

CANVASS FORM for TRAINING ACTIVITIES
23-02-0114

Reference:
PR# 2023-01-0165
Date: 2/9/2023

Dear Sir / Madam:

Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Santa Ana Cagayan		
		Date: June 1-2, 2023		
		Conference Room that can accommodate the desired number of participants, with walls for posting of workshop outputs in newsprints size 2x4m, backdrop and welcome streamer, airconditioned, with adequate lighting, with sound system and operational cassette or CD player, with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag		
B.FOOD Based on the End User's MENU(Please see attach menu)(Buffet)				
63	pax	June 1, 2023 - AM Snacks,Lunch ,PM Snacks and Dinner		
63	pax	June 2, 2023, 2023-Breakfast and AM Snacks		
C.Accommodation				
63	pax	Check in Date: June 1, 2023		
		Check out Date: June 2, 2023		
		Maximum of 2 person per room,air conditioned,with adequate lightning,with toilet and bath with running water,preferably with T.V set; including provision of beddings and toiletries. No Double deck		
D. OTHER REQUIREMENTS BY THE END-USER				
		Free overflowing coffee,wifi available,LCD and Sound System		
TOTAL APPROVED BUDGET= P144,900.00				

PURPOSE: Conduct of SFP CDWs Refresher Course at Santa Ana, Cagayan

TERMS: _____

Very truly yours,

QUOTED BY:
Name in Print _____

Signature / Date _____

Telephone No. _____

Tin no. _____

LBP Account: _____

Bus. Address _____

CANVASSED BY: _____

CELSO L. ARAO, JR.
BAC Chairperson
Director III

CANVASSER

(Signature over Printed name)

ACKNOWLEDGEMENT RECEIPT

Date: _____

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-02-0114 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: _____

Signature over Printed Name of Representative

Date Received

CDW's REFRESHER COURSE

Menu:

June 1, 2023

AM Snack

Cassava Cake

Pineapple Juice (4 seasons)

Lunch

Fruit in Season

Steamed Rice

Corn Soup

Laing

Chicken Pastel

Pork Barbecue

PM Snack

Pansit Batil Patong

Iced Tea

Dinner

Fruit in Season

Steamed Rice

Asparagus Soup

Chopsuey

Lumpiang Shanghai

Porkchop

June 2, 2023

Breakfast

Fresh Fruit in Season

Fried Rice/Steamed Rice

Scrambled Egg

Daing na Bangus

AM Snack

Special Bibingka

Ice Tea

Prepared by:


EDWARDSON K. TAD-O
ND III/SFP/EOCAL