



Republic of the Philippines Department of Social Welfare and Development- Field Office No. 02 Regional Government Center, Carig, Tuguegarao City				
CANVASS FORM for TRAINING ACTIVITIES 23-03-0255				
				Reference: PR# 2023-03-0444 Date: 3/21/23
Dear Sir / Madam: Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.				
QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Tuguegarao City, Cagayan Date: April 18-21, 2023 Conference Room that can accommodate the desired number of participants, with walls for posting of workshop outputs in newsprints size 2x4m, backdrop and welcome streamer, airconditioned, with adequate lighting, with sound system and operational cassette or CD player, with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag		
B.FOOD Based on the End User's MENU(Please see attach menu)(Packed)				
50	pax	April 18, 2023- PM Snacks and Dinner		
50	pax	April 19, 2023 -Breakfast,AM Snacks, Lunch, PM Snacks and Dinner		
50	pax	April 20, 2023 -Breakfast,AM Snacks, Lunch, PM Snacks and Dinner		
50	pax	April 21, 2023-Breakfast, AM Snacks and Lunch		
C.Accommodation				
5 pax		Check in Date: April 18, 2023 Check out Date:April 21, 2023		
		Maximum of 2 person per room,air conditioned,with adequate lightning,with toilet and bath with running water,preferably with T.V set; including provision of beddings and toiletries. No Double deck		
D. OTHER REQUIREMENTS BY THE END-USER				
		Free overflowing coffeeActual Nmber of Participants will be charge for the succeeding days.First day will be charge based on the PO.		
TOTAL APPROVED BUDGET= P 183,000.00				
PURPOSE:		Conduct of Level 2: Integrated Planning Course-Incident Command System Training for CY 2023		
TERMS:		Very truly yours, CELSO L. ARAO, JR. BAC Chairperson Director III		
QUOTED BY: Name in Print Signature / Date Telephone No. Tin no. LBP Account: Bus. Address		CANVASSER (Signature over Printed name)		
ACKNOWLEDGEMENT RECEIPT				
Date:				
This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-03-0255 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.				
Name of Company/Supplier/Bidder/Service Provider:				
Signature over Printed Name of Representative			Date Received	
DSWD Field Office 02, #3 Dalan na Pagayaya, Regional Government Center, Carig, Tuguegarao City, Philippines 3500 Email: fo2@dswd.gov.ph Tel. Nos.: (078) 304-0586; (078) 304-1004 Website: http://www.fo2.dswd.gov.ph				
 				

Conduct of Level 2 : Integrated Planning Course-Incident Command System
Training for CY 2023
DSWD-FIELD OFFICE O2
18-21 April 2023

PROPOSED MENU:

DATE	BREAKFAST	AM SNACKS	LUNCH	PM SNACKS	DINNER
18 April 2023				-Burger with Fries - Coke in can	-Pork Adobo -Sinigang Belly Bangus -Mongo -Mix Fruits
19 April 2023	-Beef Tapa -Sunny-side-up egg	-Lugaw with egg and Chicken -Juice in can	-BBQ Pork -Fish Fillet -Chopsuey -Macaroni Salad	-Palabok with toasted bread -Coke in can	-Sinigang Pork -Fried Fish (Galunggong) -Mix Fruits
20 April 2023	-Longanisa with kamatis and egg	-Sinanta with egg -Juice in can	-Chicken curry -Sinigang Shrimps -Agar agar	-Assorted Kakanin - Coke in can	-Nilagang Baka -Fried Chicken -Mix Fruits
21 April 2023	-Danggit with Boiled egg	-Pansit Bihon -Juice in can	-Beef Kare Kare -Fried Fish (Tilapia) -Fruit Salad		

Prepared by:

CRIZIA D. ABALOS
 ADAS II- DRR Section