

ANNEX A
APPLICATION FORM

Time in: _____

☐ Traveling Alone

☐ 1 year validity

Time out: _____

☐ With Companion

☐ 2 years validity

I. Minor/s Profile:

Name	Age	Sex	Birth Status	Date of Birth	Place of Birth	Status of Application

Minor/s' Address: _____

If issued with Certificate of Finality of Adoption or under Legal Guardianship, please indicate Special Proceeding No: _____
If under Foster Care Placement, please Indicate the Foster Care License and validity period:

II. Parents:

Father: _____ Age: ____ Occupation: _____ ID no: _____

Address: _____ Contact No.: _____

Mother: _____ Age: ____ Occupation: _____ ID no: _____

Address: _____ Contact No.: _____

III. TRAVELING COMPANION *(not applicable to Minors Traveling Alone):*

Name of Traveling Companion: _____

Address: _____ Relationship to Minor: _____

Contact No.: _____

Name of Sponsor: _____ Age: ____ Relationship to minor: _____

Address: _____ Occupation: _____

IV. DESTINATION:

Destination: _____ Length of Travel (Inclusive Dates):

Reason for Travel Abroad (Reason/s for bringing the minor):

Reasons why parents or legal guardian cannot accompany minor:

Place where the minor intends to stay during his/her travel and with whom (*please indicate names, complete address and phone numbers*):

I hereby certify that the information given above are true and correct. I further understand that any misrepresentation that I may have will subject me to criminal and civil action provided under existing laws.

Date Signature Over Printed Name

Relationship to Minor & Contact No.

Note to Applicant:

This Form with multiple entries should only be used for siblings with the same set of parents. Please fill up a separate application form for minors with a different set of parents.

This portion is to be filled up by the Social Worker

Remarks to Applicable Documents

- () Travel Clearance for Minors Traveling Abroad
() Certificate of Exemption

Date Reviewed: _____ Reviewed by: _____

Designation: _____

Date: _____

CONSENT TO TRAVEL

I/We _____ and _____,
of legal age, _____ (civil status), _____ (nationality), and a
resident of _____, and with
tel. no. _____.

I am/We are the father/mother/legal guardian of _____,
_____, and _____.
My/Our child/children will travel to _____,
_____, _____, (country) for the following reason/s
_____. She/ He/ They will be leaving
on _____ and stay in the said country for a period of
_____ and will be taken care of _____.

I am/we cannot personally travel with my child/children due to the following
reason/s _____. I am/we
are giving my/our full consent for the minor child/children to travel abroad accompanied by
_____. I/We
personally guarantee that he/she/they will not in any manner become public ward/s of any
authority of any country he/she/they may happen to pass **en route** to his/her destination.

FATHER

MOTHER

AFFIDAVIT OF UNDERTAKING

I/We _____ and _____ of legal age, _____ (civil status) _____ (nationality) and a _____ resident of _____ and with Foster Care License No. _____ valid on: _____ with Foster Placement Authority No: _____, valid on: _____ and tel. no. _____ after having been sworn to in accordance with the law do hereby depose and state;

1. That I am/we are the foster father/mother and /or person exercising parental authority over _____ minor(s) _____.
2. That the child/children will travel to _____ (country) for the following _____ reason/s _____.
3. That the mentioned child/children will be leaving on _____ and will be staying in the said country for a period of _____ to be accompanied by _____ (name of companion) and the _____ (relationship to minor).
4. That the travel expenses and other needs of the child/children will be shouldered by _____ (name & relationship to the child/children)
5. That I/We take full responsibility in personally presenting the child/children within 5 days upon return from the travel to the DSWD Field Office _____ for post-travel assessment of the social worker pursuant to A.O 12, series of 2017 or the Omnibus Guidelines on Minors Travelling Abroad.
6. That this affidavit was executed for the purpose of attesting to the truth of the foregoing facts and for whatever legal purpose it may serve and

IN WITNESS HEREOF, I have hereunto set my hand this ____th day of _____, 20____ in _____, Philippines.

FATHER

MOTHER

Subscribe and sworn to before me.....)
Notary Public

Date _____
Doc. No. _____
Page No. _____
Book No. _____
Series _____

AFFIDAVIT OF SUPPORT AND CONSENT

I/We _____ and _____
of legal age, _____ (civil status) _____ (nationality) and a resident of _____
and with tel. no. _____
after having been sworn to in accordance with the law do hereby depose and state;

1. That I am/we are the biological father/mother and /or person exercising parental authority over minor(s) _____.
2. That the child/children will travel to _____ (country) for the following reason/s _____.
3. That the mentioned child/children will be leaving on _____ and stay in the said country for a period of _____ and will be taken care of by _____.
4. That I am/we cannot personally travel with my child/children due to the following reason/s _____.
5. That I am/we are giving my/our full consent for the minor child/children to travel abroad accompanied by _____.
6. That I/We personally guarantee the financial support of the child/children in the course of his/her/their travel and stay outside the Philippines and further guarantee that he/she/they will not in any manner become public ward/s of any authority of any country he/she/they may happen to pass **en route** to his/her destination.
7. That this affidavit was executed for the purpose of attesting to the truth of the foregoing facts and for whatever legal purpose it may serve and
8. Affiant further sayeth naught.

IN WITNESS HEREOF, I have hereunto set my hand this ____th day of _____, 20____ in _____, Philippines.

FATHER		MOTHER

Subscribe and sworn to before me.....)

Notary Public

Date _____

Doc. No. _____

Page No. _____

Book No. _____

Series _____