

CANVASS FORM for TRAINING ACTIVITIES

23-03-0177

Reference:

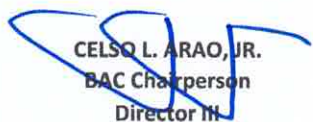
PR# 2023-03-0372

Date: 3/2/2023

Dear Sir / Madam:

Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Tuguegarao City		
		Date: March 22 & 24, 2023		
		Conference Room that can accommodate the desired number of participants, with walls for posting of workshop outputs in newsprints size 2x4m, backdrop and welcome streamer, airconditioned, with adequate lighting, with sound system and operational cassette or CD player, with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag		
B.FOOD Based on the End User's MENU(Please see attached menu)(Buffet)				
300	pax	March 22, 2023- AM Snacks and Lunch		
800	pax	March 24, 2023- PM Snacks and Dinner		
C. OTHER REQUIREMENTS BY THE END-USER				
		Free overflowing coffee,Availability of Strong wifi connection with spare portable wifi in case of emergency and LCD Projector		
TOTAL APPROVED BUDGET= P440,000.00				
PURPOSE:		Conduct of 72nd DSWD Field Office 02 Founding Anniversary with the Theme: "Kaagapay sa Pagbangon, Katuwang sa Bawat Hamon"		

TERMS: _____	Very truly yours,
QUOTED BY: Name in Print _____	 CELSO L. ARAO, JR. BAC Chairperson Director III
Signature / Date _____	CANVASSED BY: _____
Telephone No. _____	CANVASSER _____
Tin no. _____	(Signature over Printed name)
LBP Account: _____	
Bus. Address _____	

ACKNOWLEDGEMENT RECEIPT

Date: _____

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-03-0177 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: _____

Signature over Printed Name of Representative _____ Date Received _____

72nd DSWD Field Office 02 Founding Anniversary with the theme: "Kaagapay sa Pagbangon, Katuwang sa Bawat Hamon"		
AM Snack	Lunch	PM Snacks
22 March 2023		
Sotanghon Guisado with Shanghai	Beef and Broccoli in Oyster Sauce	NONE
Canned Fruit Juice	Kare-Kareng Gulay	
	Macaroni Salad	
	Mushroom Soup	
	Rice	
24 March 2023		
NONE	Breaded Pork	Special Palabok with garlic bread
	Ginisang Togue at Tokwa	Canned Fruit Juice
	Sinigang na Bangus	
	Fruits in season	
	Rice	

Prepared by:

LLANIESEL M. CUNTAPAY
AO V/ OIC Chief, HRMDD

Approved by:

CELSO L. ARAO, JR.
ARD for Administration

BAC Secretariat

CMS

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