

# Contract Agreement Form for the Procurement of Goods

## CONTRACT AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 2024 between **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT** of the Philippines (hereinafter called "the Entity") of the one part and **M.G. Serrano Enterprise** of 1337 Pau Street, Calulut, San Fernando, Pampanga (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly "**Supply and Delivery of Office Supplies for the use of DSWD FO2 for the Second Quarter CY 2024**" and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Forty-Three Thousand One Hundred Ninety-Three Pesos (P2,043,193.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Two Million Forty-Three Thousand One Hundred Ninety-Three Pesos (P2,043,193.00)** or such other sums as may be ascertained, **M.G. Serrano Enterprise** agrees to implement the project: "**Supply and Delivery of Office Supplies for the use of DSWD FO2 for the Second Quarter CY 2024**" in accordance with his/her/its Bid.
4. The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

LUCIA SUYU-ALAN, RSW  
Regional Director

MARVIN G. SERRANO  
Authorized Representative

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**LUCIA SUYU-ALAN, RSW**  
Regional Director

for:

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**

  
**MARVIN G. SERRANO**  
Authorized Representative

for:

**M. G. SERRANO ENTERPRISE**

**SIGNED IN PRESENCE OF:**

  
**ROWENA S. ARUGAY**  
Supervising Administrative Officer

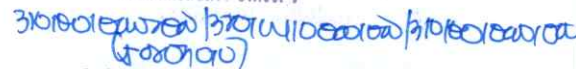
  
Joyvie Serrano

**ACKNOWLEDGEMENT**

Republic of the Philippines)  
)  
)

CERTIFIED AS TO AVAILABILITY OF FUNDS  
DISBURSEMENT SHALL BE SUBJECT TO EXISTING BUDGET  
ACCOUNTING & ADDITIONAL RULES & REGULATIONS

  
**MARIA CHERRYPIE I. CABALZA**  
Administrative Officer V



**BEFORE ME**, personally appeared the following persons, exhibiting the pertinent Residence/Community Tax Certificate:

<u>N A M E</u>	<u>No.</u>	<u>Issued at / On</u>
LUCIA SUYU-ALAN, RSW	2-11039	
MARVIN G. SERRANO		

**Known to me and to me known to be** the same persons, who executed the foregoing instrument and acknowledged to me that the same is their own free act and voluntary act and deed

This instrument consisting of two (2) pages including the page wherein this acknowledgment is written, has been signed on the left margin of each and every page hereof by the concerned parties and their witnesses, and sealed with my notarial seal.

**WITNESS MY HAND AND SEAL**, at **ANGELES CITY, PAMPANGA** this **08** day of **APRIL**, 2024.

Doc. No. 1995  
Page No. 19  
Book No. XVI  
Series of 1995

**Notary Public**  
**ATTY. JONATHAN V. JAVATE**  
Notary Public Until December 31, 2025  
Commission No. 23-1094  
For and in the Cities of Angeles and Mabalacat and the Municipalities  
Of Porec and Regulacion in the Province of Pampanga  
PTR No. AC 2026928 November 21, 2023/ Angeles City  
IBR No. 2023-11-16 November 16, 2023  
Roll No. 2227-11-16-2023-11-16-2023  
MCLE Compliance No. No. 0001990  
Valid up to April 14, 2028