

CANVASS FORM for TRAINING ACTIVITIES  
23-05-0512

Reference:  
PR# 2023-05-0895  
Date: 5/15/23

Dear Sir / Madam:  
Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Santa Ana, Cagayan		
		Date: October 11-13, 2023		
		Conference Room good for 21 pax per batch;airconditioned; with adequate lighting; with sound system and operational cassette or CD player; with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag and with WIFI for the training management team.		
B.FOOD Based on the End User's MENU( Please see attached menu)(Buffet)				
70	pax	October 11, 2023- Lunch, PM Snacks and Dinner		
70	pax	October 12, 2023- Breakfast, Am Snacks, Lunch,PM Snacks & Dinner		
70	pax	October 13, 2023- Breakfast, AM Snacks, Lunch, PM Snacks and Dinner		
C. ACCOMODATION				
70 pax		Check-in Date: October 11, 2023		
		Check-out Date: October 13, 2023		
		Maximum of three (3-4) persons per room, airconditioned, with adequate lighting, with toilet and bath (hot & cold)with running water, preferably with TV set including provision of beddings and towels, no double deck		
D. OTHER REQUIREMENTS BY THE END-USER				
		with free flowing coffee/PWD friendly,First day will be charged based on th P.O. actual number of participants will be charged for succeeding days		
TOTAL APPROVED BUDGET= P 336,000.00				

PURPOSE: conduct of FY 2023 Regional Integrated Performance Review and Evaluation Workshop (IPREW)

TERMS: \_\_\_\_\_

QUOTED BY:

Name in Print \_\_\_\_\_

Signature / Date \_\_\_\_\_

Telephone No. \_\_\_\_\_

Tin no. \_\_\_\_\_

LBP Account: \_\_\_\_\_

Bus. Address \_\_\_\_\_

Very truly yours,

  
CELSO L. ARAO, JR.  
BAC Chairperson  
Director III

CANVASSED BY:

\_\_\_\_\_  
CANVASSEER  
(Signature over Printed name)

ACKNOWLEDGEMENT RECEIPT

Date: \_\_\_\_\_

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-05-0512 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name of Representative

\_\_\_\_\_  
Date Received

FY 2023 REGIONAL INTEGRATED PERFORMANCE REVIEW AND EVALUATION  
 WORKSHOPS (IPREW).

SUGGESTED MENU

Schedule Date	Breakfast	AM Snacks	Lunch	PM Snacks	Dinner
CY 2023 Regional IPREW					
Day 1 October 11, 2023	N/A	N/A	Sinigang na Baboy with vegetable Inihaw na isda Fruits in season Steamed Rice Bottled Water	Bibingka galapong, Buko Juice	Sinigang na Isda sa Miso, Blanched Talong, Okra, Alugbati, Steamed Rice, Fruit in season, Bottled Water
Day 2 October 12, 2023	Tapang bangus, ampalaya with egg, plain/sinangang rice	Macaroni soup (ham and chicken), Fruit Juice in Can	Fish sinigang, Pork Barbecue, Steamed Rice, bottled water, banana	Suman and biko, Fruit Juice in Can	Pork-chicken adobo, Fried Fish, dinengdeng Rice, banana bottled water
Day 3 October 13, 2023	Beef/pork tapa, sunny side up egg, plain/sinangang rice	Lomi with Puto  Juice in can	Pork insarabasab, Ginisang Kalabasa and Sitaw , Steamed Rice Fruits in Season, Bottled Water	Egg and Ham Sandwich Fruit Juice in Can	N/A

\*with overflowing brewed coffee with sugar and creamer

Prepared by:

  
 ELIMAR JULIAN DORAN  
 Planning Officer I

Noted:

  
 DULCENEAH LYRA E. DELA CRUZ  
 Planning Officer IV, PDPS Head