

CANVASS FORM for TRAINING ACTIVITIES

23-03-0197

Reference:
 PR# 2023-02-0321
 Date: 3/7/2023

Dear Sir / Madam:
 Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
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A. USE OF CONFERENCE HALL/FACILITIES

VENUE: Tuguegarao City Date: March 24, 2023, May 12, 2023, August 29, 2023, November 10, 2023	Conference Room that can accommodate the desired number of participants, with walls for posting of workshop outputs in newsprints size 2x4m, backdrop and welcome streamer, airconditioned, with adequate lighting, with sound system and operational cassette or CD player, with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag		
	B. FOOD Based on the End User's MENU (Please see attached menu)(Buffet)		
	30 pax March 24, 2023-PM Snacks	30 pax May 12, 2023-PM Snacks	30 pax August 29, 2023 -PM Snacks

C. OTHER REQUIREMENTS BY THE END-USER Free overflowing coffee/hot choco, Availability of Strong wifi connection with spare portable wifi in case of emergency and LCD Projector	
TOTAL APPROVED BUDGET= P60,000.00	
PURPOSE: Conduct of Social Welfare and Development Learning Network (SWD-LNET) Quarterly meetings for CY 2023	

TERMS: _____
 Name in Print _____
 Signature / Date _____
 Telephone No. _____
 Tin no. _____
 LBP Account: _____
 Bus. Address _____

QUOTED BY: _____
 Name in Print _____
 Signature / Date _____
 Telephone No. _____
 Tin no. _____
 LBP Account: _____
 Bus. Address _____

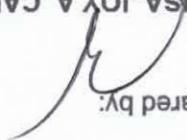
Very truly yours,
 CELSO L. ARAO, JR.
 BAC Chairperson
 Director III
 CANVASSER
 (Signature over Printed name)

ACKNOWLEDGEMENT RECEIPT
 Date: _____
 This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-03-0197 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.
 Name of Company/Supplier/Bidder/Service Provider: _____
 Signature over Printed Name of Representative _____
 Date Received _____

Conduct of Social Welfare and Development Learning Network (SWD LNet) Quarterly Meetings for CY 2023

MENU

Particulars	March 24, 2023	May 12, 2023	August 29, 2023	November 10, 2023
AM Snacks	<ul style="list-style-type: none"> Lasagna with garlic bread Fruit juice 	<ul style="list-style-type: none"> Baked Macaroni with garlic bread Fruit juice 	<ul style="list-style-type: none"> Spaghetti with garlic bread Fruit juice 	<ul style="list-style-type: none"> Carbonara with garlic bread Soda/fruit juice
Lunch	<ul style="list-style-type: none"> Fish Fillet in sweet and sour sauce Rice Vegetables Pork Steak Soup Fruits 	<ul style="list-style-type: none"> Chicken Ala Patatim Rice Mix Vegetables Pork Chop Soup Dessert 	<ul style="list-style-type: none"> Pork Karahay Rice Sinigang na Isda Vegetables Soup Mixed fresh fruits 	<ul style="list-style-type: none"> Creamy Beef with Corn and Mushroom Chicken adobo Rice Mixed Veggies Soup Fruit salad
PM Snacks	<ul style="list-style-type: none"> Pizza Soda/fruit juice 	<ul style="list-style-type: none"> Clubhouse with fries Soda/fruit juice 	<ul style="list-style-type: none"> Ham and Cheese Burger Soda/fruit juice 	<ul style="list-style-type: none"> Pizza Soda/fruit juice

Prepared by:

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