

CANVASS FORM for TRAINING ACTIVITIES

23-03-0250

Reference:

PR# 2023-3-0413

Date: 3/17/23

Dear Sir / Madam:

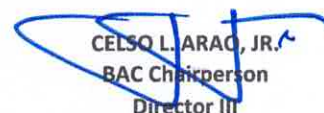
Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
<b>A. USE OF CONFERENCE HALL/FACILITIES</b>				
		<b>VENUE:</b> DSWD FO2, Gymnasium		
		<b>Date:</b> April 19-20, 2023, June 21-22, 2023, August 23-24, 2023 and October 18-19, 2023		
		<i>to be delivered at 'DSWD FO2, Gymnasium</i>		
<b>B.FOOD Based on the End User's MENU( Please see attached menu)(Packed)</b>				
100	pax	April 19-20, 2023-AM Snacks, Lunch and PM Snacks		
30	pax	June 21-22, 2023-AM Snacks, Lunch and PM Snacks		
30	pax	August 23-24, 2023 -AM Snacks, Lunch and PM Snacks		
30	pax	October 18-19, 2023- AM Snacks, Lunch and PM Snacks		
<b>C. OTHER REQUIREMENTS BY THE END-USER</b>				
		<i>Free overflowing coffee/hot choco,</i>		
<b>TOTAL APPROVED BUDGET= P190,000.00</b>				
<b>PURPOSE:</b>	conduct of Orientation Program for New Employees CY 2023			

TERMS: \_\_\_\_\_

Very truly yours,

**QUOTED BY:**  
Name in Print \_\_\_\_\_  
Signature / Date \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Tin no. \_\_\_\_\_  
LBP Account: \_\_\_\_\_  
Bus. Address \_\_\_\_\_

  
CELSON L. ARAC, JR.  
BAC Chairperson  
Director III

CANVASSED BY:

CANVASSER

(Signature over Printed name)

ACKNOWLEDGEMENT RECEIPT

Date: \_\_\_\_\_

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-03-0250 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: \_\_\_\_\_

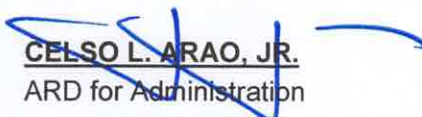
## Orientation Program for New Employees CY 2023 Menu

AM Snack	Lunch	PM Snacks
<b>Day 1</b>		
Baked Macaroni with 2 Pc. Garlic bread	Chicken Afritada	Cheeseburger with Fries
Bottled Fruit Juice	2 Pcs Lumpiang Gulay	Bottled Fruit Juice
	Mushroom Soup	
	Fruits in season	
	Rice	
	Canned Fruit Juice	
<b>Day 2</b>		
Special Palabok with toasted bread	Pork Lechong Kawali with Mixed Veggies Side-Dish	Special Empanada
Bottled Fruit Juice	Chicken Tinola	Bottled Fruit Juice
	Macaroni Salad	
	Rice	
	Canned Fruit Juice	

Prepared by:

  
**LLANIESEL M. CUNTAPAY** 31  
AO VI/ OIC Chief, HRMDD 4

Approved by:

  
**CELSON L. ARAO, JR.**  
ARD for Administration