



Republic of the Philippines
 Department of Social Welfare and Development- Field Office No. 02
 Regional Government Center, Carig, Tuguegarao City

CANVASS FORM for TRAINING ACTIVITIES
 23-09-946

Reference:
 PR# 2023-08-1490
 Date: 9/15/23

Dear Sir / Madam:

Kindly furnish us your lowest quotation (at government price) of your TRAINING FACILITY in connection with an activity our office intends to conduct. Please submit the duly filled-up canvass form in a SEALED ENVELOP addressed to THE SECRETARIAT, BAC, DSWD Field Office 02, Carig, Tuguegarao City 3 days after the date of receipt.

QTY	UNIT	DESCRIPTION	UNIT COST Inclusive of Tax	TOTAL AMOUNT Inclusive of Tax
A. USE OF CONFERENCE HALL/FACILITIES				
		VENUE: Santa Ana,Cagayan		
		Date: September 21-22,2023		
		Conference Room that can accomodate the desired number of participants ;airconditioned; with adequate lighting; with sound system and operational cassette or CD player; with at least two functioning microphones, overhead projector and screen, white board, eraser, lectern and flag and with WIFI for the training management team.		
B.FOOD Based on the End User's MENU(Please see attached menu)(Buffet)				
47	pax	September 21, 2023-AM Snacks, Lunch, PM Snacks and Dinner		
47	pax	September22,2023, 2023- Breakfast, AM Snacks, Lunch and PM Snacks		
C. ACCOMODATION				
47	pax	Check-in Date:September 21, 2023		
		Check-out Date: September 22, 2023		
		Maximum of (3-4) persons per room, airconditioned, with adequate lighting, with toilet and bath (hot & cold)with running water, preferably with TV set including provision of beddings and towels, no double deck		
D. OTHER REQUIREMENTS BY THE END-USER				
		with free flowing coffee/PWD friendly,First day will be charged based on the P.O. actual number of participants will be charged for succeeding days		
TOTAL APPROVED BUDGET= P 118,500.00				

PURPOSE: for the conduct of Capacity Building for the parent/guardian of child laborers

TERMS: _____

Very truly yours,

CELSO L. ARAO, JR.
 BAC Chairperson
 Director III

QUOTED BY:
 Name in Print _____

Signature / Date _____

CANVASSED BY:

Telephone No. _____

CANVASSER
 (Signature over Printed name)

Tin no. _____

LBP Account: _____

Bus. Address _____

ACKNOWLEDGEMENT RECEIPT

Date: _____

This is to acknowledge receipt of Request for Price Quotation with RFQ Number 23-09-946 from the Department of Social Welfare and Development (DSWD) Field Office 02, Regional Center, Carig, Tuguegarao City, Cagayan.

Name of Company/Supplier/Bidder/Service Provider: _____

 Signature over Printed Name of Representative


 Date Received



**MENU FOR THE CONDUCT OF CAPACITY BUILDING
AT SANTA ANA, CAGAYAN
SEPTEMBER 21-22, 2023**

PARTICULARS	MENU	No. of Pax
September 21, 2023		
AM Snacks	Lomi or lugaw with egg juice in can	47
Lunch	Steamed rice, fried chicken, Pork sinigang, and dessert	47
PM snacks	Ham/cheese burger with fries and Juice in can	47
Dinner	Steamed rice, pork adobo, sinigang fish, and dessert	47
September 22, 2023		
Breakfast	Steamed and fried rice, Beef tapa with egg	47
AM Snacks	Carbonara, and egg sandwich and juice in can	47
Lunch	Steamed rice, shrimps sinigang, chopsuey and dessert	47
PM snacks	Spaghetti, and juice in can	47

Prepared by:


SHIRLEY N. GUTIEEREZ
PDO II - *SHIRLEY N. GUTIEEREZ*

Noted by:

IRENE G. GACIAS
SWO II/ CBSS Head

Note:

Buffet-type.