

Republic of the Philippines
Department of Social Welfare and Development- Field Office No. 02
Regional Government Center, Carig, Tuguegarao City

CANVASS FORM for TRAINING ACTIVITIES
23-03-0233

Reference:
PR# 2023-03-0425
Date: 14/03/2023

Dear Sir / Madam:

Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
VENUE:		Cauayan City, Cagayan		
Date:		June 7 to 9, 2023		
Conference Room that can accommodate the desired number of participants based on IATF protocol, with walls for posting of workshop outputs in newsprints size 2x4m, backdrop and welcome streamer, airconditioned, with adequate lighting, with sound system; with at least two functioning microphones, LCD projector and screen, white board, eraser, lectern and flag, and strong and stable WIFI internet connection. Additional requirement for training facility set-up, please refer to attached portion of the project proposal. No distracting noise from outside.				
B.FOOD Based on the End User's MENU(Please see attached menu)(packed)				
7	pax	June 7, 2023 - Dinner		
7	pax	June 8, 2023, Breakfast		
75	pax	June 8, 2023 - AM/PM Snacks, Lunch, Dinner		
75	pax	June 9, 2023 - AM/PM Snacks, Breakfast, Lunch		
C. ACCOMMODATION				
7	pax	Check in Date: June 7, 2023		
		Check out Date: June 8, 2023		
75	pax	Check in Date: June 8, 2023		
		Check out Date: June 9, 2023		
3-4 person per room, air conditioned, with adequate lighting, with toilet and bath with running hot and cold shower, preferably with T.V set; including provision of beddings, towels and toiletries. One bed one person. No bed one person. No double deck beds. Rooms should be adjacent to the conference hall. No distracting noise from outside.				
D. OTHER REQUIRMENTS BY END-USER				
1. Free flowing cofee 2. OP PWD Friendly 3. ACTUAL NUMBER of participant will be charged for the succeeding days.FIRST DAY will be charge based on the PO				
TOTAL APPROVED BUDGET= P 214,400.00				

PURPOSE: Conduct of the Operations and Maintenance Training for Stakeholders relative to the KKB BP2P Implementation for CY 2023

Submission of the following documents as applicable:

- *Registration certificate from the SEC, DTI, or CDA:
- *Mayor's Permit issued by the City or Municipality where the principal place of business is located
- *Tax Clearance Certificate

TERMS: _____

Very Truly yours,

CELSO L. ARAO, JR.
BAC Chairperson
Director III

QUOTED BY:

Name in Print _____

Signature / Date _____

Telephone No. _____

Tin no. _____

LBP Account: _____

Bus. Address _____

CANVASSED BY: _____

CANVASSER

(Signature over Printed name)

ACKNOWLEDGEMENT RECEIPT

Date: _____

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-03-0233 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: _____

Signature over Printed Name of Representative _____

Date Received _____



**MENU FOR THE OPERATIONS AND MAINTENANCE TRAINING FOR
STAKEHOLDERS RELATIVE TO THE KKB BP2P IMPLEMENTATION
FOR CY 2023**

DAY 0 MENU	
DINNER	Beef Kare-Kare, Fried Fish, Pinakbet, Fruits
DAY 1 MENU	
BREAKFAST	Garlic Longganisa, Sunny side-up Egg
AM SNACKS	Lomi, Juice in can
LUNCH	Sinigang bangus belly, Inihaw na Pusit, Chopsuey, Buko Juice, Sliced Fruits, Rice
PM SNACKS	Maja Blanca with Mais, Juice in can
DINNER	Sinigang na Hipon, Pork Sinigang, Chopsuey
DAY 2 MENU	
BREAKFAST	Beef Tapa, Scrambled Egg
AM SNACKS	Spaghetti, Softdrinks
LUNCH	Fried Pork Belly with Fried Tofu, Ginataang Tilapia, Togue Guisado, Fruits
PM SNACKS	Carbonara, Soft drinks

Prepared by:


MARICRIS V. PASCUAL
Training Specialist IV