

CANVASS FORM for TRAINING ACTIVITIES  
23-05-0482

Reference:  
PR# 2023-05-0856  
Date: 11/5/2023

Dear Sir / Madam:

Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
<b>A. USE OF CONFERENCE HALL/FACILITIES</b>				
		<b>VENUE:</b> Any Beach resort within Gonzaga or Santa Ana, Cagayan		
		<b>Date:</b> June 7-8,2023 and June 14-15, 2023		
		Conference Room good for 21 pax per batch;airconditioned; with adequate lighting; with sound system and operational cassette or CD player; with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag and with WIFI for the training management team.		
<b>B.FOOD Based on the End User's MENU( Please see attached menu)(Buffet)</b>				
24	pax	June 07, 2023 -AM Snacks, Lunch, PM Snack and Dinner		
17	pax	June 08, 2023- Breakfast, Am Snacks, Lunch and PM Snacks		
25	pax	June 14, 2023- AM Snacks, Lunch, PM Snacks and Dinner		
18	pax	June 15,2023- Breakfast, AM Snacks, Lunch and PM Snacks		
<b>C. ACCOMODATION</b>				
17 pax		Check-in Date: June 07, 2023		
		Check-out Date: June 08, 2023		
18 pax		Check-in Date: June 14, 2023		
		Check-out Date: June 15, 2023		
		Maximum of three (4) persons per room, airconditioned, with adequate lighting, with toilet and bath (hot & cold)with running water, preferably with TV set including provision of beddings and towels, no double deck		
<b>D. OTHER REQUIREMENTS BY THE END-USER</b>				
		with free flowing coffee/PWD friendly		
<b>TOTAL APPROVED BUDGET= P 106,700.00</b>				

**PURPOSE:** conduct of 1st semester RSCC Stress Management and Resiliency Training (SMART)

TERMS: \_\_\_\_\_

Very truly yours,

CELSO L. ARAO, JR.  
BAC Chairperson  
Director III

QUOTED BY:

Name in Print \_\_\_\_\_

Signature / Date \_\_\_\_\_

Telephone No. \_\_\_\_\_

Tin no. \_\_\_\_\_

LBP Account: \_\_\_\_\_

Bus. Address \_\_\_\_\_

CANVASSED BY:

CANVASSEER

(Signature over Printed name)

**ACKNOWLEDGEMENT RECEIPT**

Date: \_\_\_\_\_

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-05-0482 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: \_\_\_\_\_

Signature over Printed Name of Representative

Date Received

**MENU FOR STRESS MANAGEMENT AND RESILIENCY TRAINING**  
**1<sup>ST</sup> BATCH: JUNE 7-8, 2023**

<b>JUNE 7, 2023</b>	
AM Snack	<ul style="list-style-type: none"> <li>• Buko halo-halo</li> <li>• Chicken sandwich</li> </ul>
Lunch	<ul style="list-style-type: none"> <li>• Rice</li> <li>• Chicken Tinola</li> <li>• Pork bbq</li> <li>• Mango tapioca</li> <li>• Soda</li> </ul>
PM Snack	<ul style="list-style-type: none"> <li>• Chicken soup with egg</li> <li>• Buchi</li> <li>• Fruit juice</li> </ul>
Dinner	<ul style="list-style-type: none"> <li>• Rice</li> <li>• Sweet and sour fish</li> <li>• Beef steak with broccoli</li> <li>• Watermelon</li> <li>• Soda</li> </ul>
<b>JUNE 8, 2023</b>	
Breakfast	<ul style="list-style-type: none"> <li>• Fried rice</li> <li>• Fried bangus</li> <li>• Sunny side-up egg</li> <li>• Sliced tomato and cucumber</li> <li>• Hot chocolate</li> </ul>
AM Snack	<ul style="list-style-type: none"> <li>• Champorado</li> <li>• Puto flan</li> <li>• Fruit soda</li> </ul>
Lunch	<ul style="list-style-type: none"> <li>• Rice</li> <li>• Chicken embotido</li> <li>• Pork sinigang</li> <li>• Fruit juice</li> </ul>
PM Snack	<ul style="list-style-type: none"> <li>• Clubhouse sandwich with TLC</li> <li>• Mango shake</li> </ul>

Prepared by:

**JAN PETTILEEN D. MALLILLIN**  
 Psychologist I

Noted by:

**ROSARIO N. CORPUZ**  
 SWO III/Center Head