

NOTICE TO PROCEED

04 December 2024

JOHN PAUL URMATAM
Authorized Representative
3/F Hollywood Square Building
#33 West Avenue, Quezon City
NCR, Philippines

Dear **Mr. Urmatam**:

Please be informed that you may now proceed as the Supplier for the contract entitled **“Supply and Delivery of Thirty-three (33) units Laptop and Office Productivity Software for use of Sustainable Livelihood Implementation for CY 2024”** with ITB No. 2024-10-0013 and Contract No. 24-12-0017 amounting to **One Million Seven Hundred Eighty Thousand Four Hundred Eighty Two Pesos (P1,780,482.00)** inclusive of all applicable taxes.

This Notice binds you to your bid price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Contract. Please note that complete delivery of goods shall be made within **30 Calendar days** upon receipt of this notice. Further, we acknowledge receipt of your Performance Security in a form of:


(Please check type of Security)	Form of Performance Security	Amount of Performance Security/ Remarks
	Cash or Cashier's / Manager's Check	
	Bank Draft/Guarantee or irrevocable letter of credit	
✓	Surety Bond	Five Hundred Thirty Four Thousand One Hundred Forty Four Pesos and Sixty Centavos (P534,144.6)

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,


LUCIA SUYU-ALAN, RSW
Regional Director

CONFORME:


JOHN PAUL URMATAM
Authorized Representative
Date: DEC. 8, 2024

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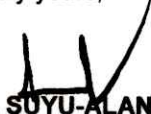
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