021.

### Profile of COVID-19 cases as to program of assignment

DIVISION	PROGRAM/SECTION	NUMBER OF CASES
Office of the Regional Director	Social Marketing Section	1
Office of the Regional Director	SWAD Cagayan	1
Office of the Regional Director	SWAD Isabela	1
Office of the Regional Director	SWAD Quirino	1
Office of the Regional Director	SWAD Nueva Vizcaya	1
Office of the Assistant Regional Director for Administration	RICTMS	1
Promotive Services Division	Sustainable Livelihood Program	11
Protective Services Division	Crisis Intervention Section	1
Protective Services Division	Cagayan Valley Regional Rehabilitation for Youth	5
Protective Services Division	Social Pension Program	6
Protective Services Division	Regional Haven for Women and Girls	3
Protective Services Division	Reception and Study Center for Children	10
Protective Services Division	SWIDS	2
Protective Services Division	SECTORAL	2
Protective Services Division	APCS	1
Pantawid Pamilyang Pilipino Program	Regional Program Management Office	5
Pantawid Pamilyang Pilipino Program	Municipal Operations Office	36
Pantawid Pamilyang Pilipino Program	Provincial Operations Office	4
Financial Management Division	Accounting Section	4
Financial Management Division	Budget Section	2
Financial Management Division	Cash Section	2
Administrative Services Division	General Services Section	1
Administrative Services Division	Supply and Property Section	1
Disaster Response Management Division	Records Section	1
Disaster Response Management Division	Disaster Response Rehabilitation Section	13
Disaster Response Management Division	Disaster Response Management Division Proper	1
Human Resource Management and Development Division	Human Resource Welfare Section	1
Human Resource Management and Development Division	Personnel Administration Section	1
Policy and Plans Division	Standards Section	2
Policy and Plans Division	Unconditional Cash Transfer Program	1
Promotive Services Division	KALAHI-CIDDS	6
<b>TOTAL NO. OF CASES</b>		<b>128</b>

The above table, on the other hand, indicates the breakdown of COVID-19 cases per program of assignment.

### Number of monthly reports on assistance provided to DSWD frontliners submitted

380 affected employees with COVID-19 were given assistance pegged at Php 1,530.69 per assistance. Admittedly, monthly report has to be devised to comply with this indicator.

Financial assistance to COVID-19 amounted to Php 370,000 given to 37 employees who submitted the required documents.

### Reduction of COVID-19 cases among personnel based on 2020 baseline

The indicator for the reduction of COVID-19 was changed to the submission of the COVID-19 Action and Prevention Plan Monitoring Report. These reports were submitted on the following dates:

Period	Date of Submission
July COVID-19 Action and Prevention Plan Monitoring Report	August 23, 2021
August COVID-19 Action and Prevention Plan Monitoring Report	October 1, 2021

### Payment of Hazard Pay

In compliance to the memorandum from the Secretary dated April 3, 2020, the Personnel Administration Section facilitated the payment of hazard pay amounting to Php 2,708,500.00 for July and August with breakdown as follows:

July	Php 1,992,500.00
August	Php 716,000.00

### Learning and Development Activities conducted

The following activities are conducted activities for this 3<sup>rd</sup> quarter:

- Orientation of Newly Contractualized Pantawid Staff on July 19 and July 30, 2021
- Orientation Program for Newly Hired employees on August 12 – 13, 2021

The section also facilitated provision of Educational Assistance to three (3) staff namely Juan Z. Zalun, Mac Paul V. Alariao and Frankneil M. Adducul as per submitted required documents and approved HRDC resolutions.

It also facilitated attendance of three (3) staff to the 2021 Public Sector HR Symposium last September 15 -17, 2021.

### Rewards and Recognition

In compliance to the Call for Nomination for the 2021 Program on Awards and Incentives for Service Excellence, this Field Office was able to submit sixteen (16) nomination packets on September 20, 2021.

Best Manager	Cezario Joel C. Espejo
Gawad HUWARAN	Cecilia T. Turingan
Best Social Worker (Center-Based)	Sunshine R. Balisi
Best Social Worker (Community-Based)	Mylene E. Attaban
Best Social Worker (Technical Social Worker)	Valentina C. Monterubio
Best Division Chief	Franco G. Lopez
Best Center Head	Shirley G. Labuguen
Best Technical Staff (Permanent)	Gela Flor R. Perez
Best Technical Staff (Contract of Service)	Leon Milan Emmanuel L. Romano
Best Administrative Staff (Permanent)	Glecie C. Domingo
Best Houseparent	Benito N. Respicio
Best Operations Office	Provincial Operations Office – Nueva Vizcaya
Best Support Office	Social Welfare Institutional Development Section
Best Convergence Action Team	Municipal Action Team – Dupax del Norte

The Crisis Intervention Section and the Social Marketing Unit are nominated for the Best Crisis Intervention and Pagpupugay sa Patas na Pagtrato sa Komunidad sa Larangan ng Pag Aanunsyo at Pamamahayag

### Significant Milestone:

The Office was conferred the Bronze Level Award in the Program to Institutionalize Meritocracy and Excellence in Human Resource Management on August 31, 2021 through Civil Service Commission Resolution No. 2100165 dated February 16, 2021. The award was personally given by the Director Ma. Noemi S. Bustamante of the CSC Cagayan & Batanes Field Office.

## FINANCIAL MANAGEMENT DIVISION

The **Financial Management Division** comprises of three (3) sections namely with the following responsibilities:

- The **Accounting Section** is responsible in the preparation of the Monthly and Quarterly Financial Report in accordance with the Philippine Public Sector Accounting Standards. This section is also responsible for the processing of financial claims in accordance with the department's guidelines and memorandum.
- The **Budget Section** is responsible in the processing of Obligation Request to ensure that fund allocation of the different Programs/Activities/Projects (PAP) are utilized in accordance with the General Appropriations Act.
- The **Cash Section** is responsible for the monitoring of the cash position of the department to ensure 100 % utilization of cash as per the monthly cash program. One of its main function is to issue official receipts in the collection of fees on Minors Travelling Abroad, Solicitation Permit, Affiliation fee and other charges that serves as an income of the agency. The Collecting Officer (Cashier) is mandated to ensure that all collections are deposited daily to the Bureau of Treasury.

### I. HIGHLIGHT OF ACCOMPLISHMENTS

The **Accounting Section** generated four (4) quarterly reports, eleven (11) monthly reports and three (3) other reports:

- Quarterly reports
  - Financial Positions
  - Financial Performance
  - Statement of Changes in Net Assets/Equity
  - Cash Flow Statements
- Monthly reports
  - Trial Balance (including subsidiary ledgers, JEV) Fund 101, Fund 161, SWDRP, Fund 170, Fund 151)
  - Details of Account Subsidy From National Government " 651"
  - Details of Account Subsidy from Central Office "653"
  - Details of Due to NGA's
  - Details of Income from Grants and Donations
  - Status of NCA, Request of NCA, Certificate of Unutilized NCA
  - Report of Disbursements
  - Cash Utilization Reports
  - Financial Accountability Reports (FAR 4)
  - RCI with JEV for Other Accounts ( LBP Trust, Kalahi, SAP , PVB trust and IGP)
  - Report of Collections with JEV
- Other Reports
  - Monthly Tax Remittance Advice
  - Weekly Report on Major Disbursement
  - Bank Reconciliation Statement for all funds

The table below shows the Status Cash Advances as of June 30, 2021:

Particulars	Balance as of January 1, 2021	Granted for the Year	Liquidations	Balance as of September 24, 2020
123- Cash Adv. to Special Disbursing Officers	300,617,900.11	2,473,593,331.90	2,005,985,608.16	788,225,623.85
136- Due from NGA's	11,666,074.27	26,713,332.70	20,426,660.27	38,379,406.97
138- Due from LGU's	107,567,070.95	107,567,070.95	62,823,264.63	285,077,070.95



139- Due from NGO's /PO's	448,526.13			448,526.13
148-Cash Adv. To Officers /Employees	-	3,211,512.86	2,250,278.24	961,234.62
<b>TOTAL</b>	<b>420,299,571.46</b>	<b>2,681,028,177.46</b>	<b>2,091,485,811.30</b>	<b>1,009,841,937.62</b>

Due from NGAs represents undelivered purchases of office supplies from the Department of Budget and Management, food supplies for the implementation of SFP and for stand by funds under QRF to NFA and advance payment for Research to Cagayan State University and skills training

Due from LGUs represents fund transferred for the implementation of Supplemental Feeding Program, for the provision of stipend of Senior citizens 60 years old and above, implementation of expanded AICS, implementation of CCAM-CFW, and implementation of BUB projects.

Due from NGOs /POs represents fund transfers to accredited Civil Society Organizations purposely for the family development sessions for Pantawid Pamilya and to Day Care Federations for the supplemental feeding program. This amount is subject to the request for write-off pending the compliance to the supporting documents for the grant of request.

The **Budget Section** timely submitted three (3) Statement of Allotment, Obligation and Balances (SAOB) reports for the months of July, August and September 2021 and complied in the completion of Budget Utilization Report thru the google sheet before fifth (5<sup>th</sup>) of the following month.

The overall Budget Utilization Rate of Current and Continuing Appropriations for the third (3rd) quarter is **81.50%**. The Continuing Fund Utilization Rate is **98.38%** while Current Fund Utilization Rate is **77.89%**.

The table below shows the Status of Allotment, Obligations Incurred and Balances per Allotment Class as of September 30, 2021:

#### Current Appropriations:

Class	Allotment	Obligations	Balance	Utilization Rate
PS	242,556,262.56	174,437,051.03	68,119,211.53	71.92%
MOOE	2,923,850,083.66	2,292,922,610.03	630,927,473.63	78.42%
RLIP	4,437,000.00	3,481,711.06	955,288.94	78.47%
CAPITAL OUTLAY	7,576,125.63	4,683,569.63	2,892,556.00	61.82%
<b>TOTAL</b>	<b>3,178,419,471.85</b>	<b>2,475,524,941.75</b>	<b>702,894,530.10</b>	<b>77.89%</b>

#### Continuing Appropriations:

Class	Allotment	Obligations	Balance	Utilization Rate
PS	19,814.00	19,814.00	-	100.00%
MOOE	653,135,424.53	621,719,781.42	31,415,643.11	95.19%
CAPITAL OUTLAY	3,000,000.00	2,119,100.00	880,900.00	70.64%
<b>TOTAL</b>	<b>656,155,238.53</b>	<b>623,858,695.42</b>	<b>32,296,543.11</b>	<b>95.08%</b>

High Utilization Rate for the Continuing Appropriation is mainly attributable to PSIF-AICS with an obligation of Php 511,762,640.20. The remaining balance is attributed to AICS amounting to Php 7,687,000 allotted for food packs of LGU's affected during the quarantine community and UCT amounting Php 3,220,024.50 of which it is expected to be utilized until December 15, 2021.

The Cash Section submitted eight (8) reports for the months of July, August and September 2021:

- 1) Cash Position Report
- 2) List of Cancelled Checks and Staled Checks
- 3) Report of Checks Issued for All Accounts
- 4) Summary of Sources and Uses of Funds
- 5) Treasury Report on Collections
- 6) Summary List of Checks Issued and Cancelled (SLCIC)
- 7) Summary of LDDAP-ADAs Issued and Invalidated ADA Entries (SLIIE)
- 8) RCI and RADAI books
- 9)

**Cash Utilization Rate of 100%** was achieved. A total of **Php 1,301,092,181.76** was downloaded to MDS account where the same amount was utilized as of September 30, 2021.

The table below shows the Status of NTA/NCA and Disbursement as of June 30, 2021:

Program	Total NCA/NTA	Total Disbursements	Balance
Disaster response and rehabilitation program	7,080,204.98	11,417,884.49	(4,337,679.51)
General Management & Supervision	6,506,823.81	7,134,141.90	(627,318.09)
IMPLEMENTATION OF R.A. 10868 or THE CENTENARIANS ACT OF 2016	1,000,000.00	1,528,491.29	(528,491.29)
Information and Communication Technology Service Management	500,000.00	2,907,315.52	(2,407,315.52)
National Household Targeting System for Poverty Reduction (NHTS-PR)	1,259,794.10	502,121.60	757,672.50
Pantawid Pamilya (Implementation of Conditional Cash Transfer)	23,312,279.55	47,776,197.24	(24,463,917.69)
Protective services for individuals and families in especially difficult circumstances	276,079,098.56	278,797,223.09	(2,718,124.53)
Provision of services for center-based clients	15,209,583.66	28,230,231.73	(13,020,648.07)
Provision of technical/advisory assistance and related services	17,264,667.00	25,613,430.48	(8,348,763.48)
Social Pension for Indigent Senior Citizens	727,069,000.00	648,649,102.81	78,419,897.19
Social Technology Development and Enhancement	779,786.00	124,201.84	655,584.16
Standards-setting, licensing, accreditation and monitoring services	204,458.00	313,464.37	(109,006.37)
Supplementary Feeding Program	123,060,333.00	177,400,614.41	(54,340,281.41)
Sustainable Livelihood Program	132,603,392.30	124,476,758.56	8,126,633.74
Tax Reform Cash Transfer	-	1,957,725.33	(1,957,725.33)
Automatic Appropriation - RLIP	1,110,000.00	-	1,110,000.00
Recovery and Reintegration Program for Trafficked Persons	223,334.00	31,990.00	191,344.00
Quick Response Fund	4,424,502.60	7,106,589.05	(2,682,086.45)
National Resource Operation	-	1,021,733.97	(1,021,733.97)
Assistance to Persons with Disability and Older Persons	35,000.00	244,750.63	(209,750.63)
Formulation and development of plans and policies	-	161,795.61	(161,795.61)
Services to Distressed Overseas Filipinos	103,425.00	135,430.06	(32,005.06)
EPAHP	842,562.60	254,644.40	587,918.20
Implementation and Monitoring of PAMANA Program Peace and Development	816,834.00	496,644.85	320,189.15
KC-KKB	409,643.00	37,174.81	372,468.19
Provision of capability training programs	36,000.00	45,232.74	(9,232.74)
<b>Total</b>	<b>1,301,092,181.76</b>	<b>1,301,092,181.76</b>	<b>(0.00)</b>

### III. ISSUES AND CONCERNS

ISSUES AND CONCERN	RECOMMENDATION FOR ACTION/ACTIONS TO BE UNDERTAKEN	RESPONSIBLE PERSON/DIVISION
1. Immediate Liquidation of Cash Advances	The Special Disbursing Officers to facilitate the completeness of data for immediate liquidation of Cash advances	All Special Disbursing Officers

### IV. RECOMMENDATION

- Programs should ensure the completeness and correctness of the supporting documents attached to liquidation reports to comply with the Government Accounting Manual and COA Circulars.
- Implementation of projects should take into consideration the early utilization of funds following the Monthly Disbursement Program to avoid lapsing of funds.

### V: PLANS FOR THE NEXT QUARTER

LIST OF ACTIVITIES	OBJECTIVES/ PURPOSE OF THE ACTIVITY	SCHEDULED DATES
1. Submission of Disbursement Vouchers to COA (for the period March to September 2021)	Submit vouchers with accurate and complete supporting documents	Until December2021
2. Compliance to AAPSI (Agency Action Plan and Status of Implementation)	Update monitoring report to fully implement Audit compliance	Until December 2021
3. Integrity of Accounts	Update of Subsidiary Ledger of Accounts:  1.Inventories pending submission by the Supply Unit RIS for the reconciliation 2. Bank reconciliation of payroll account 3. Property Accounts 4. Remittances	Until December 2021
4. Reconciliation of Reciprocal Accounts	Subsidy from Central Office	Until December 2021
5. Submission of Liquidation Books to COA	Forward to COA with complete supporting documents	Until December 2021

## ADMINISTRATIVE DIVISION

Administrative Services Division ensures provision, maintenance and management of logistical requirements to support the Department in the attainment of its vision and mission; develop policies and formulate plans and programs related to the provision of logistical services; ensure provision of services related to property management, record management, maintenance of facilities and vehicles, operation of transportation, communication, utility services and supervision of janitorial and security services; ensure appropriate management systems and procedures are in place for economical, efficient and effective services; and direct all activities pertaining to procurement, planning, contract management and monitoring.

### I. HIGHLIGHTS OF ACCOMPLISHMENTS

#### A. PROCUREMENT SECTION

MAJOR TASKS	ACTIVITIES UNDERTAKEN/OUTPUT
✓ Reviews Purchase Requests and verifies inclusion in the PPMP	➤ Reviewed/Verified 508 Purchase Requests with comments for enhancements
✓ Prepares Canvass/ Request for Quotation for supplies and training	➤ Approved/Served 248 Canvass/RFQ prepared
✓ Prepares Abstract of Canvass and routed to BAC for awarding and signature	➤ Approved 234 Abstract of Canvass and routed to BAC for awarding and signature
✓ Prepares Purchase Order	➤ Approved 269 PO's prepared
✓ Prepares Agency Procurement Request (APR)	➤ Submitted 4 Agency Procurement Request
✓ Prepares BAC Resolutions	➤ Prepared 389 BAC Resolutions Approved by Head of the Procuring Entity
✓ Post Invitation to Bid/Request for Quotation/Bid Bulletins at PhilGEPS	➤ Posted 49 invitations to bid for quotation /Bid bulletins at PhilGeps.
➤ Conducts Public Bidding thru video conferencing/face to face with the assistance of RICTMU staff	➤ Supply and Delivery of Office Supplies and Consumables, 1 Lot, for use of DSWD Field Office 02 Staffs, Centers and Institutions and Satellite Offices for the 2 <sup>nd</sup> Semester of CY 2021 amounting to P2,876,866.39 ➤ Supply and Delivery of Computer Inks and Consumables, 1 Lot, for use of DSWD Field Office 02 Staffs, Centers and Institutions and Satellite Offices for the 2 <sup>nd</sup> Semester of CY 2021 amounting to P2,429,366.00 ➤ Provision of 35 Security Services and 9 Utility Workers for DSWD CY 2022 amounting to P9,904,791.72 ➤ Supply and Delivery of Food Stuffs for the production of 24,000 family food packs intended to LGUs affected by current community quarantine amounting to P7,687,680.00

## B. SUPPLY, PROPERTY AND ASSET MANAGEMENT SECTION

MAJOR TASKS	ACTIVITIES UNDERTAKEN/OUTPUTS
✓ Provision of Regular Supplies and Materials and Catering Services	➤ Facilitated <b>448 Approved Purchase Orders</b> for supplies & materials <b>Breakdown as follows:</b> <ul style="list-style-type: none"> <li>• 321 - delivered and paid P.O</li> <li>• 127 - served awaiting</li> </ul>
✓ Coordination with Service Providers for Trainings, Seminars and Meeting venues	➤ Facilitated <b>76 Approved Purchase Orders</b> for catering services <b>Breakdown as follows:</b> <ul style="list-style-type: none"> <li>• 60 - conducted paid CY 2021</li> <li>• 16 - served to be conducted CY 2021</li> </ul>
✓ Payment to Suppliers for Regular Supplies	➤ Facilitated/prepared the Disbursement Vouchers (DVs) for payment of suppliers (good/services for <b>372 Purchase Orders</b> -) <ul style="list-style-type: none"> <li>• 261 - Disbursement Voucher for CY 2020</li> <li>• 11 - Disbursement Voucher for CY 2021</li> </ul>
✓ Distribution/Issuance of Office Equipment with Property Accountability Receipt (PAR); Inventory Custodian Slip (ICS); and Undertaking	➤ <b>Issued 168 PAR</b> for Office & IT equipment; <b>188 ICS</b> for equipment issued below P15,000.00 (generated through the use of PREMIS)



✓ Facilitate payment of GSIS insurance and LTO registration of vehicles	<ul style="list-style-type: none"> <li>➤ Facilitated payment of GSIS insurance premium and LTO registration of the following vehicles : <ul style="list-style-type: none"> <li>▪ FORD Ranger 4x4 with Plate No.SKA-348</li> <li>▪ FOTON View Ambulance; with Plate No. SJY208</li> <li>▪ ISUZU FVR Truck Wing Van (6 wheeler Cargo Truck with Palate No. SAA 4619</li> <li>▪ JMC Jiangling with Plate No. SKL-919</li> <li>▪ TOYOTA REVO with Plate No. SHA-810</li> <li>▪ ISUZU DMAX MT 4x4</li> </ul> </li> </ul>
✓ Updating of Property Accountability of staff/employees	<ul style="list-style-type: none"> <li>➤ Data Migration of Property Accountability to PREMIS (Property Records and Equipment Monitoring Inventory System)</li> </ul>
✓ Recording/Updating of Files/Other Activities	<ul style="list-style-type: none"> <li>➤ Received 50 units ACER CHROMEBOOK for NHTS-PR</li> <li>Received 15 units LENOVO Thinkpad T14s Computer Laptop intended of FO2</li> <li>➤ Received 15 units Desktop Veriton Workstation intended for FO2</li> <li>➤ Submitted Follow up letter to Gov. Mamba regarding the signing of Affidavit of Conformity</li> <li>➤ Updating of Property Accountability of Staff and Employees/ Data Migration to PREMIS (Property Records and Equipment Monitoring Inventory System</li> </ul>

**C. RECORDS AND ARCHIVES MANAGEMENT SECTION**

MAJOR TASKS	ACTIVITIES UNDERTAKEN/OUTPUTS
✓ Maintenance and Management of Records	<ul style="list-style-type: none"> <li>➤ Facilitated the conduct of <b>7S Pre-assessment</b> of the Field Office in compliance with the directive of the 7S Committee of the Central Office in coordination with the designated auditors for the said purpose</li> <li>➤ Following the dissemination of the result of the said pre-assessment, the Divisions, Sections, Units and Programs worked on the observations of the auditors by implementing the recommendations therein. A 7S post-audit will likewise be conducted by next quarter.</li> <li>➤ The report on the said activity was submitted to the 7S Committee at Central Office on September 10, 2021.</li> <li>➤ Received and processed five (5) requests for <b>disposal of valueless records.</b></li> <li>➤ Provided technical assistance to Administrative Assistants in their preparation of <b>annual inventory of records holding</b> and facilitated <b>archival requests.</b></li> <li>➤ Attended various orientation thru zoom/google meeting relative to Records Management and DSWD-wide ISO Project where SOPs and corresponding forms and templates have been cascaded for implementation.</li> <li>➤ Maintained logbook of incoming /outgoing communication received from DSWD Central Office, different Agencies/sectors and stakeholders as basis of acted communications per divisions/Unit.</li> <li>➤ Maintained systematic filing of records and numbering of Office Orders, Regional Orders, Travel Orders, for easy access and retrieval when needed</li> <li>➤ Facilitated outgoing communications through personal services and thru Philippine Postal Office and reputable couriers.</li> </ul>

**D. GENERAL SERVICES SECTION**

MAJOR TASKS	ACTIVITIES UNDERTAKEN/OUTPUT
<div>✓</div> <div>General Upkeep, Disinfection, Sanitation and Cleanliness</div>	<div> <div>➤</div> <div>Daily sweeping of floors.</div> </div> <div> <div>➤</div> <div>Daily dusting/polishing of office tables, chairs and other fixtures.</div> </div> <div> <div>➤</div> <div>Sanitation/cleanliness of toilets/lavatories/sinks duly maintained, cleaning is done at least twice a day or whenever necessary</div> </div> <div> <div>➤</div> <div>Grounds, ornamental plants, fruit trees duly maintained.</div> </div> <div> <div>➤</div> <div>Tree planting and reproduction of flowering and other ornamental plants duly undertaken</div> </div> <div> <div>➤</div> <div>Weekly cleaning of glass doors and windows</div> </div> <div> <div>➤</div> <div>Ceilings, corners, cleared from cobwebs, done weekly</div> </div> <div> <div>➤</div> <div>Proper disposal of garbage duly observed, to maintain an eco-friendly environment.</div> </div> <div> <div>➤</div> <div>Cleaning of aircon and repair and maintenance to different Section (quarterly or as need arises)</div> </div> <div> <div>➤</div> <div>Landscaping on Office surroundings on- going</div> </div> <div> <div>➤</div> <div>Disinfection of DSWD surrounding every end of the week and every day at CIU Section due to COVID-19 since March 18, 2020 to present</div> </div> <div> <div>➤</div> <div>Implemented the strict health and safely protocol such as misting of vehicles entering the Field Office premises, Social Distancing measures, and checking of temperature.</div> </div> <div> <div>➤</div> <div>Prepared /Submitted to Central Office on Executive Report on COVID-Related Expenditures every 15<sup>th</sup> and 30<sup>th</sup> day of the month.</div> </div> <div> <div>➤</div> <div>All request for the replacement of busted bulbs of different Sections was acted immediately (HRMD,COA,NHTS, 4P's,SLP,&amp; Soc.Pen).</div> </div> <div> <div>➤</div> <div>The request for the repair of ACU malfunction from Accounting, already replaced the defective capacitor and now already functioning.</div> </div>

	Office 02, Carig, Tuguegarao City		
	Improvements of Gate located at CV-RRCY, Roma Norte, Enrile	P240,339.12	100% completed by Administration
	Retailing of 4 cottages located at CV-RRCY, Roma Norte, Enrile	P1,885,237.20	40.00% completed by Administration
	Repainting of 6 cottages located at CV-RRCY, Roma Norte, Enrile	P1,015,906.50	100% completed by Administration
	Extension of covered pathwalk located at CV-RRCY, Roma Norte, Enrile	P1,065,046.75	25% completed by Administration
	Improvement of Guardhouse located at CV-RRCY, Roma Norte, Enrile	P125,705.16	96% completed by Administration
	Construction of Isolation facility located at CV-RRCY, Roma Norte, Enrile	P3,720,750.58	8.98% completed – competitive bidding
	Rehabilitation/ improvement of Perimeter Fence located at CV-RRCY, Roma Norte, Enrile	P1,154,773.54	8.07% completed - competitive bidding
	Construction of sink at RSCC Pantry located at RSCC, Lingu, Solana, Cagayan	P38,706.16	100% completed by Administration
	Construction of Canopy(RSCC main entrance) at RSCC, Lingu, Solana, Cagayan	P257,690.41	41.12% completed by Administration
	Construction of waiting Area w/ landscape beside kiddie pool at RSCC, Lingu, Solana, Cagayan	P286,363.94	100% completed by Administration
	Construction of Sink beside RSCC's Conference located at RSCC, Lingu, Solana, Cagayan	P48,052.54	100% completed by Administration
	Improvement of Gate(Provision of Pedestrian Gate) located at RSCC, Lingu, Solana, Cagayan	P144,455.96	55.22% completed by Administration
	Improvement of RSCC's Industrial Kitchen located at RSCC, Lingu, Solana, Cagayan	P144,455.96	55.22% completed by Administration
	Construction of Perimeter Fence between RSCC & RHWG located at RHWG, Lingu, Solana, Cagayan	P107,208.28	100 % completed by Administration
	Improvement of RHWG's Industrial Kitchen Lingu, Solana, Cagayan located at RHWG, Lingu, Solana, Cagayan	P515,521.36	100 % completed by Administration
	Installation of Handwashing Sink at RHWG located at RHWG, Lingu, Solana, Cagayan	P17,977.81	100 % completed by Administration
➤ Repair and Maintenance of Vehicles	<ul style="list-style-type: none"> <li>✓ Ford Ranger 4X 4, under repair</li> <li>✓ REVO SHA 810, under repair</li> </ul>		

## II. OTHER SIGNIFICANT ACTIVITIES :

- ✓ Disposal of unserviceable properties

- ✓ Prepared/submitted the following reports to Central Office and Oversight Committees:
  - Water Consumption Report
  - Energy Consumption Report
  - General Upkeep Facilities
  - Fuel Consumption Report
  - FY 2022 Indicative Annual Procurement Plan for Non-Common used Supplies and Equipment (APP Non-CSE)
  - FY 2021 1<sup>st</sup> Semester Procurement Monitoring Report (PMR)
  - FY 2021 Updated/Supplemental Annual Procurement Plan for Non-Common used Supplies and Equipment (APP Non-CSE) based on changes within the 1<sup>st</sup> Semester
  - FY 2022 Annual Procurement Plan for Common used Supplies and Equipment (APP-CSE)
- ✓ Conduct of 7S Pre-assessment
- ✓ Monitoring and Submission of 3<sup>rd</sup> Quarter Freedom of Information Report

### III. ISSUES AND CONCERNS :

- ✓ Limitation in the conduct of 100% physical count of PPE and Semi-expendable properties
- ✓ Submission of PR for trainings/seminars is too close with the conduct of the activity
- ✓ Delay in the retrieval of Request for Quotation(RFQ) and due to price increase resulting for the supplier to submit waiver
- ✓ Cleanliness per unit/office should not only be relied to utilities. One must be responsible in the cleanliness of their own cubicles
- ✓ Cleanliness of comfort rooms

### IV. PLANS FOR THE NEXT QUARTER :

- ✓ Conduct of Annual Physical Count of PPE and Semi-expendable properties
- ✓ Submission of the following reports In compliance to the reportorial requirements to be submitted to the Central Office, Accounting Section, and Oversight Committee :
  - 4<sup>th</sup> quarter iCORE
  - RSMI
  - Report of monthly purchases
  - RPCPPE
  - RPCI
  - Annual Records Inventory Holdings
  - Certification of Early Procurement Activities
  - Posting at Transparency Seal
- ✓ Request for Disposal of Valueless Records
- ✓ Conduct of 7S Post Assessment
- ✓ Conduct of 2<sup>nd</sup> Sem Ocular Inspection of Record and its Storage
- ✓ Conduct of other bidding activities
- ✓ Conduct Opening of Bids for the following :
  - Supply and Delivery of Office Supplies and Consumables, 1 Lot, for use of DSWD Field Office 02 Staffs, Centers and Institutions and Satellite Offices for the 2<sup>nd</sup> Semester of CY 2021 amounting to P2,876,866.39
  - Supply and Delivery of Computer Inks and Consumables, 1 Lot, for use of DSWD Field Office 02 Staffs, Centers and Institutions and Satellite Offices for the 2<sup>nd</sup> Semester of CY 2021 amounting to P2,429,366.00
  - Provision of 35 Security Services and 9 Utility Workers for DSWD CY 2022 amounting to P9,904,791.72

## CONCLUSION

The accomplishments this quarter reveal the continued efficient, effective and prompt service delivery of the Field Office. It has remained steadfast and resilient in coping with the challenges of the Covid-19 pandemic. It has continued to abide by the health protocols and strategized on preventive measures to protect and maintain the safety of the field office residents and staff. Management support on the needs of residents and staff was of primordial



## DSWD FO2 3<sup>rd</sup> QUARTER NARRATIVE REPORT 2021

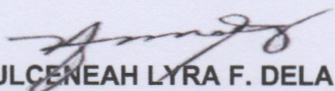
consideration while it sustains provision of technical assistance. Given this staff is still full of initiative, conditioned to work harder and better to deliver the programs and services to its stakeholders and clientele. Continuous hiring of vacant positions is still on going as this will greatly facilitate implementation of agency programs and services. Physical office structures are also improved to meet the varying concerns on work spaces.

Plans for the next quarter are in place and are expected to be carried out as scheduled. Lessons from the previous quarter serve as guide considered for activity implementation improvement. It will be another tough year for the agency but this quarter is still a fruitful one as some units have already exceeded their annual targets despite present circumstances. Given present condition, the agency and its staff will still have to adhere to and work along the prescribed arrangement declared by authorities.

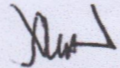
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Noted:

  
**MA. ASUNCION A. HAMOR**  
SWO-IV/ PPD Chief

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**CEZARIO JOEL C. ESPEJO**  
Regional Director

  
**CELSO L. ARAO, JR.**  
OIC ARD for Administration and Concurrent  
Chief, Financial Management Division