

July 31, 2023

**WAI SHING PETER KO**

Owner

Masangkay Computer Center

Masangkay St.

Sta Cruz, Manila

Subject: **NOTICE TO PROCEED**

Dear Mr. Ko:

The attached Contract Agreement having been approved, notice is hereby given to **Masangkay Computer Center** that work may commence on the project: **"Supply and Delivery of 59 Units Laptop etc. (1 lot) for the use of SLP, Pantawid and Social Pension Staff."**, **Seven (7)** days after the receipt of notice to proceed.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement in accordance with the schedule of requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to **DSWD Field Office 02, Brgy. Carig Sur, Tuguegarao City, Cagayan**.

Thank you.

Very truly yours,

  
**LUCIA SUYU-ALAN, RSW**

Regional Director

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_