

CANVASS FORM for TRAINING ACTIVITIES
23-04-0396

Reference:
PR# 2023-04-0707
Date: 4/19/23

Dear Sir / Madam:

Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Ilagan, Isabela		
		Date: June 13-16, 2023		
		Conference room that can accomodate at least Forty-five (45)participants (each activity) with social distancing, no post in the middle, with walls for posting of workshop outputs in newsprints size 2x4m; Strong internet Connection; air-conditioned, with adequate lighting, with sound system; with at least four (4) functioning microphones (1 wired, 3 wireless), overhead projector and screen, white board, eraser, lectern and flag		
B.FOOD Based on the End User's MENU(Please see attached menu)(packed)				
45	pax	June 13, 2023 -Lunch, PM Snack, and Dinner		
45	pax	June 14, 2023 -Breakfast, AM Snack, Lunch, PM Snack, and Dinner		
45	pax	June 15, 2023 -Breakfast, AM Snack, Lunch, PM Snack, and Dinner		
45	pax	June 16, 2023 -Breakfast, AM Snack, Lunch, and PM Snack		
		* Can accomodate pax with Special Dietary Needs.		
		* Free flowing Coffee and with pack of Milo/Milk for those who don't want coffee		
C. ACCOMODATION				
45		Check-in Date: June 13, 2023@ 12:00NN		
		Check-out Date: June 16, 2023@ 12:00NN		
		Maximum of two (2) persons per room, air conditioned, with adequate lighting, with toilet and bath with running water, preferably with TV set including provision of beddings and towels		
D. OTHER REQUIREMENTS BY THE END-USER				
		Venue/Hotel/Hall has their own designated Safety Officer to monitor/ensure observance 1. of the stablished safety protocols; 2 There is a provision of toiletries; and Actual Number of participants will be charge for the succeeding days. First Day will be charge based on the PO.		
TOTAL APPROVED BUDGET= P 328,500.00				

PURPOSE: conduct of Training on the Establishment of child-Friendly Space (CFS) for CY 2023

TERMS: _____

QUOTED BY:
Name in Print _____
Signature / Date _____
Telephone No. _____
Tin no. _____
LBP Account: _____
Bus. Address _____

Very truly yours,

CELSON A. ARAO, JR.
BAC Chairperson
Director III

CANVASSED BY:

CANVASSER

(Signature over Printed name)

ACKNOWLEDGEMENT RECEIPT

Date: _____

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-04-0396 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: _____

Signature over Printed Name of Representative

Date Received

MENU

DATE	BREAKFAST	AM SNACK	LUNCH	PM SNACK	DINNER
13 June 2023			Fried chicken Pork sinigang Fried Fish Rice Mango juice Dessert	Bihon Guisado barbeque Juice	Chicken Adobo Beef Steak Dinengdeng Rice Juice Fruits
14 June 2023	Tapsilog Fresh Tomato With Red Egg Coffee/Chocolate	Arroz Caldo with chicken Coke	Pork chop Fish fillet Stir Fried broccoli Banana Rice	Ham burger Coke	Pork Bbq Sinigang na bangus Sitaw And Kalabasa Banana Juice
15 June 2023	Tocino Fresh tomato with red egg Veggie Rice Coffee/chocolate drink Dessert	Spaghetti Canned Juice	Adobong baboy Chicken Curry Chopsuey Mushroom soup Fruit salad Rice juice	Palabok Canned Juice (4 seasons)	Pork chop Fish fillet Stir Fried broccoli Banana Rice
16 June 2023	Tapsilog Fried Coffee/chocolate dessert	Baked Macaroni Coke	Pork Sinigang Pork Bbq Sitaw And Kalabasa Banana Juice	Siopao Coke	