

Republic of the Philippines Department of Social Welfare and Development- Field Office No. 02 Regional Government Center, Carig, Tuguegarao City					
CANVASS FORM for TRAINING ACTIVITIES 23-02-0123					
				Reference: PR# 2023-01-0189 Date: 2/10/2023	
Dear Sir / Madam: Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.					
QTY	UNIT	DESCRIPTION		UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES					
		VENUE: Santa Ana Cagayan			
		Date: February 21-24, 2023			
		Conference Room that can accommodate the desired number of participants, with walls for posting of workshop outputs in newsprints size 2x4m, backdrop and welcome streamer, airconditioned, with adequate lighting, with sound system and operational cassette or CD player, with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag			
B.FOOD Based on the End User's MENU(Please see attach menu)(Buffet)					
43	pax	February 21, 2023- PM Snacks and Dinner			
43	pax	Debruary 22, 2023- Breakfast,AM Snacks,Lunch, PM Snacks and Dinner			
43	pax	February 23, 2023- Breakfast, AM Snacks,Lunch, PM Snacks and Dinner			
43	pax	February 24, 2023 -Breakfast, AM Snacks and Lunch,			
C.Accommodation					
43	pax	Check in Date: February 21, 2023			
		Check out Date:February 24, 2023			
		Maximum of 4 person per room,air conditioned,with adequate lightning,with toilet and bath with running water,preferably with T.V set; including provision of beddings and toiletries. No Double deck			
D. OTHER REQUIREMENTS BY THE END-USER					
		Free overflowing coffeeActual Nmber of Participants will be charge for the succeeding days.First day will be charge based on the PO.			
TOTAL APPROVED BUDGET= P 296,700.00					
PURPOSE:		Conduct of Training on Disaster response Operations monitoring and Information Center (DROMIC) Reporting Guidelines and Protocols for CY 2023 (Batch 1)			
TERMS:		Very truly yours, CELSO C. ARAO, JR. BAC Chairperson Director III			
QUOTED BY: Name in Print		CANVASSER			
Signature / Date		(Signature over Printed name)			
Telephone No.					
Tin no.					
BP Account:					
Bus. Address					
ACKNOWLEDGEMENT RECEIPT					
Date: _____					
This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-02-0123 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.					
Name of Company/Supplier/Bidder/Service Provider: _____					
Signature over Printed Name of Representative				Date Received	
DSWD Field Office 02, #3 Dalan na Pagayaya, Regional Government Center, Carig, Tuguegarao City, Philippines 3500 Email: fo2@dswd.gov.ph Tel. Nos.: (078) 304-0586; (078) 304-1004					

Proposed Menu (Batch 1)

Date	Breakfast	AM Snack	Lunch	PM Snack	Dinner
21 Feb 2023				Bilo-Bilo Coke	Dinakdakan Inihaw na isda Ensaladang seaweeds Macaroni salad
22 Feb. 2023	Dried fish Egg Rice Fruit in season	Arroz caldo with egg coke	Sinagang na blue marlin Pork inihaw Fruit in season Mangco tapioca	Clubhouse Juice in can	Pinakbet Pork chicken adobo
23 Feb 2023	Longanisa Egg Rice Fruit in season	Bihon Guisado Juice in can	Chopsuey Fried chicken Pork sweet and sour Fruit in season	Banana cue Juice in can	Pork sinigang Grilled fish Sago and gulaman
24 Feb. 2023	Beef Tapa Egg Rice Fruit in season	Lomi Juice in can	Sinigang sa misu Kare-kare Fried fish Fruit salad		