

CANVASS FORM for TRAINING ACTIVITIES
 23-03-0258

Reference:
 PR# 2023-03-0469
 Date: 3/21/23

Dear Sir / Madam:

Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Tuguegarao City Date: April 4, 2023, June 06, 2023, September 5, 2023 and December 05, 2023 <i>Conference Room that can accommodate the desired number of participants, with walls for posting of workshop outputs in newsprints size 2x4m, backdrop and welcome streamer, airconditioned, with adequate lighting, with sound system and operational cassette or CD player, with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag</i>		
B.FOOD Based on the End User's MENU(Please see attached menu)(Packed)				
32	pax	April 4, 2023- AM Snacks, Lunch and PM Snacks		
32	pax	June 06, 2023- AM Snacks, Lunch and PM Snacks		
32	pax	September 05, 2023- AM Snacks, Lunch and PM Snacks		
32	pax	December 05, 2023- AM Snacks, Lunch and PM Snacks		
C. OTHER REQUIREMENTS BY THE END-USER				
		<i>Free overflowing coffee/hot choco,</i>		
TOTAL APPROVED BUDGET= P64,000.00				

PURPOSE: conduct of DSWD-LBP Regional Action Center (RAC) Meeting

TERMS: _____

Very truly yours,


 CELSO L. ARAO JR.
 BAC Chairperson
 Director III

QUOTED BY:
 Name in Print _____

Signature / Date _____

CANVASED BY:

Telephone No. _____

CANVASSER

Tin no. _____

(Signature over Printed name)

LBP Account: _____

Bus. Address _____

ACKNOWLEDGEMENT RECEIPT

Date: _____

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-03-0258 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: _____

Signature over Printed Name of Representative _____

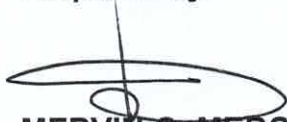
Date Received _____

DSWD-LBP Regional Action Center (RAC) Meeting

MENU:

DATE	MEALS	
04 APRIL 2023	AM SNACKS	Spaghetti and Apple Juice
	LUNCH	Grilled Beef, Ginisang Kalabasa with sitaw and Hipon and desserts
	PM SNACKS	Cheese Burger and Softdrinks
06 JUNE 2023	AM SNACKS	Baked Mac and Juice
	LUNCH	Chicken BBQ, Chopseuy and desserts
	PM SNACKS	Siopao and Softdrinks
05 SEPTEMBER 2023	AM SNACKS	Palabok and Juice
	LUNCH	Pork Adobo, Bagnet Kare-kare and desserts
	PM SNACKS	Ham and Egg Sandwich
05 DECEMBER 2023	AM SNACKS	Bihon and Juice
	LUNCH	Pork Sinigang, Fried Bangus belly and desserts
	PM SNACKS	Cheesedog and Softdrinks

Prepared by:



MERVIN G. MERCADO
Financial Analyst III