

CANVASS FORM for TRAINING ACTIVITIES

23-05-0509

Reference:

PR# 2023-05-0879

Date: 5/11/2023

Dear Sir / Madam:

Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Tabuk, Kalinga		
		Date: October 19-20, 2023		
		Conference Room good for 21 pax per batch;airconditioned; with adequate lighting; with sound system and operational cassette or CD player; with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag and with WIFI for the training management team.		
B.FOOD Based on the End User's MENU(Please see attached menu)(Buffet)				
50	pax	October 19, 2023- AM Snacks, Lunch, PM Snacks and Dinner		
50	pax	October 20, 2023- Breakfast, Am Snacks, Lunch And PM Snacks		
C. ACCOMODATION				
50 pax		Check-in Date: October 19, 2023		
		Check-out Date: October 20, 2023		
		Maximum of three (3-4) persons per room, airconditioned, with adequate lighting, with toilet and bath (hot & cold)with running water, preferably with TV set including provision of beddings and towels, no double deck		
D. OTHER REQUIREMENTS BY THE END-USER				
		with free flowing coffee/PWD friendly,First day will be charged based on th P.O. actual number of participants will be charged for succeeding days		
TOTAL APPROVED BUDGET= P 125,000.00				
PURPOSE:	conduct of Pantawid Pamilyang Pilino Program Semestral Kumustahan cum Core System and Case Management Meeting for CY 2023 at Tabuk, Kalinga			

TERMS: _____

Very truly yours,

CELSO L. ARAO, JR.
BAC Chairperson
Director III

QUOTED BY:

Name in Print _____

Signature / Date _____

Telephone No. _____

Tin no. _____

LBP Account: _____

Bus. Address _____

CANVASSED BY:

CANVASSER

(Signature over Printed name)

ACKNOWLEDGEMENT RECEIPT

Date: _____

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-05-0509 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: _____

Signature over Printed Name of Representative

Date Received

Proposed Menu

DATE	MENU				
	Breakfast	AM Snacks	Lunch	PM Snacks	Dinner
May 25, 2023	-	Baked Macaroni or Carbonara Canned Juice or Soft drinks	Rice Fried Chicken Chopseuy Beef Broccoli or Pork Steak Fruit Salad	Burger or Sandwich Soft drinks or Canned Juice	Rice Sinigang na Baboy Caldereta or Lumpiang Shanghai Buttered Vegetables Mixed Fruits
May 26, 2023	Daing na Bangus or Tocino or Tapa Scrambled Egg Soup Rice Banana	Pancit Guisado Canned Juice or Soft drinks	Pork Adobo Dinengdeng Inihaw na Isda Buko Pandan Salad	Halo-Halo	-
October 19, 2023	-	Baked Macaroni or Carbonara Canned Juice or Soft drinks	Rice Fried Chicken Chopseuy Beef Broccoli or Pork Steak Fruit Salad	Burger or Sandwich Soft drinks or Canned Juice	Rice Sinigang na Baboy Caldereta or Lumpiang Shanghai Buttered Vegetables Mixed Fruits
October 20, 2023	Daing na Bangus or Tocino or Tapa Scrambled Egg Soup Rice Banana	Pancit Guisado Canned Juice or Soft drinks	Pork Adobo Dinengdeng Inihaw na Isda Buko Pandan Salad	Halo-Halo	-

Prepared by:

June Clarisse B. Canguilan
PDO II-RMEO