

NOTICE TO PROCEED

October 3, 2023

NELSON C. NUQUI

General Manager

T and E Enterprises

L6B Naga Road, Pulanglupa Uno

Las Piñas City, Metro Manila

Dear Mr. Nuqui:

Please be informed that you may now proceed as the Supplier for the contract entitled **"Supply and Delivery of 5 Cartridge Genuine Toner Cartridge, Brother etc. (1 lot) for the Third Quarter use of DSWD FO2"** with ITB No. **2023-07-0007** and Contract No. **23-10-0005** amounting to **One Million Sixty Three Thousand Two Hundred Five Pesos (P1, 063,205.00)**, inclusive of all applicable taxes.

This Notice binds you to your bid price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Contract. Please note that complete delivery of goods shall be made within **30 Calendar days** upon receipt of this notice. Further, we acknowledge receipt of your Performance Security in a form of:

(Please check type of Security)	Form of Performance Security	Amount of Performance Security/ Remarks
	Cash or Cashier's / Manager's Check	
	Bank Draft/Guarantee or irrevocable letter of credit	
✓	Surety Bond	Three Hundred Eighteen Thousand Nine Hundred Sixty One Pesos and 50/100 (Php 318,961.50)

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,

**LUCIA SUYU-ALAN, RSW**
Regional Director**CONFORME:****NELSON C. NUQUI**

General Manager

Date: _____