

## MEMORANDUM

**FOR : RHODORA G. ALDAY**  
Director IV, Policy Development and Planning Bureau  
DSWD, Batasan Pambansa Complex  
Batasan Hills, Quezon City

**FROM : THE REGIONAL DIRECTOR**  
DSWD FO2, Tuguegarao City

**SUBJECT : CY 2022 FIRST SEMESTER NARRATIVE ASSESSMENT REPORT**

**DATE : 11 JULY 2022**

This office submits the CY 2022 First Semester Narrative Assessment Report using Harmonized Planning Monitoring and Evaluation (HPMES) Form 5,5A-5B.

For information and reference.



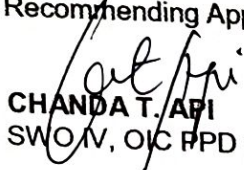
**CEZARIO JOEL C. ESPEJO**

13. Programs should ensure the completeness and correctness of the supporting documents attached to liquidation reports to comply with the Government Accounting Manual and COA Circulars.
14. Implementation of projects should take into consideration the early utilization of funds following the Monthly Disbursement Program to avoid lapsing of funds.

Prepared by:

  
**AL V. DELA CRUZ**  
Planning Officer II

Recommending Approval:

  
**CHANDA T. API**  
SWO IV, OIC RPD Chief

Reviewed by:

  
**DULCENEAH LYRA F. DELA CRUZ**  
Planning Officer IV, PDPS Head

Approved by:

  
**CEZARIO JOEL C. ESPEJO**  
Regional Director