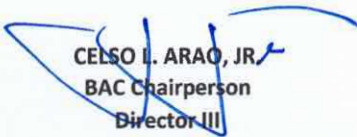


CANVASS FORM for TRAINING ACTIVITIES
23-02-0109

Reference:
PR# 2023-01-0188
Date: 2/9/2023

Dear Sir / Madam:
Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Tuguegarao City, Cagayan		
		Date: June 29-30, 2023		
		Date: October 26-27, 2023		
		Conference Room that can accommodate the desired number of participants, with walls for posting of workshop outputs in newsprints size 2x4m, backdrop and welcome streamer, airconditioned, with adequate lighting, with sound system and operational cassette or CD player, with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag		
B.FOOD Based on the End User's MENU(Please see attached menu)(Buffet)				
45	pax	June 29-30, 2023- AM Snacks, Lunch and PM Snacks		
45	pax	October 26-27, 2023-AM Snacks, Lunch and PM Snacks		
C. OTHER REQUIREMENTS BY THE END-USER				
		Free overflowing coffee,Availability of Strong wifi connection with spare portable wifi in case of emergency and LCD Projector		
TOTAL APPROVED BUDGET= P90,000.00				
PURPOSE:		Conduct of RGAD and Sectoral TWG meeting for CY 2023		

TERMS: _____	Very truly yours,  CELSO L. ARAO, JR. BAC Chairperson Director III
QUOTED BY: Name in Print _____ Signature / Date _____ Telephone No. _____ Tin no. _____ LBP Account: _____ Bus. Address _____	CANVASSED BY: _____ CANVASSER (Signature over Printed name)

ACKNOWLEDGEMENT RECEIPT	
Date: _____	
This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-02-0109 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.	
Name of Company/Supplier/Bidder/Service Provider: _____	
Signature over Printed Name of Representative _____	Date Received _____



CY 2023 SEMESTRAL RGAD AND SECTORAL TWG MEETINGS

PROPOSED/SUGGESTED MENU

PARTICULARS	DAY 1	DAY 2
AM Snack	Pansit Guisado Juice in can	Chicken Sandwich Juice in can
Lunch	Corn Soup Fried Chicken Pork Igado Steamed Rice Fruit in season	Beef Steak Sweet and Sour Fish Fillet Pinakbet Steamed Rice Fruit in season
PM Snack	Native Bibingka or Kakanin Native hot chocolate Juice in can	Sotanghon Guisado Juice in can


Prepared by:



MICHAEL PATRICK A. PINEDA

Planning Officer III

Noted by:



CHANDA T. API

SWO IV, QIC Chief – PPD

