

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office 02, Carig, Tuguegarao City

REQUEST FOR QUOTATION

Negotiated Procurement after Two Failed Biddings

Supply and Delivery of 14 Units Laptop etc. (1 Lot) for CIS & Satellite Offices and for the implementation of Pantawid Pamilyang Pilipino Program

RFQ No.: 23-02-0069

Date: February 13, 2023

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be a basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

May we also invite you to our **Negotiated Conference on February 20, 2023 – 10:00 A.M DSWD FO 02, Tuguegarao City Cagayan** prospective bidders may participate through video conferencing in a link which will be given on February 20, 2023.

Please submit fully accomplished Annex A (Request for Price Quotation) on a sealed envelope together with the following on or before **February 24, 2023 – 10:00 A.M.:**

- 1) PhilGEPS Certification (Platinum)
- 2) DTI Business Registration/SEC Registration Certificate.
- 3) Mayor's Permit (Valid and Current).
- 4) BIR Certificate Registration/Tax Clearance.
- 5) Bid Security –
 - a. Bid Securing Declaration
 - b. Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit (2% of ABC)
 - c. Surety Bond (5% of ABC)
- 6) Omnibus Sworn Statement

Terms and Conditions:

1. Award shall be made on total quoted price.
2. Quotation validity shall not be less than 30 calendar days.
3. Goods shall be delivered within 15 working days upon receipt of Notice to Proceed.
4. Place of delivery is DSWD Field Office 02, Carig, Tuguegarao City.
5. Terms of payment is through check within 30 calendar days upon final inspection and acceptance.
6. Liquidated Damages/Penalty: 1/10 of 1 percent of the contract price for every day of delay shall be imposed.
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Indicate brand, model and country of origin, if applicable.

Very truly yours,


CELSON L. ARAO JR.
BAC Chairperson

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Field Office 02, Carig, Tuguegarao City

RFQ No: 23-02-0069

Supply and Delivery of 14 Units Laptop etc. (1 Lot) for CIS & Satellite Offices and for the implementation of Pantawid Pamilyang Pilipino Program

Date: February 13, 2023

Company Name : _____

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Contact Person : _____

Contact No. : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please write the detailed specifications in the space provided)	Unit Cost	Total Cost
1.	14	Units	LAPTOP			
			Specifications:			
			Processor: a. CPU Architecture Technology: Processor model should at least be the latest release b. Base Speed Frequency: 2.4 GHz, up to 4.2 GHz c. Cores: 4-Physical Cores, 8Threads, 11th Generation d. Cache: 8MB Cache, 2. Operating System: a. Type: Latest Stable Proprietary OS 64-bit b. Version: Professional version (Must have the capability to join Active Directory) c. A certificate of Authenticity (COA), Genuine Label or Equivalent of the license from the OS provider should be provided (Holographic Image Sticker) 3. Memory: a. Capacity: >=16 Gb DDR4 Expandable UP TO 32GB b. Speed: DDR4 - 2666MHZ			

- c. SLOTS: 2 SLOTS

Expandable UP TO 32GB

4. **Keyboard:** Built-in

5. **Pointing Devices/Mouse:**

a. **Type:** Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)

6. **Graphics Controller:** Integrated and dedicated with 2GB-GDDR5 RAM

7. **I/O Ports:** All ports should be **INTEGRATED/BUILT-IN**

(no USB conversions/extension/adapters)

a. ≥ 2 x USB 3.0 port

b. 1 x headphone / microphone or combo jack

c. 1 x RJ-45 LAN port

d. 1 x HDMI

8. **Display:** ≥ 14" inch LED Display with a built-in webcam

9. **Hard Drive:** ≥ 240gb m.2 SSD as primary and secondary storage of 1TB SATA and above

10. **Sound Controller:** Integrated/built-in High Definition Audio system

11. **Weight:** ≤ 1.5 kg. including battery

12. **Communication: MUST BE INTEGRATED / BUILT-IN**

(no USB conversions/extension/adapters)

a. **Wireless** - Integrated Dual Band Wireless - 802.11 ac/a/b/g/n;

		<p>Bluetooth 4.0</p> <p>b. Ethernet - Integrated 10/100/1000 Base-TX</p> <p>13. Battery: Battery at least 6 hours' operation with one full charge</p> <p>14. Warranty & SLA:</p> <p>a. Three (3) years Hardware Warranty</p> <p>b. One (1) year on Mouse</p> <p>c. ≤ 4 hours' response time for issues reported (thru Help Desk)</p> <p>d. <u>One (1) year on Batteries</u></p> <p>e. <u>With Authorized Service Center within Northern Luzon</u></p> <p>f. For reported hardware replacement, the Service Provider shall be the one to pull out the unit.</p> <p>15. To protect DSWD from unreliable and unproven products the following is required:</p> <p>a. Manufacturer of the proposed brand should be ISO 9000 certified or better</p> <p>b. Preferably Energy Star Compliant</p> <p>c. Preferably have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/item codes for faster tracking of defective / RMA products and faster turn-around of technical support</p> <p>d. Must be capable of supporting Nationwide deployment and with at least 1 or more accredited Service Centers in Luzon (Proof or List of Nationwide Service Center should be submitted)</p> <p>e. Preferably an International Brand Name, which means that the brand is known and marketed globally and have</p>		
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			international presence (physical stores, centers, or satellite offices) in at least 5 countries. Further, the brand should be sold and marketed continuously in the Philippines for the last ten (10) years f. Manufacturers offered model should be available in the Market and should not be custom-made or made to order just to comply with the specification 16. Delivery Period: 15 Calendar Days 17. SRP not more than P50,000/unit 18. With LAPTOP Bag and Mouse			
2.	9	Units	PRINTER			
			<u>BASIC SPECIFICATIONS</u> FUNCTIONS: Print, Scan, Copy PRINTER TYPE: Inkjet Printer PRINT SPEED: 17 (Mono) / 16.5 (Col) ipm FPOT: 6 (Mono) / 6.5 (Col) seconds PAPER SIZE: A4, Letter, Executive, A5, A6, Photo 4"x6", Indexcard 5"x8", Photo 5"x7", C5 Envelope, Com-10, DL Envelope, Monarch, Photo-3.5"x5" MAXIMUM PAPER CAPACITY: 150 sheets (80 gsm, plain paper)			

		<div> <div> Print RESOLUTION: Up to 1,200 x 6,000 dpi </div> <div> PRINTING WIDTH: With border: 204 mm; Borderless: 210 mm </div> <div> BORDERLESS: A4, Letter, Executive, A5, A6, Photo 4"x6", Indexcard 5"x8", Photo 5"x7", Photo- 3.5"x5" </div> <div> PAPER INPUT – PAPER TRAY AND MANUAL FEED </div> <div> PAPER INPUT - MANUAL FEED SLOT - MAXIMUM PAPER CAPACITY: 1 sheet </div> <div> ADF INPUT PAPER TRAY MAXIMUM PAPER CAPACITY: 20 pages (80 gsm, plain paper) </div> <div> PAPER OUTPUT: Up to 50 sheets (80 gsm, plain paper) </div> <div> ADF (PAPER HANDLING) 1: 148 mm to 215.9 mm </div> <div> ADF (PAPER HANDLING) 2: 148 mm to 355.6 mm </div> <div> <u>COPY SPECIFICATIONS:</u> <u>Colored and Monochrome</u> </div> <div> COPY WIDTH: A4: 204 mm; Letter: 210 mm </div> <div> MULTIPLE COPIES: Up to 99 pages </div> <div> ENLARGE/REDUCE: 25% to 400% in increments of 1% </div> </div>		
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		<div> <div> RESOLUTION: Print: Max. 1200x2400 dpi, Scan: Max. 1200x600 dpi </div> <div> Connectivity: USB: Hi-Speed USB 2.0; WIRELESS LAN: IEEE 802.11b/g/n (Infrastructure); IEEE 802.11g/n (Wi-Fi Direct) </div> <div> Scan: Colored and Monochrome </div> <div> COLOUR DEPTH – INPUT: 30 bit color processing </div> <div> COLOUR DEPTH – OUTPUT: 24 bit color processing/256 levels per color </div> <div> GREYSCALE – INPUT: 10 bit color processing </div> <div> GREYSCALE – OUTPUT: 8 bit color processing/256 levels per color </div> <div> RESOLUTION – INTERPOLATED: Up to 19200x19200 dpi with Scanner Utility (For Window 7/8/10 only) </div> <div> RESOLUTION - SCANNER GLASS: Up to 1,200 dpi x 2,400 dpi </div> <div> RESOLUTION – ADF: Up to 1,200 dpi x 600 dpi </div> <div> SCANNING WIDTH - SCANNER GLASS: Up to 213.9 mm </div> <div> SCANNING WIDTH – ADF: Max 213.9 mm </div> </div>		
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		<div>SCANNING LENGTH - SCANNER GLASS: Up to 295 mm</div> <div>SCANNING LENGTH – ADF: Max 353.6 mm</div> <div>Display & Memory</div> <div>DISPLAY:1 Line LCD (16 characters)</div> <div>MEMORY CAPACITY: 128MB</div> <div>Network</div> <div>WIRELESS NETWORK SECURITY SSID (32 characters), WEP 64/128bit, WPA- PSK(TKIP/AES), WPA2- PSK(TKIP/AES)</div> <div>WIRELESS SETUP SUPPORT UTILITY – WPS: Yes</div> <div>Supported OS: Windows OS and MACOS</div> <div>Warranty:1-year Hardware Warranty</div>		
		Total Approved Budget = P 832,000.00		

**CELSON. ARAO JR.**
BAC Chairperson

(Signature over printed name of Supplier/Bidder)